



City of Garden Ridge

9400 Municipal Parkway
Garden Ridge, Texas 78266-2600
(210) 651-6632
Fax (210) 651-9638

AGENDA REGULAR CITY COUNCIL MEETING, APRIL 6, 2016 AT 6:00 P.M.

The Garden Ridge City Council will meet in a regular session on Wednesday, April 6, 2016 at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted on March 31, 2016 before 5:00 p.m., providing time, place, date and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Special Presentation
 - a. National Library Week/National Volunteer Week Proclamation
 - b. Sexual Assault Awareness Month Proclamation
 - c. Cub Scout Pack 828 & Boy Scout Troop 828 Week Proclamation
5. Citizen's Participation - Limit remarks to three (3) minutes per citizen

Rules for Citizen's Participation:

The City Council welcomes citizen participation and comments at all of their Council Meetings. As a courtesy to your fellow citizens and out of respect to our elected officials, we request that if you speak, that you please follow these guidelines.

- a) Direct your comments to the entire Council, not to an individual member, nor to the audience.
- b) Show the City Council the same respect and courtesy that you would like to be shown.
- c) Limit remarks to three (3) minutes per citizen during Item 5 and to three (3) minutes per citizen during Item 8.
- d) Citizens' comments will be limited to one (1) hour in Item 5 and thirty (30) minutes in Item 8.
- e) Citizen comments may be deferred to a specific Business Item set forth in Section 7, below, if such comments pertain to such Business Item.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the

meeting. However, any discussion of the subject *must be limited* to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.

6. Consent Agenda

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A MEMBER OF CITY COUNCIL. PUBLIC COMMENT ON CONSENT AGENDA ITEMS MAY BE HEARD DURING CITIZEN'S PARTICIPATION, BUT COMMENTS HEARD DURING CITIZEN'S PARTICIPATION DOES NOT MEAN THAT THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes
 - i. March 2, 2016 Special City Council Meeting
 - ii. March 2, 2016 Regular City Council Meeting
 - iii. March 17, 2016 Special City Council Meeting

- b) Request for Authority to Destroy and Certification of Destruction of city documents and records in compliance with Ordinance 67-122013 providing for the Records Management Program for the City of Garden Ridge

- c) Resignation of Police Officer Gabe Galan from the Garden Ridge Police Department effective March 15, 2016

- d) Department changes and pay adjustments to reflect the changes:
 - i. Stanley Georg from Water Department Service Rep 1 to Public Works Service Rep 2 and 5% reduction of pay
 - ii. Duane Scognio from Public Works Service Rep 2 to Water Department as a Service Rep 1 and 5% increase of pay

- e) Hiring of James Shipley as a Building Inspector on an as needed basis.

- f) Financial Statement and Investment Report –February 28, 2016

- g) State of the City
 - i. City Administrator Monthly Activity Report
 - Sign approvals since prior Council meeting
 - Community Center usage and financial report
 - Building Permits issued to date for residential, commercial and minor Construction projects
 - Recognition of employees and/or city events

 - ii. Library Monthly Activity Report

- New Patrons
- Old Patrons
- Library activities and classes
- iii. Water Manager Monthly Activity Report
 - Water pumping/usage from city wells
 - Water system infrastructure maintenance, repairs and/or projects
 - Water and/or Drought Management
- iv. Public Works Monthly Activity Report
 - Street and Right-Of-Way Maintenance
 - Drainage Facility and Easement Maintenance
 - Animal Control (domestic and wild)
 - Public Works Projects
- v. Police Department Monthly Activity Report
 - Traffic Enforcement
 - Criminal activity within city
 - Code Compliance Enforcement

ACTION ON THE CONSENT AGENDA

7. Business Items

The City Council may discuss, consider and/or take possible action on the following items:

- a) Planning and Zoning Commission recommendation and Possible Action:
 - i. Petition by David Pencsak for rezoning from Office and Professional (B2) District to Light Industrial (L-1) District that portion of Lot 1, Clay Subdivision that begins 300' in from F.M. 2252 and extends to the rear property line of said property located at 19780 F.M. 2252, Garden Ridge, Texas.
 - a. Public Hearing
 - b. Action
 - ii. Preliminary Plat for Woodlands of Garden Ridge, Unit 3
- b) Eagle Scout Service Project by Matthew Friedel, Troop 343, for installation of benches and clearing walking trail at Paul Davis Park and requesting \$517 from the City for materials for the project.
- c) Discussion on property tax freeze for persons over 65 and disabled.
- d) City Engineer Projects Update:
 - ii. CIP Project for 2013
 - a. Status report

- iii. CIP Project for 2015
 - a. Status report
 - b. Trinity Wells pumpage and infrastructure
 - iv. CIP Project for 2016
 - a. Status report
 - e) Award of bid for 2015 City of Garden Ridge CIP Project; if necessary, authorizing the City Administrator to execute contract documents for said project, and authorizing the Mayor, City Administrator and City Engineer to jointly manage said project
 - f) Quarry Commission Recommendations and Possible Action:
No Report
 - g) Water Commission recommendations and Possible Action:
No report.
 - h) City Council Communication Projects
 - i. City Council concerns and direction matrix.
 - ii. City Council Idea/Suggestions
 - iii. Citizen/Issue Process
 - i) Status Reports:
 - i. Animal Control Ordinance amendments.
 - ii. Sign Ordinance amendments.
 - iii. Personnel Policy.
 - j) Status update regarding Deer Management
 - k) Update from the Garden Ridge Parks Committee
 - i. Status report on development of City Parks plan
 - ii. Status report on July 4th Celebration
 - l) Future Agenda Items requested by City Council
 - i. Rolling Agenda.
 - m) Any item removed from the consent agenda will be recalled for discussion and possible action at this time.

8. Citizen's Participation – Limit remarks to three (3) minutes per citizen
See "Rules for Citizen's Participation" under Item 4.

9. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Northeast Partnership
Schertz-Seguin Local Government Corporation (“SSLGC”)
Cibolo Valley Local Government Corporation (“CVLGC”)
City Water Commission
City Quarry Commission
City Planning & Zoning Commission
Garden Ridge Police Academy Alumni Association
Citizen on Patrol
Garden Ridge Lion’s Club
Comal County
Comal ISD
Guadalupe County
Bexar County
Alamo Area Metropolitan Planning Organization (“MPO”)
TXDOT
Joint Base Land Use Study-Randolph
Greater Bexar County Council of Cities
Lonestar Light Rail
Northeast Lakeview Friends of Nighthawk
Club at Garden Ridge
Boy Scouts

10. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

- a) Pursuant to Texas Government Code Chapter 551.071 (legal advice) discussion with legal counsel regarding the installation and operation of a sewer system and drainage in the City of Garden Ridge.
- b) Pursuant to Texas Government Code Chapter 551.074, to deliberate the appointment, employment, evaluation, duties and discipline of the Police Chief.

11. Business Items (continued)

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

12. Adjournment

AGENDA NOTICES:

Decorum Required:

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized:

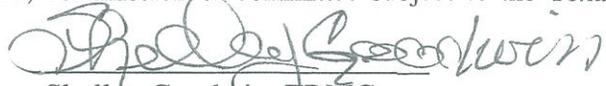
The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

Executive Sessions Authorized:

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.


Shelley Goodwin, TRMC
City Secretary

This is to certify that I, Shelley Goodwin, posted this Agenda at 12:20 p.m. on March 31, 2016 on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.


Shelley Goodwin, TRMC
City Secretary

PROCLAMATION

WHEREAS, libraries are not just about what we have for people, but what we do for and with people;

WHEREAS, libraries have long served as trusted and treasured institutions, and library workers and librarians fuel efforts to better their communities, campuses and schools;

WHEREAS, libraries are evolving in order to serve their communities and to continue to fulfill their role in leveling the playing field for all who seek information and access to technologies;

WHEREAS, libraries and librarians open up a world of possibilities through innovative STEAM programing, Makerspaces, job-seeking resources and the power of reading;

WHEREAS, libraries and librarians are looking beyond their traditional roles and providing more opportunities for community engagement and deliver new services that connect closely with patrons' needs;

WHEREAS, libraries support democracy and effect social change through their commitment to provide equitable access to information for all library users regardless of race, ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status;

WHEREAS, libraries, librarians, library workers and supporters across America are celebrating

National Library Week

NOW, THEREFORE, be it resolved that I, Nadine L. Knaus, Mayor of Garden Ridge, proclaim National Library Week, April 10-16, 2016. I encourage all residents to visit the library this week and explore what's new at your library, and engage with your librarian. Because of you, Libraries Transform.

In Witness Whereof, I hereunto set my hand and official seal of the City of Garden Ridge this 6th day of April, 2016.

Nadine L. Knaus, Mayor

PROCLAMATION

WHEREAS, Sexual Assault Awareness Month is intended to draw attention to the fact that sexual violence is widespread and impacts every community member of Comal County; and

WHEREAS, violent acts of sexual assault and sexual harassment impact our community as reported by statistics indicating that one in five women and one in twenty men in Texas have experienced sexual assault. In 2015, the Crisis Center of Comal County provided support services for over 400 victims of sexual abuse including child victims. Approximately 80% of sexual assault victims know the person who assaulted them; and

WHEREAS, we must work together to educate our community about sexual violence prevention, supporting survivors, and speaking out against harmful attitudes and actions and

WHEREAS, staff and volunteers of sexual assault prevention programs at the Crisis Center of Comal County encourage every person to speak out when witnessing acts of violence however small; and

WHEREAS, with leadership, dedication, and encouragement, there is evidence that we can be successful in preventing sexual violence in Comal County through prevention education, increased awareness, and holding perpetrators who commit acts of sexual violence responsible for their actions; and

WHEREAS, we recognize the compassion and dedication of the individuals who first respond to provide services to survivors, such as the Crisis Center of Comal County, the Comal County Sheriff's Office, and our emergency medical workers; and

WHEREAS, it is important that sexual assault is recognized as a problem and vital to understand that alerting the public about this issue can help empower victims and their loved ones. We encourage every citizen to actively engage in public and private efforts, including conversations about what sexual violence is, how to prevent it, how to help survivors connect with services, and how every segment of our society can work together to better address sexual violence.

NOW THEREFORE, be it resolved that I, Nadine L. Knaus, Mayor of Garden Ridge, proclaim the month of April as

Sexual Assault Awareness Month.

In Witness Whereof, I hereunto set my hand and official seal of the City of Garden Ridge this 6th day of April, 2016.

Nadine L. Knaus, Mayor

PROCLAMATION

WHEREAS, Chicago publisher William D. Boyce founded the Boy Scouts of America on February 8, 1910, after learning of the Scouting movement in London; and

WHEREAS, in 1916, the United States Congress granted the Boy Scouts of America a federal charter. Today, there are now more than 111 million Scouts across America with over two million having achieved the Eagle Scout Award, Scouting's highest rank; and

WHEREAS, the purpose of the Boy Scouts is to develop citizens who are physically, mentally and emotionally fit, have a high degree of self-reliance and resourcefulness, personal values based on religious concepts, the desire and skills to help others and a keen respect for the basic rights of all people; and

WHEREAS, Boy Scouts are taught the principles of the U.S. social, economic and governmental systems and are prepared to participate and provide leadership in American society through active civic engagement; and

WHEREAS, each individual Scout commits to annually perform 12 hours of community service, collectively this represents a total of more than 30 million volunteer community service hours in this country every year; and

WHEREAS, more than 1 million adult volunteer leaders make these accomplishments possible and selflessly serve the young people in their communities through organizations chartered by the Boy Scouts of America.

Therefore: I, the Mayor of City of Garden Ridge do hereby announce and proclaim to all citizens and set seal hereto, that April 10-16, 2106, is

Cub Scout Pack 828 & Boy Scout Troop 828 Week

All citizens are encouraged to recognize the accomplishments and express appreciation to the Scouts, their families and the many volunteers of the Cub Scout Pack 828 and Boy Scout Troop 828, for their dedication to our local youth.

In Addition, we would like to recognize the following Webelos who recently crossed over from the Cub Scout Pack 828 to the Boy Scout Troop 828:

Trey Acker, Braeden Aubrey, Jaxon Brown, Liam Guinn, Alex Hnatow, Richard Horton, Hunter Laraway, Samuel Madrid, Luke Martin, and Kaden Scribner

In Witness Whereof, I hereunto set my hand and official seal of the City of Garden Ridge this 6th day of April, 2016.

Nadine L. Knaus, Mayor



City of Garden Ridge

9400 Municipal Parkway
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MINUTES OF CITY COUNCIL SPECIAL MEETING, MARCH 2, 2016

Members Present:

Mayor Nadine Knaus
Mayor Pro-Tem John McCaw
Councilmember Todd Arvidson
Councilmember Bryan Lantzy
Councilmember Larry Thompson
Councilmember Shelby Trial

Member Absent:

None

City Staff Present:

Nancy Cain, City Administrator
George Hyde, City Attorney
Ron Eberhardt, Police Chief
Shelley Goodwin, City Secretary

1. Call to Order

With a quorum of the City Council Members present, Mayor Knaus called the special meeting of the Garden Ridge City Council to order at 1:05 p.m. on Tuesday, March 2, 2016, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session

- a) **Pursuant to Texas Government Code Chapter 551.074 appointment, employment and duties of Police Chief**
- b) **Pursuant to Texas Government Code Chapter 551.074 (personnel) and 551.071 (legal advice) to deliberate upon and seek legal advice related to the roles and responsibilities of the Mayor and City Councilmembers.**
- c) **Pursuant to Texas Government Code Chapter 551.071 (legal advice) discussion with legal counsel regarding the waving of attorney-client privilege concerning legal opinion on stormwater drainage easement**

Mayor Knaus announced the City Council will recess into Executive Session at 1:08 pm, in Pursuant to Texas Government Code Chapter

- a) 551.074 appointment, employment and duties of Police Chief
- b) 551.074 (personnel) and 551.071 (legal advice) to deliberate upon and seek legal advice related to the roles and responsibilities of the Mayor and City Councilmembers.
- c) 551.071 (legal advice) discussion with legal counsel regarding the waving of attorney-client privilege concerning legal opinion on stormwater drainage easement

The City Council agreed by consensus to recess at 5:15pm.

Mayor Knaus adjourned the Executive Session at 6:00 pm and the City Council reconvened back into regular session.

3. Business Items

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may take action on any item posted for Executive Session for action, as necessary.

No action taken.

4. Adjournment

There being no further business, the Wednesday, March 2, 2016 Garden Ridge City Council special meeting was adjourned at 6:00 pm by Mayor Knaus.

Nadine L. Knaus
Mayor

ATTEST

Shelley Goodwin, TRMC
City Secretary



City of Garden Ridge

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MINUTES OF CITY COUNCIL REGULAR MEETING, MARCH 2, 2016

Members Present:

Mayor Nadine Knaus
Councilmember Todd Arvidson
Councilmember Bryan Lantzy
Mayor Pro-Tem John McCaw
Councilmember Larry Thompson
Councilmember Shelby Trial

Member Absent:

None

City Staff Present:

Nancy Cain, City Administrator
George Hyde, City Attorney
Cynthia Trevino, City Attorney
Ron Eberhardt, Police Chief
Royce Goddard, Water Department Manager
Steven Steinmetz, Public Works Director
Shelley Goodwin, City Secretary

Commission Chairs Present:

Sam Stocks, Planning and Zoning Commission

1. Call to Order

With a quorum of the City Council Members present, Mayor Knaus called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, March 2, 2016, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Pledge of Allegiance

Councilmember Trial led the Pledge of Allegiance.

3. Citizen's Participation - 3 minute limit per citizen

Ken Kneupper, 8891 Schoenthal Rd., thanked Steven Steinmetz, Royce Goddard and their crews for fixing the water leak off Scholenthal Road. He stated he felt they went above and beyond with going door-to-door and explaining to residents about the water outage and making sure they had water.

Sue Eberhardt, 9311 Blazing Star Trail, encouraged the City Council to revisit the Animal Control Ordinance to limit the number of dogs a resident can have.

Bob Doerr, 10009 Calley Circle, encouraged the City Council to support the Planning and Zoning Commission recommendation to deny Item 6d) Petition from David Pencsak for rezoning.

Mark Friesenhan, 41229 Forest Waters, stated he meet with the trappers who have agreed to release all the black deer. He also encouraged the City Council to considered freezing taxes for residents over 65 years of age or disabled.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Trial, to agendize so City Council can hold a discussion regarding freezing the taxes of residents over 65 years of age or disabled at the next City Council Regular Meeting. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

4. Consent Agenda

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A MEMBER OF CITY COUNCIL. PUBLIC COMMENT ON CONSENT AGENDA ITEMS MAY BE HEARD DURING CITIZEN'S PARTICIPATION, BUT COMMENTS HEARD DURING CITIZEN'S PARTICIPATION DOES NOT MEAN THAT THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) **Approval of February 2, 2016 Special City Council Meeting Minutes**
- b) **Approval of February 3, 2016 Regular City Council Meeting Minutes**
- c) **Ordinance 190-032016 declaring unopposed candidates in the May 7, 2016 General City Elections, elected to office; canceling the elections; providing a severability clause and providing an effective date**
- d) **Approval of new employee with 90 day probationary period at a salary set at 5% less than salary set for position in the 2016 Budget applicable to said position:**
 - i. **Holly McKay as Police Officer effective February 24, 2016**
 - ii. **Daniel DeLaRosa as Police Officer effective March 16, 2016**
- e) **Financial Statement and Investment Report –January 31, 2016**
- f) **State of the City**
 - i. **City Administrator Monthly Activity Report**
 - **Sign approvals since prior Council meeting**
 - **Community Center usage and financial report**
 - **Building Permits issued to date for residential, commercial and minor Construction projects**
 - **Recognition of employees and/or city events**
 - ii. **Library Monthly Activity Report**
 - New Patrons**
 - Old Patrons**

-Library activities and classes

iii. Water Manager Monthly Activity Report

- Water pumping/usage from city wells
- Water system infrastructure maintenance, repairs and/or projects
- Water and/or Drought Management

iv. Public Works Monthly Activity Report

- Street and Right-Of-Way Maintenance
- Drainage Facility and Easement Maintenance
- Animal Control (domestic and wild)
- Public Works Projects

v. Police Department Monthly Activity Report

- Traffic Enforcement
- Criminal activity within city
- Code Compliance Enforcement

Motion: A motion was made by Councilmembers Trial, seconded by Councilmember Thompson, to pull Agenda Items 5. f) iii, and v. and considere separately. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember McCaw, to approve the Consent Agenda items 5. a)-f) ii and f) iv, remaining items to be considered separately. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

5. Business Items

The City Council may discuss, consider and/or take possible action on the following items:

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Trial, to take Agenda Item 6. d) out of order. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

d) Planning and Zoning Commission recommendation and Possible Action:

- i. Petition by David Pencsak for rezoning from Office and Professional (B2) District to Light Industrial (L-1) District that portion of Lot 1, Clay Subdivision that begins 300' in from F.M. 2252 and extends to the rear property line of said property located at 19780 F.M. 2252, Garden Ridge, Texas (Recommendation only. Public Hearing scheduled for April Council Meeting.)**

Sam Stocks, Planning and Zoning Commission Chairman, stated the Planning and Zoning Commission heard a petition for a rezoning request from David Pencsak. He stated the proposed lot is currently split with 2 zonings. The front 300 feet is zoned B-1 and the remainder of the property zoned B-2. The petitioners would like to rezone from B-2 to L1. He stated the proposal for the property is to create 69 garage condos with store front shops and a clubhouse. The petitioner showed a video of similar projects. He stated during the public hearing 25 people spoke against the rezoning

and 2 spoke in support of the rezoning. The Planning and Zoning Commission voted six (6) for and one (1) abstain (Commissioner Willis filed an affidavit) to recommend denial of the rezoning request.

The City Council discussed the rezoning request and the public hearing comments. They also thanked Mr. Stocks for the Commission's professionalism.

Mayor Knaus stated the Public Hearing and consideration will be held on April 6, 2016 at the next Regular City Council Meeting.

a) City Engineer Projects Update:

ii. CIP Project for 2015

a. Status report

b. Trinity Wells

Garry Montgomery, River City Engineering, provided a PowerPoint regarding the CIP Projects for 2015 and the Trinity Well Development (see attached PowerPoint). He stated the warranty for the CIP Project for 2013 is ending on May 10, 2016. A list of issues that need to be corrected has been provided and he will be meeting with the contractor next week to discuss the issues. He also stated this next project the communication will be stronger, a link on the City website will be added with an update every two week on progress and upcoming traffic delays.

The City Council discussed being reimbursed for the work the City has already done to correct some issues in the prior CIP project.

The City Council discussed the area of the new waterline replacement in the CIP Project and the timeline. The City Council also discussed the pumping of the new well (Trinity #10) and the timeline for the Trinity Wells.

Motion: A motion was made by Councilmember Trial, seconded by Councilmember Thompson, to adjourn into Executive Session at 6:20pm pursuant to Texas Government Code Chapter 551.071 (legal advice and pending or contemplated litigation) discussion with legal counsel regarding the legal requirements for the installation and operation of a sewer system along FM 2252 in the City of Garden Ridge, related potential property issues and economic development impact. The City Council voted five (5) for and none (0) opposed . The motion carried unanimously

Mayor Knaus adjourned the Executive Session at 6:52 pm and the City Council reconvened back into regular session.

Garry Montgomery, River City Engineering, continued with his PowerPoint regarding the Trinity Wells.

The City Council discussed the pumping of Trinity Wells 9 & 10 and the cost for adding the wells to the SCADA System.

b) Trap, Transport and Process Program with Texas Parks & Wildlife.

Nancy Cain, City Administrator, stated the trap and transport will begin in mid-March. She also stated out of 300 deer trapped 30 of them will be tested for the Chronic Wasting disease. She also stated the trappers are currently feeding at the 10 sites.

The City Council discussed the sites, process and the administrative work that goes into securing the permit.

c) Submission for the Comal Trinity Groundwater Conservation District Registration, Reporting and fees for Non-Exempt Well Users and financial Impact for City of Garden Ridge

Nancy Cain, City Administrator, stated the City is required to report groundwater use and submit pumping fees for the Comal Trinity Groundwater Conservation District,. She stated the first quarterly report and fee is due April 1, 2016 and is based on the total acre feet pumped at \$20 per acre foot from our current Trinity well from January 1, 2016 to March 31, 2016.

The City Council discussed the past pumping history, estimated pumping rate and pumping model to be used for Edwards and Trinity Wells.

e) Water Commission recommendations and Possible Action:

- iv. Leak adjustment- Request for water bill adjustment from Gregg DuBois, 21015 Plum Ranch Rd, seeking relief on August 25, 2015 – September 22, 2015 and September 23, 2015 – October 23, 2015 water bill due to billing for 57,00 and 54,000 gallons and asking said bill be adjusted based on prior usage.**

David Heier, Water Commission Chair, stated the Water Commission received a request for a water bill adjustment from Gregg DuBois. He stated after postponing the request for the requestor in January and the requestor not showing up in February, the Commission discussed the request and the previous adjustment the requestor had received. He stated the Water Commission voted unanimously to recommend to City Council the denial of the water bill adjustment for Gregg DuBois.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Trial, to approve the recommendation of the Water Commission and deny the request for water bill adjustment from Gregg DuBois, 21015 Plum Ranch Rd, seeking relief on August 25, 2015 – September 22, 2015 and September 23, 2015 – October 23, 2015 water bills due to billing for 57,00 and 54,000 gallons and asking said bill be adjusted based on prior usage. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

- v. Amendment to Ordinance adoption comprehensive water Ordinance Number 54-032016 for the City of Garden Ridge, Texas and repealing Ordinance 092015 adopted September 2, 2015; providing revised water leak adjustment policy; providing definitions; statement of organization; general policies; regulations and rules; and billing cycles; and providing for a penalty.**

David Heier, Water Commission Chair, stated the Water Commission Sub-Committee met several times to discuss Ordinance 54 Section 14.07 Adjustment to Bill for Fast Meter, Customer Leaks, Etc. c) Customer Leaks. He stated the Sub-Committee brought back a recommendation to strike c) Customer Leaks and the Water Commission voted unanimously to recommend to the City Council the removal of Section c).

The City Council discussed the recommended change to Ordinance 54.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember McCaw, to approve the recommendation of the Water Commission and amendment to Ordinance 54 adopting a comprehensive water Ordinance Number 54-032016 for the City of Garden Ridge, Texas and repealing Ordinance 54-092015 adopted September 2, 2015; removing Section 14.07 c); providing definitions; statement of organization; general policies; regulations and rules; and billing cycles; and providing for a penalty. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

f) Quarry Commission Recommendations and Possible Action:

No Report

g) Status update on Personnel Policy and next steps for Staff and Council review.

Cynthia Trevino, City Attorney, stated the Personnel Policy has been reviewed and the recommended policy has been provided to the City Council. She stated the changes and comments should be reflected in the right-hand column. She asked that any questions be given to Ms. Cain and she will forward them to her.

Mayor Knaus stated a workshop will need to be set so the City Council can review and discuss the proposed policy.

h) Discussion regarding Medical Drug Return Program and City participation.

Ron Eberhardt, Police Chief, stated he has done research on different programs that allow residents to return medications and drugs to the City. He stated there are 2 pharmacies that conduct a turn in medications and drug program; 1 in San Antonio and 1 in New Braunfels. Cities of Cibolo and Converse have a Med Return box, which cost either \$695 or \$995. And then you have to purchase an incinerator or hire a company to pick up disposed prescriptions. The Schertz EMS will take medications from residents at any time. He provided the City Council with the cost that the City would incur with providing the service.

The City Council discussed the different options and agreed by consensus to invite Schertz EMS to participate in the Garden Ridge Clean-Up Day on April 16th.

i) Update from the Garden Ridge Parks Committee

i. Status report on development of City Parks plan

ii. Status report on July 4th Celebration

Councilmember Trial stated the Parks Committee has grown and they are beginning to prioritize their issues. He also stated the City Administrator has found \$500 in the budget that can be dedicated to the July 4th Celebration.

j) Notification of monthly Northeast Partnership and Comal County Luncheons

Mayor Knaus stated she wanted to extend an invitation to all Councilmembers who want to attend Northeast Partnership and Comal County Luncheons. She stated the Northeast Partnership meets on the second Thursday and the Council Luncheon meets on the second Monday of each month. She

stated if you are interested in attending either one, please let the City Administrator know so she can give a head count to the proper person.

k) Status report on Issues from Council planning session of February 2, 2016

Nancy Cain, City Administrator, stated the City Council received a status report regarding all the issues the City Council mentioned during the February 2, 2016 Planning Session.

Mayor Knaus asked the City Council to review the document and let the City Administrator know if anything should be added. She also stated an update will be sent out regularly.

l) Any item removed from the consent agenda will be recalled for discussion and possible action at this time.

f) State of the City

iii. Water Manager Monthly Activity Report

- Water pumping/usage from city wells
- Water system infrastructure maintenance, repairs and/or projects
- Water and/or Drought Management

Councilmember Trial stated he pulled this agenda item, because he wanted to talk about the great job the Water Department did regarding the leak on Schoenthal Road. He also stated he attended the Planning and Zoning Commission when a comment was made regarding the water pressure in Regency Oaks.

Royce Goddard, Water Manager, stated he spoke to those residents who spoke about low water pressure at the Planning and Zoning Commission meeting and tested the water pressure in Regency Oaks, but did not find any low water pressure.

Motion: A motion was made by Councilmember Thompson, seconded by Councilmember McCaw, to approve item 5. f) iii. Water Manager Monthly Activity Report pulled from the Consent Agenda to be considered separately. The City Council voted five (5) for and none (0). The motion carried unanimously.

v. Police Department Monthly Activity Report

- Traffic Enforcement
- Criminal activity within city
- Code Compliance Enforcement

Councilmember Trial stated he pulled this agenda item to thank the Chief of Police for the nice write up on Officer Pelata.

Motion: A motion was made by Councilmember Trial, seconded by Councilmember Arvidson, to approve item 5. f) v. Police Department Monthly Activity Report pulled from the Consent Agenda to be considered separately. The City Council voted five (5) for and none (0). The motion carried unanimously.

**6. Citizen's Participation – Limit remarks to three (3) minutes per citizen
See "Rules for Citizen's Participation" under Item 4.**

Kay Bower, 8947 Garden Ridge Drive, stated at the Parks Committee Meeting the young moms who spend a lot of time at Paul Davis Park want a status on the ball field. She stated in the current condition they feel the fields are unsafe. She also stated she wanted to clarify the garage condos, she stated they are not residential condos, but there is no control to whether someone stays overnight in their garage condo.

7. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

**Northeast Partnership
Schertz-Seguin Local Government Corporation (“SSLGC”)
Cibolo Valley Local Government Corporation (“CVLGC”)
City Water Commission
City Quarry Commission
City Planning & Zoning Commission
Garden Ridge Police Academy Alumni Association
Citizen on Patrol
Garden Ridge Lion’s Club
Comal County
Comal ISD
Guadalupe County
Bexar County
Alamo Area Metropolitan Planning Organization (“MPO”)
TXDOT
Joint Base Land Use Study-Randolph
Greater Bexar County Council of Cities
Lonestar Light Rail
Northeast Lakeview Friends of Nighthawk
Forest Waters Club**

Councilmember Thompson stated GRPAAA and the Police Department held a Refuse to Be a Victim class on February 27th. He stated the class was a success and he thanked the Police Department for all they did to prepare for the class.

Councilmember Arvidson stated he met with the CISD Superintendent and was informed that CISD is planning to re-district in the future.

Councilmember Arvidson stated he attended the MPO meeting last night and found it to be very informative.

Councilmember Lantzy stated he also attended the MPO meeting last night and encouraged the citizen to attend the other upcoming meetings.

Councilmember Trial stated he attended the Boy Scouts Pinewood Derby on Saturday March 5, 2016. He stated they also held a Silent Auction, and he encouraged everyone to attend next year. Councilmember Trial stated the GRCPAAA will be holding the Second Annual Car Show on June 11, 2016 and he encouraged everyone to attend.

Councilmember McCaw read his report regarding the meetings and activities he attended (see attached memo).

8. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

- a) **Pursuant to Texas Government Code Chapter 551.071 (legal advice) discussion with legal counsel regarding the installation and operation of a sewer system in the City of Garden Ridge.**
- b) **Pursuant to Texas Government Code Chapter 551.071 (legal advice) discussion with legal counsel regarding the waving of attorney-client privilege concerning legal opinion on stormwater drainage easement.**

***If the Council did not conclude its executive session discussions posted for the March 2, 2016, 1:00 p.m. Special Called Meeting, Council will continue discussion and take action as necessary in open session.

Motion: Councilmember Thompson moved to waive attorney-client privilege on 8b) and recess into Executive Session at 8:10pm to discuss the following two items in accordance with:

- a) Pursuant to Texas Government Code Chapter 551.074 (personnel) and 551.071 (legal advice) to deliberate upon and seek legal advice related to the roles and responsibilities of the Mayor and City Councilmembers (from 1pm Special Called Meeting)
- b) Pursuant to Texas Government Code Chapter 551.071 (legal advice) discussion with legal counsel regarding the installation and operation of a sewer system in the City of Garden Ridge.

and seconded by Councilmember Trial. The City Council voted five (5) for and none (0). The motion carried unanimously.

Mayor Knaus adjourned the Executive Session at 9:20 pm and the City Council reconvened back into regular session.

9. Business Items (continued)

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

No action was taken.

10. Adjournment

There being no further business, the Wednesday, March 2, 2016 Garden Ridge City Council regular meeting was adjourned at 9:21 pm by Mayor Knaus.

Nadine L. Knaus
Mayor

ATTEST

Shelley Goodwin, TRMC
City Secretary



City of Garden Ridge

9400 Municipal Parkway
Garden Ridge, Texas 78266-2600
(210) 651-6632
Fax (210) 651-9638

MINUTES OF CITY COUNCIL SPECIAL MEETING, MARCH 17, 2016

Members Present:

Mayor Nadine Knaus
Mayor Pro-Tem John McCaw
Councilmember Todd Arvidson
Councilmember Bryan Lantzy
Councilmember Larry Thompson
Councilmember Shelby Trial

Member Absent:

None

City Staff Present:

Nancy Cain, City Administrator
George Hyde, City Attorney
Ron Eberhardt, Police Chief
Royce Goddard, Water Manager
Steven Steinmetz, Public Work Director
Karen Ford, Finance/HR
Shelley Goodwin, City Secretary

1. Call to Order

With a quorum of the City Council Members present, Mayor Knaus called the special meeting of the Garden Ridge City Council to order at 9:02 .m. on Tuesday, March 17, 2016, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Discussion on determining the strategic direction, initiatives, and establishing project priorities for the City of Garden Ridge.

Mayor Knaus led the strategic planning discussion. The City Council and city staff discussed the strategic direction and priorities for the City of Garden Ridge.

3. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session pursuant to Texas Government Code Chapter 551.074, to deliberate the appointment, employment, employment, evaluation, duties and discipline of the Police Chief

Mayor Knaus announced the City Council will recess into Executive Session at 3:17 pm, in accordance with Section Codes 552.074, to deliberate the appointment, employment, employment, evaluation, duties and discipline of the Police Chief

Mayor Knaus adjourned the Executive Session at 4:22 pm and the City Council reconvened back into regular session.

4. The City Council will reconvene into regular session upon conclusion of the Executive Session and may take action on any item posted for Executive Session for action, as necessary.

No action was taken.

5. Adjournment

There being no further business, the Thursday, March 17, 2016 Garden Ridge City Council special meeting was adjourned at 4:25 pm by Mayor Knaus.

Nadine L. Knaus
Mayor

ATTEST

Shelley Goodwin, TRMC
City Secretary

REQUEST FOR AUTHORITY TO DESTROY AND CERTIFICATION OF DESTRUCTION

DATE: 10-Mar-16

REQUESTED BY: Administration-City Secretary
DEPARTMENT NAME


SIGNATURE OF DEPARTMENT HEAD

HEREBY REQUEST DESTRUCTION OF THE RECORDS CORRECTLY LISTED BELOW. THE RECORDS WERE REVIEWED FOR HISTORICAL SIGNIFICANCE AND ANY FOUND HAVE BEEN TURNED OVER THE TO THERCORDS MANAGEMENT OFFICE.

THE RECORDS HAVE EXCEEDED THE REQUIRED RETENTION PERIOD STIPULATED BY THE DEPARTMENT'S RECORDS RETENTION SCHEDULE AND DO NOT NEED ADDITIONAL RETENTION.

THE RECORDS HAVE BEEN PRESERVED IN ACCORDANCE WITH LOCAL GOVERNMENT CODE, CHAPTER 204, AND THE RULES ADOPTED UNDER IT.

TRACKING #	RECORD SERIES #	RETENTION PERIOD	DESCRIPTION	DESTRUCTION DATE
	GR 1000-3b	90days after approval of minutes	Hand written notes for minutes for City Council, P&Z and Water Commissions Jan 2015 to Dec 2015	03/01/2016
	GR-1000-01b	2 years	2002-December 2013-Certified Agendas City Council, P&Z and Water Commission	01/01/2016
	EL3100-10a	ED + 22 months	unused ballots and returns mail ballots 2013 & 2014	03/07/2016

APPROVAL OF THE RECORDS MANAGEMENT COMMITTEE, FOR THE DESTRUCTION OF THESE RECORDS HAS BEEN RECEIVED THIS DATE 03/10/2016 AND EVIDENCED BY THEIR SIGNATURES BELOW:



CITY ADMINISTRATOR



CHIEF OF POLICE



CITY SECRETARY

DATE APPROVED BY CITY COUNCIL: _____

MAYOR

REQUEST FOR AUTHORITY TO DESTROY AND CERTIFICATION OF DESTRUCTION

DATE: 09-Mar-16

REQUESTED BY: Administration-Finance/HR

DEPARTMENT NAME

Kam Ford

SIGNATURE OF DEPARTMENT HEAD

HEREBY REQUEST DESTRUCTION OF THE RECORDS CORRECTLY LISTED BELOW. THE RECORDS WERE REVIEWED FOR HISTORICAL SIGNIFICANCE AND ANY FOUND HAVE BEEN TURNED OVER THE TO THERECORDS MANAGEMENT OFFICE.

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TRACKING #	RECORD SERIES #	RETENTION PERIOD	DESCRIPTION	DESTRUCTION DATE
	GR 102-26a	FE + 3 yrs	2012 AP Checks and Inv. A-D	10/01/2015
	GR 102-26a	FE + 3 yrs	2012 AP Checks and Inv. E-T	10/01/2015
	GR 102-26a	FE + 3 yrs	2012 AP Checks and Inv. U-Z	10/01/2015
	GR1025-28	FE + 5yrs	Bank Statements and Financials 10-1-10 to 10-30-10	10/01/2015
	GR1025-30a	FE+ 5yrs	JE October 2009 to September 2010	10/01/2015
	GR 1050- 56	4 yrs	FY 2010-2011 timesheets (Not Masters)	10/01/2015
	GR1025-27a	3yrs	Customer stubs of paid water bills 2012-2013	01/01/2016
	GR1025-01e	3yrs (audit resolved)	2007-20012 Work papers, summaries and backup material for audit	10/01/2016
	GR1025-04c	2 yrs	2009-2012 Work papers, justification documents for budget preparation	10/01/2016

APPROVAL OF THE RECORDS MANAGEMENT COMMITTEE, FOR THE DESTRUCTION OF THESE RECORDS HAS BEEN RECEIVED THIS DATE AND EVIDENCED BY THEIR SIGNATURES BELOW:

3-10-16

Nancy Cain

 CITY ADMINISTRATOR

Ken Elwood

 CHIEF OF POLICE

Sheila Goodwin

 CITY SECRETARY

DATE APPROVED BY CITY COUNCIL: _____

REQUEST FOR AUTHORITY TO DESTROY AND CERTIFICATION OF DESTRUCTION

DATE: 10-Mar-16

REQUESTED BY: Administration-Municipal Court

DEPARTMENT NAME

SIGNATURE OF DEPARTMENT HEAD

HEREBY REQUEST DESTRUCTION OF THE RECORDS CORRECTLY LISTED BELOW. THE RECORDS WERE REVIEWED FOR HISTORICAL SIGNIFICANCE AND ANY FOUND HAVE BEEN TURNED OVER THE TO THERECORDS MANAGEMENT OFFICE.

THE RECORDS HAVE EXCEEDED THE REQUIRED RETENTION PERIOD STIPULATED BY THE DEPARTMENT'S RECORDS RETENTION SCHEDULE AND DO NOT NEED ADDITIONAL RETENTION.

THE RECORDS HAVE BEEN PRESERVED IN ACCORDANCE WITH LOCAL GOVERNMENT CODE, CHAPTER 204, AND THE RULES ADOPTED UNDER IT.

TRACKING #	RECORD SERIES #	RETENTION PERIOD	DESCRIPTION	DESTRUCTION DATE
	LC2350-06b	5 years	FY 2010 Closed Citations	10/01/2015
	LC2350-06b	5 years	FY 2010 Closed Citations	10/01/2015
	LC2350-06b	5 years	FY 2010 Closed Citations	10/01/2015
	LC2350-09 and LC2425-02	FE + 5 years	FY2010 Deposit Records	10/01/2015

APPROVAL OF THE RECORDS MANAGEMENT COMMITTEE, FOR THE DESTRUCTION OF THESE RECORDS HAS BEEN RECEIVED THIS DATE AND EVIDENCED BY THEIR SIGNATURES BELOW:

03/10/2016



 CITY ADMINISTRATOR



 CHIEF OF POLICE



 CITY SECRETARY

DATE APPROVED BY CITY COUNCIL: _____

 MAYOR

GARDEN RIDGE POLICE DEPARTMENT



MEMORANDUM

COPY

To: Chief Eberhardt
From: G. Galan #104
Date: 03-02-2016
Copies: n/a
Reference: Resignation

Chief Eberhardt,

I am writing to announce my resignation from the City of Garden Police Department, effective two weeks (03-16-16) from this date.

This was not an easy decision to make. The past nine years have been very rewarding. I've enjoyed working for the Garden Ridge Community.

If I can be of any help during the transition, please don't hesitate to ask.

Sincerely, Gabriel Galan

A handwritten signature in cursive script, appearing to read "Gabriel Galan".

3/15/2016

To: Mayor and Councilmembers
From: Royce E. Goddard, Water Manager
Subj.: Demotion of Stanley Georg from Ser. Rep. 1 to Ser. Rep. 2

I regrettably have to remove Stanley Georg out of the water department as he is not able to meet the qualifications of this position. He currently does not hold any licenses and cannot be assigned to the water department. I will continue to work with him and hope that he can again qualify for a water license. This move includes a 5% decrease in pay. I request the 90 day probationary period be waived due to Stanley having served in this position upon original employment with the city. I have talked with Stanley about this move and he says that he understands. The effective date is 20 March 2016.

Cc: Nancy Cain, City Administrator
Shelley Goodwin, City Secretary
Karen Ford, City Human Resource

3/15/2016

To: Mayor and Councilmembers

From: Royce E. Goddard, Water Manager

Subj.: Promotion of Duane Scognio from Ser. Rep. 2 to Ser. Rep. 1

I request to have Duane promoted out of the public works department and into the water department as he has a currently valid Class 'D' Water License and is working to pass his Class 'C' exams. Duane has been working with the water department personnel and has been doing a good job. I feel that he will be an asset. This move will include a 5% pay increase effective 20 March 2016.

Cc: Nancy Cain, City Administrator

Shelley Goodwin, City Secretary

Karen Ford, City Human Resource

March 21, 2016

To: Mayor and City Council

From: City Administrator Cain

With the recent passing of Garden Ridge Building Inspector, John Skinner there is a need to seek building inspection services on an as needed basis. This is a contract employee that would perform building inspection services on an as needed basis in the absence of Building Inspector Wilbert Lenz and/or when there is increased building activity in the city.

Mr. James Shipley is interested in contracting with the city to perform building inspection services on an as needed basis. His resume is attached for your review. Prior to retirement he was a building inspector in two cities located in the San Antonio metropolitan area.

This position is a contract service between the individual and the City of Garden Ridge. Building Inspectors working for the city are paid per inspection, provide their own vehicle, are not eligible for city benefits and are responsible for payment of all applicable taxes associated with compensation from the city. The city does provide Worker's Compensation Insurance coverage on Building Inspectors.

Both myself and Wilbert Lenz have talked with Mr. Shipley on several occasions and it is our opinion that he has the experience and knowledge necessary to provide the as needed building inspection support to the City of Garden Ridge. It is recommended that the city contract with Mr. James Shipley for as needed building inspection services.

MONTHLY REPORT

CITY OF GARDEN RIDGE
BALANCE OF ALL FUNDS AS OF 2/29/16

<u>ACCOUNT</u>	<u>BALANCE</u>	<u>CURRENT RATE</u>
CITY FUNDS		
OPERATING ACCOUNT	\$ 378,614.62	0%
MONEY MARKET	\$ 1,506,172.96	.15%
ASSET FORFEITURE/SEIZURE (STATE)	\$ 97.58	.10%
ASSET FORFEITURE/SEIZURE (FED)	\$ 58,078.69	.10%
2009 REFINANCE 98 I&S	\$ 57,411.12	.10%
2009 INTEREST & SINKING	\$ 112,735.70	.15%
2012 REFINANCE I&S	\$ 135,241.27	.15%
2012 INTEREST & SINKING	\$ 67,599.43	.10%
2015 INTEREST & SINKING	\$ 82,837.15	.10%
2012 CIP PROJECT	\$ 694,924.27	.15%
2015 CIP PROJECT	\$ 6,565,027.19	.15%
STREET IMPACT FEE	\$ 20,839.93	.05%
TEXPOOL STREET IMPACT FEE	\$ 408.94	0%
TEXPOOL INVESTMENT	\$ 399.67	0%
PEG FEES	\$ 76,034.76	0%
SUBTOTAL OF CITY FUNDS	\$ 9,756,423.28	
AVERAGE CITY INTEREST RATE		.11818%
WATER FUNDS		
IMPACT FEES	\$ 181,902.99	.15%
TEXPOOL WATER RIGHTS/INFRAS	\$ 4,911.05	.3010%
TEXPOOL WATER INVESTMENT	\$ 605.04	.3010%
TEXPOOL IMPACT FEE	\$ 411.31	0%
WATER SURCHARGE	\$ 144,508.10	.15%
WATER COMPANY OPERATING	\$ 2,166,427.81	.15%
SUBTOTAL WATER FUNDS	\$ 2,498,766.30	
AVERAGE WATER INTEREST RATE		.2104%
TOTAL ALL FUNDS	\$12,255,189.58	
TOTAL AVERAGE INTEREST RATE		.16429%

CITY OF GARDEN RIDGE

GENERAL FUND

CASH & INVESTMENTS AS OF 2/19/16

OPERATING CHECKING	\$ 378,614.62
MONEY MARKET	<u>\$ 1,506,172.96</u>
TOTAL GENERAL FUND	\$ 1,884,787.58
TEXPOOL INVESTMENT	<u>\$ 399.67</u>
TOTAL INVESTMENT	\$ 399.67
TOTAL RESERVES FOR CITY	\$ 1,885,187.25

WATER FUND

INVESTMENTS AS OF 2/29/16

WATER COMPANY OPERATING	\$ 2,166,427.81
TEXPOOL WATER INVESTMENT FUND	<u>\$ 605.04</u>
TOTAL WATER COMPANY RESERVES	\$2,167,032.85

EXPENDITURE & REVENUES

PERIOD OF 2/29/16

41.66% OF FISCAL YEAR

REVENUE YEAR TO DATE

GENERAL FUND	\$1628,681	63.51% of Budget
WATER FUND	\$ 430,428	29.03% of Budget

EXPENDITURES YEAR TO DATE

GENERAL FUND	\$ 873,589	34.58% of Budget
WATER FUND	\$ 452,505	31.28% of Budget

EXCESS REVENUE OVER/(UNDER) EXPENDITURES YEAR TO DATE

GENERAL FUND	\$ 755,092
WATER FUND	\$ (22,077)

REVENUE FOR MONTH ENDING 2/29/16

GENERAL FUND	\$ 533,587
WATER FUND	\$ 95,723

EXPENDITURES FOR MONTH ENDING 2/29/16

GENERAL FUND	\$ 148,049
WATER FUND	\$ 116,045

EXCESS REVENUE OVER/(UNDER) EXPENDITURES FOR MONTH ENDING 2/29/16

GENERAL FUND	\$ 385,538
WATER FUND	\$ (20,322)

GARDEN RIDGE COMMUNITY CENTER MONTHLY REPORT

2016

February 21st thru March 20th, 2016

New Events Booked in Current Month	Charged	6
	No Charge	1

2015-2016

Total Number of Events for the Month	6	
Events cancelled in for the Month	0	
Total Number of Days in Use for the Month	12	
Wildflower Room Only		

2013-2014

Total Number of Events for the Year		81
Total Number of days Used for the Year		261
Total Number cancelled for the Year		4
Wildflower and Bluebonnet Room		

Past years	# of Events	# of Days
2011-2012	76	257
2010-2011	72	241
2009-2010	65	208
2008-2009	67	199
2008	53	190
2007	58	183
2006		139
2005		116
2004		81

Garden Ridge Community Center

2/29/16

Revenues

Rentals	\$ 14,725
Deposits	\$ 3,775*
Donations	\$ 0

Total Deposits Received:	\$ 9,600
Deposits refunded to date:	<u>\$ 5,825</u>
Revenue from deposits to date:	\$ 3,775*

Total Revenue: \$ 18,500

Expenditures

Telephone	\$ 235
Supplies	\$ 702
Utilities	\$ 3,275
Maintenance	\$ 3,958
Cleaning	\$ 1,675
Equipment	\$ 0
Facility Enhancements	\$10,596
Manager	\$ 5,927
Marketing	\$ 0
Donation Expenditures	<u>\$ 150</u>
Total Expenditures:	\$26,518

Revenue Over/ (Under) Expenditures: \$ (8,018)

CITY OF GARDEN RIDGE BUILDING REPORT

2/21/2015 THRU 3/20/2016

MAJOR PERMITS

Permit #	Address	Builder	Sq Ft.	Value \$	Permit Fees
0968 -16	8426 Orchard Glen	Chesmar	4198	\$ 545,740.00	\$ 3,465.80
			TOTAL	\$ 545,740.00	\$ 3,465.80

MINOR PERMITS

Permit #	Address	Builder	Project	Permit Fees
0969 -16	21195 Bat Cave Rd	Ricky Selton	Driveway	\$ 125.00
0970 -16	8516 Verano Dr.	B-Dal's Fencing	Fence, Driveway	\$ 250.00
0971 -16	19431 Arrowood Pl.	Air Wind & Solar INC	Minor Electric	\$ 125.00
0972 -16	8925 Bent Brook	Artesian Pools	Fire Pit	\$ 125.00
0973 -16	9215 Bluebell	Sylvia Guerrero	Fence	\$ 125.00
0974 -16	19080 Naco Loop	BoDen LLC	Arbor	\$ 268.00
0975 -16	22119 Cristobal Dr.	Pauly's Plumbing	Minor Plumbing	\$ 100.00
0976 -16	8730 Bindseil	Hill Country Lifestyles	Fence	\$ 125.00
0977 -16	2211 Cristobal	William Borrón	Fence	\$ 125.00
0978 -16	21303 Maricopa Path	Gary Pools	Pool, Spa, Deck	\$ 575.00
0979 -16	9976 Trophy Oaks	Buffalo Constracting	Pergola	\$ 225.00
0980 -16	21643 Fairview Cir	Erus Builders LLC	Minor Electric	\$ 125.00
0981 -16	8318 Garden Arbor	AAA Fence Pro.	Fence	\$ 125.00
				TOTAL \$ 2,418.00

TOTAL MAJOR FEES FOR THE MONTH	\$ 3,465.80
TOTAL MINOR FEES FOR THE MONTH	\$ 2,418.00
TOTAL ALL PERMIT FEES FOR THE MONTH	\$ 5,883.80

TOTAL MAJOR PROJECTS VALUE FOR THE YEAR	\$ 4,917,247.40
TOTAL MAJOR PROJECTS SQ FT. FOR THE YEAR	37,825

TOTAL MAJOR PERMIT FEES FOR THE YEAR	\$ 31,242.99
TOTAL MINOR PERMIT FEES FOR THE YEAR	\$ 7,295.04
TOTAL ALL PERMIT FEES FOR THE YEAR	\$ 38,538.03

Chief
Ron Eberhardt

Lieutenant
Don Billinger

Thank you for keeping us safe
We truly appreciate it.

American Bank of Texas

Amabel

Rose

↳ Lynn

Karen

Nancy

Rosa Lee

Alyssa

Library Report, April 2016

Activities between February 13 and March 15:

- ~There were 730 visits to the library.*
- ~There were 748 items checked out.*
- ~17 eBooks were checked out.*
- ~We added 19 new patrons.*
- ~76 new items were added to the Library Collection.*

Classes and Activities

- | | |
|--|-----------|
| <i>1. Adult Coloring Group 2/10/16</i> | <i>10</i> |
| <i>2. Adult Coloring Group 2/17/16</i> | <i>12</i> |
| <i>3. Volunteer Luncheon 2/13/16</i> | <i>19</i> |
| <i>4. Adult Coloring Group 2/24/16</i> | <i>8</i> |
| <i>5. Adult Coloring Group 3/2/16</i> | <i>6</i> |
| <i>6. Adult Coloring Group 3/9/16</i> | <i>7</i> |
| <i>7. Lunch-n-Learn, Celeste Derozier 3/10/16
(Speaking on Mongolia)</i> | <i>8</i> |
| <i>8. Spring gardening class 3/15/16</i> | <i>20</i> |

April 2016

3	4	5	6 12:00 noon Coloring group	7	8	9
10	11	12	13 12:00 noon Coloring Group	14 2:00 pm Computer class	15	16
17	18	19 12:00 noon Coloring group	20 12:00 noon Gardening for Butterflies (Linda Valdez)	21	22	23
24	25	26	27 12:00 noon Coloring group	28 2:00 pm Computer class	29	30

May 2016

1	2	3	4 12:00 noon Coloring group	5	6	7
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Public Works

February 20, 2016—March 20, 2016

Street and Right of Way Maintenance

Street repairs:	4
Road edge repaired:	1
Cleared right of way:	Doerr Ln.

Storm water Drainage Facility and Easement Maintenance

Drainage mowed:	1
Outfalls inspected:	19
Detention/Retention ponds inspected:	18

Park and City Facility/Property Maintenance

Paul Davis Park	Pavilion 1 painted
Parks mowed	2
City grounds mowed	2

Animal Control

Domestic Animal Apprehensions:	Dogs 6	Cats 1	YTD Dogs 15	Cats 6
Nuisance Complaint Calls :	0		YTD 0	
Animal Bite Calls :	0		YTD 0	
Deer Carcass Disposals:	11		YTD 57	
Raccoon :	0		YTD 11	
Opossum :	3		YTD 12	
Skunks :	2		YTD 2	
Other:	0		YTD 5	

Hunters for the hungry animal donations : Deer /Wild Hogs	YTD 4		
Total animal control apprehensions/pickups for 2016:	YTD 108		
Animal transferred to adoption agency:	0	YTD 2	
Animals returned to owners:	3	YTD 11	
Animals' adopted:	Dogs. 1	Cats 0	YTD 1
Current animals in city's care:	Dogs. 2	Cats. 0	
Animals ready for adoption:	Dogs. 0	Cats. 0	

Special Note

Oak Wilt Update: None Found



GARDEN RIDGE POLICE DEPARTMENT

APRIL
FEBRUARY 21ST – MARCH 20TH

CALLS FOR SERVICE

Location	Calls	Code	Water	Total
ARROWOOD	0	0	0	0
BAT CAVE ROAD	1	0	0	1
BINDSEIL	2	0	0	2
COUNTRY OAK ESTATES	0	1	0	1
ENCLAVE AT GARDEN RIDGE	1	0	0	1
FM 2252	15	0	0	15
FM 3009	7	0	0	7
FOREST WATERS	9	1	0	10
GARDEN RIDGE ESTATES	18	2	0	20
GEORG RANCH	8	0	0	8
MUNICIPAL COMPLEX	6	1	0	7
NACOGDOCHES LOOP	0	0	0	0
OAK MEADOW ESTATES	0	0	0	0
PARK LANE ESTATES	0	0	0	0
REGENCY OAKS	2	0	0	2
SCHOENTHAL ROAD	1	0	0	1
THE FOREST OF GARDEN RIDGE	0	0	0	0
THE PARK AT GARDEN RIDGE	0	0	0	0
TROPHY OAKS	5	0	0	5
TWISTED OAKS	0	0	0	0
WILD WIND	3	2	0	5
WOODLANDS OF GARDEN RIDGE	1	0	0	1
COUNTY	6	0	0	6
OTHER	2	0	0	2
TOTALS	87	7	0	94

ARRESTS – 5
ALARM PERMITS – 4
CRASHES – 2

ALARMS – 19
SOLICITOR PERMITS – 0

Location	Units	Injury	Fatal	Type
9600 BLK Trophy Oaks Drive	2 vehicles	0	0	CR3
19500 BLK FM 2252	2 vehicles	0	0	CR3

*ENFORCEMENT (211) *Citations –78 *Warnings –133*

INCIDENTS and ARRESTS

- 3/1/2016- After being stopped for expired registration and a defective brake light, Ofc. Pelata arrested Ricardo Rios Jr. for Driving While License Invalid.
- 3/3/2016- After being stopped for defective brake lights, Ofc. Galan arrested Jaime Hernandez for Driving While License Invalid with an Alcohol Related Suspension.
- 3/8/2016- After being stopped for speeding 65/55, Ofc. Galan arrested Juan Garcia for Driving While License Invalid with Previous Convictions.
- 3/20/2016- After being stopped for no front license plate, Ofc. Pelata arrested Martha Caudillo for Driving While License Invalid with No Insurance.
- 3/20/2016- After being stopped for no license plate, Ofc. Hackenberg arrested Hector Abrego for Driving While License Invalid.

INFORMATION | SAFETY TIP

Spring is now upon us and we are all enjoying spending more time outside. Over the last few weeks officers have come across animals that apparently love to be out as well. Unfortunately these animals are finding their way off property and being found where they don't belong. In coming into contact with these animals I am finding that many of our residents are not aware they are required to register their pets with the city. Owners must also provide vaccinations to the city in order to obtain this registration. Please understand this process is for the safety of all of our residents as well as the animals. We all love our pets so please obtain those vaccinations and registrations which also help us locate owners when we encounter them. This is the time of year when animal diseases are peaking as well so vaccinating is even more important should your pet come across any of the local wildlife.

TRAINING

- ♦ **“Intermediate Spanish for LE and Corrections”**
 - Ofc. Pelata
- ♦ **“Intermediate Child Abuse”**
 - Ofc. Oehler



City of Garden Ridge

9400 Municipal Parkway
Garden Ridge, Texas 78266
(210) 651-6632
Fax: (210) 651-9638

March 18, 2016

NOTICE OF PUBLIC HEARING

Dear Property Owner,

The City Council of the City of Garden Ridge, Texas will conduct a public hearing on Wednesday, April 6, 2016, at 6:00 p.m. The public hearing will be held in the Garden Ridge City Hall Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas.

The purpose of the public hearing will be to consider a petition by David Pencsak for rezoning from Office and Professional (B2) District to Light Industrial (LI) District that portion of Lot 1, Clay Subdivision that begins 300' in from F.M. 2252 and extends to the rear property line of said property located at 19780 F.M. 2252, Garden Ridge, Texas.

A plat map, site map of current zoning of property, site map of proposed zoning of property and adjacent property owners list and location map are contained as attachments.

This notice gives you the opportunity to express your support of, or objections to, this proposed action. Please feel free to call City Hall at 210-651-6632 if you need additional information on this matter.

Sincerely,

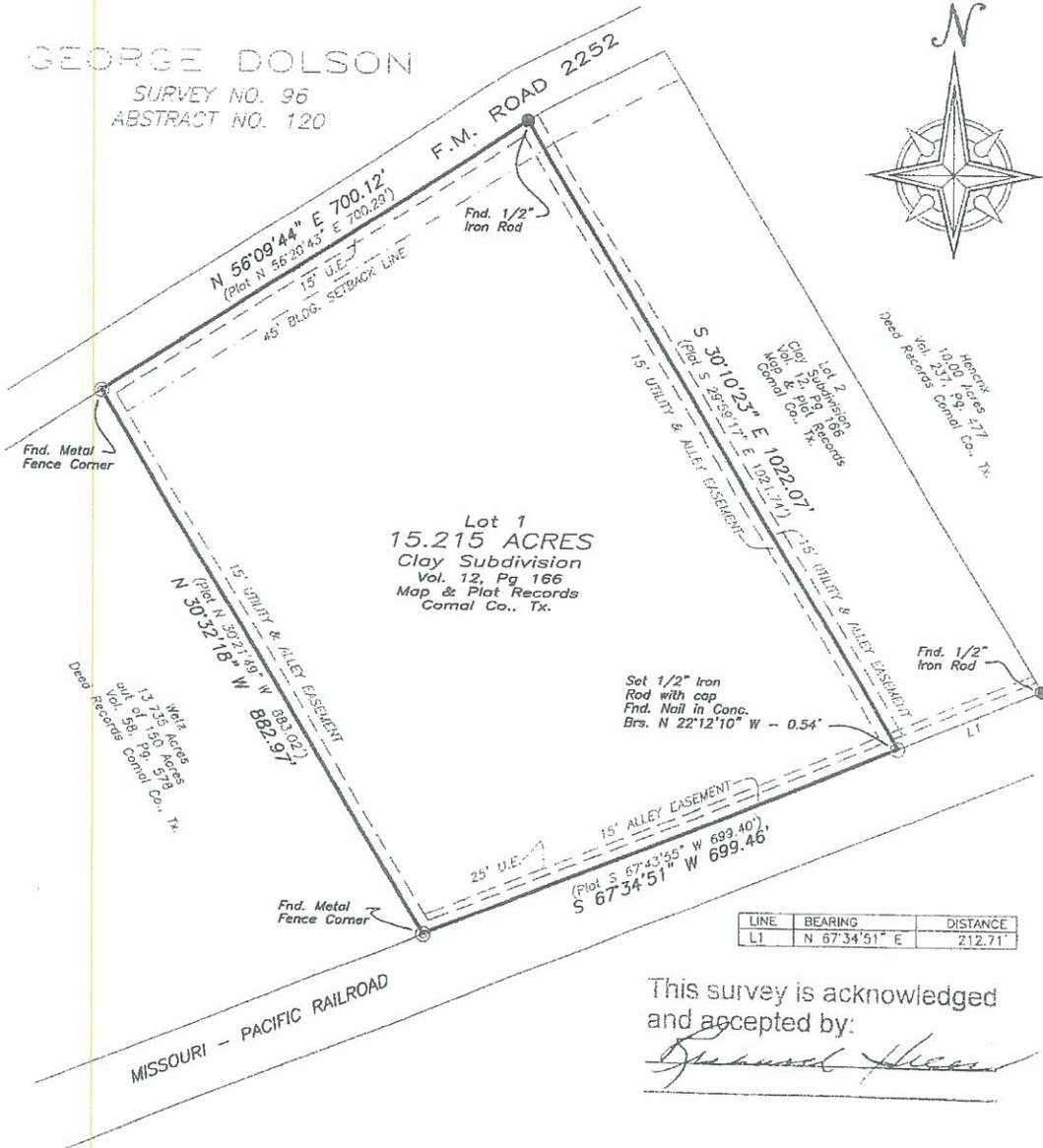

Shelley Goodwin
City Secretary

3 Enclosures:

1. Plat Map
2. Site Map of Current Zoning
3. Site Map of Proposed Zoning
4. Adjacent Property Owners list and location map

GEORGE DOLSON

SURVEY NO. 96
ABSTRACT NO. 120

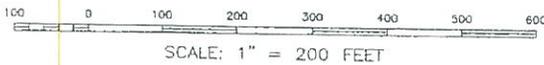


Lot 1
15.215 ACRES
Clay Subdivision
Vol. 12, Pg 166
Map & Plat Records
Comal Co., Tx.

LINE	BEARING	DISTANCE
L1	N 67°34'51" E	212.71'

This survey is acknowledged
and accepted by:
[Signature]

ALL SET PINS ARE 1/2" REBAR
WITH A YELLOW PLASTIC CAP
STAMPED "FORD ENG. INC."



BEARING SHOWN ARE ORIENTED TO
LAMBERT GRID, TEXAS SOUTH CENTRAL
ZONE, NAD 83

SUBJECT PROPERTY DOES NOT LIE
WITHIN THE 100 YEAR FLOOD PLAIN
AS PER FIRM MAP No. 480148 0001 B
DATED APRIL 30, 1986

STATE OF TEXAS:
COUNTY OF COMAL:

I, REX L. HACKETT, DO HEREBY CERTIFY THAT
THIS PLAT WAS PREPARED FROM AN ACTUAL SURVEY
MADE ON THE GROUND AND UNDER MY SUPERVISION.

[Signature]
REX L. HACKETT R.P.L.S. NO. 5573
SURVEYED: 12-21-2006
PROJECT NO.: 2247.00
DRAWN BY: R.L.H.

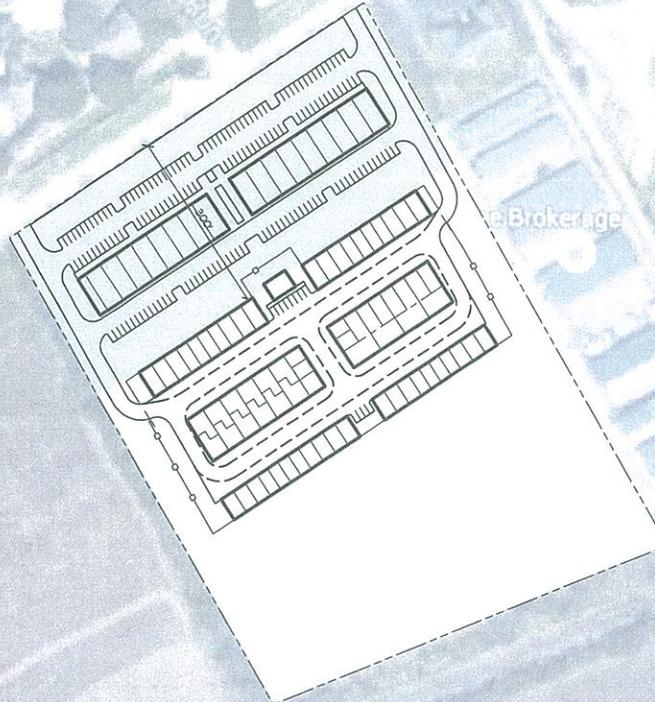


FORD ENGINEERING INC.
ENGINEERING * PLANNING * DEVELOPMENT
10927 WYVE DRIVE, SUITE 104, SAN ANTONIO, TEXAS 78217
TEL: (210) 590-4777 FAX: (210) 590-4949
www.fordengineering.com

PLAT SHOWING
LOT 1
CLAY SUBDIVISION
15.215 ACRES
SITUATED IN THE GEORGE DOLSON
SURVEY NO. 96, ABSTRACT NO. 120
BEING ALL OF LOT 1 OF THE
CLAY SUBDIVISION AS SHOWN
ON A PLAT RECORDED IN VOLUME
12, PAGE 166 OF THE MAP AND PLAT
RECORDS OF COMAL CO., TX.

Garden Ridge Church of Christ

Triple B Electronics



Brokerage

E-Z Mart
Capparelli's
Pizza & Italian

ZONING LEGEND

- B-1 NEIGHBORHOOD SERVICE**
USES ALLOWED: GENERAL RETAIL, CLOTHES STORE, BEAUTY PARLOR, DRUG STORE, HARDWARE OR APPLIANCE STORE, DRY CLEANER, RESTAURANT, CAFE, MINOR AUTO REPAIR AND SERVICE... ETC REFER TO ODR. 13 FOR ADDITIONAL USES ALLOWED
- B-2 OFFICE PROFESSIONAL**
USES ALLOWED: ANIMAL CLINIC, BANK, DAY CARE, OFFICE BUSINESS, OR PROFESSIONAL PARK... ETC REFER TO ODR. 13 FOR ADDITIONAL USES ALLOWED

1 CURRENT ZONING
SCALE: 1" = 200'



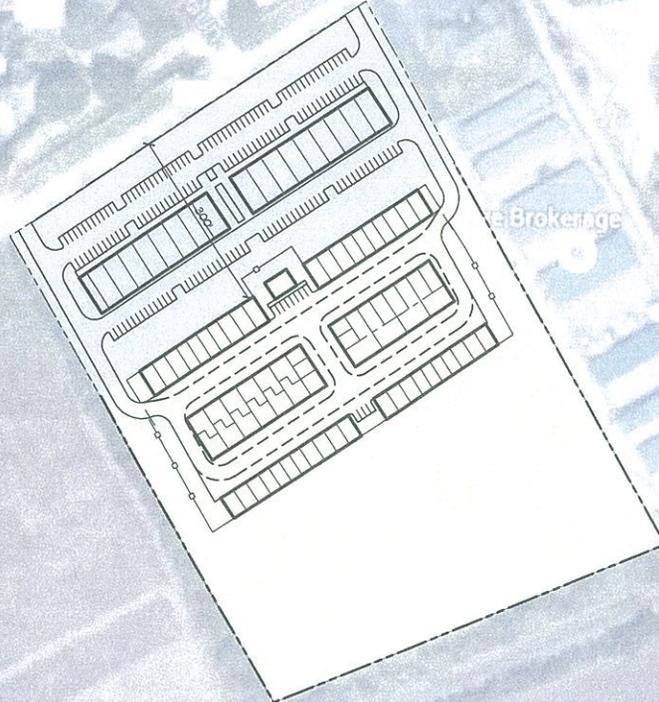
Garden Ridge
Church of Christ

Triple R Automobile

Real Estate Brokerage

E-Z Mart

Capparelli's
Pizza & Italian



1 PROPOSED ZONING

SCALE: 1" = 200'

0 200 400 500



ZONING LEGEND

B-1 NEIGHBORHOOD SERVICE (NO CHANGE)
USES ALLOWED: GENERAL RETAIL, CLOTHES STORE, BEAUTY PARLOR, DRUG STORE, HARDWARE OR APPLIANCE STORE, DRY CLEANER, RESTAURANT, CAFE, MINOR AUTO REPAIR AND SERVICE...ETC REFER TO ODR. 13 FOR ADDITIONAL USES ALLOWED

LI LIGHT INDUSTRIAL
USES ALLOWED: OFFICES SERVING NEIGHBORHOOD NEEDS, COMMERCIAL SERVICES, MAJOR AUTOMOTIVE REPAIR, WAREHOUSING... ETC REFER TO ODR. 13 FOR ADDITIONAL USES ALLOWED. A SPECIFIC USE APPROVAL IS REQUIRED.

4. ADJACENT PROPERTY OWNERS

10223 McAllister Fwy. Ste 205
San Antonio, Texas 78216

210 829 1600 P.



January 26, 2016

Nancy Cain
City Administrator, Garden Ridge
9400 Municipal Pkwy.
Garden Ridge, TX 78266

Re: Garden Ridge Garage Condos
19780 FM2252, Garden Ridge, TX 78266

In accordance with the application for change of zoning, please see the mailing address of neighboring property owners within 300' of subject parcel.

1 (TRACT IMMEDIATELY SW OF SUBJECT)

Custom Clinics, LLC
18965 FM 2252
Garden Ridge, TX 78266-2561

2 (TRACT SOUTH OF PROPERTY)

BNSF Railway Company
2500 Lou Menk Dr - AOB-3
Fort Worth, TX 76131-2828

3 (TRACT SE OF PROPERTY)

Vanessa Brown
302 Shangrila Ln
New Braunfels, TX 78130-8243

4 (MINI-STORAGE TO EAST)

CF&M Properties
19834 FM 2252
Garden Ridge, TX 78266-2798

5 (TRACT EAST OF MINI-STORAGE)

Martin & Phoebe Hendrix
19862 FM 2252
San Antonio, TX 78266-2604





March 2, 2016

Ms. Nancy Cain, City Administrator
City of Garden Ridge
9400 Municipal Parkway
Garden Ridge, Texas 78266

**RE: The Woodlands of Garden Ridge, Unit 3
Preliminary Plat Review**

Dear Ms. Cain:

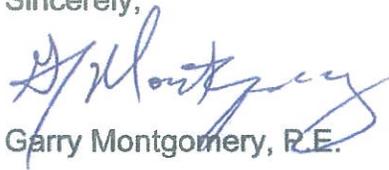
River City Engineering, PLLC. has reviewed the subject plat and offers the following comments;

1. Sheets make reference to The Woodlands of Garden Ridge IV, please revise the City Council certification to reflect Unit 3.
2. Sheet 3, Detail A shows L9 and L10, but the Line Table does not address the referenced lines. Please update the line table to provide Length and Bearing of these lines.

At this time RCE recommends approval of the Preliminary Plat for Unit 3 The Woodlands of Garden Ridge, contingent upon the correction of the typographical errors as described above.

If you have any questions, please do not hesitate to contact us.

Sincerely,



Garry Montgomery, R.E.

Cc: Rick Gray, P.E. – KFW Engineers

Q:\Projects\6092 (City of Garden Ridge)\101-Forest of GR IV\Unit 3\Preliminary Plat Unit 3.doc



February 4, 2016

City of Garden Ridge
Attn: City Administrator
9400 Municipal Pkwy
Garden Ridge, TX 78266

Re: The Woodlands of Garden Ridge, Unit 3
Preliminary Plat Submittal

Dear Ms. Cain,

Submitted for your review is a Preliminary Plat for the aforementioned project as required by the City of Garden Ridge. The plat includes the street and lot layout for Unit 3 as well as necessary easements and setbacks.

The project site is located on Bindseil Rd approximately 1,000 feet west of Bat Cave Rd. The Woodlands of Garden Ridge, Unit 3 consists of 33.619 acres of land with 36 single family residential lots. This development should be entirely within the city limits of Garden Ridge since the City of San Antonio provided a jurisdictional change via resolution #314-122013 and all lots within the subdivision meet minimum required acreages. All streets within the subdivision are private and connect to streets within unit 2 of the same development. A portion of the property is also within the Edwards Aquifer Recharge Zone and Contributing Zone. A WPAP has been approved by TCEQ for this development.

Please review and accept the Preliminary Plat for Unit 3 submitted for consideration by the Planning and Zoning Commission meeting to be scheduled. We have attached 2 copies of the Plat along with a check in the amount of \$2,300.00 for required platting fees (\$500 base fee plus \$50/lot for 36 lots). We appreciate your time and consideration in this matter. Should additional information be required, please contact me.

Sincerely,
KFW Engineers,

A handwritten signature in black ink, appearing to read 'Rick Gray', is written over the typed name.

Rick Gray, P.E., CEM
Sr. Project Manager

Cc: Garry Montgomery
River City Engineering



City of Garden Ridge

9400 Municipal Parkway
Garden Ridge, Texas 78266
(210) 651-6632
Fax: (210) 651-9638

June 6, 2013

Burt Wellmann
KFW Engineers
14603 Huebner Rd., Bldg. 40
San Antonio, Texas 78230

Dear Mr. Wellmann,

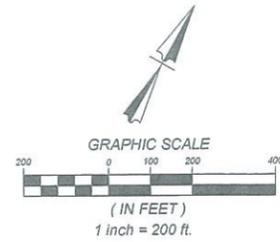
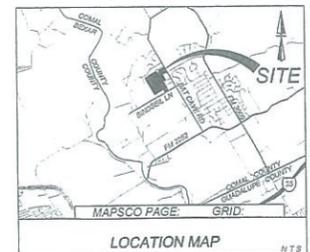
On June 5, 2013 the City Council of the City of Garden Ridge met in regular session and by unanimous vote approved the Revised Master Development Plan for Woodlands of Garden Ridge.

Should you need additional information or have any questions concerning this matter please feel free to contact Nancy Cain, City Administrator at 210-651-6632.

Sincerely,

A handwritten signature in cursive script that reads "Nancy Cain".

Nancy Cain
City Administrator

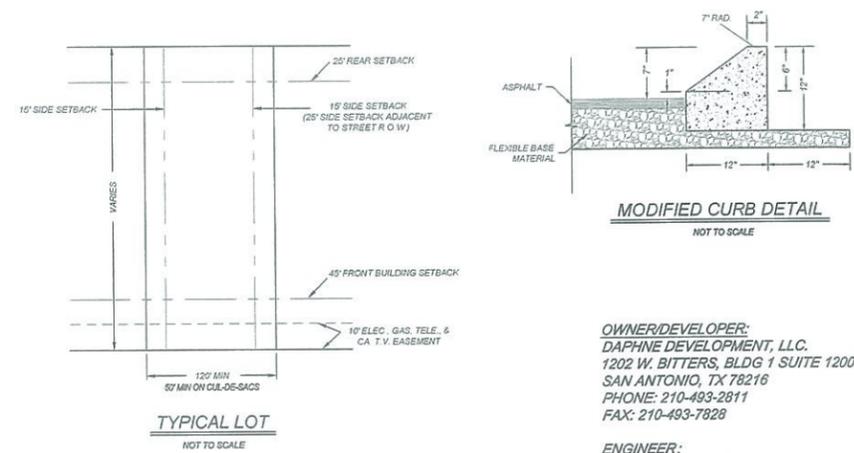


LEGEND

- = BOUNDARY
- - - = RIGHT-OF-WAY
- - - - - = PHASING LIMITS
- 15--- = 10' CONTOURS
- = EDWARDS AQUIFER RECHARGE ZONE
- = EDWARDS AQUIFER CONTRIBUTING ZONE WITHIN THE TRANSITION ZONE
- - - - - = CITY LIMITS LINE
- = OPEN SPACE/DRAINAGE/DETENTION

NOTE:

1. THIS PROPERTY IS PARTIALLY WITHIN THE EDWARDS AQUIFER RECHARGE ZONE AND CONTRIBUTING ZONE WITHIN THE TRANSITION ZONE.
2. UTILITY SERVICE PROVIDED BY THE FOLLOWING ENTITIES:
WATER SERVICE: CITY OF GARDEN RIDGE
SEWER SERVICE: N/A
TELEPHONE SERVICE: AT&T
CABLE TELEVISION: TIME WARNER CABLE
ELECTRIC: CPS ENERGY
GAS: CENTERPOINT ENTEX
3. THE FRONT, SIDE, AND REAR SETBACKS WILL CONFORM TO THE MINIMUM SETBACKS REQUIRED BY THE CITY OF GARDEN RIDGE ZONING REQUIREMENTS (ORDINANCE #13-122008).
4. A VARIABLE SIGHT CLEARANCE EASEMENT WILL BE REQUIRED AT CORNER LOTS IF THE INTERSECTION DOES NOT MEET SIGHT DISTANCE REQUIREMENTS AS DEFINED IN LATEST EDITION OF AASHTO MANUAL.
5. BEARINGS ARE BASED ON THE STATE PLANE COORDINATE SYSTEM ESTABLISHED FOR THE TEXAS SOUTH CENTRAL ZONE, NORTH AMERICAN DATUM (N.A.D.) OF 1983.
6. ACCORDING TO FLOOD INSURANCE RATE MAP, PANEL 49091C0415F, DATED SEPTEMBER 02, 2009, A 100-YEAR FLOODPLAIN DOES NOT EXIST ON THIS SITE.
7. ALL PRIVATE STREETS, PRIVATE OPEN SPACE, COMMON AREAS, GREENBELTS, DRAINAGE EASEMENT ETC. ARE THE RESPONSIBILITY OF THE DEVELOPER OR ITS SUCCESSORS AND NOT THE RESPONSIBILITY OF THE CITY OF GARDEN RIDGE.
8. SEPTIC SYSTEMS TO BE INSTALLED ON ALL LOTS.
9. LOTS LOCATED OUTSIDE THE RECHARGE ZONE SHALL HAVE A MINIMUM AREA OF 3/4 ACRE (32,670 SQ. FT.)
10. LOTS LOCATED OVER THE RECHARGE ZONE SHALL HAVE A MINIMUM AREA OF 1 ACRE (43,560 SQ. FT.)
11. ALL SUBDIVISION STREETS SHALL BE PRIVATE.
12. 3.46 ACRE DRAINAGE/DETENTION AREA TO BE CONVEYED TO THE CITY OF GARDEN RIDGE THROUGH AN EASEMENT BY METES AND BOUNDS AND RECORDED IN CONJUNCTION WITH THE UNIT 1 PLAN.

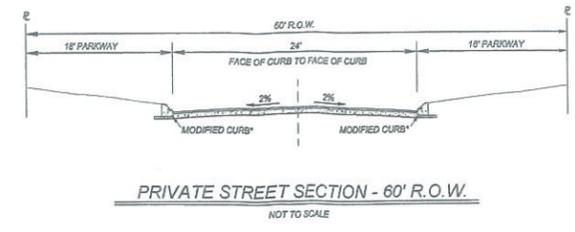


OWNER/DEVELOPER:
DAPHNE DEVELOPMENT, L.L.C.
1202 W. BITTERS, BLDG 1 SUITE 1200
SAN ANTONIO, TX 78216
PHONE: 210-493-2811
FAX: 210-493-7828

ENGINEER:
KFW ENGINEERS
14603 HUEBNER RD., BLDG 40
SAN ANTONIO, TX 78230
PHONE: (210) 979-8444
FAX: (210) 979-8441

THE WOODLANDS OF GARDEN RIDGE

LEGAL DESCRIPTION:
A 111.64 ACRE TRACT OF LAND, OUT OF THE CHARLES P. HANLON SURVEY NO. 72, ABSTRACT NO. 253, SITUATED IN THE CITY OF GARDEN RIDGE, COMAL COUNTY, TEXAS AND BEING A PORTION OF THE 107.0433 ACRE TRACT OF LAND CONVEYED TO DAPHNE DEVELOPMENT, L.L.C. OF RECORD IN DOCUMENT NO. 200206014983 AND ALL OF THAT 1.140 ACRE TRACT OF LAND CONVEYED TO DAPHNE DEVELOPMENT, L.L.C. OF RECORD IN DOCUMENT NO. 200706050018 AND BEING THE SAME 107.14 ACRE TRACT OF LAND AS DESCRIBED IN DOCUMENT NO. 20080600846 OF THE OFFICIAL PUBLIC RECORDS OF COMAL COUNTY, TEXAS AND BEING ALL OF A 4.5 ACRE TRACT RECORDED IN DOCUMENT NO. 200806018207 OF THE OFFICIAL PUBLIC RECORDS OF COMAL COUNTY, TEXAS.



LAND USE DENSITY TABLE					
UNITS	AREA (ACRES)	DWELLING UNITS/LOTS	DRAINAGE/OPEN SPACE/DETENTION (ACRES)	DENSITY (DWELLING UNITS/ACRES)	PHASING SCHEDULE
1	42.18	40	2.00	0.95	DECEMBER 2012
2	32.45	33	0.80	1.02	NOVEMBER 2014
3	37.01	36	3.46	0.97	OCTOBER 2016
TOTAL	111.64	109	6.26	0.98	

Eagle Scout Service Project Funds Request
Nature Trail Improvements at Paul Davis Park
Matthew Friedel - Troop 343
3/14/16

Paul Davis Park has several amenities that benefit the community, including two covered pavilions, barbeque hut, picnic tables, playground, a softball field and restroom. The park also includes an undeveloped wooded area of more than 8 acres. This large, densely wooded area is filled with winding deer trails that have been worn into the landscape by frequent use of park guests. The purpose of my service project is to enhance the utilization of the park by creating a ½ mile walking trail system throughout the wooded park area and installing eight benches along the trails to provide rests areas and enjoy nature.

The City of Garden Ridge has five park benches that were donated by Boy Scout Troop 343 as part of an Eagle Scout's service project a few years ago. The first part of my project is to build three additional park benches, bringing the total number of benches to eight. The benches are 25" wide by 72" long by 17" high and will seat about three people each. The legs of the benches are 37" long, 20" of which will be buried in the ground and held in place by compacted dirt around the base of the legs. The areas under and immediately around the benches will be covered with a weed barrier and then topped with decomposed granite to keep weeds from growing up under the benches. The proposed locations for the benches are shown on the attached map. The second part of my project will be scheduled work days in the park to prepare the seating locations, install the benches and clean up the existing deer trails to make them safe for walking on. I am requesting city council to approve \$517.00 from the City of Garden Ridge for materials to be incorporated into my project. I will pay for the supplies such as food and beverages for the scheduled work days. Refer to the project budget attached.

I will be leading the project to insure that it is performed properly and safely. I have already met with Shelby Trial from City Council and Jan Martin from the Parks Committee to generate ideas and considerations for my project. They have approved the project proposal. I have also met with Steven Steinmetz from Public Works. We went through my project proposal, walked through the trails, identified resources the City is able to offer and addressed his concerns. Mr. Steinmetz has also approved the project proposal. All of the work will be performed by volunteers from my Boy Scout Troop 343 and my high school JROTC and Guardian Angel programs as needed. I would like to begin my project in April 2016 and complete it by the end of May 2016.

Respectfully submitted,

Matthew Friedel
Life Scout

Eagle Scout Service Project Proposal Map







Eagle Scout Service Project Proposal Budget Nature Trail Improvements at Paul Davis Park

Materials:	Unit	Quantity	Price per Unit	Total
Decomposed Granite	Cubic yard	2	\$50.00	\$100.00
Landscape Edging	8 ft ea	deleted	\$10.00	
Weed Barrier	Roll	donated by City	\$40.00	
Boundary Signage	Each	4	\$10.00	\$40.00
2"x4"x8' Pressure Treated	Each	12	\$2.77	\$33.24
4"x4"x8' Pressure Treated	Each	6	\$6.87	\$41.22
1"x4"x8' Pressure Treated	Each	6	\$3.82	\$22.92
1"x6"x12' ChoiceDek	Each	6	\$22.22	\$133.32
1"x6"x8' ChoiceDek	Each	6	\$15.00	\$90.00
2.5" Screws - Deck Plus	Box	1	\$28.24	\$28.24
3" Screws - Deck Plus	Box	1	\$28.24	\$28.24
Total materials:				\$517.18

Supplies:				
Snacks	Assorted			\$50.00
Bottled Water	Cases	5	\$5.00	\$25.00
Pizza/lunch	Each	10	\$8.00	\$80.00
Total supplies:				\$155.00
Sub Total				\$672.18
Tax				\$55.45
Grand Total				\$727.63

City of Garden Ridge

Engineers Update

RIVER CITY ENGINEERING, PLLC

APRIL 6, 2016

GARRY MONTGOMERY, P.E.

2015 CIP Project Update

- Four bids were received, opened and read aloud for the project on February 24, 2016
- Bid totals included: \$4,098,082.32, \$4,553,852.87, \$4,898,948.37 & \$4,963,105.45
- Our construction budget totals \$4,543,069.83 for this project
- We recommend award of the project to Qromex Construction in the amount of \$4,098,082.32.
- My recommendation letter and bid tabulations are attached for your review.

2015 Well 9 & 10 Site Development

- The well driller has completed the contract for the well development.
- Pumps and piping for the wells have been delivered and we are processing the final pay application.
- The project was completed on time and \$19,999.28 under the approved contract amount.
- Work continues on the site development to complete the design plans for the tank, pump station, and distribution system.
- 50% Design plans are scheduled for completion by April 15 for City Staff review.
- Once comments are received on the 50% design plans we will schedule meetings with the electrical and scada consultants to complete the 90% design plans.



March 28, 2016

Nancy Cain
City of Garden Ridge
9400 Municipal Parkway
Garden Ridge, Texas 78266

**RE: Bid Recommendation
City of Garden Ridge
2015 Street, Drainage and Waterline Upgrades – CIP Project**

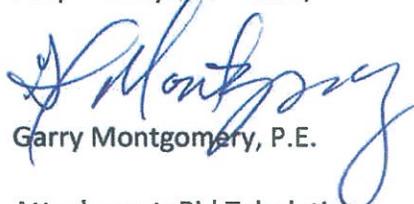
Dear Ms. Cain:

On Wednesday, February 24, 2016 four (4) sealed bids were received for the above listed project. **Qro Mex Construction Co., Inc.** submitted the most responsible bid of Four Million, Ninety-eight Thousand Eighty-Two Dollars and Thirty-Two Cents (\$4,098,082.32). We have enclosed the bid tabulations results for your review and consideration. The four (4) proposals ranged from \$4,098,082.32 to \$4,963,105.45. We have checked the qualifications and references of the lowest cost proposer and find them to be in order. We therefore recommend the City Council award the project to the lowest cost, most responsible proposer, **Qro Mex Construction Co., Inc in the amount of \$4,098,082.32.** The contractor and his subcontractors have completed projects for the City on time and within budget in the past. These projects include the 2012 FM 2252 and FM 3009 12-inch waterline relocation, Hickory Bend/Arrowood Drainage upgrades, 2013 CIP Project and Parkview Drive Improvements.

The contractor also meets the requirements for bonding, insurance and the Texas Ethics Commission.

If you have any questions please feel free to contact our office.

Respectfully Submitted,


Garry Montgomery, P.E.

Attachment: Bid Tabulation



F:\Projects\6032 (City of Garden Ridge)\22\Construction Services\Bid Recommendation.doc

CITY OF GARDEN RIDGE - BID TABULATION
2015 CIP PROJECTS - STREETS, DRAINAGE WATERLINE IMPROVEMENTS - 02-24-2016 2:00PM

ITEM	DESCRIPTION	UNIT	QTY	GRO MEX CONST. CO.		BLACKCASTLE		HARPER BROTHERS CONST.		BRB CONTRACTORS, INC.	
				UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
1)	Bonding, Mobilization & Insurance	LS	1		\$ 130,800.00		\$ 354,800.00		\$ 420,000.00		\$ 345,000.00
2)	Site Clearing & Preparation of Right-of-Way	AC	21	\$ 1,200.00	\$ 25,200.00	\$ 543.00	\$ 11,403.00	\$ 750.00	\$ 15,750.00	\$ 225.00	\$ 4,725.00
3)	Construction & Material Testing	LS	1		\$ 30,000.00		\$ 86,831.00		\$ 40,000.00		\$ 50,600.00
4)	Traffic Control, Signs & Barricades	LS	1		\$ 40,000.00		\$ 48,842.00		\$ 12,000.00		\$ 29,000.00
5)	Environmental Protection/Storm Water Pollution Prevention	LS	1		\$ 20,000.00		\$ 8,140.00		\$ 14,500.00		\$ 20,000.00
6)	Trench Excavation Safety Protection	LF	20,523	\$ 1.00	\$ 20,523.00	\$ 1.09	\$ 22,370.07	\$ 1.00	\$ 20,523.00	\$ 1.00	\$ 20,523.00
7)	6" C-909 PVC Waterline	LF	20,466	\$ 36.00	\$ 736,776.00	\$ 32.00	\$ 654,912.00	\$ 44.00	\$ 800,504.00	\$ 34.00	\$ 708,123.60
8)	Relay 1" Short Service	EA	33	\$ 850.00	\$ 28,050.00	\$ 906.00	\$ 29,898.00	\$ 900.00	\$ 29,700.00	\$ 500.00	\$ 16,500.00
9)	Relay 1" Long Service	EA	23	\$ 1,050.00	\$ 24,150.00	\$ 1,141.00	\$ 26,243.00	\$ 1,900.00	\$ 43,700.00	\$ 2,550.00	\$ 58,650.00
10)	Relay 1.5" Short Service	EA	41	\$ 1,150.00	\$ 47,150.00	\$ 1,219.00	\$ 49,979.00	\$ 1,200.00	\$ 49,200.00	\$ 800.00	\$ 32,800.00
11)	Relay 1.5" Long Service	EA	29	\$ 1,450.00	\$ 42,050.00	\$ 2,008.00	\$ 58,232.00	\$ 2,100.00	\$ 60,900.00	\$ 2,950.00	\$ 85,550.00
12)	8" Gate Valve	EA	62	\$ 1,200.00	\$ 74,400.00	\$ 1,476.00	\$ 91,512.00	\$ 1,500.00	\$ 93,000.00	\$ 1,400.00	\$ 86,800.00
13)	Fire Hydrant Assembly	EA	34	\$ 3,200.00	\$ 108,800.00	\$ 4,741.00	\$ 161,194.00	\$ 4,500.00	\$ 153,000.00	\$ 3,400.00	\$ 115,600.00
14)	6" C-900 PVC Waterline (Fire Hydrant Extensions)	LF	57	\$ 70.00	\$ 3,990.00	\$ 10.00	\$ 570.00	\$ 27.00	\$ 1,539.00	\$ 40.00	\$ 2,280.00
15)	Pipe Fittings, all sizes and types	TON	6.0	\$ 4,750.00	\$ 28,500.00	\$ 6,205.00	\$ 37,230.00	\$ 4,100.00	\$ 24,600.00	\$ 6,300.00	\$ 37,800.00
16)	8" Water Tie-ins	EA	9	\$ 3,000.00	\$ 27,000.00	\$ 2,860.00	\$ 25,740.00	\$ 1,800.00	\$ 16,200.00	\$ 1,000.00	\$ 9,000.00
17)	Testing & Disinfection	LF	20,523	\$ 1.00	\$ 20,523.00	\$ 1.29	\$ 26,474.67	\$ 4.00	\$ 82,092.00	\$ 1.00	\$ 20,523.00
18)	Warning Tape	LF	20,523	\$ 0.35	\$ 7,183.05	\$ 0.13	\$ 2,667.99	\$ 0.08	\$ 1,641.84	\$ 0.25	\$ 5,130.75
19)	Tracer Wire	LF	20,523	\$ 0.49	\$ 10,056.27	\$ 0.18	\$ 3,694.14	\$ 0.20	\$ 4,104.60	\$ 0.30	\$ 6,156.90
20)	2" Blow-off Assembly	EA	9	\$ 1,500.00	\$ 13,500.00	\$ 1,167.00	\$ 10,503.00	\$ 900.00	\$ 8,100.00	\$ 750.00	\$ 6,750.00
21)	Meter Box	EA	196	\$ 175.00	\$ 34,300.00	\$ 204.00	\$ 39,984.00	\$ 200.00	\$ 39,200.00	\$ 150.00	\$ 29,400.00
22)	Remove & Abandon Existing Valves & Fire Hydrants	EA	44	\$ 350.00	\$ 15,400.00	\$ 543.00	\$ 23,882.00	\$ 250.00	\$ 11,000.00	\$ 225.00	\$ 9,900.00
23)	21" x 15" Corrugated Metal Pipe	LF	64	\$ 290.00	\$ 18,560.00	\$ 125.00	\$ 8,000.00	\$ 400.00	\$ 25,600.00	\$ 355.00	\$ 22,720.00
24)	24" x 20" Corrugated Metal Pipe	LF	38	\$ 295.00	\$ 11,210.00	\$ 160.00	\$ 6,080.00	\$ 500.00	\$ 19,000.00	\$ 455.00	\$ 17,290.00
25)	35" x 24" Corrugated Metal Pipe	LF	260	\$ 270.00	\$ 70,200.00	\$ 126.00	\$ 32,760.00	\$ 300.00	\$ 78,000.00	\$ 310.00	\$ 80,600.00
26)	42" x 29" Corrugated Metal Pipe	LF	136	\$ 315.00	\$ 42,840.00	\$ 232.00	\$ 31,552.00	\$ 400.00	\$ 54,400.00	\$ 415.00	\$ 56,440.00
27)	Street Excavation	CY	707	\$ 27.00	\$ 19,089.00	\$ 64.00	\$ 45,248.00	\$ 80.00	\$ 56,560.00	\$ 80.00	\$ 6,360.00
28)	Base Repair, Furnish & Install 9" flexible base	SY	2,339	\$ 16.00	\$ 37,424.00	\$ 23.00	\$ 53,797.00	\$ 11.00	\$ 25,729.00	\$ 9.50	\$ 22,220.50
29)	Pavement Repair, Furnish & Install 3" HMA Roadways	SY	1,668	\$ 23.00	\$ 38,364.00	\$ 22.00	\$ 36,696.00	\$ 12.50	\$ 20,850.00	\$ 101.00	\$ 168,468.00
30)	Remove Asphalt Driveway	SY	2,480	\$ 8.00	\$ 19,840.00	\$ 17.00	\$ 42,160.00	\$ 4.00	\$ 9,920.00	\$ 18.00	\$ 44,640.00
31)	Replace Asphalt Driveway	SY	2,480	\$ 26.00	\$ 64,480.00	\$ 17.00	\$ 42,160.00	\$ 8.50	\$ 21,080.00	\$ 62.00	\$ 153,760.00
32)	Remove Concrete Driveway	SY	4,561	\$ 12.00	\$ 54,732.00	\$ 33.00	\$ 150,513.00	\$ 21.00	\$ 95,781.00	\$ 23.00	\$ 104,903.00
33)	Replace Concrete Driveway	SY	4,561	\$ 63.00	\$ 287,343.00	\$ 65.00	\$ 296,465.00	\$ 52.00	\$ 237,172.00	\$ 84.00	\$ 383,124.00
34)	Remove Gravel Driveways	SY	17	\$ 15.00	\$ 255.00	\$ 17.00	\$ 289.00	\$ 35.00	\$ 595.00	\$ 5.00	\$ 85.00
35)	Replace Gravel Driveways	SY	17	\$ 30.00	\$ 510.00	\$ 109.00	\$ 1,853.00	\$ 55.00	\$ 935.00	\$ 13.00	\$ 221.00
36)	Remove Existing Concrete	SY	107	\$ 25.00	\$ 2,675.00	\$ 17.00	\$ 1,819.00	\$ 20.00	\$ 2,140.00	\$ 6.00	\$ 642.00
37)	Furnish & Install 2" HMA Roadways	SY	65,126	\$ 11.00	\$ 716,386.00	\$ 9.00	\$ 586,134.00	\$ 8.88	\$ 578,318.88	\$ 10.25	\$ 667,541.50
38)	Furnish & Install Machine Laid Ribbon Curb	LF	41,078	\$ 15.50	\$ 636,709.00	\$ 16.00	\$ 657,248.00	\$ 20.00	\$ 821,560.00	\$ 24.40	\$ 1,002,303.20
39)	Supply & Installation of Concrete Valley Gutter	CY	19	\$ 700.00	\$ 13,300.00	\$ 923.00	\$ 17,537.00	\$ 394.00	\$ 7,486.00	\$ 450.00	\$ 8,550.00
40)	Protection & Relocation of Existing Masonry Mailboxes	EA	139	\$ 350.00	\$ 48,650.00	\$ 923.00	\$ 128,297.00	\$ 750.00	\$ 104,250.00	\$ 735.00	\$ 102,165.00
41)	Protection & Relocation of Existing Post Mounted Mailboxes	EA	62	\$ 300.00	\$ 18,600.00	\$ 163.00	\$ 10,106.00	\$ 350.00	\$ 21,700.00	\$ 150.00	\$ 9,300.00
42)	Temporary Mailboxes	EA	201	\$ 60.00	\$ 12,060.00	\$ 271.00	\$ 54,471.00	\$ 150.00	\$ 30,150.00	\$ 75.00	\$ 15,075.00
43)	Furnish & Install Erosion Control (Silt Fence)	LF	2,790	\$ 3.00	\$ 8,370.00	\$ 3.00	\$ 8,370.00	\$ 2.00	\$ 5,580.00	\$ 2.00	\$ 5,580.00
44)	Erosion Control (Rock Berm)	LF	121	\$ 35.00	\$ 4,235.00	\$ 54.00	\$ 6,534.00	\$ 121.00	\$ 14,641.00	\$ 31.00	\$ 3,751.00
45)	Re-vegetation by hydromulching of area disturbed	AC	21	\$ 1,200.00	\$ 25,200.00	\$ 478.00	\$ 10,038.00	\$ 5,100.00	\$ 107,100.00	\$ 2,040.00	\$ 42,840.00
46)	Supply & Installation of Topsoil	CY	5,500	\$ 31.00	\$ 170,500.00	\$ 27.00	\$ 148,500.00	\$ 35.00	\$ 192,500.00	\$ 17.00	\$ 93,500.00
47)	Replace existing Xeriscaping within ROW to match existing	SY	1,912	\$ 15.00	\$ 28,680.00	\$ 28.00	\$ 53,536.00	\$ 50.00	\$ 95,600.00	\$ 30.00	\$ 57,360.00
48)	Milling of existing Pavement for Level up with Curbs	SY	7,153	\$ 8.00	\$ 57,224.00	\$ 7.00	\$ 50,071.00	\$ 3.60	\$ 25,750.80	\$ 1.50	\$ 10,729.50
49)	Furnish & Install 4" PVC French Drain	LF	894	\$ 35.00	\$ 31,290.00	\$ 54.00	\$ 48,276.00	\$ 23.00	\$ 20,562.00	\$ 40.00	\$ 35,760.00
50)	Furnish & Install 12" Grate Drain	LF	80	\$ 200.00	\$ 16,000.00	\$ 298.00	\$ 23,840.00	\$ 160.00	\$ 12,800.00	\$ 200.00	\$ 16,000.00
51)	Furnish & Install Type B HMA level up & curb backfill	TN	200	\$ 225.00	\$ 45,000.00	\$ 119.00	\$ 23,800.00	\$ 99.00	\$ 19,800.00	\$ 100.00	\$ 20,000.00
52)	Pavement Transition, end mill transition to existing pavement	EA	12	\$ 750.00	\$ 9,000.00	\$ 597.00	\$ 7,164.00	\$ 569.00	\$ 6,828.00	\$ 875.00	\$ 10,500.00
53)	Remove & Repair Concrete Pavers	SY	59	\$ 100.00	\$ 5,900.00	\$ 109.00	\$ 6,431.00	\$ 51.00	\$ 3,009.00	\$ 280.00	\$ 16,520.00
54)	Remove & Replace Modified Concrete Curb	LF	195	\$ 35.00	\$ 6,825.00	\$ 163.00	\$ 31,785.00	\$ 30.00	\$ 5,850.00	\$ 34.00	\$ 6,630.00
55)	6 - Inch Concrete Pavement	SY	732	\$ 65.00	\$ 47,580.00	\$ 48.00	\$ 35,136.00	\$ 45.50	\$ 33,306.00	\$ 57.00	\$ 41,724.00
56)	HMAC Crack Seal Repair	SY	13,025	\$ 1.00	\$ 13,025.00	\$ 5.00	\$ 65,125.00	\$ 5.15	\$ 67,078.75	\$ 0.50	\$ 6,512.50
57)	Erosion Control (Matting)	SY	11,390	\$ 2.50	\$ 28,475.00	\$ 5.00	\$ 56,950.00	\$ 1.95	\$ 22,210.50	\$ 2.50	\$ 28,475.00
TOTAL - BASE BID					\$ 4,098,082.32		\$ 4,653,852.87		\$ 4,898,948.37		\$ 4,963,105.45

Project Number	Project	Project Lead	Other Impacted Areas	Prerequisite Project	Status
1	Quarry Development Agreement	Legal	Council, Quarry Commission		Ongoing
2	Zoning Ordinance Update - 13	Legal	P&Z	18	
3	Subdivision Ordinance Update - 7	Legal	P&Z	2	
4	Personnel Policy	Legal	Council		Ongoing
5	Sign Ordinance - 55	Legal	P&Z		Ongoing
6	Animal Control Ordinance	Legal	Public Works		Ongoing
7	Parks Master Plan	Parks Chair	Council, Public Works		Ongoing
8	2013 CIP	RCE	Public Works, Water		Ongoing
9	2016 CIP Bid	RCE	Public Works, Water		Ongoing
10	2016 CIP Construction	RCE	Public Works, Water	9	
11	9 10 Well Site	RCE	Public Works, Water		Ongoing
12	9 10 Well Connection Infrastructure Design	RCE	Public Works, Water	11	
13	Water Master Plan Update	RCE	Water	11	
14	Street Master Plan Update	RCE	Public Works, Water	10	
15	Drainage Master Plan Update	RCE	Public Works	10	
16	Sewer System Plan	RCE	Financial Advisor, Water, Public Works, Council		Ongoing
17	2016-17 Budget	Staff	Mayor, Council		Ongoing
18	Master Land Use Plan	UTSA	Council, P&Z		Ongoing
19	Drought Management Ordinance Update - 61	RCE	Legal, Water, Water Commission	11 and 13	
20	Water Ordinance - 54	Water Commission	Legal, RCE, Water		
21	9 10 Well Connection Infrastructure Bid and Build	RCE	Public Works, Water	12	
22	Plan for updating Ordinances	Legal	All		
23	Citizen Comments	Shelley	Reengineering volunteer		
24					
25					
26					

Developing a Strategic Direction for the City of Garden Ridge

March 17, 2016

The Foundations of Strategic Planning

- Traditional strategic planning – Mission, Vision, Values, Goals and Objectives, Measures and Metrics
- Bill Birnbaum – Created the idea of Focus and modified the four quadrant method of strategic planning
- Richard Rumelt – Created the concept of the Good Strategy, Bad Strategy – not a multitude of goals, but a few approaches that bring success

Good Strategy vs. Bad Strategy

- What does a Good Strategy feel like?
 - “A good strategy does more than urge us forward toward a goal or vision. A good strategy honestly acknowledges the challenges being faced and provides an approach to overcoming them.”
 - “A good strategy defines a critical challenge.”
 - “A strategy is a way through a difficulty, an approach to overcoming an obstacle, a response to a challenge.”
 - “Strategy is scarcity’s child and to have a strategy, rather than vague aspirations, is to choose one path and eschew others.”
 - “Strategy is at least as much about what an organization does not do as it is about what it does.”

Good Strategy vs. Bad Strategy

- What does a Bad Strategy feel like?
 - “Bad strategy is long on goals and short on policy or action.”
 - “Bad strategy generates a feeling of dull annoyance when you have to listen to it or read it.”

Hallmarks of Bad Strategy

- *Fluff.* Fluff is a form of gibberish masquerading as strategic concepts or arguments. It uses “Sunday” words (words that are inflated and unnecessarily abstruse) and apparently esoteric concepts to create the illusion of high-level thinking.
- *Failure to face the challenge.* Bad strategy fails to recognize or define the challenge. When you cannot define the challenge, you cannot evaluate a strategy or improve it.
- *Mistaking goals for strategy.* Many bad strategies are just statements of desire rather than plans for overcoming obstacles.
- *Bad strategic objectives.* A strategic objective is set by a leader as a means to an end. Strategic objectives are “bad” when they fail to address critical issues or when they are impracticable.

Kernel of a Strategy

- A *diagnosis* that defines or explains the nature of the challenge. A good diagnosis simplifies the often overwhelming complexity of reality by identifying certain aspects of the situation.
- A *guiding policy* for dealing with the challenge. This is an overall approach chosen to cope with or overcome the obstacles identified in the diagnosis.
- A set of *coherent actions* that are designed to carry out the guiding policy. These are steps that are coordinated with one another to work together in accomplishing the guiding policy.

The Process

- Review of City's motto/tagline/vision – painting a picture of what it means to each of us
- Planning matrix
 - Customers/Citizens – who we are here for
 - Product/Processes – what do we do and how do we do it
 - Financial – what is the financial environment we work in, what financial obligations do we have
 - People – who are the people who get it done
- SCOT's analysis
- Developing the kernel of our strategy
 - Diagnosis
 - Guiding Policy
 - Coherent Actions

Council Ideas/Suggestions List by Category

Updated: March 24, 2016

Ongoing items

1. Issues with 2013 CIP project
 - a. Warranty issues –
 - i. Letter to contractor - sent
 - ii. Meeting with contractor – March 24
 - iii. Status of repairs/corrections - to be presented to Council in April
2. Electronic water billing and electronic payment – issue raised by Councilman Thompson
 - a. Study - underway
 - i. Cost
 - ii. Timeline
 - b. Incentives – referred to Legal
3. Training for Commissioners – issue raised by Councilman Thompson
 - a. Putting money in budget for training
 - b. Will probably be part of Strategic Planning discussion
4. Bat Cave Road widening – issue raised by Councilman McCaw
 - a. General briefing of issue - to be on future Council agenda
5. Sewer along 2252 – issue raised by Councilman Lantzy
 - a. Status briefing - to be on April Council agenda
6. Concealed Handguns – issue raised by Councilman Thompson
 - a. Letter/contact with Judge – assigned to Chief
 - b. Cost of wands or other monitoring devices - to be on future Council agenda
7. Code Compliance – issue raised by Councilman Thompson
 - a. Briefing of need for Code Compliance officer - to be placed on future Council agenda
 - i. Discussion of the objectives from the City Council
 - ii. Discussion of legal requirements for a code compliance officer
 - iii. Cost
8. Update Ordinances – issue raised by Councilmen Thompson and Lantzy
 - a. System for identifying need to update - discussion held with legal to develop a framework for developing an organized plan for updating – awaiting suggestions
 - b. Staff is getting quotes for codifying
9. Quarterly Issues Town Hall Meeting – issue raised by Councilman Lantzy
 - a. Setting dates for quarterly meetings (May 18th, August 17th and November 16th)

10. iPerl Meter installation and registration questions – issue raised by Councilman Trial
 - a. Installation numbers in monthly report - done
 - b. Audit of meter registrations vs. billing registrations – work underway with March billing

11. Community Center – issue raised by Councilman Lantzy
 - a. Rental rate/other terms and conditions comparison to other event centers – meeting held with Community Center Coordinator to discuss ideas/suggestions on March 24 – Kim to survey comparable venues for pricing/terms
 - b. Cost analysis – Karen to begin to develop fully loaded cost of community center
 - c. Capital items – Kim/staff to begin getting estimates
 - i. Sound system
 - ii. Doors – estimates already being submitted
 - iii. AC system
 - iv. Electrical system
 - v. Energy improvements to lighting
 - vi. Commercial stove
 - d. Maintenance items - list developed – staff to begin working on clearing list

12. Council Chamber Sound System – issue raised by Mayor Knaus
 - a. Estimates of cost – no work done this month

13. Personnel Policy – issue raised by Mayor Knaus
 - a. Draft document
 - i. Draft document – submitted to Council for review
 - ii. Date for discussions - pending
 - b. Incentive pay – Thompson – item for future discussion as part of draft document

14. Interface with Businesses – issue raised by Councilman Trial
 - a. Review of Grapevine policy and procedures – forwarded to Legal
 - b. Discuss website links – forwarded to Legal

15. Assistant City Administrator – issue raised by Mayor Knaus and Councilman Lantzy
 - a. Develop job description – City Administrator working on

16. Freezing Taxes for persons over 65 and/or disabled – issue raised by Councilman Lantzy
 - a. Put on April Council agenda

17. Hickory Bend erosion/maintenance – issue raised by Councilman Thompson
 - a. Meeting with RCE, Staff and homeowners scheduled for March 30

Completed Items

1. City Concerns/Ideas – issue raised by Councilman Thompson
 - a. Review of existing process – completed - Done
 - b. Communication with Council – monthly list of complaints/issues will be submitted to Council (CC information only) - Done

- c. Process improvement – Call to citizens in April Grapevine to submit qualifications concerning reengineering experience – Done - See also pending items below for long term analysis/solution
- 2. Agenda tracking – issue raised by Mayor Knaus
 - a. Short term – methodology developed and in use - Done
 - b. Long term – determination to be made if needed at a later date
- 3. Citizen input to Budget – issue raised by Councilman Lantzy
 - a. Item put in Grapevine – contact your Councilman – Done
- 4. Training for Council members – issue raised by Councilman Thompson
 - a. List - list of recommended training has been developed and submitted to Council - Done
- 5. Grapevine and inserts policy – issue raised by Councilman Thompson
 - a. Policy sent to Councilman – per Councilman, no action required at this time – Done

Pending – Work not yet prioritized

1. Complaint system process reengineering – issue raised by Councilman Thompson
 - a. Pending citizen volunteer response to determine next step
2. Disaster recovery plan for City – issue raised by Councilman Trial
3. Disaster recovery plan for Water Department – issue raised by Councilman Trial
4. Videos for website – maybe prepared by GRES or students to increase civic involvement – issue raised by Councilman Trial
5. Stream Council meetings – issue raised by Councilman Trial
 - a. Legal
 - b. Technological
 - c. Production
6. Coffee with Mayor and Council – issue raised by Councilman Trial
7. Improve attendance at National Night Out – issue raised by Councilman Trial
 - a. Food trucks
8. Annual or semi-annual inspection of buildings and other City facilities – issue raised by Councilman Trial – need to follow up to see if this is resolved with response from Strategic Planning Meeting
9. Finish seating areas at Community Center – issue raised by Councilman Trial
10. Solar screens for City Hall and Community Center – issue raised by Councilman Trial
11. Business outreach by Council – walk the businesses – issue raised by Councilman Trial
12. Permit for feeding the deer – issue raised by Councilman Trial
13. Location of middle school – issue raised by Councilmen Ardivison and Trial
 - a. Meeting to be scheduled with CISD
14. Interpretive services for meetings – issue raised by Council Thompson

Person	Issue	Comments	Direction	Completion Date
Trial	Including first 5 days of the next month on Grapevine		<ul style="list-style-type: none"> Shelley start in March 	Completed
Trail	Website unattached links		<ul style="list-style-type: none"> Trial to bring these to Shelley's attention Trial is meeting with Shelley on 2-4-16 	Essentially completed - See list of website items corrected
Trial	Road condition of CIP Rippling and Cracks <ul style="list-style-type: none"> Grass Creek Bluebell Blazing Star 	Cynthia – <ul style="list-style-type: none"> Could go after bond if not corrected 	<ul style="list-style-type: none"> Trial get specific locations to Steven Cynthia possibly go after bond if not corrected Steven work with Engineers to get corrected <p>Agenda item</p>	Steven and Garry have walked project Letter to contractor is being developed and will be sent out in early March
Trial	Water Bills <ul style="list-style-type: none"> Electronic billing-cut down on mailing 	Nancy – <ul style="list-style-type: none"> Currently looking into this issue 		Have not been able to work on this month
Trial	Expectations of Commissioners and training <ul style="list-style-type: none"> Commissions need to know Ordinances Training-conferences P&Z help with code violations Water help with billing issues 	Mayor – <ul style="list-style-type: none"> P&Z has recently had in-house training Hog Wild offers training Code Compliance should be done by City Staff McCaw- <ul style="list-style-type: none"> Texas Town & City offers an article this month on variances 	Budgetary impact <ul style="list-style-type: none"> For training of Commissioners-Conference/Seminar class Possibly hiring part-time Compliance Officer 	Will put money in budget for training for commissioners Code Compliance officer discussion to be placed on future Council agenda

Person	Issue	Comments	Direction	Completion Date
		Nancy- <ul style="list-style-type: none"> In near future possibly look at Compliance Officer 		
Trial	Water Wells & TCEQ <ul style="list-style-type: none"> Who oversees Who reviewed the drain fills 	Nancy- <ul style="list-style-type: none"> City Engineer, Hydrologist & Drillers of the wells All issues and documentations done before TCEQ would release a permit No drilling could occur until all permits were issued by TCEQ 		Completed – issues were addressed at the Feb 2 meeting
McCaw	Bat Cave Road traffic <ul style="list-style-type: none"> MPO funding cut in half Widen 	Lantzy- <ul style="list-style-type: none"> Election year put pressure on County to fix Bat Cave Road Nancy- <ul style="list-style-type: none"> County wants City to take the portion of Bat Cave Road that belongs to them 	Agenda item	Discussion of issues surrounding Bat Cave Road will be placed on the future Council agenda
McCaw	Sewer along FM 2252	Mayor- Council discussion on 2-3-16 Agenda	Agenda City Council 2-3-16 Meeting	Ongoing – Council briefed monthly on status
McCaw	Concealed Handguns <ul style="list-style-type: none"> Court Room Wand 	Ron- <ul style="list-style-type: none"> Can wand, but portable scanner would be more time efficient Bryan- <ul style="list-style-type: none"> Get with Judge first 	<ul style="list-style-type: none"> Ron provide a cost analysis on cost of equipment and man power Budgetary Impact Ron get with Judge Hrncir	Chief is studying issue and will bring recommendation to Council in April or May
Lantzy	Code Compliance	Ron-	Budgetary Impact	Code Compliance

Person	Issue	Comments	Direction	Completion Date
	<ul style="list-style-type: none"> Fulltime employee 	<ul style="list-style-type: none"> City isn't growing and feels no need for fulltime employee He is currently handling compliance issues Compliance issues run in cycles <p>Cynthia-</p> <ul style="list-style-type: none"> City needs to decide whether they are doing compliance for punitive or just to have residents stay in compliance If punitive then could create more revenue and the need for an additional personnel 		<p>officer discussion to be placed on future Council agenda</p>
Lantzy	<p>Ordinances</p> <ul style="list-style-type: none"> Rewrite and bring up to date 	<p>Mayor-</p> <ul style="list-style-type: none"> Get a list of Ordinances that need to be rewritten and up to date City Attorney's Office will have Ordinances from other cities that they can pull from After rewrite consider codifying ordinances <p>Nancy</p> <ul style="list-style-type: none"> Ordinances 7 and 13 being rewritten as part of Land Use Master Plan 	<ul style="list-style-type: none"> Get list of all Ordinances to be updated Eric-Start working on Ordinance 18 (then Nancy and Cynthia) <p>Budgetary</p> <ul style="list-style-type: none"> Ordinance rewrites Codifying Ordinances <p>Agenda items</p>	<p>Ordinance 18 – staff is reviewing and will submit proposed revisions to Legal in March or April</p> <p>List and plan – discussed developing a plan for organizing and developing a schedule to update ordinances with Legal</p>

Person	Issue	Comments	Direction	Completion Date
				Shelley getting codifying quotes
Lantzy	Annual Town Hall Meeting <ul style="list-style-type: none"> Each Councilmember talk about 1 or 2 issues 		Mayor- <ul style="list-style-type: none"> Shelley put together a calendar of all major City Events, so a date can be picked 	Discussed issue further with Councilman – meeting ok to occur after the planning and budget process – explain budget and what is going on
Lantzy	iPERL Meters <ul style="list-style-type: none"> Get remainder of meters in 	Mayor- <ul style="list-style-type: none"> Staff is working on installing the remaining meters Royce- <ul style="list-style-type: none"> Currently installing 100 to 120 a month 	<ul style="list-style-type: none"> Royce complete installation of iPERL Meters 	Done - Monthly water manager's report modified in March to show how many brass meters remain
Lantzy	Community Center <ul style="list-style-type: none"> Update rental agreement Change rental hours Close in garage doors on back of building Look at revenue vs profit 	Nancy <ul style="list-style-type: none"> Originally Community Center was built for Community and not profit Council decide if this is still the same direction Impact on residents renting on behalf of non-residents and receiving cheaper rate Thompson <ul style="list-style-type: none"> See profit vs loss of the Community Center Review rental policy and stop rental abuse 	<ul style="list-style-type: none"> Kim get rental cost of other facilities in the area Karen do a profit and lost analysis Steven is getting estimate for inclosing doors <p>Budgetary impact</p> <p>Agenda items</p>	After further discussion with Councilman – City Adm. And Mayor will meet with Kim to get idea of what can be done to increase revenues from facility P&L statement – completed - is part of the monthly Community Center Report

Person	Issue	Comments	Direction	Completion Date
		<p>Mayor</p> <ul style="list-style-type: none"> Look at other facilities in the area rental cost <p>Nancy</p> <ul style="list-style-type: none"> Steven is replacing projector and looking at sound system Steven is getting estimate for inclosing doors as part of the Bond 		Enclosing doors – estimates being received
Mayor	<p>Sound System</p> <ul style="list-style-type: none"> Council Chambers 	<p>Nancy</p> <ul style="list-style-type: none"> Had 1 company come out and look at sound system, they do not want to touch it Getting other companies to come look at sound system 	<ul style="list-style-type: none"> Nancy get quotes from companies regarding the sound system <p>Budgetary Impact</p> <ul style="list-style-type: none"> Possibly new system 	No work done this month
Thompson	<p>Water Billing</p> <ul style="list-style-type: none"> Offer paperless Incentives for automatic draft No envelopes to those who automatic draft 	<p>Nancy</p> <ul style="list-style-type: none"> Looking at upgrade to current software Looking at online bill pay <p>Karen</p> <ul style="list-style-type: none"> Currently the City is paying an estimated \$10,000 for credit card charges 	<ul style="list-style-type: none"> Karen look at online bill pay where customer absorbs fees <p>Budgetary Impact</p> <ul style="list-style-type: none"> Software upgrade Contract for online bill pay 	<p>Envelopes for automatic draft – Completed - issues corrected</p> <p>Offering paperless – long term project, no work this month</p> <p>Incentives for automatic draft – will be referring to legal</p>
Thompson	<p>Strategic Plan</p> <ul style="list-style-type: none"> Goals for the City 	<p>McCaw</p> <ul style="list-style-type: none"> 2001 a Strategic Plan was 		Initial Strategic Planning Session

Person	Issue	Comments	Direction	Completion Date
		<p>created</p> <p>Mayor</p> <ul style="list-style-type: none"> All Master Plans make up a Strategic Plan 		was held March 17
Thompson	City income vs. bills	<p>Mayor</p> <ul style="list-style-type: none"> Have already began working on this <p>Thompson</p> <ul style="list-style-type: none"> Feels this will help the residents understand why prioritizing should be done <p>McCaw</p> <ul style="list-style-type: none"> Great topic for Town Hall Meeting 	<ul style="list-style-type: none"> Karen complete the financial look of the City (income vs. bills) <p>Agenda</p> <ul style="list-style-type: none"> Shelley add income vs. bills to Town Hall Meeting 	Income vs. expenses is part of the budget hearing process
Lantzy	Citizen Concern Forms article in Grapevine		<ul style="list-style-type: none"> Shelley article in Grapevine 	Completed - Article in March Grapevine, plans are to put an article in about every other month
Thompson	<p>Commissions</p> <ul style="list-style-type: none"> Mandated training Understanding roles and guidelines 		<ul style="list-style-type: none"> Look at in house training 	Mandated training – ordinances would need to be modified
Thompson	<p>Commission & City Council</p> <ul style="list-style-type: none"> Members on Commissions Creation of Commissions 	<p>Mayor-</p> <ul style="list-style-type: none"> Each Commission is different and are advisory to City Council Water Commission and Quarry Commission have City 	<ul style="list-style-type: none"> Continue Quarry Commission training City Attorney to be present at P&Z 	See previous item

Person	Issue	Comments	Direction	Completion Date
		<p>Council members as ex-officio</p> <ul style="list-style-type: none"> • Mayor Dalton proposed an Ordinance for Commission which regulated several issues, but there was a lot of opposition to the Ordinance that it was dropped. • The City Attorney has been asked to be at the P&Z meetings for guidance <p>Nancy-</p> <ul style="list-style-type: none"> • City Council cannot be an ex-officio member on P&Z since City Council acts as the ZBOA-conflict of interest <p>Lantzy-</p> <ul style="list-style-type: none"> • Quarry Commission is currently getting training 		
Thompson	Citizen Concerns or Suggestions	<p>Nancy-</p> <ul style="list-style-type: none"> • City has a system currently in place 	<ul style="list-style-type: none"> • Provide education to residents regarding the system 	Request to citizens for reengineering experience in Grapevine
Thompson	<p>Citizen Issues not being addressed</p> <ul style="list-style-type: none"> • Employees in the field documenting their conversations with residents 	<p>Nancy-</p> <ul style="list-style-type: none"> • Provide a list of the issues not being addressed 	<ul style="list-style-type: none"> • Nancy get with Thompson regarding unaddressed citizen issues 	Met with Councilman – plan is to formally reengineer the process
Thompson	Incentive Programs and		<ul style="list-style-type: none"> • Bring the ideas to Nancy 	Need ideas

Person	Issue	Comments	Direction	Completion Date
	Performance Measures for Employees and Accountability		Budgetary impact	brought to Nancy
Trial	Water Billing <ul style="list-style-type: none"> No envelopes to those who automatic draft 		<ul style="list-style-type: none"> Shelley see why residents who have automatic draft get a return envelope 	Completed - New person stuffing; will keep an eye the stuffing in future
Trial	Checklist for Council and Commission members	McCaw- <ul style="list-style-type: none"> Texas Town & City magazine talks about training, legal opinions and roles of Council 	<ul style="list-style-type: none"> Shelley get with Mayor regarding checklist Shelley find out why all the City Council isn't getting TT&C 	Formal checklist was created Thompson and Trial TT&C names have been added to list A comprehensive orientation book is being developed
Trial	Master Plan Map	Nancy- <ul style="list-style-type: none"> It is located in the Admin. Conference Room 		Completed
Trial	County Commission Agenda for County Park in Garden Ridge area	Mayor- <ul style="list-style-type: none"> Currently working with County on FM 2252 and feels that is more important at this time 	<ul style="list-style-type: none"> Possibly a future item to address with County 	Mayor and City Administrator has meeting scheduled with County in March
Mayor	Good City	Mayor-Her goals for City <ul style="list-style-type: none"> Financially Sound Adequate water Adequate bond allowance Land Use Master Plan Reliable revenue along FM 2252 Employee policy 	Continue with <ul style="list-style-type: none"> Financially Sound Adequate water Adequate bond allowance Land Use Master Plan Reliable revenue along FM 2252 Employee policy 	No action required

Person	Issue	Comments	Direction	Completion Date
		<ul style="list-style-type: none"> • Good communication 	<ul style="list-style-type: none"> • Good communication 	
Trial	City Council prioritize	Trial <ul style="list-style-type: none"> • Allow the City Council to list what they feel is a priority 		Part of Strategic Planning and Budgeting process
Trial	Reach out to business to see: <ul style="list-style-type: none"> • what their needs are • how City can help them 	McCaw- <ul style="list-style-type: none"> • Sewer along FM 2252 McCaw - <ul style="list-style-type: none"> • Allow businesses to advertise in Grapevine Nancy- <ul style="list-style-type: none"> • Use to put names of new businesses in Grapevine, but offended some residents 	Mayor- <ul style="list-style-type: none"> • Think about how to handle this request 	No action taken this month

Kay Bower		<ul style="list-style-type: none"> • Support Town Hall • Non-residents not get resident rental rate at Community Center • Code Compliance is more than P&Z issues • Medical Prescription Disposal Box • City Attorney did provide a clear training regarding variances and a chart 	<ul style="list-style-type: none"> • Get City Council a copy of the City Attorney's Variance Chart 	<p>Town Hall – under development</p> <p>Rental Rates – no action taken this moth</p> <p>Code Compliance – see prior issues</p> <p>Medical Prescription Box – to be presented to Council in March</p> <p>Variance Chart - This variance chart was already provided to Council</p>
Jessie Valdez		<ul style="list-style-type: none"> • Electronic version of the Grapevine • Christmas Lights still up 	<ul style="list-style-type: none"> • Green lights are to honor a Vet. • Report other lights still up 	No action required

<p>Roger Brockman</p>		<ul style="list-style-type: none"> • Larger bulletin board in front of City Hall • Lights at Teakwood • ADA door still isn't working • Name plate for Councilmember Thompson 	<ul style="list-style-type: none"> • Ron train Shelley on the ADA door • Shelley to get nameplate <p style="color: red;">Budgetary Impact</p> <ul style="list-style-type: none"> • Bulletin Board • Lighting at Teakwood 	<p>Bulletin Board - need to discuss at Budget time</p> <p>Lights on Teakwood – P&Z to discuss</p> <p>ADA door - 2-2-16-trained on door</p> <p>Nameplate - completed</p>
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Website

Every link, tab and page was reviewed with Councilmember Trial

Archive all items saved the same in:

- City Council Agenda Packets
- Grapevine
- Link fixed

City Council

- Budget was linked and Tax Rate was unhung in the system
- Election was linked and Ballot was unhung in the system

Administration

Work with CivicPlus to removed double drop down.

Police Department

- Racial Profiling was removed

2016 Rolling Agenda

April

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

April 6, 2016

Topics on Rolling Agenda: 3/21/16
Items Due to City Secretary: 3/29/16 Agenda locked @ 10am
CAadm Final Approval: 3/29/16
To Mayor/City Attorney 3/30/16
Agenda posted on 3/31/16

Proclamations/Awards (Before Citizen Comment Period)

1. National Library Week (11-17)
2. Crisis Center
3. Boy Scouts

Consent Agenda

1. Minutes 3-2-16
2. Minutes 3-2-16 Special
3. Minutes 3-17-16 Special
4. Destruction of Records Forms
5. Resignation of Officer Galan
6. Changing departments (Georg and Scognio)
7. Hiring of James Shipley
8. Financial Report
9. Staff Reports (Admin, Library, Public Works, Water, PD)

Public Hearings

1. P&Z -B2 to L1, Clay Subdivision

Non-Consent Agenda

Ordinances and Resolutions and CIP presentation

1. CIP
 - a. 2013 Water, Streets and Drainage
 - b. 2016 Water, Streets and Drainage
 - c. Trinity Well and Infrastructure
2. Award of bid
3. P&Z Preliminary Plat Woodlands of GR
4. Eagle Scout Service Project

Discussion

1. Freezing taxes for persons over 65 or severely disabled (Lantzy motion)

Updates

[3/29/2016 1:45:55 PM](#)~~[3/29/2016 1:43:13 PM](#)~~

1. Animal Ordinance
2. City Council concerns and direction matrix
3. Rolling Agenda
4. Personnel Policy Update
5. Deer Management
6. Parks Committee (Trial)
7. Sign Ordinance
8. Council Idea/Suggestions
9. Citizen/ Issue Process

Executive Session

1. Duties of Police Chief
2. Sewer system
- 3.

April 12, 2016

Joint Special Meeting with Planning & Zoning Commission

Topics on Rolling Agenda:	3/25/16
Items Due to City Secretary:	4/1/16 Agenda locked @ 10am
CAdm Final Approval:	4/4/16
To Mayor/City Attorney	4/6/16
Agenda posted on	4/7/16

1. Minutes-P&Z March 8th
2. Land Use Plan

May 4, 2016

May						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- Topics on Rolling Agenda: 4/18/16
- Items Due to City Secretary: 4/25/16 Agenda locked @ 10am
- CAadm Final Approval: 4/27/16
- To Mayor/City Attorney: 4/27/16
- Agenda posted on: 4/28/16

Proclamations/Awards (Before Citizen Comment Period)

1. Public Service Week-May 2-8th
2. Police Officer’s Appreciation Week-May 9th-15th
3. Public Works Appreciation Week- May 16th-22nd

Consent Agenda

1. Minutes 4-6-16
2. Minutes Joint meeting 4-12-16
3. Financial Report
4. Staff Reports (Admin, Library, Public Works, Water, PD)

Public Hearings

Non-Consent Agenda

Ordinances and Resolutions and CIP presentation

1. CIP
 - a. 2013 Water, Streets and Drainage
 - b. 2016 Water, Streets and Drainage
 - c. Trinity Well and Infrastructure
2. Budget Amendment

Discussion

1. Future Agenda Items requested by City Council

Updates

1. Animal Ordinance
2. City Council concerns and direction matrix
3. Personnel Policy Update
4. Deer Management
5. Parks Committee (Trial)
6. Sign Ordinance
7. Council Idea/Suggestions
8. Citizen/ Issue Process

Executive Session

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May 18, 2016 - Special Meeting

Topics on Rolling Agenda:	5/2/16
Items Due to City Secretary:	5/5/16 Agenda locked @ 10am
CAdm Final Approval:	5/9/16
To Mayor/City Attorney	5/10/16
Agenda posted on	5/12/16

Ordinances and Resolutions and CIP presentation

1. Swearing In and Issuing Election Certificates (Pl.1, Pl.4 and Pl 5)
2. Election of Mayor Pro-Tem-May 18
3. Designate Authorized signatures on accounts Tx Pool
4. Designate Authorized signatures on accounts American Bank
- 5.

June 1, 2016

Sun Mon Tue Wed Thu Fri Sat

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Topics on Rolling Agenda: 5/16/16
 Items Due to City Secretary: 5/20/16
 Agenda locked @ 10am
 CAdm Final Approval: 5/24/16
 To Mayor/City Attorney 5/25/16
 Agenda posted on 5/26/16

Proclamations/Awards (Before Citizen Comment Period)

Consent Agenda

1. Minutes 5-4-16
2. Minutes Special meeting 5-18-16
3. Financial Report
4. Staff Reports (Admin, Library, Public Works, Water, PD)

Public Hearings

Non-Consent Agenda

Ordinances and Resolutions and CIP presentation

1. CIP
 - a. 2013 Water, Streets and Drainage
 - b. 2016 Water, Streets and Drainage
 - c. Trinity Well and Infrastructure

Discussion

1. Future Agenda Items requested by City Council

Updates

1. Animal Ordinance
2. City Council concerns and direction matrix
3. Personnel Policy Update
4. Deer Management
5. Parks Committee (Trial)
6. Sign Ordinance
7. Council Idea/Suggestions
8. Citizen/ Issue Process

Executive Session

PENDING FUTURE AGENDA ITEMS

- 1) Ball field repairs and timing.....*S. Steinmetz and S. Trial*
- 2) Personnel Policy Workshop....*K. Ford*
- 3) Budget hearings and adoption schedule...*N. Cain*
- 4) 2/2/16 Discussion of issues surrounding Bat Cave Road will be placed on future Council agenda...*J. McCaw*
- 5) 2/2/16 Concealed Handguns (Court Room & Wand) recommendation to Council in May....*R. Eberhardt*
- 6) Grapevine and Inserts policy.....*L. Thompson & Legal*
- 7) Website Link to businesses.....*Legal*
- 8) Ordinance update plan....*Legal & S. Goodwin*
- 9) Asst. City Administrator...*N. Cain*

Items for further discussion before adding to list

State of City (January).....*N. Cain*

Monthly Meeting Report

Nadine Knaus

Mayor

March, 2016

Northeast Partnership General Meeting

- Appointment of John Williams, Mayor of Universal City, to RAPCO and MPO Mobility
- Presentation of VIA long range plans
- Presentation of Judson ISD 2016 Bond Issue

Comal County Luncheon

- Various issues – City of New Braunfels inquired about our Deer Management efforts

Greater Bexar County Council of Cities

- MPO
 - Presentation of projects recommended by TAC and Executive Committee to Board – FM2252 made the final list of recommendations – Full Board meets on March 28 – Schedule of projects to be released sometime in April
- PACE program presentation
- SARA presentation of services offered
- Lone Star Rail – status report, project still in planning stages, various routes being evaluated

JBSA – Girl Scout Flag Retreat Ceremony

- Saluting and honoring the Girl Scout program at Randolph

JBSA – MAC

- Presentation on JBSA BASH efforts

MPO Planning meeting – New Braunfels

- Presentation and ranking of projects

Pack 828 – Blue and Gold Banquet

- Recognizing the work of the pack during the year
- “Crossing over ceremony” for boys transitioning from Cub to Boy Scouts

JBSA – Change of Command Ceremony

- Lt. Col. Robin Baldwin, Garden Ridge resident, assuming command of support section

City of San Antonio – State of the City Presentation

- Suburban Mayors invited to illustrate that the growth of San Antonio is regional and that San Antonio is impacted by surrounding cities and that surrounding cities are impacted by San Antonio

Julie Cronkite – Principal of GRES

- Discussed ways the City could be more involved with the students
 - Male mentors needed
 - Friday chess at lunch – adult players needed
 - Science afterschool program at the library – Linda will be presenting to Council at a later date
 - Article in the Grapevine concerning upcoming events
 - Student recognition at Council meetings
 - Mock trial held in City Council Chambers