



**AGENDA**  
**CITY WATER COMMISSION**  
**REGULAR MEETING**  
TUESDAY, APRIL 23, 2019, 6:00 P.M.

The City Water Commission will meet in a regular session on Tuesday, April 23, 2019, at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted by April 20, 2019, before 6:00 p.m. providing time, place, date, and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Introduction of Jacob Parsons, Water Manager**
5. **Citizen Comment Period – limited to 30 minutes total**

**Rules for Citizens’ Participation:**

The City Water Commission welcomes citizen participation and comments at all Commission Meetings. The Commission offers citizens the opportunity to address them by signing up to speak prior to the meeting. If you speak, you follow these guidelines:

- a) Respect and courtesy:
  - i. Direct your comments to the entire Commission, not to an individual member, nor to the audience.
  - ii. Show the Commission the same respect that you would like to be shown.
  - iii. End your speaking at the time allotted below.
- b) Speaking:
  - i. First citizen comment period
    1. You are required to sign up to speak.
    2. You are limited to one 3-minute period.
  - ii. Business item period
    1. You are required to sign up to speak.
    2. You are limited to one 3-minute period.
  - iii. Second citizen comment period
    1. You are not required to sign up.
    2. You are limited to one 2-minute period.
  - iv. State your name and address before your comments begin.
  - v. You are only allowed to speak once per topic, unless also speaking during a posted Public Hearing.

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a*

*question posed to the City Council is limited to either a statement of specific factual information or a recitation of existing policy.* TEX. GOV'T CODE § 551.042.

## **6. Business Items**

The following items are for discussion, consideration, and/or action.

- a) Approvals
  - i. Minutes for March 26, 2019, Water Commission Regular Meeting.
- b) Discussions/Reports/Updates
  - i. Water Manager Monthly Activity Report.
    - 1. Water Pumping/usage from City wells, Water system infrastructure maintenance, repairs and/or projects, and Water and/or Drought Management (current Watering Stage).
    - 2. Tank overflow at Elevated Site.
  - ii. Discuss SCADA security concerns.
  - iii. Discussion on Water Leases.
  - iv. Water Rate Study.
    - 1. Discuss and make possible recommendation to City Council on Water Rate study and/or water rate adjustments.
  - v. Estimates for Well Sites.
    - 1. Fire extinguishers for MCC rooms.
    - 2. Water level indicators on ground storage tanks.
    - 3. Pump replacements.
  - vi. Education/Training Sessions.
    - 1. Discuss and provide directions on future education or training sessions.
  - vii. Items discussed at the April 3, 2019, City Council Regular Meeting.
  - viii. Water Commission activities and projects.
    - 1. Receive presentation on Infrastructure from Commissioners Valdez and Harshbarger.
    - 2. Update on Commissioner's activities and projects.
    - 3. Discuss and make possible recommendations on future meetings or direction regarding Water Commission activities and projects.
  - ix. Ordinance No. 210-022018 An Ordinance of the City Council of the City of Garden Ridge adopting board and commission policy and procedures; providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; providing a savings clause; and providing an effective date.
    - 1. Discuss and accept resignation of Commissioner Pitzen.
    - 2. Discuss the interview process of candidates to fill vacancy.
    - 3. Discuss and make recommendations related to application of Ordinance provisions to Commission members, if needed.

- x. Future Agenda Items.
  - 1. Commissioner's input on agenda items.
  - 2. Announce date, time, and location for next regular meeting (Tuesday, May 28, 2019, at 6:00 p.m. at City Hall – City Council Chambers).

7. **Citizen Comment Period – limited to 20 minutes total**  
See “Rules for Citizen’s Participation” under Item 4.

8. **Adjournment**

**AGENDA NOTICES:**

**Decorum Required:**

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

**Action by Commission Authorized:**

The Commission may vote or act upon any item within this Agenda. The Commission reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Title 5, Chapter 551, of the Texas Government Code.

**Executive Sessions Authorized:**

This agenda has been reviewed and approved by the City’s legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

**Attendance By Other Elected or Appointed Officials:**

It is anticipated that members of the City Council, other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the City Council, other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.



Kat Balbi  
Utility Clerk

This is to certify that I, Kat Balbi, posted this Agenda at 11:00 a.m. on April 18, 2019, on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.



Kat Balbi  
Utility Clerk