

Resolution 385-012016

A RESOLUTION OF COMPLIANCE WITH ANNUAL REVIEW AND ADOPTION OF THE PUBLIC FUNDS INVESTMENT POLICY FOR THE CITY OF GARDEN RIDGE, TEXAS AS REQUIRED BY THE PROVISIONS OF CHAPTER 2256, THE PUBLIC FUNDS INVESTMENT ACT, AS AMENDED, THE TEXAS GOVERNMENT CODE

WHEREAS, on April 1, 2009 the City Council of the City of Garden Ridge, Texas adopted Ordinance 88-042009 creating a Public Funds Investment Policy for the City of Garden Ridge, Texas; establishing policies governing the investment and security of public funds; and complying with the provisions of Chapter 2256, The Public Funds Investment Act, as amended, Texas Government Code: and

WHEREAS, the City of Garden Ridge Public Funds Investment Policy, Section 14. Investment Policy Adoption by the City Council requires the policy and strategies shall be reviewed on an annual basis by the City Council and a written resolution approving the review be adopted and recorded in the minutes of the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS:

That the City Council of the City of Garden Ridge has reviewed the Public Funds Investment Policy for the City of Garden Ridge, Texas, as required by the provisions of Chapter 2256, The Public Funds Investment Act and adopts the Public Funds Investment Policy for the City of Garden Ridge as written due to the finding that the policy remains prudent and financially conservative in the investment and management of the City's funds and financial resources.

PASSED and APPROVED this 6th day of January, 2016.

Nadine L. Knaus
Mayor

ATTEST:

Shelley Goodwin, TRMC
City Secretary

AN ORDINANCE CREATING A PUBLIC FUNDS INVESTMENT POLICY FOR THE CITY OF GARDEN RIDGE, TEXAS; ESTABLISHING POLICIES GOVERNING THE INVESTMENT AND SECURITY OF PUBLIC FUNDS; AND COMPLYING WITH THE PROVISIONS OF CHAPTER 2256, THE PUBLIC FUNDS INVESTMENT ACT (THE ACT), AS AMENDED, TEXAS GOVERNMENT CODE; AND AMENDING ORDINANCE 88 PASSED AND APPROVED ON JUNE 5, 1996.

WHEREAS: The City of Garden Ridge, Texas (the City) has a prudent and financially conservative policy in place governing the investment and management of the City's funds and financial resources;

WHEREAS: The City's financial management of assets has received favorable review during recurring independent audit examinations;

WHEREAS: The Council of the City of Garden Ridge desires to establish documented policies governing the investment and security of public funds as required by Chapter 2256, The Public Funds Investment Act (The Act), as amended, Texas Government Code.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS THAT, Ordinance 88 passed and approved on June 5, 1996 is hereby amended effective on the date this Ordinance is passed and approved by the City Council of the City of Garden Ridge:

Section 1. POLICY STATEMENT:

It is the policy of the City of Garden Ridge, Texas (the "City") that the administration of its funds and the investment of those funds shall be handled at its highest public trust. Investment shall be made in a manner which will provide the maximum security of principal invested through limitations and diversification while meeting the daily cash flow needs of the City and conforming to all applicable state statutes governing in investment of public funds.

The receipt of a market rate of return will be secondary to the requirements for safety and liquidity. It is the intent of the City to be in complete compliance with local law and the Texas Public Funds Investment Act (the "Act"). The earnings from investment will be used in a manner that best serves the interests of the City.

Section 2. SCOPE:

This investment policy applies to all the financial assets and funds of the City. The City places its funds into one pooled investment fund for investment purposes for efficiency and maximum investment opportunity. These funds are defined in the City's Comprehensive Annual Financial Report (CAFR) and include:

- General Fund
- Enterprise Fund (Water Fund)
- Debt Service Fund
- Capital Improvement Fund
- Special Revenue Fund (Asset/Seizure Funds)
- Other Funds, as Required

And any new funds created by the City unless specifically exempted by the City Council and this policy.

Section 3. OBJECTIVES AND STRATEGY:

It is the policy of the City that funds shall be managed and invested with four primary objectives, listed in order of the priority: safety, liquidity, diversification and yield. Investments are to be chosen in a manner which promotes diversity by market sector, credit and maturity. The choice of high-grade government investments and high-grade money market instruments is designed to assure the marketability of those investments should liquidity needs arise. To match anticipated cash flow requirements the maximum weighted average maturity of the overall portfolio may not exceed one year.

Safety of Principal

Safety of principal is the foremost objective of the City. Investments of the City shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio.

Liquidity

The City's investment portfolio will be based on a cash flow analysis of needs and will remain sufficiently liquid to enable it to meet all operating requirements which be reasonably anticipated.

Diversification

Diversification of the portfolio will include diversification by maturity and market sector.

Yield

The City's investment portfolio shall be designed with the objective of attaining a market rate of return, taking into account the City's risk constraints and the cash flow needs of the portfolio. "Market rate of return" may be defined as the average yield of the current six month U.S. Treasury bill.

Effective cash management is recognized as essential to good fiscal management. Cash management is defined as the process of managing monies in order to ensure maximum cash availability. The City shall maintain a comprehensive cash management program which includes collection of accounts receivable, prudent investment of its available cash, disbursement of payments in accordance with invoice terms and the management of banking services.

Section 4. LEGAL LIMITATIONS, RESPONSIBILITIES AND AUTHORITY

Direct specific investment parameters for the investment of public funds in Texas are found in the Public Funds Investment Act, Chapter 2256, Texas Government Code, (the "Act"). The Act is attached as Exhibit A. The Public Funds Collateral Act, Chapter 2257, Texas Government code, specifies collateral requirements for all public funds deposits. All investments will be made in accordance with these statutes.

Section 5. DELEGATION OF INVESTMENT AUTHORITY

The City Treasurer, acting on behalf of the City, is designated as the Investment Officer of the City and is responsible for investment management decisions and activities. The Treasurer is responsible for considering the quality and capability of staff, investment advisors, and consultants involved in investment management and procedures. All participants in the investment process shall seek to act responsibly as custodians of the public trust.

The Investment Officer shall develop and maintain written administrative procedures for the operation of the investment program which are consistent with this Investment Policy. Procedures will include reference to safekeeping, wire transfer agreements, banking services contracts and other investment related activities.

The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials and staff. The Investment Officer shall designate a staff person as a liaison/deputy in the event circumstances require timely action and the Investment Officer is not available.

No officer or designee may engage in an investment transaction except as provided under the terms of this Policy and the procedures established.

The Investment Officer shall comply with training requirements as specified in the Public Funds Investment Act.

Section 6. PRUDENCE

The standard of prudence to be used in the investment function shall be the "prudent person" standard and shall be applied in the context of managing the overall portfolio. This standard states:

"Investments shall be made with judgment and care, under circumstances then prevailing, which person of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the expected income to be derived."

Limitation of Personal Liability

The Investment Officer and those delegated investment authority under this Policy, when acting in accordance with the written procedures and this Policy and in accord with the Prudent Person Rule, shall be relieved of personal liability in the management of the portfolio provided that deviations from expectations for a specific security's credit risk or market price change or portfolio shifts are reported in a timely manner and that appropriate action is taken to control adverse market effects.

Section 7. INTERNAL CONTROLS

The Investment Officer shall establish a system of internal controls which will be reviewed annually with the independent auditor of the City. The controls shall be designed to prevent loss of public funds due to fraud, employee error, misrepresentation by third parties, unanticipated market changes, or imprudent actions by employees of the City.

Section 8. AUTHORIZED INVESTMENTS

Acceptable investments under this policy shall be limited to the instruments listed below and as further described by the Public Funds Investment Act.

- A. Obligations of the United States Government, its agencies and instrumentalities, and government sponsoring enterprises, not to exceed one year to stated maturity, excluding collateralized mortgage obligations (CMOs);
- B. Fully insured or collateralized certificates of deposit from a bank doing business in the State of Texas and under the terms of a written depository agreement with that bank, not to exceed one year to stated maturity;
- C. Constant dollar Texas Local Government Investment Pools as defined by the Public Funds Investment Act; and,

If additional types of securities are approved for investment by public funds by state statute, they will not be eligible for investment by the City until this policy has been amended and the amended version approved by the City Council.

Delivery versus Payment

All transactions entered into by the City, shall be conducted on a delivery versus payment (DVP) basis.

Section 9. AUTHORIZED FINANCIAL INSTITUTIONS

All investments made by the City will be made through either the City's banking services bank or local government investment pool in accordance with Section 8 of this investment policy.

Every financial institution with who the City transacts business will be provided a copy of this Investment Policy to assure that they are familiar with the goals and objectives of the investment program. A representative of the firm will be required to return a signed certification stating that the Policy has been received and reviewed and that controls are in place to assure that only authorized are made in accordance with the city' investment policy.

Section 10. DIVERSIFICATION AND MATURITY LIMITATIONS

It is the policy of the City to diversify its investment portfolio. Invest funds shall be diversified to minimize risk or loss resulting from over-concentration of assets in a specific maturity, specific issuer, or specific class of securities. Diversification strategies shall be established and periodically reviewed. At a minimum, diversification standards by security type and issuer shall be:

Security Type	Max % of Portfolio
U.S. Treasury obligations	100%
U.S. Government agencies and instrumentalities	not to exceed 50%
Fully insured or collateralized CDs	not to exceed 30%
Money Market funds	100%
Local Government Investment Pools	
Liquidity Pools	100%

The Investment Officer shall be required to diversity maturities. The Investment Officer, to the extent possible, will attempt to match investment with anticipated cash flow requirements. The Investment Officer may not invest for a period greater than one (1) year.

Section 11. SAFEKEEPING AND COLLATERALIZATION

The laws of the State and prudent treasury management require that all purchased securities be bought on a delivery versus payment basis and be held in safekeeping by either the City, an independent third party financial institution, or the City's designated banking services depository.

All safekeeping arrangements shall be designated by the Investment Officer and an agreement of the terms executed in writing. The third party custodian shall be required to issue safekeeping receipts to the City listing each specific security, rate, description, maturity, cusip number and other pertinent information. Each safekeeping receipt will be clearly marked that the security is held for the City or pledged to the City.

All securities pledged to the City for certificates of deposit or demand deposits shall be held by an independent third party bank doing business in Texas. The safekeeping bank shall be within the same holding company as the bank from which the securities are pledged.

Collateralization

Collateralization on time and demand deposits over the FDIC insurance coverage.

In order to anticipate market changes and provide a level of additional security for all funds, the collateralization level required will be 102% of the market value of the principal and accrued interest in banking institutions with exclusion of investment pools. Collateral will be held by an independent third party safekeeping agent.

Section 12. PERFORMANCE EVALUATION AND REPORTING

The Investment Officer shall submit monthly and quarterly reports to the City Council containing sufficient information to permit an informed outside reader to evaluate the performance of the investment program and consistent with statutory requirements. All reports shall be in compliance with the Act. Market prices for market evaluations will be obtained from an independent source.

Section 13. DEPOSITORIES

The City will designate one banking institution through a competitive process as its central banking services provider at least every three years. This institution will be used for normal banking services including disbursements, collections, and safekeeping of securities. Other banking institutions from which the City may purchase certificates of deposit will also be designated as a depository after they provide their latest audited financial statements to the City.

Section 14. INVESTMENT POLICY ADOPTION BY THE CITY COUNCIL

The City's Investment Policy shall be adopted annually by the City Council. The policy and strategies shall be reviewed on an annual basis by the City Council. A written resolution approving that review shall be adopted and such action recorded in the minutes of the City Council. Changes to the policy resulting from review must be adopted through an amended Ordinance and such action recorded in the minutes of the City Council.

PASSED AND APPROVED this 1st day of April, 2009.



ATTEST:


Linda Knowlson, City Secretary


Jay E. Feibelman, Mayor

December 21, 2015

To: Mayor Knaus and City Council

From: City Administrator Cain

HighPoint Church has requested renewal of their lease of the two city owned buildings located at 9357 Schoenthal Rd. A lease agreement for the two city buildings was originally executed in April 2011 between HighPoint Church and the City of Garden Ridge. Three lease renewals have been approved by the City since the initial lease and all terms have fulfilled by both parties.

The lease renewal requested by HighPoint Church is for a period of three years beginning January 1, 2016 and terminating on December 31, 2018. HighPoint Church is further asking that the lease renewal remain at the current lease amount of \$1,265 (one thousand sixty-five dollars) per month plus utilities.

HighPoint Church has renovated the city owned buildings at their own expense as well as they have been a good and responsible tenant. All lease payments and utility payments for the facilities have been current throughout the entire period they have leased from the City of Garden Ridge.

It is recommended that the lease of the two city owned buildings located at 9357 Schoenthal Rd. between the City of Garden Ridge and HighPoint Church be renewed for a period of three years, January 1, 2016 through December 31, 2018, at the current lease amount of \$1,265 plus associated utilities and that all other terms of the lease agreement remain unchanged and shall remain in place for the term of the lease extension.



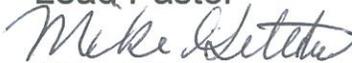
The City of Garden Ridge
9400 Municipal Pkwy.,
Garden Ridge, TX 78266

Dear City Council,

As the presiding elder at HighPoint Church now presently leasing the former city buildings located at 9357 Schoenthal Rd. in Garden Ridge I am formally requesting an extension of our present lease at the present rate for the next 3 years. Our present lease has now at an end so we would like to start the new lease beginning January 1, 2013. We are standing current with our lease payments all the way up to December, 2015 and would simply like to keep making our payments on schedule.

We would like to extend our appreciation for allowing us to continue at this property as an organization and desire the relationship to remain a beneficial situation for both parties. We still desire to enhance the lives and families of Garden Ridge through the ministries of HighPoint and look forward to being a part of the community in the future.

Thank you for your consideration.

Lead Pastor

Mike Gitchel

PARKS COMMITTEE REPORT

TPWD administers the National Recreational Trails Fund in Texas under the approval of the Federal Highway Administration (FHWA). This federally funded program receives its funding from a portion of federal gas taxes paid on fuel used in non-highway recreational vehicles. The grants can be up to 80% of project cost with a maximum of \$200,000 for non-motorized trail grants and currently there is not a maximum amount for motorized trail grants (call 512-538-4427 for motorized trail grant funding availability). Funds can be spent on both motorized and non-motorized recreational trail projects such as the construction of new recreational trails, to improve existing trails, to develop trailheads or trailside facilities, and to acquire trail corridors.

Grant Deadlines

Grant Program	Grant Ceiling	Next Deadline
Local Parks Urban Outdoor Recreation	\$1 Million	October 1, 2016
Local Parks Non-Urban Outdoor Recreation	\$500,000	October 1, 2016
Local Parks Small Community Recreation	\$75,000	October 1, 2016
Local Parks Urban Indoor Recreation	\$1 Million	October 1, 2016
Local Parks Non-Urban Indoor Recreation	\$750,000	October 1, 2016
Community Outdoor Outreach Program	\$50,000	February 1, 2016
<u>Recreational Trails</u>	<u>\$200,000</u>	<u>February 1, 2016</u>
Boating Access	\$500,000	October 1, 2016
Boating Infrastructure	Competitive	Anytime
Boat Sewage Pumpout	Competitive	Anytime

Description of Project

Please provide a clear and concise description of the proposed Project. Include a description of the trail length, width, surfacing, and configuration (loop, linear, network); trailhead and trailside amenities. Detail all work to be performed; any right-of-way or easements to be acquired; the relationship between Project and any other work planned or existing; partnerships and/or community involvement; and educational/interpretive aspects of the Project.

Itemized Budget

Provide an itemized list of all activities to be undertaken and the cost of each activity. Provide as much detail as possible (consider materials: surfacing, lumber, stones, etc; volunteer or paid labor, services contracts, equipment/tool rental and/or value of in-house, land acquisition; Professional Services e.g. design, engineering, or architectural surveys) Costs are limited to 12% of the total grant construction estimate amount. Environmental survey costs (e.g. limited to 12% of the total grant construction estimate amount. Environmental surveys costs (e.g. natural and cultural resource site assessments) may be considered above the 12% professional services limit on a case-by case basis. Sponsor's administrative costs cannot be included. Please contact us with questions for clarification.

Proposed Method of Financing Sponsor's Share

Please describe the source of funds, donations, or in-kind contributions that will make up the **Sponsor's match (at least 20%)**. You may include government appropriations; private donations of land, easement, cash, labor, materials and equipment; or in-house labor, equipment and materials:

GARDEN RIDGE COMMUNITY CENTER MONTHLY REPORT

2015

November 21th-December 20, 2015

New Events Booked in Current Month	Charged	2
	No Charge	3

2014-2015

Total Number of Events for the Month	10	
Events cancelled in for the Month	0	
Total Number of Days in Use for the Month Wildflower Room Only	16	

2013-2014

Total Number of Events for the Year	81	
Total Number of days Used for the Year	261	
Total Number cancelled for the Year Wildflower and Bluebonnet Room	4	

Past years	# of Events	# of Days
2011-2012	76	257
2010-2011	72	241
2009-2010	65	208
2008-2009	67	199
2008	53	190
2007	58	183
2006		139
2005		116
2004		81

Garden Ridge Community Center

11/30/15

Revenues

Rentals	\$ 6,750
Deposits	\$ 1,200*
Donations	\$ 0

Total Deposits Received:	\$ 2,700
Deposits refunded to date:	<u>\$ 1,500</u>
Revenue from deposits to date:	\$ 1,200*

Total Revenue: \$ 7,950

Expenditures

Telephone	\$ 94
Supplies	\$ 143
Utilities	\$ 829
Maintenance	\$ 1,052
Cleaning	\$ 555
Equipment	\$ 0
Facility Enhancements	\$ 8,400
Manager	\$ 3,025
Marketing	\$ 0
Donation Expenditures	<u>\$ 0</u>
Total Expenditures:	\$14,098

Revenue Over/ (Under) Expenditures: \$ (6,148)

CITY OF GARDEN RIDGE BUILDING REPORT

11/21/2015 THRU 12/20/2015

MAJOR PERMITS

Permit #	Address	Builder	Sq Ft.	Value \$	Permit Fees
0930 -15	8415 Orchard Glen	Chesmar Homes	4,041	\$ 525,330.00	\$ 3,624.60
0931 -15	8310 Garden Arbor	Chesmar Homes	3,498	\$ 454,740.00	\$ 3,048.80
0932 -15	8219 Garden Arbor	Chesmar Homes	3,046	\$ 395,980.00	\$ 3,027.60
TOTAL			10,585	\$ 1,376,050.00	\$ 9,701.00

MINOR PERMITS

Permit #	Address	Builder	Project	Permit Fees
0933 -15	21609 Forest Waters Cir.	Alamo Fence	Fence	\$ 125.00
0934 -15	20526 Cedar Cavern	Sanchez Pools	Pool, Spa, Deck	\$ 736.44
0935 -15	9311 Blazing Star	Ron Eberhardt	Outbuilding	\$ 100.00
0936 -15	19450 Arrowood Pl.	Tuff Shed	Outbuilding	\$ 100.00
0937 -15	21300 Liguria Dr.	Miguel Pozos	Fence	\$ 125.00
0938 -15	9976 Trophy Oaks	Daniel Sexton	Minor Plumbing	\$ 100.00
0020 -15	9637 Kurre Way	Raymond Garcia	Minor HVAC	\$ 100.00
TOTAL				\$ 1,386.44

TOTAL MAJOR FEES FOR THE MONTH	\$ 9,701.00
TOTAL MINOR FEES FOR THE MONTH	\$ 1,386.44
TOTAL ALL PERMIT FEES FOR THE MONTH	\$ 11,087.44

TOTAL MAJOR PROJECTS VALUE FOR THE YEAR	\$ 15,447,640.00
TOTAL MAJOR PROJECTS SQ FT. FOR THE YEAR	118,828.00

TOTAL MAJOR PERMIT FEES FOR THE YEAR	\$ 100,747.00
TOTAL MINOR PERMIT FEES FOR THE YEAR	\$ 41,526.43
TOTAL ALL PERMIT FEES FOR THE YEAR	\$ 142,273.43

Library Report, January 2016

Activities between November 15 and December 15:

~There were 573 visits to the library.

~There were 723 items checked out.

~62 eBooks were checked out.

~We added 15 new patrons.

~87 new items were added to the Library Collection.

*In July of 2015 the library initiated the **Christmas in July** program where a person could pay \$25 to buy a book and have a special bookplate placed in the front cover. It could be in memory of a loved one or to honor someone on a special day. There were 55 of these sold between July 5 and December 15. We hope to continue this program during 2016. It is a positive way to obtain new books and to honor our readers.*

During 2015, in addition to planning and executing various educational programs and children's activities, Linda Crosland has participated in the following webinars to enhance her library skills:

~Flip the Script: Changing the Direction of your Library

~How to List to Your Community

~How to Survey Your Community

~TexShare Databases

~The Lone Star Digital Library

~Making Grant Requests Sparkle

~Edge Exposed

~NRE Training

Each of the above webinars lasted approximately one hour. She also attended a three-day course on Small Library Management.

January 2016						
Sunday	<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>
					1	2
3	4	5	6	7	8	9
10	11	12	13 Adult Coloring Class	14	15	16
17	18	19	20 Adult Coloring Class	21	22	23
24	25	26	27 Adult Coloring Class	28	29	30
31						

**Water Managers
Monthly Department Report
Nov-15**

	2014						2015						Report Date Actual Month
	Edwards		Trinity		Total	Quarterly	Edwards		Trinity		Total	Quarterly	
	Gallons	Acre Feet	Gallons	Acre Feet	Acre Feet	Acre Feet	Gallons	Acre Feet	Gallons	Acre Feet	Acre Feet	Acre Feet	
January	0	0.00	16,743,000	51.38	51.38		2,633,000	8.08	11,167,000	34.27	42.35		Actual
February	1,000	0.00	17,438,000	53.52	53.52		324,000	0.99	14,774,000	45.34	46.33		Actual
March	567,000	1.74	20,501,000	62.92	64.66	169.56	14,394,000	44.17	1,922,000	5.90	50.07	138.76	Actual
April	5,793,000	17.78	25,304,000	77.66	95.43		17,561,000	53.89	327,000	1.00	54.90		Actual
May	6,107,000	18.74	24,441,000	75.01	93.75		8,147,000	25.00	8,066,000	24.75	49.76		Actual
June	27,186,000	83.43	4,145,000	12.72	96.15	285.33	1,394,000	4.28	20,378,000	62.54	66.82	171.47	Actual
July	30,026,000	92.15	6,424,000	19.71	111.86		38,650,000	118.61	10,880,000	33.39	152.00		Actual
August	27,471,000	84.31	12,003,000	36.84	121.14		29,573,000	90.76	30,889,000	94.79	185.55		Actual
September	19,419,000	59.59	8,904,000	27.33	86.92	319.92	13,883,000	42.61	28,345,000	86.99	129.59	467.15	Actual
October	13,667,000	41.94	14,646,000	44.95	86.89		29,538,000	90.65	7,472,000	22.93	113.58		Actual
November	14,967,000	45.93	1,806,000	5.54	51.47		16,496,000	50.62	1,000	0.00	50.63		Actual
December	16,152,000	49.57	332,000	1.02	50.59	188.95	8,769,000	26.91	0	0.00	26.91	191.12	12/1-12/18
TOTAL	161,356,000	495.18	152,687,000	468.58	963.76		181,362,000	556.58	134,221,000	411.91	968.49		Total EAA Allocations 1,054.89
	<i>EAA Stage 3, -35%, Available 630.14 Ac/Ft, Unused 134.96 Ac/Ft</i>						<i>EAA Stage 0, Available 847.077Ac/Ft, Unused 317.407 Ac/Ft</i>						

Current Edwards Permits

Allocated Pumpage	CO00139	P100-767	484.071	Acre Feet	Year Comparison: January/December – January/December
Purchase	BE 00109I	P100-327	2.000	Acre Feet	2014 2015
Purchase	ME 00417D	P101-185	1.301	Acre Feet	Edwards: 145,204,000 gals 445.61 ac/ft. 172,593,000 gals 529.67 ac/ft.
Purchase	ME 00479I	P101-315	3.895	Acre Feet	Trinity: 152,355,000 gals 467.58 ac/ft. 134,221,000 gals 411.91 ac/ft.
Purchase	UV 00437I	P101-699	2.000	Acre Feet	Total: 297,559,000 gals 913.19 ac/ft. 306,814,000 gals 941.58 ac/ft.
Purchase	UV 00461I	P101-752	4.000	Acre Feet	
Purchase	UV 00478I	P101-801	2.000	Acre Feet	Difference from 2014 – 2015: 9,255,000 gals 28.39 ac/ft. more usage
Purchase	UV 00537H	P101-959	2.000	Acre Feet	
Purchase	UV 00576I	P102-040	14.000	Acre Feet	Water Connections: 2014 – 1518 2015 - 1556
Purchase	UV 00630G	P102-146	1.760	Acre Feet	
Purchase	BE 00081AE	P100-200	62.000	Acre Feet	Avg. Daily Usage for November 2015: 553,200.0 gals
Transfer	CO00119AA	P102-564	0.660	Acre Feet	
Transfer		P103-312	4.500	Acre Feet	Avg. usage per connection for November 2015: 10,665.81 gals
Transfer		P102-416	2.000	Acre Feet	
Transfer	Keith Zar Pools	P106-186	1.000	Acre Feet	Avg. connections 2014: 1532 Avg. usage per connection for 2014: 204,988.903 gals
Lease	City of Schertz		400.000	Acre Feet	
Lease	M. Friesenhahn	P100-745	65.000	Acre Feet	
Lease	Lloyd Loehman	P107-429	3.000	Acre Feet	
Lease	BVFD	P102-302	-0.300	Acre Feet	

Total Edwards Allocations Available 1,054.89 Acre Feet

Monthly Well Progress Report

Trinity Well Status: Static Level: Nov 1st: 194.4' Nov 30st: 199.8' Diff. of: 5.4'

GPM: 832 Pumping Level: Nov 1st: 000.0' Nov 30st: 000.0' Diff. of: 0.0'

Edwards Wells Status: Static Level: Nov 1st: 113.4' Nov 30st: 119.7' Diff. of: 6.3'

New Meter Installations	3	Meter Replacement	6	Main Breaks	1
New Service Line Inspections	5	Service Line Replacement	1	Service Line Leak Repair	3
Irrigation System Inspections	5	Fire Hydrant Maintenance	15	Leak Adjustment	13
Toilet Rebates	0	Washing Machine Rebates	0	Water Heater Safety Inspections	2

Projects:

CIP.

Trinity Well #9 & #10:

Public Works

November 20, 2015—December 20, 2015

Street and Right of Way Maintenance

Signs installed 3

Storm water Drainage Facility and Easement Maintenance

Drainage erosion repairs 1
Outfalls inspected: 19
Detention/Retention ponds inspected: 18
Drainages mowed 2

Park and City Facility/Property Maintenance

Installed 2 LED light fixtures at city hall
Decorated city hall/community center

Animal Control

Domestic Animal Apprehensions:	Dogs 0	Cats 1	YTD Dogs 62	Cats 53
Nuisance Complaint Calls :	0		YTD 0	
Animal Bite Calls :	0		YTD 0	
Deer Carcass Disposals:	10		YTD 181	
Raccoon :	5		YTD 52	
Opossum :	2		YTD 37	
Skunks :	0		YTD 20	
Other: 1 snake—1 hog			YTD 68	
Hunters for the hungry animal donations : Deer /Wild Hogs			YTD 4	
Total animal control apprehensions/pickups for 2015:			YTD 473	
Animal transferred to adoption agency:	0		YTD 16	
Animals returned to owners:	30		YTD 40	
Animals' adopted:	Dogs. 0	Cats 0	YTD 7	
Current animals in city's care:	Dogs. 4	Cats. 12		
Animals ready for adoption:	Dogs. 3	Cats. 0		

Special Note

Oak Wilt Update: None Found



GARDEN RIDGE POLICE DEPARTMENT

DECEMBER
NOVEMBER 21ST – DECEMBER 17TH

CALLS FOR SERVICE

Location	Calls	Code	Water	Total
ARROWOOD	2	0	0	2
BAT CAVE ROAD	4	1	0	5
BINDSEIL	0	0	0	0
COUNTRY OAK ESTATES	1	1	0	2
ENCLAVE AT GARDEN RIDGE	1	0	0	1
FM 2252	12	0	0	12
FM 3009	10	0	0	10
FOREST WATERS	4	0	0	4
GARDEN RIDGE ESTATES	31	5	0	36
GEORG RANCH	11	2	0	13
MUNICIPAL COMPLEX	3	0	0	3
NACOGDOCHES LOOP	0	0	0	0
OAK MEADOW ESTATES	0	0	0	0
PARK LANE ESTATES	4	0	0	4
REGENCY OAKS	3	0	0	3
SCHOENTHAL ROAD	1	0	0	1
THE FOREST OF GARDEN RIDGE	2	0	0	2
THE PARK AT GARDEN RIDGE	0	0	0	0
TROPHY OAKS	5	0	0	5
TWISTED OAKS	1	0	0	1
WILD WIND	2	0	0	2
WOODLANDS OF GARDEN RIDGE	5	0	0	5
COUNTY	6	0	0	6
OTHER	0	0	0	0
TOTALS	108	9	0	117

ARRESTS – 4
ALARM PERMITS – 2
CRASHES – 7

ALARMS – 9
SOLICITOR PERMITS – 0

Location	Units	Injury	Fatal	Type
19500 BLK FM 3009	2 vehicles	0	0	CR2
19500 BLK FM 3009	2 vehicles	0	0	CR2
19300 BLK FM 2252	vehicle vs. deer	0	0	CR2
22000 BLK FM 3009	2 vehicles	0	0	CR3
19500 BLK FM 3009	2 vehicles	0	0	CR3
19500 BLK FM 3009	2 vehicles	0	0	CR3
18800 BLK FM 2252	2 vehicles	0	0	CR3

ENFORCEMENT (150)

**Citations – 49*

**Warnings – 101*

INCIDENTS and ARRESTS

- 11/21/15- After being stopped for speeding 51/40. Ofc. Sanchez arrested Jose Aguinaga for License Required.
- 12/5/2015- After being stopped for expired registration, Ofc. Pelata arrested Ruben Aju-Perez for NO DL.
- 12/14/2015- After being stopped for failing to dim headlights while approaching traffic, Cpl. Dennis arrested Tabata Vivanco-Rubio for Driving While License Invalid with alcohol related suspensions, Possession of Marijuana <2oz., and driving a stolen vehicle. Alexandra Ferris was also arrested for a warrant out of Bexar County Sheriff's Office for Possession of Marijuana <2oz.

INFORMATION | SAFETY TIP

The New Year is upon us. I would like to bring everyone's attention to a couple of topics that are very important to all of our citizens. First I would like to let everyone know the city has passed an ordinance related to the feeding of deer. It is now against city ordinance to feed the deer within the city limits. You may refer to Ordinance 186 for details on this matter from our city web page.

The second topic I would like to ensure everyone is up to date on is related to our hands free ordinance. The city passed an ordinance making it illegal to operate any hand held device while operating a motor vehicle. We have posted numerous signs throughout the city and published this information. The ordinance was passed September 2015. You may refer to Ordinance 184 for details regarding this ordinance. The enforcement of this ordinance will take affect beginning with the New Year. Officers will begin conducting traffic stops and issuing citations for violations of the Hand Held Device Ordinance. The police department is dedicated to creating a safer environment for our residents upon the streets of Garden Ridge. We do not wish to see anyone injured as a result of distracted driving. Please help us with this mission by refraining from use of your phones and other devices while driving.

We hope you had a Merry Christmas and Happy Holiday Season.

TRAINING

- ◆ **“Racial Profiling/Asset Forfeiture”**
 - Ofc. Simkins
- ◆ **“Missing and Exploited Children”**
 - Ofc. Pelata
 - Ofc. Oehler
- ◆ **“Special Investigative Topics”**
 - Ofc. Pelata
 - Ofc. Oehler