



## City of Garden Ridge

9400 Municipal Parkway  
Garden Ridge, Texas 78266-2600  
(210) 651-6632  
Fax (210) 651-9638

### AGENDA CITY WATER COMMISSION MEETING

Tuesday, August 23, 2016 at 6 p.m.

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The Garden Ridge City Water Commission will meet in a regular meeting on Tuesday, August 23, 2016 at 6 p.m. in the City Council Chambers, City Hall, 9400 Municipal Parkway, Garden Ridge, Texas. This meeting is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted on Friday, August 19, 2016 before 5:00 p.m., providing time, place, date and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours in advance of this meeting.

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1. Call to Order
2. Roll Call
3. Citizen's Participation – 3 minute limit per citizen

**Rules for Citizen's Participation:**

The Water Commission welcomes citizen participation and comments at all of their Meetings. As a courtesy to your fellow citizens and out of respect to our appointed officials, we must request that if you wish to speak, that you please follow these guidelines.

- a. Direct your comments to the entire Commission, not to an individual member, nor to the audience.
- b. Show the Water Commission the same respect and courtesy that you would like to be shown.
- c. Limit remarks to three (3) minutes per citizen during Item 3 and Item 7.
- d. Citizen comments may be deferred to a specific Business Item set forth in Section 4, below, if such comments pertain to such Business Item.

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the Commission is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.*

4. Business Items

The City Water Commission may discuss, consider and/or take possible action on recommendation to the City Council on the following:

- a) Request for Water Service by Gary Miller for property located in the City of Garden Ridge ETJ and CCN, known as Lot 1, Miller Estates and located at the Northeast corner of FM 3009 and Schoenthal Road.
  - b) Discussion and possible recommendation of reappointment of Commissioners Bullard, Pitzen, and Ramirez due to expiring terms of office (September 30, 2016).
5. Water Manager Monthly Activity Report
- a) Water pumping/usage from city wells
  - b) Water system infrastructure maintenance, repairs and/or projects
  - c) Static levels, drawdown levels and flow rates on the Trinity Well
  - d) Water and/or Drought Management
6. Administrative Items  
The Commission may discuss, consider and/or take possible action on the following items:
- a) Minutes of the July 26, 2016 Water Commission Meeting
  - b) Items discussed at the August 3, 2016 City Council Regular Meeting
  - c) Set date, time and location for next meeting
7. Citizen Participation – 3 minute limit per citizen
8. Adjourn

### **AGENDA NOTICES:**

#### **Decorum Required:**

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

#### **Action by Commission Authorized:**

The Commission may vote and/or act upon any item within this Agenda. The Commission reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered

necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

**Executive Sessions Authorized:**

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

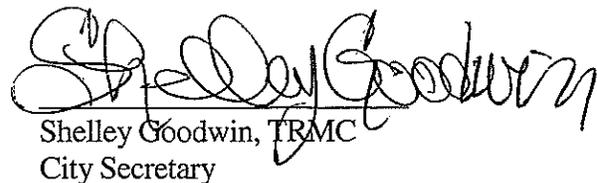
**Attendance By Other Elected or Appointed Officials:**

It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.



Shelley Goodwin, TRMC  
City Secretary

This is to certify that I, Shelley Goodwin, posted this Agenda at 4:45 pm on August 18, 2016 on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.



Shelley Goodwin, TRMC  
City Secretary

Gary L. Miller  
21111 Tree Top Cove  
Garden Ridge, TX 78266

RECEIVED

JUL 26 2016

PER J.H.

July 25, 2016

City of Garden Ridge Water Commission  
Garden Ridge, TX 78266

I Gary Miller formerly request a water service with a 1 1/2" water meter to be installed on my property located at the North East corner of FM 3009 and Schoenthal Road South, also know as Lot 1 Miller Estates.

Lot 1, Miller Estates was considered and approved by the Comal County Commissioners Court along with the City of Garden Ridge City engineers approval on September 11th, 1997. This property is located in the ETJ and CCN of the City of Garden Ridge but not in the City limits of Garden Ridge.

Respectfully,

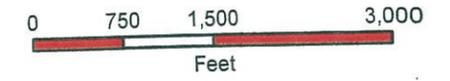


Gary L Miller  
(210) 260-7591

# City of Garden Ridge

*Miller Estates (highlighted)*

- Major Roads
- Railroad
- Subdivisions
- City Limits
- Other
- Garden Ridge



Author: Thomas Wilson - Comal County Engineer's Office  
Printed: 9/18/2014



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# City of Garden Ridge

9400 Municipal Parkway  
Garden Ridge, Texas 78266-2600  
(210) 651-6632  
Fax (210) 651-9638

## MINUTES OF CITY WATER COMMISSION REGULAR MEETING July 26, 2016

### **Members Present:**

Chairman David Heier  
Vice-Chairman Richard Holloway  
Commissioner Andre Bullard  
Commissioner Keven Harshbarger  
Commissioner Ray Pitzen  
Commissioner Pat Ramirez  
Mayor Nadine Knaus, ex-officio

### **Member Absent:**

None

### **City Staff Present:**

Nancy Cain, City Administrator  
Royce Goddard, Water Department Manager  
Shelley Goodwin, City Secretary

### **1. Call to Order**

With a quorum of the City Water Commission present, Chairman Heier called the regular meeting of the Garden Ridge City Water Commission to order at 6:00 p.m. on Tuesday, July 26, 2016 in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

### **2. Citizen's Participation – 3 minute limit per citizen**

No one wished to speak.

### **3. Business Items**

**The City Water Commission may discuss, consider and/or take possible action on recommendation to the City Council on the following:**

- a. Request from Evelyn S. Miller, 20011 Cedar Branch, to appear before the Water Commission to discuss concerns with water billing and usage due to water leak and possible leak adjustment.**

Nancy Cain, City Administrator, reported at the June 28, 2016 Water Commission Regular Meeting the Commission requested the City Attorney to review Ordinance 54 regarding leak adjustments

variance process to see if a leak adjustment can be granted for special circumstances. She stated she spoke to the City Attorney regarding leak adjustments and she has been advised that since leak adjustments were removed from Ordinance 54 the Ordinance does not provide for leak adjustments in any circumstances.

The Water Commission discussed Ordinance 54 and circumstances involving leak adjustments. They also suggested putting a Grapevine article about turning off shut off valves to sprinkler systems when traveling.

**Motion:** A motion was made by Commissioner Harshberger, seconded by Commissioner Holloway, to formally deny the variance request for a leak adjustment requested by Evelyn S. Miller, due to the lack of authority in Ordinance 54 to grant an adjustment. The Water Commission voted five (5) for and none (0) opposed. The motion passed unanimously.

#### **4. Water Manager Monthly Activity Report**

##### **a) Water pumping/usage from city wells**

Royce Goddard, Water Manager reviewed the monthly water pumping/usage from the city wells and discussed the water system operations (see attached report).

Royce Goddard, Water Manager reported 102.44 acre feet were pumped from the Edwards Aquifer and 36.92 acre ft. from the Trinity has been pumped. He stated the average daily usage is 1,746,461.50 gallons.

##### **b) Water system infrastructure maintenance, repairs and/or projects**

Royce Goddard, Water Manager stated the 2015 CIP projects they are currently installing a replacement waterline along Goldenrod, Sorrel, Timber Rose and Goldenrod Circle. He stated there have been some equipment issues that have slowed things down, but the contractor is still on target with their completion date.

##### **c) Static levels, drawdown levels and flow rates on the Trinity Well**

Royce Goddard, Water Manager reported as of July 26, 2016 the Edwards static level was at 121.5 feet and the Trinity static level was at 212.4.

##### **d) Water and/or Drought Management**

The City of Garden Ridge is currently under no watering restrictions.

#### **5. Administrative Items**

**The Commission may discuss, consider and/or take possible action on the following items:**

##### **a) July 26, 2016 Water Commission Meeting**

**Motion:** A motion was made by Commissioner Ramirez, seconded by Commissioner Pitzen, to approve the minutes of July 26, 2016 Regular Water Commission Meeting, with corrections. The Water Commission voted five (5) for and none (0) opposed. The motion passed unanimously.

##### **b) Items discussed at the July 6, 2016 City Council Regular Meeting**

Nancy Cain, City Administrator, reported at the July 6, 2016 City Council Regular Meeting the City Council held a public hearing for the rezoning request for Sahota Holding, LLC. and then voted to deny the rezoning request, Master Development Plan and the request to bring in Water to the City for the proposed construction of a convenience store and car wash.

**c) Set date, time and location for next meeting**

Next Water Commission will be held on Tuesday, August 23, 2016 in the City Council Chambers.

**6. Citizen Participation** – 3 minute limit per citizen

No one wished to speak.

**7. Adjourn**

Motion to adjourn was made by Commissioner Holloway and seconded by Commissioner Bullard. The motion passed unanimously and the meeting adjourned at 6:26 p.m.

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David Heier, Chair

ATTEST:

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Shelley Goodwin, TRMC  
City Secretary

**SIGN IN TO SPEAK AT THE JULY 26, 2016  
WATER COMMISSION REGULAR MEETING**

**Rules for Citizen's Participation:**

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- a. Direct your comments to the entire City Council and Commission, not to an individual member nor to the audience.
- b. Show the Commission the same respect and courtesy that you expect to be shown to you.
- c. Limit remarks to three (3) minutes.

**Disclaimer:**

Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

NAME	ADDRESS	SUBJECT
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