



# City of Garden Ridge Public Works

9400 Municipal Parkway  
Garden Ridge, Texas 78266-2366  
(210) 651-6831  
Fax (210) 651-9638

An automated bill payment option is available to the City of Garden Ridge Water/Trash customers. If you wish to have your utility bills automatically deducted out of your Checking or Savings account complete this form and return it to the utility department with a voided check. You will still receive a bill each month indicating a breakdown of your charges and indicating the total amount that will be deducted from your account.

## ACH AUTHORIZATION AGREEMENT FOR AUTOMATED BILL PAYMENT

Customer Account Number: \_\_\_\_\_

Service Address: \_\_\_\_\_

Home Phone #: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank Phone #: \_\_\_\_\_

Routing/Transit #: \_\_\_\_\_

Account Names: \_\_\_\_\_

Account Names: \_\_\_\_\_

Account Number: \_\_\_\_\_

I (we) hereby authorize The City of Garden Ridge to initiate debit entries to my (our) checking/savings account indicated above, and authorize our bank to debit the same such account. This authority is to remain in full force and effect until the City of Garden Ridge and the bank have received written notification from me (us) of its termination in such time and in such manner as to afford them a reasonable opportunity to act on it.

DATE: \_\_\_\_\_ SIGNATURE \_\_\_\_\_

DATE: \_\_\_\_\_ SIGNATURE \_\_\_\_\_