



City of Garden Ridge

"A way of life, not just a place to live"

MINUTES
PLANNING AND ZONING COMMISSION REGULAR MEETING
THURSDAY, SEPTEMBER 19, 2019, 6:00 P.M.

Commissioners Present:

Chair Dr. Jim Miller
Vice-Chair Karen Diaz
Commissioner David Heier
Commissioner Kitty Owen
Commissioner Jesse Valdez
Commissioner Kerim Jacaman

Commissioners Absent:

Commissioner David Dauer (Excused Absence)

City Staff, City Councilmembers, or Other Commissioners Present:

Nancy Cain, City Administrator
Marisa Spencer, City Secretary
Adolfo Ruiz, City Attorney

1. Call to Order

With a quorum of the Planning and Zoning Commissioners present, Chair Dr. Miller called the regular meeting of the Garden Ridge Planning and Zoning Commission to order at 6:00 p.m. on Thursday, September 19, 2019, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Roll Call: See above.

3. Pledge of Allegiance: Chair Dr. Miller led the Pledge of Allegiance.

4. Citizen Comment Period:

Billy Chamberlin, 8810 Comanche Path, spoke regarding requests for variances to City Ordinances.

5. Business Items

The following items are for discussion, consideration, and/or action.

a) Approvals

1. Approval of Minutes for August 13, 2019, Planning and Zoning Commission Regular Meeting

Motion: A motion was made by Commissioner Valdez, seconded by Commissioner Owen, to approve the minutes for August 13, 2019, Planning and Zoning Commission Regular Meeting. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

b) Discussions/Reports/Updates

1. Items applicable to the Planning and Zoning Commission discussed at the September 4, 2019, City Council Regular Meeting.

Chair Dr. Miller stated the City Council approved the reappointments of himself, Commissioner Heier, Commissioner Valdez, and Commissioner Dauer. The Commission discussed the strategic steering committee members from the Planning and Zoning Commission.

2. Ordinance No. 210-022018 An Ordinance of the City Council of the City of Garden Ridge adopting board and commission policy and procedures; providing that this Ordinance shall be

cumulative of all Ordinances; providing a severability clause; providing a savings clause; and providing an effective date.

2.1. Receive recommendations and consideration of appointment of Planning and Zoning Commission Chair and Vice-Chair for a one-year term effective October 1, 2019.

Chair Dr. Miller and Vice-Chair Diaz expressed they would like to continue serving as Chair and Vice-Chair.

Motion: A motion was made by Commissioner Owen, seconded by Commissioner Heier, to reappoint Commissioner Dr. Jim Miller as Planning and Zoning Commission Chair and Commissioner Karen Diaz as Planning and Zoning Commission Vice-Chair for a one-year term effective October 1, 2019. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously.

2.2. Discuss and make recommendations related to application of ordinance provisions to commission members, if needed.

Chair Dr. Miller spoke regarding the requirement of attending two (2) City Council regular meetings each calendar year. The Commission discussed the rolling attendance requirement for Planning and Zoning Commission meetings.

3. Freese and Nichols, Inc. for Zoning Ordinance rewrite assistance.

3.1. Discuss and make possible recommendations related to the Draft Zoning Ordinance.

Nancy Cain, City Administrator, provided the Commission with an update on the most recent meeting with Freese and Nichols, Inc. She spoke regarding Freese and Nichols, Inc. representatives identifying areas in the Draft Zoning Ordinance that were affected by legislative changes. The Commission discussed regulatory incentives as well as possible next steps in moving forward with the ordinance rewrite.

c) Future Agenda Items

1. Commissioners input on agenda items.

The Commission requested a Freese and Nichols, Inc. representative attend a future Commission meeting to address questions and concerns. Vice-Chair Diaz requested to discuss Resolution 439-092018 setting the day, time, and place of regular meetings of the Planning and Zoning Commission. Commissioner Heier requested to add strategic steering committee update as a rolling agenda item.

2. Announce the date, time, and location for next meeting (October 8, 2019, at 6:00 p.m. at City Hall).

Chair Dr. Miller announced the next Planning and Zoning Commission Regular Meeting will be on Tuesday, October 8, 2019, at 6:00 p.m. at City Hall. Commissioner Heier stated he will be absent at this meeting.

6. Citizen Comment Period

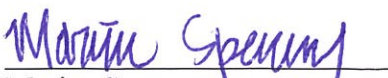
Billy Chamberlin, 8810 Comanche Path, spoke regarding regulatory incentives.

7. Adjournment

Motion: A motion was made by Commissioner Valdez, seconded by Commissioner Owen, to adjourn. The Commission voted five (5) for and none (0) opposed. The motion carried unanimously. There being no further business, the Thursday, September 19, 2019, Planning and Zoning Commission Regular Meeting was adjourned at 6:36 p.m. by Chair Dr. Miller.


Dr. Jim Miller, Chair

ATTEST:


Marisa Spencer
City Secretary