



**AGENDA**  
**REGULAR CITY WATER COMMISSION MEETING**

Tuesday, September 24, 2013 at 6:00 P.M.

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The Garden Ridge City Water Commission will meet in regular session on Tuesday, September 24, 2013 at 6:00 p.m. in the City Council Chambers, City Hall, 9400 Municipal Parkway, Garden Ridge, Texas. This meeting is open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted on Friday, September 20, 2013 before 5:00 p.m., providing time, place, date and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours in advance of this meeting.

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1. Call to Order
2. Roll Call
3. Citizen's Participation – 3 minute limit per citizen

**Rules for Citizen's Participation:**

The Water Commission welcomes citizen participation and comments at all of their Commission Meetings. As a courtesy to your fellow citizens and out of respect to our appointed officials, we must request that if you wish to speak, that you please follow these guidelines.

- a. Direct your comments to the entire Commission, not to an individual member, nor to the audience.
- b. Show the Water Commission the same respect and courtesy that you would like to be shown.
- c. Limit remarks to three (3) minutes per citizen during Item 3.
- d. Citizen comments may be deferred to a specific Business Item set forth in Section 5, below, if such comments pertain to such Business Item.

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the Commission is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.*

4. Approval of Minutes
  - a) August 27, 2013 Special Joint City Council and Water Commission Meeting
  - b) September 10, 2013 Special City Water Commission Meeting.

5. Business Items

The City Water Commission may discuss, consider and/or take possible action on recommendation to the City Council on the following:



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Garden Ridge, Texas 78266-2600  
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- a) Update on Comprehensive Water Plan assignments/projects
  - b) Update on lease of Edwards water rights
  - c) Appointments/Reappointments of Water Commissioners due to expiring terms of office for Places 2, 6 and 7
6. Update on actions taken by the City Council in previous City Council Meetings
7. Water Manager Monthly Activity Report
- a) Water pumping/usage from city wells
  - b) Water system infrastructure maintenance, repairs and/or projects
  - c) Static levels, drawdown levels and flow rates on the Trinity Well
  - d) Water and/or Drought Management
8. Adjourn

#### **AGENDA NOTICES:**

##### **Decorum Required:**

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

##### **Action by Commission Authorized:**

The Commission may vote and/or act upon any item within this Agenda. The Commission reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

##### **Executive Sessions Authorized:**

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas



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Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

**Attendance By Other Elected or Appointed Officials:**

It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

*Shelley Goodwin* By: *Rht S. M.*  
Shelley Goodwin  
City Secretary

This is to certify that I, Shelley Goodwin, posted this Agenda at 3:00 p.m. on September 20, 2013 on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.

*Shelley Goodwin* By: *Rht S. M.*  
Shelley Goodwin  
City Secretary



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### MINUTES OF CITY COUNCIL SPECIAL JOINT CITY COUNCIL AND WATER COMMISSION MEETING, AUGUST 27, 2013

#### **Members Present:**

Mayor Andrew Dalton  
Mayor Pro Tem Joe Britan  
Councilmember Nadine Knaus  
Councilmember Bryan Lantzy  
Councilmember John McCaw  
Councilmember Bobby Roberts  
Water Commission Chairman James Bower  
Water Commissioner David Heier  
Water Commissioner Richard Holloway  
Water Commissioner Patricia Ramirez  
Water Commissioner Jim Kohl

#### **Member Absent:**

Water Commissioner Raymond Pitzen

#### **City Staff Present:**

Nancy Cain, City Administrator  
Royce Goddard, Public Works Director  
Steven Steinmetz, Assistant Public Works Director  
Donna O'Conner, Police Chief  
Robert Marin, Administrative Assistant  
Shelley Goodwin, City Secretary

#### **1. Call to Order**

With a quorum of the City Council Members and City Water Commissioners present, Mayor Dalton called the special joint meeting of the Garden Ridge City Council and Water Commission to order at 6:30 p.m. on Tuesday, August 27, 2013, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

#### **2. Citizen's Participation - 5 minute limit per citizen**

Mayor Dalton reviewed the new rules of Citizen Participation and asked if anyone wished to speak. No one wished to speak.

### 3. Business Items

**The City Council and City Water Commission may discuss, consider and/or take possible action on the following items:**

**a) Analysis of the Garden Ridge water system and water usage**

Councilmember Nadine Knaus and Robert Balch provided an analysis of the City of Garden Ridge water system and water usage (see attached PowerPoint).

The City Council and Water Commission discussed the need for a new rate structure, water management, additional water sources, and educating citizens regarding water usage.

**b) River City Engineering water system flow study**

Garry Montgomery, River City Engineer, provided a PowerPoint regarding the City of Garden Ridge water system flow study (see attached PowerPoint).

**c) Possible amendment/s to Ordinance 61-102012 establishing the drought management plan for the City of Garden Ridge; providing definitions, establishing trigger points for Stages 1 through 5, restricting the use of water upon implementation of specific stages of said plan; establishing water surcharge rates for Stages 3 through 5 of said plan; providing a variance procedure; providing a penalty clause; providing for severability and providing an effective date**

Royce Goddard, Public Works Director, provided a water usage chart by year, Edwards Aquifer daily withdrawals spreadsheet, and FM 3009 Well drawdown and static level comparison chart.

Nancy Cain, City Administrator, review the current and proposed Stage 3 amendments to Ordinance 61-102012, which clarified how watering every other week under Stage 3 was to be implemented by individual addresses for residents. The proposed amendment was limited to the water schedules to be utilized in Stage 3. She also provided the Water Commission and City Council proposed Stage 3 Watering Schedules.

The City Council and the Water Commission discussed the proposed Stage 3 Watering Schedule, effects of sprinkler systems, variances and additional sources of water.

The City Water Commission by consensus recommended City Council amend Ordinance 61 with changes to Stage 3.

**Motion:** A motion was made by Councilmember Knaus, and seconded by Councilmember Britan, to approve the proposed amendments to Ordinance 61-102012. The City Council voted five (5) for, none (0) opposed. The motion carried unanimously.

### 4. Minutes

**The City Water Commission may discuss, consider and/or take possible action on the following items:**

**a) July 23, 2013 Regular Water Commission Minutes**

**Motion:** A motion made by Commissioner Ramirez, and seconded by Commissioner Holloway, to approve the July 23, 2013 Regular Water Commission Minutes. The Water Commission voted four (4) for, none (0) opposed. The motion carried unanimously.

**5. Citizen's Participation – Limit remarks to three (3) minutes per citizen  
See "Rules for Citizen's Participation" under Item 2.**

No one wished to speak.

**6. Adjournment**

There being no further business, the Tuesday, August 27, 2013 Garden Ridge City Council and Water Commission special joint meeting was adjourned at 8:47pm by Mayor Dalton.

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Andrew Dalton  
Mayor

ATTEST

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Shelley Goodwin, TRMC  
City Secretary

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James Bower  
Water Commission Chairman

ATTEST

\_\_\_\_\_  
Robert S. Marin  
Administrative Assistant



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**SPECIAL CITY WATER COMMISSION MEETING**  
**MINUTES**

Tuesday, September 10, 2013 at 6:00 P.M.

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The Garden Ridge City Water Commission met in special session on Tuesday, September 10, 2013 at 6:00 p.m. in the City Council Chambers, City Hall, 9400 Municipal Parkway, Garden Ridge, Texas. This meeting is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice was hereby posted on Friday, September 6, 2013 before 5:00 p.m., providing time, place, date and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours in advance of this meeting.

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**1. Call to Order**

The meeting was called to order at 6:00 p.m.

**2. Roll Call**

Present: Chairman Bower  
Commissioner Heier  
Commissioner Holloway  
Commissioner Pitzen  
Commissioner Kohl

Absent: Commissioner Ramirez

Also in attendance were: Mayor Andrew Dalton, City Administrator Nancy Cain, Public Works Director Royce Goddard, and Administrative Assistant Robert Marin.

**3. Citizen's Participation – 3 minute limit per citizen**

No Comments

**4. Business Items**

**The City Water Commission may discuss, consider and/or take possible action on recommendation to the City Council on the following:**

**a) Analysis of the Garden Ridge water system and water usage.**

Councilmember Nadine Knaus and Robert Balch provided an analysis of the City of Garden Ridge water system and water usage at the August 27, 2013 City Council Special Joint City Council and Water Commission meeting and were present to entertain questions from the Water Commission.

Water Commissioner's had no questions concerning the analysis.

**b) Individual assignments for preparation of a Comprehensive Water Plan**

Chairman Bower introduced assignments to all the Water Commissioners for a preparation of a Strategic Water Plan. Chairman Bower noted to everyone to please not contact the City Engineers.

**c) Lease of Edward's Water rights**

City Administrator Nancy Cain addressed to the Water Commission on information received from City of Schertz for leasing of Edward's Water rights. Different scenario said price ranges were discussed and benefits to the City while determining alternate water resources.

**Motion:** A motion was made by David Heir, and seconded by Jim Kohl, to recommend City Council approve the lease of 400 acre feet of Edward's Water rights from the City of Schertz at a cost of \$255.28 per acre foot. The Water Commission voted (4) four for, none (0) opposed. The motion carried unanimously and recommendation will be forwarded to City Council.

**5. Citizen's Participation**

No one wished to speak

**6. Adjournment**

Motion to adjourn was made by Commissioner Holloway and seconded by Commissioner Heier. The motion passed unanimously and the meeting adjourned at 6:45 p.m.

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Robert S. Marin  
Administrative Assistant