



City of Garden Ridge

"A way of life, not just a place to live"

UTILITY BILLING ARRANGEMENT PLAN

Name: _____

Service Address: _____

Today's Date: _____ Account Number: _____

If on a draft, you will need to be removed from automatic payments or else the full amount will be drafted from your account on the next scheduled due date.

Payment Plan:

<u>Date:</u>	<u>Price:</u>

A Utility Billing Arrangement Plan consists of two elements; a down payment and an installment plan to pay the remaining outstanding balance. On a monthly basis, the customer is required to pay his or her current bill charges in full, in addition to the agreed upon installment payment. Payment must be received on or before the 15th of each month.

I, (Print Name) _____ agree to the above Utility Billing Arrangement Plan until my bill charges are paid in full. Payment arrangement amounts will not be subject to late payment charges.

Based on your remaining balance amount, your estimated monthly payment amount will be \$ _____ for the next 4 months.

Account Balance: _____

Today's Payment: _____

Remaining Balance: _____

Failure to fulfill the payment agreement terms will result in immediate disconnection and all past due amounts will be due in full plus reconnection fees prior to reconnection of services.

Signature: _____ Date: _____

Telephone: _____

Authorized Signature (City Official): _____ Date: _____

Comments (office use only): _____

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