



City of Garden Ridge

9400 Municipal Parkway
Garden Ridge, Texas 78266-2600
(210) 651-6632
Fax (210) 651-9638

AGENDA REGULAR CITY COUNCIL MEETING, AUGUST 6, 2014 AT 6:00 P.M.

The Garden Ridge City Council will meet in a regular session on Wednesday, August 6, 2014 at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted on August 1, 2014 before 5:00 p.m., providing time, place, date and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Citizen's Participation - Limit remarks to three (3) minutes per citizen

Rules for Citizen's Participation:

The City Council welcomes citizen participation and comments at all of their Council Meetings. As a courtesy to your fellow citizens and out of respect to our elected officials, we request that if you speak, that you please follow these guidelines.

- a) Direct your comments to the entire Council, not to an individual member, nor to the audience.
- b) Show the City Council the same respect and courtesy that you would like to be shown.
- c) Limit remarks to three (3) minutes per citizen during Item 4 and to three (3) minutes per citizen during Item 9.
- d) Citizens' comments will be limited to one (1) hour in Item 4 and thirty (30) minutes in Item 9.
- e) Citizen comments may be deferred to a specific Business Item set forth in Section 7, below, if such comments pertain to such Business Item

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.*

5. Special Presentation

Presentation of plaque recognizing Shelby Trail for the donation of his time and talent in the landscaping project for the Garden Ridge Library

6. Consent Agenda

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A MEMBER OF CITY COUNCIL. PUBLIC COMMENT ON CONSENT AGENDA ITEMS MAY BE HEARD DURING CITIZEN'S PARTICIPATION, BUT COMMENTS HEARD DURING CITIZEN'S PARTICIPATION DOES NOT MEAN THAT THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of July 7, 2014 Regular City Council Meeting Minutes
- b) Approval of July 31, 2014 Special City Council Meeting Minutes
- c) Release of Municipal Court Clerk Shannon Del Toro from 90 day probationary period effective August 1, 2014 with 5% salary increase due to release from probation
- d) Financial Statement and Investment Report – June 30, 2014

ACTION ON THE CONSENT AGENDA

7. Business Items

The City Council may discuss, consider and/or take possible action on the following items:

- a) City Engineer Projects Update:
 - i. CIP Project:
 - a. Status report
 - b. Culvert railing
 - ii. Update on proposed sewer system within Garden Ridge city limits along F.M. 2252
- b) Presentation by Comal Appraisal District Chief Appraiser Curtis Koehler regarding the district's 2015 Budget and an update on appraisal district activities
- c) Planning and Zoning Commission Recommendations and Possible Action to City Council:

No recommendations for consideration.

d) Water Commission Recommendations and Possible Action:

- i. Amendments to Ordinance 159-092010 establishing landscape and irrigation system requirements for residential and commercial properties in the City of Garden Ridge for the purpose of water conservation; providing for variances and providing a penalty for violation of said ordinance

e) Quarry Commission Recommendations and Possible Action:

No recommendations for consideration.

f) Consideration of an Improved Communication and Citizen Involvement Plan

g) Update on the organization of a committee to study management of the deer population in the City of Garden Ridge

h) Update from the Water Study Group on long and short term water supply needs for the City of Garden Ridge

i) Any item removed from the consent agenda will be recalled for discussion and possible action at this time

8. State of the City

The City Council may discuss, consider and/or take possible action on the following items:

a) City Administrator Monthly Activity Report

- Sign approvals since prior Council meeting
- Community Center usage and financial report
- Building Permits issued to date for residential, commercial and minor
- Construction projects
- Recognition of employees and/or city events

c) Water Manager Monthly Activity Report

- Water pumping/usage from city wells
- Water system infrastructure maintenance, repairs and/or projects
- Water and/or Drought Management

d) Public Works Monthly Activity Report

- Street and Right-Of-Way Maintenance
- Drainage Facility and Easement Maintenance
- Park and City Facility/Property Maintenance
- Animal Control (domestic and wild)
- Public Works Projects

e) Police Department Monthly Activity Report

- Traffic Enforcement

- Criminal activity within city
- Code Compliance Enforcement

9. Citizen's Participation – Limit remarks to three (3) minutes per citizen
See “Rules for Citizen’s Participation” under Item 4.

10. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Northeast Partnership
Schertz-Seguin Local Government Corporation (“SSLGC”)
Cibolo Valley Local Government Corporation (“CVLGC”)
City Water Commission
City Quarry Commission
City Planning & Zoning Commission
Garden Ridge Police Academy Alumni Association
Citizen on Patrol
Garden Ridge Lion’s Club
Comal County
Comal ISD
Guadalupe County
Bexar County
San Antonio – Bexar County Metropolitan Planning Organization (“MPO”)
TXDOT
Crescent Hills Subdivision Proposal (on FM 3009)
Joint Base Land Use Study-Randolph

11. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session

- (a) Pursuant to Texas Government Code 552.071, to consult with the City Attorney regarding legal issues related to Hanson Aggregates operations, blasting and possible amendments to Ordinance 34
- (b) Pursuant to Texas Government Code 552.074, for personnel matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of : Interim Police Chief

12. Business Items (continued)

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary

13. Adjournment

AGENDA NOTICES:

Decorum Required:

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized:

The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

Executive Sessions Authorized:

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.


Shelley Goodwin, TRMC
City Secretary

This is to certify that I, Shelley Goodwin, posted this Agenda at 2:15 p.m. on August 1, 2014 on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.


Shelley Goodwin, TRMC
City Secretary

**All Gardening is
Landscape Painting.**



**Our thanks to
Shelby Trial**



City of Garden Ridge

9400 Municipal Parkway
Garden Ridge, Texas 78266-2600
(210) 651-6632
Fax (210) 651-9638

MINUTES OF CITY COUNCIL REGULAR MEETING, JULY 7, 2014

Members Present:

Mayor Pro-Tem Nadine Knaus
Councilmember Todd Arvidson
Councilmember Bryan Lantzy
Councilmember John McCaw
Councilmember Bobby Roberts

Member Absent:

Mayor Andrew Dalton-(excused absence due to health reasons)

City Staff Present:

Nancy Cain, City Administrator
Donna O'Conner, Police Chief
Royce Goddard, Water Department Manager
Steven Steinmetz, Public Works Director
Shelley Goodwin, City Secretary

Commission Chairs Present:

Jim Bowers, Water Commission
Larry Blades, Quarry Commission
Sam Stocks, Planning and Zoning Commission

1. Call to Order

With a quorum of the City Council Members present, Mayor Pro-Tem Knaus called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, June 4, 2014, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Citizen's Participation - 3 minute limit per citizen

Nancy Cain, City Administrator, read the rules for citizen participation.

Jean Brannon signed up, but chose not to speak.

Ken Kneupper, 8891 Schoenthal Road, stated he was sorry to see Officer Hendricks leave the City of Garden Ridge, but feels Chief O'Conner and Lt. Bellinger have made two good choices with the new hires. He also encouraged the City Council and the citizens to enroll in the CPA classes coming up.

Rudy Hanzelka, Garden Ridge Dr., encouraged the communications of the waterline project to improve. He also encouraged the City Council to insist in premium work for the premium prices they are paying.

3. Consent Agenda

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A MEMBER OF CITY COUNCIL. PUBLIC COMMENT ON CONSENT AGENDA ITEMS MAY BE HEARD DURING CITIZEN'S PARTICIPATION, BUT COMMENTS HEARD DURING CITIZEN'S PARTICIPATION DOES NOT MEAN THAT THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) **Approval of June 4, 2014 Regular City Council Meeting Minutes**
- b) **Approval of 2015 Comal Appraisal District Budget in accordance with Section 6.06(b) of the Texas Property Tax Code**
- c) **Resignation of Garden Ridge Police Officer Kevin Hendricks effective July 16, 2014**
- d) **Approval of new employee selection with 6 month probationary period at a salary set a 5% less than salary set for each position as budgeted in the 2014 Budget applicable to said position:**
 - i. **Kevin Kelley as Police Officer effective July 7, 2014**
 - ii. **Christian Oehler as Police Officer effective July 17, 2014**
- e) **Approval to promote Police Officer Richard McMahan to Corporal effective immediately and appropriate funds for the promotion as needed**
- f) **Renewal of employee health and dental insurance coverage contract with TML Multistate Intergovernmental Employee Benefits Pool for the period of October 1, 2014 through September 30, 2015**
- g) **Financial Statement and Investment Report – May 31, 2014**

The City Council pulled Items 3b) and 3e) to be considered separately.

Motion: A motion was made by Councilmember Roberts, seconded by Councilmember Lantzy, to approve Consent Agenda excluding Items 3b) and 3e) which will be considered separately. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

Donna O'Conner, Chief of Police, introduced Police Officers Kelley and Oehler.

4. Business Items

The City Council may discuss, consider and/or take possible action on the following items:

a) City Engineer Projects Update:

i. CIP Project:

- a. Status report**
- b. Change Order #1**
- c. Lloyds Park ribbon curbing extension and overlay**
- d. Box Culvert Railings**

Garry Montgomery, River City Engineering, provided a PowerPoint presentation (see attached) regarding Major City Projects Update. He updated the City Council on the installation of waterlines, driveway reconstructions, box culvert installation, and street reconstruction.

Mr. Montgomery showed the City Council different options for box culvert railings that will be placed at the headwall crossing roadways.

The City Council discussed the different options for box culvert railings. They asked that Mr. Montgomery bring back a cost estimate for the curve design (middle picture), but to also get cost estimates for other alternatives like rock.

Motion: A motion was made by Councilmember McCaw, seconded by Councilmember Roberts, to approve adding Lloyds Park to the ribbon curb extension project. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

ii. Update on proposed sewer system within Garden Ridge city limits along F.M. 2252

Garry Montgomery, River City Engineering, stated he is meeting with the City's Financial Advisory Mr. Henderson next week regarding different financing options. He stated he is also waiting on a letter from Comal County.

The City Council discussed the proposed sewer system and asked that Mr. Montgomery provide a presentation at the next regular City Council Meeting scheduled for August 6, 2014.

b) Planning and Zoning Commission Recommendations and Possible Action to City Council:

- i. The City Council will conduct a public hearing on, and then consider action on the Planning and Zoning Commission recommendation regarding a petition by Garry Lugar and Richard Winkler for rezoning from Residence- Agriculture (RA) District to Light Industrial (LI) District:**
 - a. 2.52 acres of land, situated in the Vincente Micheli Survey No. 114, Abstract No. 383 in Comal County, Texas; being out of that certain 27.594 acre tract of land recorded in Volume 242, Page**

143 of the Deed Records of Comal County, Texas and further located at 19080 Nacogdoches Loop, Garden Ridge, Texas

- b. 4.98 acre tract of land in the City of Garden Ridge, Texas out of the Vicente Micheli Survey No. 114, Comal County, Texas and being out the Remainder of a 27.594 acre tract conveyed to Versielene Buehring in deed recorded in Volume 242, Page 143, Deed Records, Comal County, Texas and further located at 19080 Nacogdoches Loop**

Nancy Cain, City Administrator reported the Planning and Zoning Commission received an application for a variance from Winco. The Planning and Zoning Commission reviewed and discussed the application in May in which they asked Mr. Lugar and Mr. Winkler to get an approval letter from the Bracken Fire Department. At the June 10, 2014 Regular Meeting the Commission held a public hearing and unanimously recommended the City Council approve the petition.

Mr. Sykes, Winco representative, stated the petition request is for rezoning from Residence-Agriculture District to Light Industrial District so they can build an office/shop on this property. He stated they have been located in Garden Ridge for 15 years on the property adjacent to this property.

Mayor Pro Tem Knaus opened the public hearing at 6:46pm and asked if anyone wished to speak.

Diana Tillery, 19506 Windswept Cove, stated she knows the petition is for office and shop buildings, but she would like to see what the buffer and the building would look like. Jeff Smith, JKS Engineering, pointed out buffer and design contained in the packet. Nancy Cain explained the zoning and approval process.

Ken Kneupper, 8891 Schoenethal Rd., stated he knows the area well and feels any improvement would be good. He also stated the buildings would be so far off the road that it would be difficult to see them.

Jon Axsom, 21430 Waterwood Dr., asked the City Council to make sure this petition for zoning request is not connected to the asphalt petitions.

Catherine Harm, 9745 Trophy Oaks, encouraged the City Council to consider looking at the Light Industrial definition in the Ordinance to protect the beauty of the City. She also thanked the City Council for displaying the maps and supporting material on the big screen; she asked that this process be a normal procedure at all the meetings.

Mayor Pro Tem Knaus asked if anyone else wished to speak. No one did, so she closed the public hearing at 7:04pm.

The City Council reviewed and discussed the petition.

Motion: A motion was made by Councilmember McCall, and seconded by Councilmember Roberts, to approve the Planning & Zoning Commission recommendation to approve an petition

by Garry Lugar and Richard Winkler for rezoning from Residence- Agriculture (RA) District to Light Industrial (LI) District for a 2.52 acres of land, situated in the Vicente Micheli Survey No. 114, Abstract No. 383 in Comal County, Texas; being out of that certain 27.594 acre tract of land recorded in Volume 242, Page 143 of the Deed Records of Comal County, Texas and further located at 19080 Nacogdoches Loop, Garden Ridge, Texas, and 4.98 acre tract of land in the City of Garden Ridge, Texas out of the Vicente Micheli Survey No. 114, Comal County, Texas and being out the Remainder of a 27.594 acre tract conveyed to Versielene Buehring in deed recorded in Volume 242, Page 143, Deed Records, Comal County, Texas and further located at 19080 Nacogdoches Loop . The City Council voted five (5) for, none (0) opposed. The motion carried unanimously.

ii. The City Council will conduct a public hearing on, and then consider action on the Planning and Zoning Commission recommendation regarding a petition by Garry Lugar and Richard Winkler for variances to Ordinance 13-122008 for an office and shop for Winco Construction to be located at 19080 Nacogdoches Loop, Garden Ridge, Texas:

- a. 7.1.4.3. – Side Yard: Paved alley rights-of-way of fifteen (15) feet width down each side property line shall provide access to the rear alley.**
- b. 7.1.4.4. – Rear Yard: A paved alley right-of-way of fifteen (15) feet width shall run the length of the rear property line. When the rear yard backs on a RA or R District, a minimum of twenty-five (25) feet including alley right-of-way shall be provided.**

Nancy Cain, City Administrator, reported the Planning and Zoning Commission received an application for a variance to Ordinance 13-122008 from Winco. The Planning and Zoning Commission reviewed and discussed the application. At the June 10, 2014 Regular Meeting the Commission held a public hearing and unanimously recommended the City Council approve the petition.

The City Council reviewed and discussed the petition.

Mayor Pro Tem Knaus opened the public hearing at 7:08pm and asked if anyone wished to speak. No one wished to speak, so Mayor Pro Tem Knaus closed the public hearing at 7:09pm.

Motion: A motion was made by Councilmember Roberts, and seconded by Councilmember McCaw, to approve the Planning & Zoning Commission recommendation to approve a petition by Garry Lugar and Richard Winkler for variances to Ordinance 13-122008 for an office and shop for Winco Construction to be located at 19080 Nacogdoches Loop, Garden Ridge, Texas for 7.1.4.3. – Side Yard: Paved alley rights-of-way of fifteen (15) feet width down each side property line shall provide access to the rear alley, and 7.1.4.4. – Rear Yard: A paved alley right-of-way of fifteen (15) feet width shall run the length of the rear property line. When the rear yard backs on a RA or R District, a minimum of twenty-five (25) feet including alley right-of-way shall be provided. The City Council voted five (5) for, none (0) opposed. The motion carried unanimously.

iii. Master Plan for Winco Contractor's Office/Shop and equipment/construction material storage to be located at 19080 Nacogdoches Loop

The City Council reviewed and discussed the Master Plan for Winco Contractor's Office/Shop and equipment/construction material storage. They also discussed the impervious cover requirements.

Motion: A motion was made by Councilmember Roberts, and seconded by Councilmember McCaw, to approve Master Plan for Winco Contractor's Office/Shop and equipment/construction material storage to be located at 19080 Nacogdoches Loop. The City Council voted five (5) for, none (0) opposed. The motion carried unanimously.

c) Water Commission Recommendations and Possible Action:

The Water Commission did not have any recommendations.

d) Quarry Commission Recommendations and Possible Action:

The Quarry Commission did not have any recommendations.

e) ORDINANCE 23-072014 REGULATING PEDDLERS, SOLICITORS AND IN CERTAIN CIRCUMSTANCES, CANVASSERS, ESTABLISHING REGISTRATION REQUIREMENTS FOR THE PEDDLERS AND SOLICITORS, ESTABLISHING PROTECTIONS FOR HOMEOWNERS DESIRING TO AVOID PEDDLERS, SOLICITORS AND CANVASSERS REGULATING HANDBILLS AND PROVIDING PENALTIES FOR VIOLATIONS

The City Council discussed the purposed ordinance and suggested changes to Section Five, Section Nine, and Section Eleven (c). They agreed to allow City Attorney and City Administrator to correct these areas.

Tracey Blackwell, 9745 Trophy Oaks, inquired to the intent of the Ordinance and whether it would affect the ability to hold a public forum in neighborhoods or on street corners.

The City Council explained the intent of the ordinance and Section Two Exemptions were read out loud.

Motion: A motion was made by Councilmember Roberts, and seconded by Councilmember McCaw, to approve subject to changes to Ordinance 23-072014 Regulating Peddlers, Solicitors and in certain circumstances, canvasser, establishing registration requirements for the peddlers and solicitors, establishing protections for homeowners desiring to avoid peddlers, solicitors and canvassers regulating handbills and providing penalties for violations. The City Council voted five (5) for, none (0) opposed. The motion carried unanimously.

f) Discussion on process for presentation of significant issues before City Council and process for public input

The City Council discussed options of notifying citizens and getting information in adequate time to review for meetings. They suggested that everyone provide their suggestions to the City Administrator.

g) Management of the deer population in the City of Garden Ridge

The City Council discussed the deer population and different ways to handle the growing number of deer. They also discussed creating a special task force to review the different options and suggested names be submitted to the City Administrator before the next regular City Council meeting in August. The City Council asked Councilmember Arvidson to head up the task force and to provide the charges for the task force.

h) Any item removed from the consent agenda will be recalled for discussion and possible action at this time

Consent Agenda Item 3b)

Approval of 2015 Comal Appraisal District Budget in accordance with Section 6.06(b) of the Texas Property Tax Code

The City Council discussed the budget and expressed their concerns about salary increases and insurance rates in the 2015 Budget for the Comal Appraisal District. They discussed the inconsistencies within their proposed budget and the process of the approval or disapproval.

Motion: A motion was made by Councilmember Lantzy, and seconded by Councilmember McCaw, for Mayor Pro Tem to execute a Resolution disapproving the 2015 Comal Appraisal District Budget in accordance with Section 6.06(b) of the Texas Property Tax Code, and to write a letter questioning the insurance and salary increases. The City Council voted three (3) for, two (2) opposed (Knaus and Roberts). The motion carried.

Consent Agenda Item 3e)

Approval to promote Police Officer Richard McMahan to Corporal effective immediately and appropriate funds for the promotion as needed

Donna O'Conner, Police Chief, reported there is currently a vacancy in the funded Corporal position in the Police Department. She stated an interview process was conducted and Police Officer Richard McMahan was selected as the best candidate for the position.

The City Council discussed the funding of the position.

Motion: A motion was made by Councilmember Roberts, and seconded by Councilmember McCaw, for the approval to promote Police Officer Richard McMahan to Corporal effective immediately and appropriate funds for the promotion as needed. The City Council voted five (5) for, none (0) opposed. The motion carried unanimously.

5. State of the City

The City Council may discuss, consider and/or take possible action on the following items:

a) City Administrator Monthly Activity Report

- **Sign approvals since prior Council meeting**
- **Community Center usage and financial report**
- **Building Permits issued to date for residential, commercial and minor**
- **Construction projects**
- **Recognition of employees and/or city events**

Nancy Cain, City Administrator reported:

Sign approvals since the last Council meetings-

- 1 sign for Garden Ridge Church of Christ

Community Center usage and financial report-

- Total revenue is \$27,414 and the total expenditures is \$25,064

Building Permits-

- Major Permits and Minor Permits which total revenue for the month is \$13,111.66 and \$111,042.46 for the year.

Recognition of employees and/or events.

- She thanked City Staff and GRCPAA for their assistance in making July 4th celebration successful
- Thank you from Zachary Alvarado for the Police Department
- Thank you from Mike Gitchell for the mowing old City Hall
- Thank you from Kim Ryan for landscaping at City Hall
- Thank you from Ken Kneupper for Lt. Bellinger for presentation to Georg Ranch HOA
- Thank you from Rodney Apgar for Lt. Bellinger for presentation to Georg Ranch HOA
- Thank you from Donald Thomas for Lt. Bellinger for presentation to Georg Ranch HOA

c) Water Manager Monthly Activity Report

- **Water pumping/usage from city wells**
- **Water system infrastructure maintenance, repairs and/or projects**
- **Water and/or Drought Management**

Royce Goddard, Water Manager, reported:

- June - 12.72 total acre feet from the Trinity Well was pumped and 83.43 pumped from Edwards Wells. For the year 121.69 total acre feet from the Edwards Well have been used and 454.89 total acre feet from the Trinity Well have been used.
- Water system infrastructure maintenance, repairs and/projects- 0 new meter was installed, 6 meters replaced, 2 new service line installations and 1 leaks adjustment.

- d) **Public Works Monthly Activity Report**
- **Street and Right-Of-Way Maintenance**
 - **Drainage Facility and Easement Maintenance**
 - **Park and City Facility/Property Maintenance**
 - **Animal Control (domestic and wild)**
 - **Public Works Projects**

Steven Steinmetz, Public Works Director, reported:

Street and Right-Of-Way Maintenance - 5 right-of-ways mowed

Drainage Facility and Easement Maintenance -3 drainage cleaned and mowed

Animal Control apprehensions, nuisance/complaints, animal bites - apprehended 5 dogs and 7 cats for the month, which totals 51 dogs and 43 cats for the year

- e) **Police Department Monthly Activity Report**
- **Traffic Enforcement**
 - **Criminal activity within city**
 - **Code Compliance Enforcement**

Donna O’Conner, Police Chief, reported in June the Police Department received 158 total calls, which 15 were code compliance violations and several officers and Corporals received training this month. She also reported on recent burglary of credit/debit card abuse and fraud continues to be a common complaint. She encouraged all residents to protect their identifying information.

6. Citizen’s Participation – Limit remarks to three (3) minutes per citizen
See “Rules for Citizen’s Participation” under Item 4.

Kay Bower spoke on the culvert railing and feels they are too industrial looking and would change the look of Garden Ridge Drive. She also encouraged the City Council to consider looking at the height of the new fire hydrant in front of her home.

Ken Kneupper thanked City Staff for helping to make the July 4th Celebration a success. He also announced the GRCPAA raised \$3994.00 at the celebration.

7. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

Northeast Partnership
Schertz-Seguin Local Government Corporation (“SSLGC”)
Cibolo Valley Local Government Corporation (“CVLGC”)
City Water Commission
City Quarry Commission
City Planning & Zoning Commission

Garden Ridge Police Academy Alumni Association
Citizen on Patrol
Garden Ridge Lion's Club
Comal County
Comal ISD
Guadalupe County
Bexar County
San Antonio – Bexar County Metropolitan Planning Organization (“MPO”)
TXDOT
Crescent Hills Subdivision Proposal (on FM 3009)
Joint Base Land Use Study-Randolph

Councilmember Roberts thanked Councilmember Lantzy and Nancy Cain, City Administrator for coming up with the extended parade, which brought the parade in front of Mayor Dalton's home.

Councilmember Roberts thanked Manuel for his assistance with the landscaping in front of City Hall.

Councilmember Roberts encouraged that animals up for adoption be posted on the city website.

Councilmember Lantzy inquired about the process of promoting within the City if a department head retires.

Mayor Pro Tem Knaus thanked Councilmember Roberts for stepping in on July 4th, and for City Staff helping make the event successful. She also reported she had attended a Cibolo Valley Local Government Corporation meeting.

8. Adjournment

There being no further business, the Wednesday, July 7, 2014 Garden Ridge City Council regular meeting was adjourned at 8:24 pm by Mayor Pro Tem Knaus.

Nadine L. Knaus
Mayor Pro Tem

ATTEST

Shelley Goodwin, TRMC
City Secretary



City of Garden Ridge

9400 Municipal Parkway
Garden Ridge, Texas 78266-2600
(210) 651-6632
Fax (210) 651-9638

MINUTES OF JULY 31, 2014, SPECIAL CITY COUNCIL MEETING

Members Present:

Mayor Pro-Tem Nadine Knaus
Councilmember Todd Arvidson
Councilmember Brian Lantzy
Councilmember Bobby Roberts

Member Absent:

Mayor Andrew Dalton (excused leave of absence)
Councilmember John McCaw (excused vacation)

City Staff Present:

Nancy Cain, City Administrator
George Hyde, City Attorney
Shelley Goodwin, City Secretary

1. Call to Order

With a quorum of the City Council Members present to allow for a Special Meeting, Mayor Pro-Tem Knaus called the Special Meeting of the Garden Ridge City Council to order at 6:00 p.m. on Thursday, July 31, 2014, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session

- a. **Pursuant to Texas Government Code § 552.071, to consult with the City Attorney regarding legal issues related to laws applicable to the duties and performance of city employees under Texas law, city policy application, contingent liabilities and anticipated/pending litigation;**
- b. **Pursuant to Texas Government Code § 552.074, for personnel matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal (retirement); or, to hear a complaint or charge against the following officers or employees: Chief O'Connor; Lt. Bellinger; Officer Lopez.**

Mayor Pro Tem Knaus announced the City Council will recess into Executive Session at 6:01pm, in accordance with Section Code 552.071, to consult with and seek legal advice from the City Attorney and Section Code 552.074 for personnel matters.

Mayor Pro Tem Knaus adjourned the Executive Session at 9:35pm and the City Council reconvened back into the regular session.

3. **Business Items (continued)**

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary

Motion: A motion was made by Councilmember Roberts, and seconded by Councilmember Lantzy, for the following:

Accepted with regrets the retirement of Donna O’Conner, Police Chief as of August 31, 2014 and continue on Administrative Leave with pay until that time;

Remove Police Lt. Dan Bellinger from Administrative Leave and modify Lt. Bellinger’s position to Interim Lt. with 90-day probations period;

Directed City Administrator to contact Texas First Group regarding viable candidates for the Interim Police Chief position and bring to next City Council meeting for next possible selection;

Police Officer Felipe Lopez to remain on administrative leave with pay and all privileges until an Interim Police Chief is in place;

Directed City Administrator to perform a performance evaluation appeal on Officer Felipe Lopez.

The motion carried unanimously.

4. **Adjournment**

There being no further business, the Thursday, July 31, 2014 Garden Ridge Special City Council Meeting was adjourned at 9:40 pm by Mayor Pro-Tem Knaus.

Nadine L. Knaus
Mayor Pro-Tem

ATTEST

Shelley Goodwin, TRMC
City Secretary



City of Garden Ridge

9400 Municipal Parkway
Garden Ridge, Texas 78266-2600
(210) 651-6632
Fax (210) 651-9638

TO: Mayor Pro Tem Knaus and City Council
Nancy Cain, City Administrator

FROM: Shelley Goodwin, City Secretary

SUBJECT: Shannon Del Toro, Municipal Court Clerk

DATE: August 1, 2014

Effective August 1, 2014 Shannon Del Toro has completed his 90 day probationary period as the Municipal Court Clerk for the City of Garden Ridge. Ms. Del Toro has successfully completed the probation period and demonstrated that she knows the duties and responsibilities of the Municipal Court Clerk position.

It is my belief that Shannon Del Toro is a strong asset to the city and I recommend that she be released from the 90 day probation period effective August 1, 2014 with an hourly increase from \$16.47 to \$17.34 as approved for said position in the 2014 General Fund Budget.

City of Garden Ridge

2013 CIP Projects

River City Engineering, Ltd.

August 6, 2014

Patrick Lackey, P.E.

Garry Montgomery, P.E.



City Projects

- **CIP Projects** – Garden Ridge Dr., Cinchona Tr., Blazing Star Tr., Bluebell, Timber Rose, Grass Creek waterline, drainage and street repairs.

Waterlines

- Waterline installation is complete on the following streets
 - Garden Ridge Drive
 - Cinchona Trail
 - Grass Creek Road
 - Blazing Star from Grass Creek to Bat Cave
- Service crossings on Garden Ridge Dr., Cinchona Trail, Grass Creek and a portion of Blazing Star have been completed
- Watermain installation on Blazing Star continues towards Timber Rose.
- The contractor has been notified to lower the fire hydrant on Garden Ridge Drive to meet the specifications in the construction plans.



City Projects

Streets

- Reclaiming of the asphalt and base material on Garden Ridge Drive began Tuesday, July 22. Once reshaping and compaction is complete the ribbon curb installation will begin.
- Driveway approaches will be completed once the ribbon curbing is in place.
- Paving and seeding the ditches will be the final steps to complete the project. Paving will be completed with one lane open to traffic.
- The paving contractor will complete Garden Ridge Drive from Bat Cave to Timber Rose as the second phase. Timeline will depend on gas main relocation and final grading of drainage ditches.
- Notice has been given to Police and Fire Department regarding any lane closures. The contractor has been notified to have flaggers onsite to control traffic during construction.



CIP Budget

- Original Contract Award - \$3,460,790.05
- Change Order No. 1 - \$515,215.60
- Change Order No. 2 - \$28,600
- Current Contract Amount - \$4,004,605.65
- Allowable Change Order amount on original contract -
\$865,197.51 +/-
- Remaining Change Order increase available -
\$321,381.91



CIP Budget

- Original Contract Award - \$3,460,790.05
- Change Order No. 1 - \$515,215.60
- Change Order No. 2 - \$28,600
- Current Contract Amount - \$4,004,605.65

- Allowable Change Order amount on original contract -
\$865,197.51 +/-
- Remaining Change Order increase available -
\$321,381.91



City Projects

Drainage

- The box culvert installation on Blazing Star and Grass Creek is scheduled to begin the week of July 21.
- Driveway culverts and headwalls have been completed for the asphalt driveways on Garden Ridge Drive. Concrete driveways will be completed once the ribbon curb has been installed.
- Culvert installation on Cinchona Trail is underway.
- Excavation on the drainage channel from Cinchona Trail to Grass Creek Road should begin within the next two weeks. Pending easement acquisition.
- Final grading and placement of Topsoil within the drainage ditches along Garden Ridge Drive began Monday, July 21.



Sewer System Update

- July 21, 2014 – Met with Financial Advisor
- Discussion of type of sewer system and various ways of financing the system
- Staff directed RCE to prepare a cost estimate for a gravity system with lift stations to serve the area
- Once budget numbers are complete City Staff and the Financial Advisor will meet to discuss options to finance the system and make a recommendation to Council in September for consideration and further discussion.

ORDINANCE NO. 159-092010

AN ORDINANCE ESTABLISHING LANDSCAPE AND IRRIGATION SYSTEM REQUIREMENTS FOR RESIDENTIAL AND COMMERCIAL PROPERTIES IN THE CITY OF GARDEN RIDGE FOR THE PURPOSE OF WATER CONSERVATION; PROVIDING FOR VARIANCES AND PROVIDING A PENALTY FOR VIOLATION OF SAID ORDINANCE

WHEREAS, the City of Garden Ridge is a growing community with limited water sources; and

WHEREAS, one water source from which the city pumps water from is legislatively regulated and therefore over pumping from the water source can result in significant fines and levies; and,

WHEREAS, due to weather conditions in south Texas droughts are common and can result in mandatory drought and water conservation restrictions and rules which limit the amount and times at which water can be used by residents and businesses in the city; and

WHEREAS, lot sizes in Garden Ridge are a minimum of $\frac{3}{4}$ acres and landscape and sprinkler systems consume approximately 50% *or more* of the water metered at residences and businesses in the city and therefore the city has determined that there are means by which this type of water usage can be reduced; and,

WHEREAS, implementing water conservation standards for landscaping and irrigation systems are necessary to preserve and protect the health and safety of the city's residents to ensure an ample water supply for the City of Garden Ridge.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS:

Section 1. Definitions.

Groundcover vegetation – means perennial vegetation that spreads along the ground that is adaptive to traffic and requires minimal maintenance and irrigation

Irrigation system - an underground or above ground system of pipes, fittings and sprinkler heads which when in operation dispenses water onto lawns and landscape

Natural state – means an area or areas of a property on which trees, grasses and other vegetation which are native to the area have remained in their natural state

State licensed irrigator – an individual licensed by the State of Texas to design and install irrigation systems

Summer Dormancy – means the ability of turf grass to survive without water for a period of sixty consecutive days during the months of May through September

Turf grass - means perennial grasses that are adapted to regular mowing and traffic through management

Variance - means an exception to any provisions of this ordinance

Xeriscape – a landscape consisting of a maximum of fifty percent turf grass, with the remaining percentage of landscape incorporating low water use plants and/or pervious hardscape

Section 2. Drought Tolerant Grasses and Ground Cover.

- a) All lawns for new residential and commercial properties and developments must be planted with drought tolerant grasses or other drought tolerant ground cover vegetation that has a period of summer dormancy of sixty consecutive days without water during the months of May through September.

Drought Tolerant Lawn Grasses are limited to:

St. Augustine varieties: Floratam variety only

Bermuda varieties: Celebration
GN1
Tex Turf
Tifway 419
Common
Grimes EXP
Tif Sport

Buffalo varieties: All varieties

Zoysia varieties: El Toro
Empire
Jamur
Palisades

No more than ~~50%~~ 13,068 square feet of the pervious ground cover can be grass irrigated.

~~As guidance turf grass proportion to lot size is limited to:~~

~~¾ acre lot = 32,670 square feet 50% pervious ground cover = 16,335 square feet~~

~~1 acre lot = 43,560 square feet 50% pervious ground cover = 21,780 square feet~~

~~1.25 acre lot = 54,450 square feet 50% pervious ground cover = 27,225 square feet~~

- b) Existing residential and commercial properties may restore damaged turf. Turf damage not exceeding 50% of the lawn area may be replaced with the same turf

existing prior to damage. Turf damage exceeding 50% of the lawn area must be replanted with acceptable drought tolerant grass as listed in Section 2(a) above. Lawn area does not include any area or areas on a property which have been allowed to remain in its native state.

Section 3. Xeriscape Landscape.

- a) New residential and commercial properties and developments must use xeriscape landscaping on all areas of the yard that are not planted in turf. Builders and developers are restricted to offering Xeriscape landscape plans which meet this ordinance. All new residential and commercial developments must incorporate xeriscape landscape requirements into subdivision covenants. Lawn area does not include any area or areas on a property which have been allowed to remain in its native state.
- b) Replacement landscaping on existing residential and commercial properties must incorporate xeriscape landscaping consistent with this ordinance.

Section 4. Irrigation Systems.

- a) A state licensed irrigator must submit a *to scale (1" = 30')* detailed plan and schematic of an irrigation system (including any new system, the refurbishing of any existing system, and any extension of any existing system) to be installed within the city to the City Water Department for approval and permitting prior to beginning installation. *Plans must be drawn in ink (not pencil).*
- b) *The plan must include complete coverage of the area to be irrigated.*

~~All new and refurbished sprinkler systems must have rain sensors installed on the system~~

- c) *The irrigation plan must include, at a minimum the following information:*
 - (1) *Irrigator's seal, signature and date of signing*
 - (2) *All major physical features and the boundaries of the area(s) to be watered*
 - (3) *A North arrow*
 - (4) *A legend*
 - (5) *The zone flow measurement for each zone*
 - (6) *Location and type of*
 - a. *Controller*
 - b. *Sensor (for example, but not limited to rain, moisture, wind, flow or freeze>*
 - (7) *Location, type and size of each*
 - a. *Water source, such as but not limited to, a water meter and point(s) of connection*
 - b. *Backflow prevention device*

A violation of this ordinance by act, or omission, including the failure to comply with any requirement of this Ordinance shall be considered a Class C misdemeanor and the municipal court shall have jurisdiction over such offense. Any person, firm, or corporation violating any provision of this ordinance shall be fined not less than one-hundred dollars (\$100) and not more than five-hundred dollars (\$500.00) for each offense. Each day such act or omission occurs, and each section of the ordinance violated constitutes a separate and independent offense.

In addition to misdemeanor prosecution, the City may seek civil penalties pursuant to Chapter 54 of the Texas Local Government Code for any violation and obtain injunction, attorney's fees, costs of court and civil penalties of up to either \$1,000 per day or \$5,000 per day as provided by State Law. Civil penalties are cumulative to criminal penalties.

Section 7. Severability

If any section, paragraph, subdivision, clause or phrase of this ordinance shall be adjudged invalid or held unconstitutional, the same shall not affect the validity of this ordinance as a whole or any part of any provision thereof other than the part so decided to be invalid or unconstitutional.

Section 8. Effective Date

This ordinance shall take effect immediately upon its passage, approval and publication according to law.

PASSED AND APPROVED THIS DAY OF 2014.

Nadine L. Knaus, Mayor Pro tem

ATTEST:

Shelley Goodwin, TRMC
City Secretary

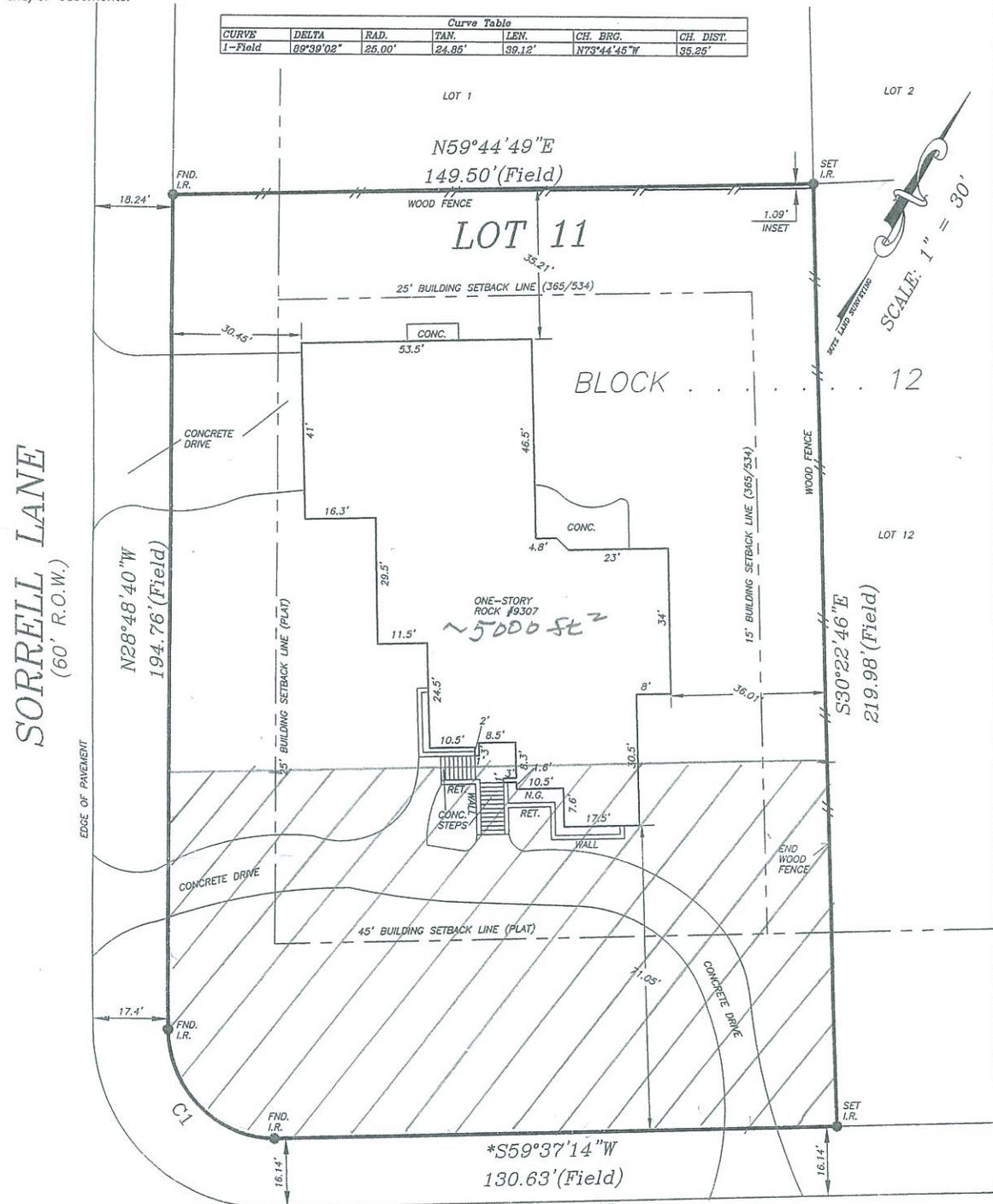
This property is not located in the 100 year flood plane according to the N.F.I.P. Map No. 485508 0005 C, Effective Date December 30, 1980, Zone "C".

*NOTE: Bearing based on Plat recorded in Volume 4, Page 48 of the Map & Plat Records of Comal County, Texas.

Subject to restrictive covenants and/or easements recorded in Vol. 228, Pg. 41; Vol. 365, Pg. 534, of the Deed Records of Comal County, Texas; and Vol. 4, Page 48 of the Map and Plat records of Comal County, Texas and all other restrictive covenants and/or easements.

NOTE: This survey is being provided solely for the use of the current parties and no license has been created, express or implied, to copy the survey except as is necessary in conjunction with this transaction.

Curve Table						
CURVE	DELTA	RAD.	TAN.	LEN.	CH. BRG.	CH. DIST.
1-Field	89°39'02"	25.00'	24.85'	39.12'	N73°44'45"W	35.25'



0.75 ACRE LOT
CROSS HATCHED AREA ~ 13,000 sq ft (60' R.O.W.)
SURVEY PLAT

TEAKWOOD LANE

BEING Lot 11, Block 12, Garden Ridge Estates, Unit 4, City of Garden Ridge, Comal County, Texas, as recorded in Volume 4, Page 48, of the Map & Plat Records of Comal County, Texas and being known as 9307 Teakwood Lane.

I, a Registered Professional Land Surveyor in the State of Texas, do hereby certify that, to the best of my knowledge, information and belief, the above plat is a true representation of an actual survey made on the ground under my supervision, to the local standard of care, and that I have located apparent easements, right-of-ways, and encroachments as of the 4th day of June 2004.

This the 9th day of June, 2004.

BUTZ LAND SURVEYING
3630 KUSMIEZ RD.
ST HEDWIG, TX. 78152-9718
PHONE: 210-667-1389
FAX: 210-667-1334



DRAWN BY: R.C.C.

J. M. Butz, Jr., R.P.L.S. No. 2024
JOB NO. 04-193

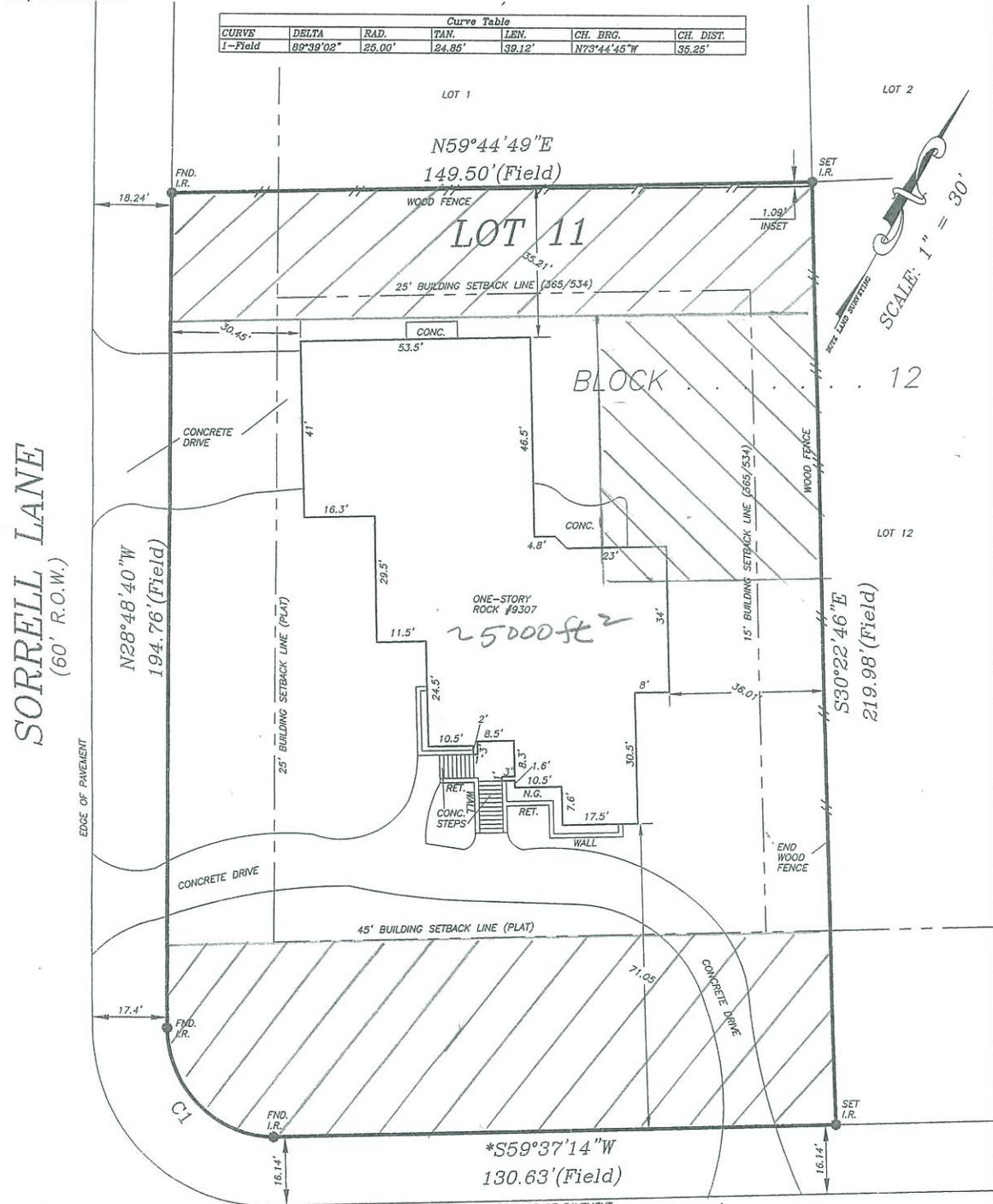
This property is not located in the 100 year flood plane according to the N.F.I.P. Map No. 485508 0005 C, Effective Date December 30, 1980, Zone "C".

*NOTE: Bearing based on Plat recorded in Volume 4, Page 48 of the Map & Plat Records of Comal County, Texas.

Subject to restrictive covenants and/or easements recorded in Vol. 228, Pg. 41; Vol. 365, Pg. 534, of the Deed Records of Comal County, Texas; and Vol. 4, Page 48 of the Map and Plat records of Comal County, Texas and all other restrictive covenants and/or easements.

NOTE: This survey is being provided solely for the use of the current parties and no license has been created, express or implied, to copy the survey except as is necessary in conjunction with this transaction.

Curve Table						
CURVE	DELTA	RAD.	TAN.	LEN.	CH. BRG.	CH. DIST.
1-Field	89°39'02"	25.00'	24.85'	39.12'	N73°44'46"W	35.25'



SORRELL LANE
(60' R.O.W.)

0.75 ACRE lot
CROSS Hatched AREA ≈ 13,000 sq ft (60' R.O.W.)
SURVEY PLAT

BEING Lot 11, Block 12, Garden Ridge Estates, Unit 4, City of Garden Ridge, Comal County, Texas, as recorded in Volume 4, Page 48, of the Map & Plat Records of Comal County, Texas and being known as 9307 Teakwood Lane.

I, a Registered Professional Land Surveyor in the State of Texas, do hereby certify that, to the best of my knowledge, information and belief, the above plat is a true representation of an actual survey made on the ground under my supervision, to the local standard of care, and that I have located apparent easements, right-of-ways, and encroachments as of the 4th day of June 2004.



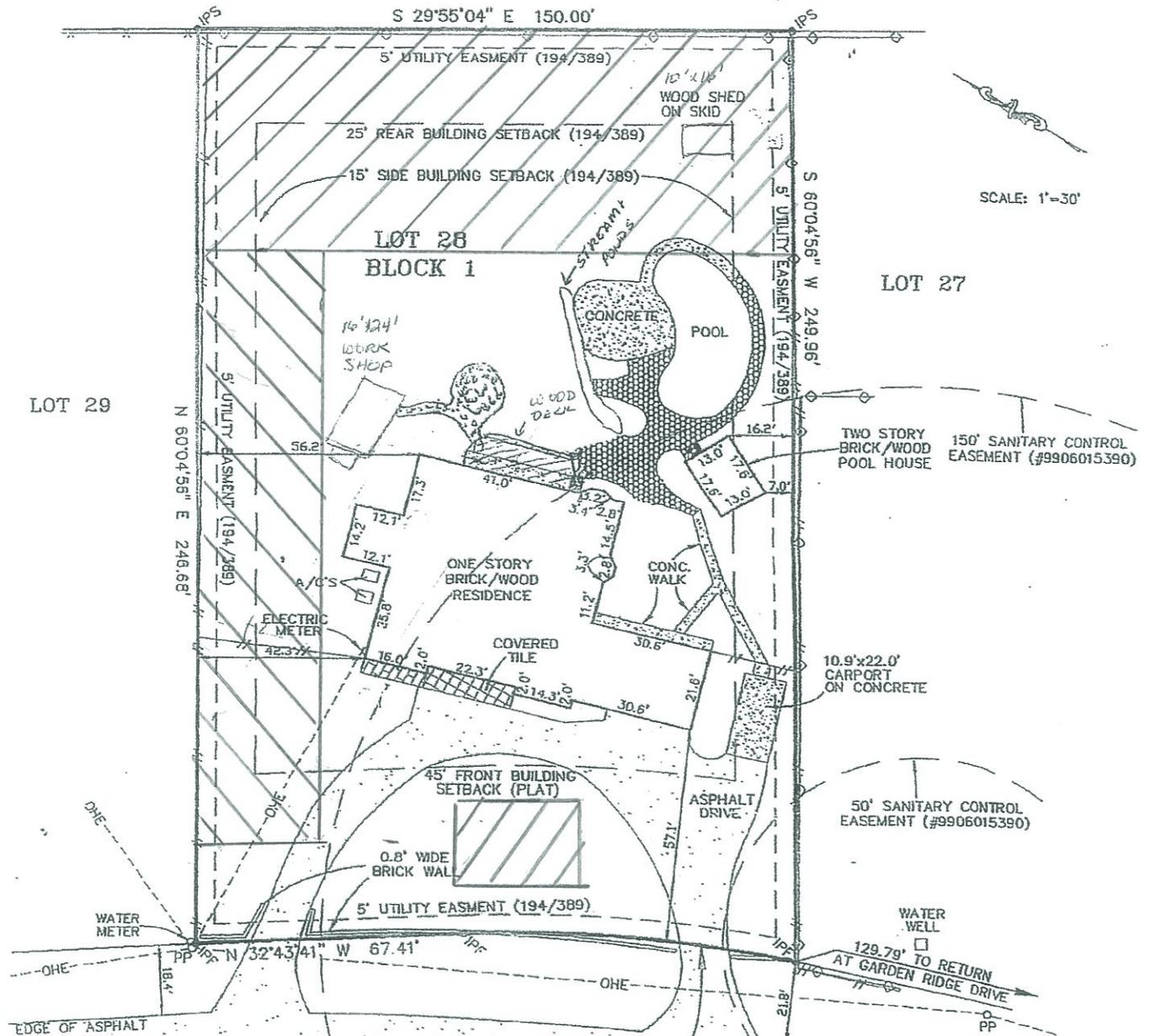
This the 9th day of June, 2004.

J. M. Butz, Jr., R.P.L.S. No. 2024
JOB NO. 04-193

BUTZ LAND SURVEYING
3630 KUSMIERZ RD.
ST HEDWIG, TX. 78152-9718
PHONE: 210-667-1389
FAX: 210-667-1394

DRAWN BY: R.C.C.

UNDEVELOPED



SCALE: 1"=30'

REFERENCES:
VOL. 184, PG. 389 D.R.
DOC# 9906015390 O.R.

CHICAGO TITLE COMPANY
CF# 20001529
BUYER: NADINE L. KNAUS
ADDRESS: 20592 TIMBER ROSE DRIVE
GARDEN RIDGE, TEXAS

SURVEY OF:

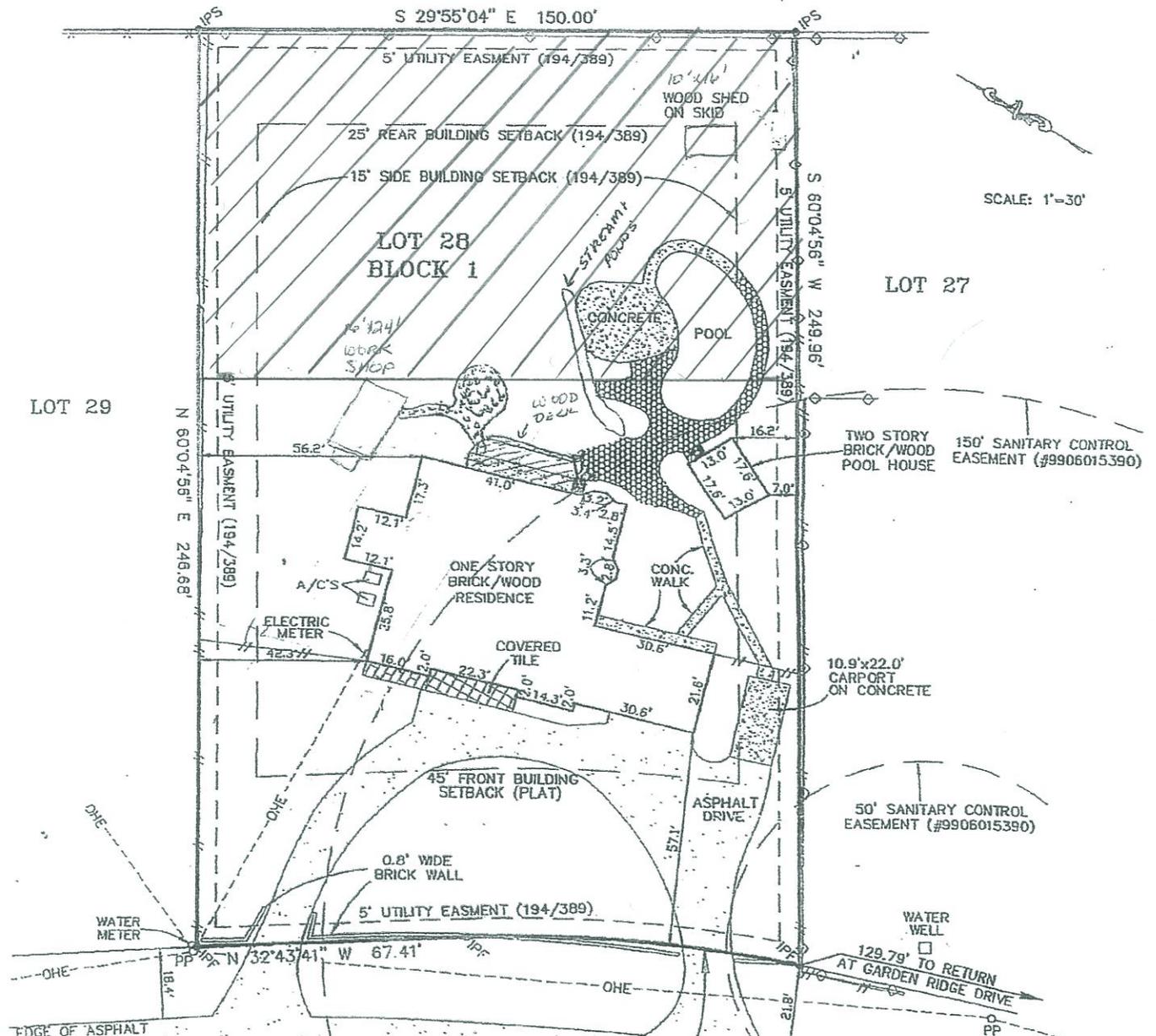
LOT 28, BLOCK 1, GARDEN RIDGE ESTATES
UNIT 1, CITY OF GARDEN RIDGE, ACCORDING
TO VOLUME 2, PAGES 48-49, OF THE MAP
AND PLAT RECORDS COMAL COUNTY, TEXAS.

NOTES:
IPF = 1/2" IRON PIN FOUND
IPS = 1/2" IRON PIN SET
OHE = OVERHEAD ELECTRIC LINE
PP = POWER POLE
-// - = WOOD FENCE
-o- = CHAIN LINK FENCE
-x- = WIRE FENCE

(NO PORTION OF SUBJECT PROPERTY IS LOCATED WITHIN A SPECIAL FLOOD)

0.85 ACRE lot
CROSS hatched AREA ≈ 13,000 ft²

UNDEVELOPED



SCALE: 1"=30'

REFERENCES:
 VOL. 184, PG. 389 D.R.
 DOC# 9906015390 O.R.

L=83.16'
 R=323.40'
 Δ=14°44'02"
 CLEN=82.93'
 BRG=N. 25°21'49" W

CHICAGO TITLE COMPANY
 CF# 20001529
 BUYER: NADINE L. KNAUS
 ADDRESS: 20592 TIMBER ROSE DRIVE
 GARDEN RIDGE, TEXAS

SURVEY OF:
 LOT 28, BLOCK 1, GARDEN RIDGE ESTATES
 UNIT 1, CITY OF GARDEN RIDGE, ACCORDING
 TO VOLUME 2, PAGES 48-49, OF THE MAP
 AND PLAT RECORDS COMAL COUNTY, TEXAS.

NOTES:
 IPF = 1/2" IRON PIN FOUND
 IPS = 1/2" IRON PIN SET
 OHE = OVERHEAD ELECTRIC LINE
 PP = POWER POLE
 -// - = WOOD FENCE
 -o - = CHAIN LINK FENCE
 -x - = WIRE FENCE

(NO PORTION OF SUBJECT PROPERTY IS LOCATED WITHIN A SPECIAL FLOOD)

0.85 ACRE lot
 Cross hatched AREA = 13,000 ft²

City Administrator

From: Nadine <nknaus@satx.rr.com>
Sent: Monday, July 28, 2014 11:30 AM
To: City Administrator; City Secretary
Subject: Communications project
Attachments: Letter to Council July 28 2014.docx

Attached is the REVISED version of the Communications Project item for the Regular City Council agenda.

If you would like me to bring in a signed version – just let me know – I will drop it off.

Nadine

July 28, 2014

Garden Ridge City Council

In response to the Council's request for all Councilmembers to submit ideas on improved communication, the following attachments represent research I have done in this area as well as action items for consideration.

Each year TML awards an Excellence award in the area of Communications. The first attachment compares the award winning features of the last 7 award winners in a "stop-light chart" format. Green means that Garden Ridge currently meets or exceeds that done by the award winner at the time of the award. Yellow means that Garden Ridge meets most of the aspects, or that that particular feature is not applicable for Garden Ridge. Red means that Garden Ridge is not working in that particular area or has previously rejected that feature. Overall, Garden Ridge meets or exceeds the communication features of the award winners. Most cities in the region are primarily utilizing their website to improve communications with their citizens. While Garden Ridge has a very robust website, there is always room for improvement and we need to identify additional opportunities to "drive" our citizens to the website.

The second attachment outlines some ideas for improved communications broken down by those that can be accomplished immediately and those that will require additional work in order to implement. I would propose that we immediately implement those listed in the first section and begin work on those in the second.

Respectfully submitted,

Nadine L. Knaus
Mayor Pro-Tem

Attachments

Attachment 1

<u>TML Award</u>	<u>Year</u>	<u>City</u>	<u>Description of action</u>	<u>Status of Garden Ridge</u>
2012	Oak Point	Comprehensive website with meeting agendas, press releases, events calendar, budget, etc. Quarterly newsletter Automatic e-mail updates City marquee	Comprehensive website with majority of items included	
			Monthly Grapevine	
			Notify me feature	
			FM 2252 and 3009	
2011	Prosper	Purchase ad space to promote city Press releases Work with the press Automatic e-mail updates Employee communication/newsletter	Not done - cost and not needed	
			Do not have staff	
			Handled by Council and City Administrator on a case by case basis	
			Notify me feature	
2010	Sachse	Crime reporting Flyers about crime Billboard talking about crime	As needed at Council meetings, website and Grapevine	
			National night out	
			Not done - no billboards in City	
2009	South Padre Island	Video streaming Online requests for information Website Town planner Quarterly newsletter	Under consideration - cost	
			Done	
			Done	
			Not done	
2008	Hutto	Annual events calendar which includes conservation tips, budget info, financial details, etc.	Monthly Grapevine	
			On City website	
2007	Highland Village	Severe weather alert system	CTY system	
2006	Thrail	Quarterly newsletter Advertising x-mas parade to enhance business Changed Council meeting date - at night	Monthly Grapevine	
			Not applicable	
			Council meeting is already at night	

Attachment 2

Ideas for Improved Communication and Citizen Involvement

Immediate implementation

- Post notice on property with requested rezoning when application approved for consideration to P&Z
- Return to practice of presentation to Council one month and public hearing/vote the following month for re-zonings and variances
- Identify upcoming rezoning and variance requests in the Grapevine
- Reiterate that except in cases of legal timeline requirements, actions by Commissions and Council can be postponed to allow for additional public input in cases of potentially controversial items
- Post approved watering variances at property when granted
- Expand utilization of CTY to include budget and tax rate hearings
- Continue to encourage “notify me” registrations
- Continue to expand website by publishing City documents as appropriate (budget, tax rate, etc.)
- Request regular Council “listening and communication” opportunities at HOA meetings or establish meetings with Presidents of HOA’s to ascertain area of concern/interest

Longer term projects that can begin now

- Create ad hoc Council committee to study other cities websites to identify ways in which the GR website can be redesigned/expanded/enhanced to improve communications
- Conduct surveys on various issues to identify areas of concern and interest
- Expand opportunities for town hall meetings/get-togethers – possibly semi-annual (including national night out, etc.)
- Involve more citizens in long term planning discussions (land use master plan, etc.)

GARDEN RIDGE COMMUNITY CENTER
MONTHLY REPORT
June 21st thru July 20th, 2014

New Events Booked in Current Month	Charged	4
	No Charge	0

2013-2014

Total Number of Events for the Month	6
Events cancelled in for the Month	0
Total Number of Days in Use for the Month Wildflower Room Only	6

2012-2013

Total Number of Events for the Year	81
Total Number of days Used for the Year	261
Total Number cancelled for the Year Wildflower and Bluebonnet Room	4

Past years	# of Events	# of Days
2011-2012	76	257
2010-2011	72	241
2009-2010	65	208
2008-2009	67	199
2008	53	190
2007	58	183
2006		139
2005		116
2004		81

6/21/2014 THRU 7/20/14

MAJOR PERMITS

Permit #	Address	Builder	Sq Ft.	Value \$	Permit Fees
0701 -14	8508 Verano Dr.	G. Micheal	4,662	\$ 606,060.00	\$ 3,997.20
0702 -14	8323 Shining Elk	Chesmar Homes	4,528	\$ 588,640.00	\$ 3,916.80
TOTAL			9,190	\$ 1,194,700.00	\$ 7,914.00

MINOR PERMITS

Permit #	Address	Builder	Project	Permit Fees
0686 -14	22021 Las Cimas	CTR Remodeling	Patio	\$ 100.00
0687 -14	19438 Arrowood Pl.	Buzz County Wide Fence	Fence	\$ 125.00
0688 -14	9007 Cinnabar Court	Paul Galindo	Patio	\$ 100.00
0689 -14	9123 Tuscan Hills	Donald Peterson	Fence, Pergola	\$ 325.00
0690 -14	9909 Katherine Glen	Dos Amigos Plumbing	Minor Plumbing	\$ 100.00
0691 -14	21439 Park Lane Ct.	Longhorn Solar	Minor Electric	\$ 125.00
0692 -14	9007 Cinabar Court	Nelson Vasquez	Flatwork	\$ 412.80
0693 -14	8902 Sonata Court	Advance Solar	Minor Electric	\$ 125.00
0694 -14	19907Lloyds Park	John Bobo	Spa slab, retaining wall	\$ 225.00
0695 -14	22318 Lamona Cove	Texas Elegant Patio	Patio	\$ 225.00
0696 -14	9317 Gloxina Dr.	A & G Fencing	Fence	\$ 125.00
0697 -14	26835 Bat Cave Rd.	Donald Kines	Deck	\$ 153.60
0698 -14	21460 Forest Waters Dr.	Will's Plumbing	Minor Plumbing	\$ 100.00
0699 -14	9411 Blue Bell	Anthony Koehler Electric	Minor Electric	\$ 125.00
0700 -14	9002 Tuscan Hills	Alamo Fence of SA	Fence	\$ 125.00
0703 -14	8343 Park Lane	John Miller	Fence	\$ 125.00
TOTAL				\$ 2,616.40

TOTAL MAJOR FEES FOR THE MONTH	\$ 7,914.00
TOTAL MINOR FEES FOR THE MONTH	\$ 2,616.40
TOTAL ALL PERMIT FEES FOR THE MONTH	\$ 10,530.40

TOTAL MAJOR PROJECTS VALUE FOR THE YEAR	\$ 15,059,070.00
TOTAL MAJOR PROJECTS SQ FT. FOR THE YEAR	\$ 115,839.00

TOTAL MAJOR PERMIT FEES FOR THE YEAR	\$ 92,136.48
TOTAL MINOR PERMIT FEES FOR THE YEAR	\$ 29,436.38
TOTAL ALL PERMIT FEES FOR THE YEAR	\$ 121,572.86



ROY MAAS' YOUTH ALTERNATIVES, INC.

3103 West Avenue, San Antonio, Texas 78213

Phone 210-340-8077 | Fax 210-340-2232 | www.rmya.org

Monday, April 14, 2014

The Ladies of Garden Ridge
c/o Dr. Pam Camosy
9415 Gardenia Bend
Garden Ridge, TX 78266

Dear Friends,

On behalf of our Board of Directors, our staff, and the children we serve, thank you for your generous donation of over 80 prom dresses to Roy Maas' Youth Alternatives, Inc. It was so thoughtful and generous for you all to organize a prom dress drive and select the girls at RMYA to benefit. Some of our girls have already selected their beautiful dresses and are so excited to wear them in May! It is because of wonderful people like you that our children are able to participate in "normal" activities and make special memories that will last a lifetime. We are so grateful for your support.

As you may know, Roy Maas' Youth Alternatives, Inc. (RMYA) is a private, non-profit, 501(c)(3) organization that provides counseling and shelter for abused and neglected children at The Bridge Emergency Shelter, our long-term residential programs at the MeadowLand Campus, and TurningPoint Independent Living Program. Our mission is to help children understand that they can lead a positive life, break the cycle of abuse, and become productive citizens in our community. Since 1976, we have provided services to over 75,000 children, and our outstanding history would not be possible without your support.

Thank you again for your generosity and for thinking of us at Roy Maas' Youth Alternatives.

Sincerely,

Bart Kelly
Interim Chief Executive Officer

In accordance with IRS requirements, RMYA did not provide goods or services as whole or partial consideration for the above contribution. Please retain this letter with your tax information.



A place called home.
Since 1976.



Thank You,

Ladies
of Garden
Ridge



Destiny
★

Natasha
Thank you!!!

Thanks for the
dresses!!

♥ shae ♥

Thank you,
Creyane

ABIGAIL
Thank you
SO MUCH!!!

Thank you for the
dresses!!!
Devil F.

♥ MIRA ♥

For our

Lovely Prom

Dresses!

♥ Meadowland.

City Secretary

From: Water
Sent: Friday, August 01, 2014 1:52 PM
To: City Secretary; City Administrator
Subject: FW: PERMIT

-----Original Message-----

From: BONNER, MARGARET E GS-12 USAF AFPC AFPC/SVOFN [<mailto:margaret.bonner@us.af.mil>]
Sent: Friday, August 01, 2014 1:51 PM
To: Water
Subject: RE: PERMIT

Jan, thank you very much. I am grateful. It is nice to meet, (on the phone) a real professional. Your care, and the calm manner in which you endeavor (and in this case DID) resolve an issue is valued. Glad you are working for my town. Again, my thanks, Maggie

//SIGNED//

Maggie Bonner
AFPC/SVO - Protocol & Special Events
Mailing Address/USPS
2261 Hughes Avenue Ste 156
Lackland AFB, TX 78236

UPS/FEDEX - Physical Address
Port San Antonio, Bldg 171
3515 So General McMullen Drive
San Antonio TX 78226

margaret.bonner@us.af.mil

DSN: 969 7353 or Commercial: 210-395-7353 or CELL: 210-289-2905 FAX DSN: 969 7383 or 7525 FAX Commercial: 210 395 7383 or 7525

-----Original Message-----

From: Water [<mailto:Water@ci.garden-ridge.tx.us>]
Sent: Friday, August 01, 2014 12:51 PM
To: BONNER, MARGARET E GS-12 USAF AFPC AFPC/SVOFN
Subject: RE: PERMIT

I got it and the plumber showed up at the same time. All is well. He got the permit.

Thank you,
Jan

-----Original Message-----

From: BONNER, MARGARET E GS-12 USAF AFPC AFPC/SVOFN [<mailto:margaret.bonner@us.af.mil>]

Sent: Friday, August 01, 2014 12:46 PM

To: Water

Subject: RE: PERMIT

I did FAX it back to you and have a sent notice saying it was successful so if you check your FAX machine it should be there. Thank you for your assistance. VR Maggie

//SIGNED//

Maggie Bonner

AFPC/SVO - Protocol & Special Events

Mailing Address/USPS

2261 Hughes Avenue Ste 156

Lackland AFB, TX 78236

UPS/FEDEX - Physical Address

Port San Antonio, Bldg 171

3515 So General McMullen Drive

San Antonio TX 78226

margaret.bonner@us.af.mil

DSN: 969 7353 or Commercial: 210-395-7353 or CELL: 210-289-2905 FAX DSN: 969 7383 or 7525 FAX Commercial: 210 395 7383 or 7525

-----Original Message-----

From: Water [<mailto:Water@ci.garden-ridge.tx.us>]

Sent: Friday, August 01, 2014 12:27 PM

To: BONNER, MARGARET E GS-12 USAF AFPC AFPC/SVOFN

Subject: PERMIT

Monthly Department Report
July - 2014

	2013						2014						Report Date Actual Info		
	Edwards			Trinity			Edwards			Trinity					
	Gallons	Acres	Feet	Gallons	Acres	Feet	Gallons	Acres	Feet	Gallons	Acres	Feet			
January	193,000	0.59	53.08	17,104,000	52.49	51.38	0	0	16,743,000	51.38	51.38	51.38	Actual		
February	719,000	2.21	68.06	21,458,000	65.85	53.52	1,000	0.003	17,438,000	53.52	53.52	53.52	Actual		
March	4,110,000	12.61	94.53	26,692,000	81.91	215.67	567,000	1.74	20,501,000	62.92	64.66	169.56	Actual		
April	9,909,000	30.41	77.04	15,193,000	46.63	77.04	5,793,000	17.78	25,304,000	77.66	95.43	95.43	Actual		
May	7,721,000	23.69	78.89	17,984,000	55.19	78.89	6,107,000	18.74	24,441,000	75.01	93.75	93.75	Actual		
June	6,332,000	19.43	93.16	24,024,000	73.73	249.08	27,186,000	83.43	4,145,000	12.72	96.15	285.33	Actual		
July	13,417,000	41.18	119.92	25,658,000	78.74	249.08	23,540,000	72.24	2,378,000	7.30	79.54	79.54	Actual		
August	16,315,000	50.07	136.41	28,135,000	86.34	136.41							7/01-7/23		
September	6,103,000	18.73	74.40	18,140,000	55.67	330.73						79.54			
October	26,000	0.08	53.36	17,363,000	53.29	53.36									
November	866,000	2.66	50.20	15,491,000	47.54	50.20									
December	30,000	0.09	46.68	15,180,000	46.59	150.33									
TOTAL	65,741,000	201.75	945.73	242,423,000	743.97	945.73	63,194,000	193.94	110,950,000	340.49	534.43	807.947	1,001.887		
						<i>Total Edwards Allocation 568.567 Returned 366.517</i>									
						<i>Total Edwards Allocation 1,002.187 Unused 807.947</i>									

Current Edwards Permits

Permit	Edwards	Trinity	Edwards	Trinity	Edwards	Trinity	Edwards	Trinity	Edwards	Trinity	Edwards	Trinity	Edwards	Trinity	Edwards	Trinity	Edwards	Trinity
Allocated Pumpage																		
Purchase	CO00139	P100-767	484.071	Acres	Lease	BVFD	1/1/12 - 12/31/12	-0.300	Acres									
Purchase	BE 00109I	P100-327	2.000	Acres														
Purchase	ME 00417D	P101-185	1.301	Acres														
Purchase	UV00437I	P101-699	2.000	Acres														
Purchase	ME 00479I	P101-315	3.895	Acres														
Purchase	UV 00461I	P101-752	4.000	Acres														
Purchase	UV 00478I	P101-801	2.000	Acres														
Purchase	UV 00537H	P101-959	2.000	Acres														
Purchase	UV 00576I	P102-040	14.000	Acres														
Purchase	UV 00630G	P102-146	1.760	Acres														
Purchase	BE 00081AE	P100-200	62.000	Acres														
Transfer		P102-564	0.660	Acres														
Transfer		P103-312	4.500	Acres														
Transfer		P102-416	2.000	Acres														
Transfer	Zar's Pool	P106-186	1.000	Acres														
Lease	City of	Schertz	400.000	Acres														
Lease		P105-780	15.000	Acres														
Total			1,002.187	Acres														

Wettest month 2014: **326,465,880.80** Gals

Rain Fall 2014: YTD: inches

Year Comparison: January/December - January/December (- 1 month) 2013 2014

Edwards: 42,401,000 gals 130.13 ac/ft. 63,194,000 gals 193.94 ac/ft.
Trinity: 148,113,000 gals 454.54 ac/ft. 110,950,000 gals 340.49 ac/ft.
Total: 190,514,000 gals 584.67 ac/ft. 174,144,000 gals 534.43 ac/ft.
Difference from 2013 - 2014: 16,370,000 gals 50.24 ac/ft. less usage
Water Connections: 2013 - 1518 2014 - 1539
Avg. usage per connection for July 2014: 16,840.805 gals

Public Works

June . 20—July . 20, 2013

Streets

(Street and Right-Of-Way Maintenance)

Right of ways mowed. 8

Drainage Facility and Easement Maintenance

Drainages mowed. 3

Park and City Facility/Property Maintenance

Ball field dragged
City hall landscape complete

Animal Control

Domestic Animal Apprehensions :	Dogs 4	Cats 10	YTD Dogs 55	Cats 53
Nuisance Complaint Calls :	0		YTD 0	
Animal Bite Calls :	0		YTD 0	
Deer Carcass Disposals:	16		YTD 129	
Raccoon :	4		YTD 37	
Opossum :	1		YTD 34	
Skunks :	0		YTD 6	
Other: 2 Squirrels -- 2 wild hogs 1 snakes			YTD 40	
Hunters for the hungry animal donations : Deer 0/Wild Hogs 0			YTD 0	
Total animal control apprehensions/pickups for 2014:			YTD 368	
Animal transferred to adoption agency:	4		YTD 16	
Animals returned to owners:	4		YTD 36	
Animals' adopted:	Dogs. 1	Cats 0	YTD 19	
Current animals in city's care:	Dogs. 2	Cats. 18		
Animals ready for adoption:	Dogs. 1	Cats. 0		

Special Note

Oak Wilt Update : None Found



GARDEN RIDGE POLICE DEPARTMENT

**JULY REPORT
JUNE 21 – JULY 20**

CALLS FOR SERVICE

Location	Calls	Code	Water	Total
ARROWOOD	1			1
BAT CAVE ROAD	5			5
BENDSEIL	1			1
COUNTRY OAK ESTATES	1	1		2
ENCLAVE AT GARDEN RIDGE	3			3
FM 2252	20	1		21
FM 3009	17			17
FOREST WATERS	3			3
GARDEN RIDGE ESTATES	24	4		28
GEORG RANCH	11	1		12
MUNICIPAL COMPLEX	8	1		9
NACOGDOCHES LOOP	0			0
OAK MEADOWS ESTATES	1			1
PARK LANE ESTATES	1			1
REGENCY OAKS	2			2
SCHOENTHAL ROAD	2			2
THE FOREST OF GARDEN RIDGE	0			0
THE PARK AT GARDEN RIDGE	0			0
TROPHY OAKS	8	1		9
TWISTED OAKS	0			0
WILD WIND	6			6
WOODLANDS OF GARDEN RIDGE	0	1		1
COUNTY	5			5
OTHER	0			0
TOTALS	119	10	0	129

ARRESTS-- 4

ALARM PERMITS – 2

CRASHES – 3

ALARMS - 29

SOLICITOR PERMITS – 0

LOCATION	PROPERTY	INJURY	FATAL
19600 BLK FM 3009	2 VEHICLES	0	0
19500 BLK FM 2252	2 VEHICLES	0	0
20800 BLK FM 3009	VEHICLE VS DEER	0	0

ENFORCEMENT (166) *Citations - 46

***Warnings - 120**

SAFETY TIP:

The City of Garden Ridge has recently updated the solicitation/peddler ordinance in an effort to better protect our residents. While someone has a permit to solicit, they have not been given permission to enter gated communities. Please remember you are under no obligation to allow someone into your home and should always use caution. If you have concerns about a solicitor or their actions, please contact dispatch at (830)609-3921. It is helpful if you can provide a description of the subject/s, their vehicle and direction of travel.

INCIDENTS and ARRESTS:

- 6/20/14- While conducting an investigation, one subject was arrested for multiple warrants.
- 6/23/14- After being stopped for an expired registration, the driver was arrested for DWLI w/an alcohol related charge (MB).
- 6/29/14- After being stopped for a defective brake lamp, the driver was arrested for NO DL.
- 7/6/14- After being stopped for speeding 52/40, the driver was arrested for an active warrant out of Bexar County.

CITIZEN POLICE ACADEMY:

Anyone interested in attending an upcoming CPA class, may obtain information and fill out membership request form at GRCPAAA.COM.

TRAINING

- 7/1 “Spanish for Law Enforcement”
 - Ofc. Simkins
- 7/8 “Sex Offender Registration”
 - Cpl. Spiller
- 7/14 “Developing Leaders for LE II”
 - Cpl. Thoenke
- 7/16 “Intermediate Child Abuse”
 - Ofc. Simkins

Monthly Meeting Report

Nadine Knaus

Mayor Pro-Tem

July, 2014

Meeting summaries:

Comal County Lunch Meeting

- Economic development efforts in Comal County
- Economic development efforts in Bulverde

Northeast Partnership

- Presentation by General LaBrutta concerning the composition/responsibilities of the Joint Base Office and impact of budget cuts/sequestration on base operations and their impact on the local community
- Ongoing/upcoming events in NEP cities

Greater Bexar County Council of Governments

- Impact analysis from various committees (air quality attainment, MPO/ TxDot, rail projects, mobility projects and VIA)
- Presentation by Build SA Green concerning who they are, what they do and how cities can interact to encourage green building
- Approval of the addition of the City of Garden Ridge to its membership