

RESOLUTION 417-082017

A RESOLUTION APPROVING FISCAL YEAR 2018 BUDGET  
FOR THE CITY OF GARDEN RIDGE WATER FUND  
FOR THE PERIOD OF OCTOBER 1, 2017  
THROUGH SEPTEMBER 30, 2018

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS:

THAT; the City Council of the City of Garden Ridge, Texas does hereby approve the Fiscal Year 2018 Budget for the City of Garden Ridge Water Fund for the period ending September 30, 2018.

The attached Exhibit A is the detail of the Water Fund Fiscal Year 2018 Budget for the period of October 1, 2017 through September 30, 2018.

PASSED and APPROVED this 7<sup>TH</sup> day of August, 2017.



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Larry Thompson  
Mayor

ATTEST:



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Shelley Goodwin, TRMC  
City Secretary

**CITY OF GARDEN RIDGE  
FY 2018 BUDGET  
WATER FUND - SUMMARY**

<b>WATER FUND</b>	<b>FY 2016 AUDITED</b>	<b>FY 2017 AMENDED BUDGET</b>	<b>FY 2018 BUDGET</b>
<b>FINANCIAL SUMMARY</b>			
<b>REVENUE SUMMARY</b>			
FEES	1,573,066	1,406,535	1,613,400
MISCELLANEOUS	12,413	7,500	7,800
<b>TOTAL REVENUES</b>	<b>1,585,479</b>	<b>1,414,035</b>	<b>1,621,200</b>
<b>EXPENDITURE SUMMARY</b>			
PERSONNEL SERVICES	383,222	390,328	428,106
PROFESSIONAL SERVICES	30,580	55,887	65,442
FEES	61,838	62,000	74,000
CITY SUPPORT SERVICES	1,783	2,000	3,000
STAFF SUPPORT	9,170	12,867	9,125
OPERATIONAL SUPPORT	70,114	75,925	79,651
SUPPLIES	25,664	27,350	31,500
UTILITY SERVICES	159,667	144,621	197,013
MAINTENANCE SERVICES	77,145	82,900	39,602
OPERATING EQUIPMENT	1,081	26,250	25,865
OTHER COST	126,450	79,591	91,091
DEBT SERVICE	543,133	614,439	618,115
FUND CHANGES/TRANSFERS	31,696	1,325,348	1,500
CAPITAL OUTLAY	4,920	6,508	-
<b>TOTAL EXPENDITURES</b>	<b>1,526,463</b>	<b>2,906,014</b>	<b>1,664,010</b>
<b>OVER/UNDER</b>	<b>59,017</b>	<b>(1,491,979)</b>	<b>(42,810)</b>
<b>FUNDING FROM RESERVES</b>	<b>0</b>	<b>1,491,979</b>	<b>42,810</b>
<b>BEGINNING FUND BALANCE</b>	<b>4,183,885</b>	<b>4,242,902</b>	<b>2,750,922</b>
<b>ENDING FUND BALANCE</b>	<b>4,242,902</b>	<b>2,750,922</b>	<b>2,708,112</b>
<b>RESTRICTED BALANCES</b> (WATER IMPACT FEES & WATER SURCHARGES)	<b>1,468,485</b>	<b>144,636</b>	<b>144,636</b>
<b>UNRESTRICTED FUNDS</b>	<b>2,774,417</b>	<b>2,606,286</b>	<b>2,563,476</b>

CITY OF GARDEN RIDGE  
 FY 2018 BUDGET  
 WATER FUND - REVENUE  
 2017-18

REVENUES	FY 2016 AUDITED	FY 2017 AMENDED BUDGET	FY 2018 BUDGET
<b><u>FEEs</u></b>			
40002 METER INSTALLATION FEES	23,850	23,850	25,000
40003 WATER SALES	1,332,184	1,301,285	1,361,000
40004 WATER PENALTIES	14,364	14,000	14,500
40007 WATER IMPACT FEES	141,207	0	135,000
40012 WATER SURCHG SALES	0	5,000	5,000
40013 WATER SURCHG PENALTY FEE	0	500	500
40014 EAA REVENUE ACCOUNT	56,403	56,400	56,400
40015 TRINITY GWCD REVENUE	4,713	5,000	15,500
40005 NSF CHECK INCOME	345	500	500
<b>TOTAL FEES</b>	1,573,066	1,406,535	1,613,400
<b><u>MISCELLANEOUS</u></b>			
40000 MISC INCOME	6,481	300	300
40008 INTEREST	5,932	7,200	7,500
<b>TOTAL MISCELLANEOUS</b>	12,413	7,500	7,800
<b>TOTAL REVENUES</b>	1,585,479	1,414,035	1,621,200
			14.7%

## WATER FUND

EXPENDITURES	FY 2016 AUDITED	FY 2017 AMENDED BUDGET	FY 2018 BUDGET
PERSONNEL SERVICES	383,222	390,328	428,106
PROFESSIONAL SERVICES	30,580	55,887	65,442
FEES	61,838	62,000	74,000
CITY SUPPORT SERVICES	1,783	2,000	3,000
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UTILITY SERVICES	159,667	144,621	197,013
MAINTENANCE SERVICES	77,145	82,900	39,602
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DEBT SERVICE	543,133	614,439	618,115
FUND CHANGES/TRANSFERS	31,696	1,325,348	1,500
CAPITAL OUTLAY	4,920	6,508	-
<b>TOTAL</b>	<b>\$1,526,463</b>	<b>\$2,906,014</b>	<b>\$1,664,010</b>

-42.7%

### PROGRAM JUSTIFICATION AND ANALYSIS

FY18 Budget decreases 42.7% from the FY17 Amended Budget

- \* 3% Increase in Personnel lines & open position filled and completely funded
- \* Benefit increases: 9.51% healthcare/7% vision/8% AD&D - Life Insurance
- \* TMRS ER share FY18 is 8.02% (FY17 8.37%)
- \* Add front office staff to Cell Phone Reimbursement Program \$540 annually
- \* \$35K included for Water Fee Analysis Project
- \* \$12k added for annual rent due to the General Fund
- \* Termination of uniform contract and internal plan decreases uniform expense to the City by 71%
- \* Utility Services lines allows \$45k for new well coming online
- \* One-time fund transfer in FY17 not repeated in FY18

CITY OF GARDEN RIDGE  
 FY 2018 BUDGET  
 WATER FUND - EXPENDITURES  
 2017-18

WATER FUND	FY 2016 AUDITED	FY 2017 AMENDED BUDGET	FY 2018 BUDGET	
<b>PERSONNEL SERVICES</b>				
70012	GROSS PAYROLL	268,950	285,648	313,230
70013	OVERTIME	6,857	5,739	8,565
70018	CERTIFICATION	3,104	2,991	3,120
70019	LONGEVITY	4,142	4,848	5,579
70014	FICA	18,199	18,881	20,649
70016	MEDICARE	4,358	4,416	4,829
70017	SUI	1,016	450	855
70015	WORKERS COMP INS	5,504	5,778	6,067
70020	HEALTH/DENTAL/VISION INS	31,608	31,909	37,486
70023	LIFE INS	888	928	1,016
70025	RETIREMENT-ER SHARE	35,346	25,490	26,710
70027	LEAVE ACCRUAL PAYOUT	3,250	3,250	0
<b>TOTAL PERSONNEL SERVICES</b>		383,222	390,328	428,106
<b>PROFESSIONAL SERVICES</b>				
70104	ATTORNEY	8,775	5,775	6,064
70106	ENGINEER	8,120	8,000	8,000
70209	CR CARD PROC FEES	3,054	0	0
70116	CUSTODIAL/JANITORIAL	1,001	2,109	2,586
70120	AUDITING FEES	5,850	7,285	8,000
70210	PAYROLL PROCESSING FEES	1,314	1,513	1,569
70406	WATER MASTER PLAN UPDATE	0	26,850	0
00000	WATER FEE ANALYST	0	0	35,000
70677	CONNECT CITY SERVICE	0	1,504	1,504
70204	CIVIC PLUS-AUDIO VISUAL MTGS	2,466	2,851	2,720
<b>TOTAL PROFESSIONAL SERVICES</b>		30,580	55,887	65,442
<b>FEES</b>				
70160	FRANCHISE FEE TO CITY	61,838	62,000	62,000
00000	RENTAL FEES TO GENERAL FUND	0	0	12,000
<b>TOTAL FEES</b>		61,838	62,000	74,000
<b>CITY SUPPORT SERVICES</b>				
70236	CONTINGENCY	1,783	2,000	2,500
70242	PUBLIC EDUCATION	0	0	500
<b>TOTAL CITY SUPPORT SERVICES</b>		1,783	2,000	3,000
<b>STAFF SUPPORT</b>				
70200	TRAINING/TRAVEL/SEMINARS	1,441	3,000	3,800
70118	UNIFORMS	4,350	6,417	1,825
70213	MEMBERSHIP/DUES/LICENSES	774	900	900
70225	MISCELLANEOUS	2,605	2,550	2,600
<b>TOTAL STAFF SUPPORT</b>		9,170	12,867	9,125
<b>OPERATIONAL SUPPORT</b>				
70302	GENERAL LIABILITY INS	626	840	882
70304	AUTOMOBILE INS	3,216	2,229	3,190
70308	E&O LIABILITY INS	1,388	1,568	1,647
70310	PROPERTY INS	6,247	6,627	6,958
70201	COMPUTER MAINT/TRAINING	30,520	35,684	37,500
70206	POSTAGE	10,884	10,915	11,155
70208	PRINTING	3,547	3,876	3,954
70226	WATER COPIER LEASE	13,686	14,186	14,365
<b>TOTAL OPERATIONAL SUPPORT</b>		70,114	75,925	79,651

CITY OF GARDEN RIDGE  
 FY 2018 BUDGET  
 WATER FUND - EXPENDITURES  
 2017-18

WATER FUND	FY 2016 AUDITED	FY 2017 AMENDED BUDGET	FY 2018 BUDGET
<b>SUPPLIES</b>			
70214 SUPPLIES	2,585	3,150	2,500
70237 CHEMICALS	3,794	4,200	4,000
70238 OPERATIONAL MATERIALS	19,285	20,000	25,000
TOTAL SUPPLIES	25,664	27,350	31,500
<b>UTILITY SERVICES</b>			
70202 TELEPHONE	5,355	5,700	6,546
70211 UTILITIES	147,544	130,921	182,467
70217 GASOLINE	6,768	8,000	8,000
TOTAL UTILITY SERVICES	159,667	144,621	197,013
<b>MAINTENANCE SERVICES</b>			
70203 RADIO REPAIR	0	1,500	500
70212 EQUIPMENT/MAINTENANCE	8,622	9,000	5,000
70220 VEHICLE MAINT/REPAIRS	11,093	11,000	9,102
70221 BUILDING MAINTENANCE	6,851	1,400	0
70809 WELL REHABS	34,525	40,000	0
70239 PLANT MAINT/REPAIRS	16,054	20,000	25,000
TOTAL MAINTENANCE SERVICES	77,145	82,900	39,602
<b>OPERATING EQUIPMENT</b>			
70312 VEHICLE LEASE (TRUCK 3 YR)	0	24,500	21,440
70227 INTEREST EXPENSE	0	0	2,425
70216 EQUIPMENT RENTAL	400	750	1,000
70219 SMALL HAND TOOLS	681	1,000	1,000
TOTAL OPERATING EQUIPMENT	1,081	26,250	25,865
<b>OTHER COST</b>			
70240 TCEQ	7,757	8,000	10,000
70241 EAA MANAGEMENT FEES	55,036	56,400	56,400
70244 COMAL TRINITY GWCD FEES	5,786	6,000	15,500
70401 WATER ACQUISITION	57,871	9,191	9,191
TOTAL OTHER COST	126,450	79,591	91,091
<b>DEBT SERVICE</b>			
70803 TRANSFER TO DEBT SVC	543,133	614,439	618,115
TOTAL DEBT SERVICE	543,133	614,439	618,115
<b>FUND CHANGES/TRANSFERS</b>			
70801 BAD DEBT EXPENSE	0	1,500	1,500
70806 TRANSFER TO CAPITAL PROJECT	0	1,323,848	0
73201 OFS - BOND PREMIUMS	31,696	0	0
TOTAL FUND CHANGES/TRANSFERS	31,696	1,325,348	1,500
<b>CAPITAL OUTLAY</b>			
70400 CAPITAL EXPENDITURES	4,920	6,508	0
TOTAL CAPITAL OUTLAY	4,920	6,508	0
<b>TOTAL WATER COMPANY</b>	1,526,463	2,906,014	1,664,010