



City of Garden Ridge

9400 Municipal Parkway
Garden Ridge, Texas 78266-2600
(210) 651-6632
Fax (210) 651-9638

AGENDA **REGULAR CITY WATER COMMISSION MEETING**

Tuesday, February 26, 2013 at 6:00 P.M.

The Garden Ridge City Water Commission will meet in regular session on Tuesday, February 26, 2013 at 6:00 p.m. in the City Council Chambers, City Hall, 9400 Municipal Parkway, Garden Ridge, Texas. This meeting is open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted on Friday, February 22, 2013 before 5:00 p.m., providing time, place, date and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours in advance of this meeting.

1. Call to Order
2. Roll Call
3. Citizen's Participation – 3 minute limit per citizen

Rules for Citizen's Participation:

The Water Commission welcomes citizen participation and comments at all of their Commission Meetings. As a courtesy to your fellow citizens and out of respect to our appointed officials, we must request that if you wish to speak, that you follow these guidelines.

- a. Direct your comments to the entire Commission, not to an individual member, nor to the audience.
- b. Show the Water Commission the same respect and courtesy that you expect to be shown to you.
- c. Limit remarks to three (3) minutes.

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the Commission is limited to either a statement of specific factual information or a recitation of existing policy.*
TEX. GOV'T CODE § 551.042.

4. Approval of Minutes
 - a) October 23, 2012 Regular Water Commission Meeting

5. Business Items

The City Water Commission may discuss, consider and/or take possible action on recommendation to the City Council on the following:

- a) Request for additional leak adjustment by Robert Smiley, 8128 Garden North Dr., due to a water leak that occurred during the period of December 2012 through January 2013
 - b) Discussion and possible development of a formula for determining the amount of water a developer will be required to bring into the city for developments and the possible amendment of Ordinance 7 to incorporate a proposed formula
6. Update on actions taken by the City Council in previous City Council Meetings
 7. Water Manager Monthly Activity Report
 - a) Water pumping/usage from city wells
 - b) Water system infrastructure maintenance, repairs and/or projects
 - c) Static levels, drawdown levels and flow rates on the Trinity Well
 - d) Water and/or Drought Management
 8. Adjourn

AGENDA NOTICES:

Decorum Required:

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Commission Authorized:

The Commission may vote and/or act upon any item within this Agenda. The Commission reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

Executive Sessions Authorized:

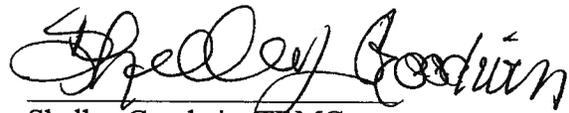
This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.


Shelley Goodwin, TRMC
City Secretary

This is to certify that I, Shelley Goodwin, posted this Agenda at 11:00 a.m. on February 22, 2013 on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.


Shelley Goodwin, TRMC
City Secretary



City of Garden Ridge

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CITY OF GARDEN RIDGE WATER COMMISSION MEETING MINUTES

Tuesday, October 23, 2012 at 6:00 P.M.

The City of Garden Ridge Water Commission met in regular session on Tuesday, October 23, 2012 at 6:00 p.m. in the City Council Chambers, City Hall, 9400 Municipal Parkway, Garden Ridge, Texas. This meeting was an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice was hereby posted on Friday, October 19, 2012 before 5:00 p.m., providing time, place, date and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours in advance of this meeting.

1. Call to Order:

The meeting was called to order at 6:00 P.M. in the Council Chambers by Chairman Bower.

2. Roll Call:

Present: Chairman Bower
 Commissioner Pitzen
 Commissioner Heier
 Commissioner Ramirez
 Commissioner Holloway

Absent: Commissioner Powers

Also in attendance were: City Administrator Nancy Cain, Public Works Director Royce Goddard and Administrative Assistant Sandy Edwards.

3. Citizen Comments:

None.

4. Approval of Minutes:

a) September 25, 2012 Regular Water Commission Meeting

Motion was made by Commissioner Ramirez and seconded by Commissioner Heier to approve the minutes of September 25, 2012 Regular Water Commission Meeting. The motion passed unanimously.

5. Business Items:

The City Water Commission may discuss, consider and/or take possible action on recommendation to the City Council on the following:

- a) Resignation of Frank Powers as Water Commissioner, Place 1 effective October 25, 2012.

Commissioner Powers was not present for the meeting, but he had submitted his letter of resignation, effective October 25, 2012, which was accepted by the Water Commission.

- b) Review of resumes/bios and possible discussion with citizens interested in serving as a City Water Commissioner.

Two (2) citizens came before the Water Commission with interests in serving on a City Commission.

Jim Kohl, 20740 Timber Rose Drive, came before the Water Commission stating that he is a 20 year resident of Garden Ridge. He recently joined the Lions Club and he stated that he has attend several different Commission meetings, showing his interest and wanting to become more involved with his community, since being retired.

James Hudson, 22016 Las Cimas, came before the Water Commission stating that he is a 7 year resident with administrative experience and wanted to do his civic duty towards serving his community.

Chairman Bower thanked both gentlemen for their interest in their community.

- c) Appointment of a City Water Commissioner to fill vacancy in Place 1 with term of office expiring September 30, 2013.

After a brief discussion, a motion was made by Commissioner Ramirez and seconded by Commissioner Holloway to recommend to City Council the appointment of Jim Kohl as Water Commissioner, Place 1, with a term of office expiring September 30, 2013. The motion passed unanimously. The recommendation will be presented to City Council on November 7, 2012.

6. Update on actions taken by the City Council in previous City Council Meetings:

City Administrator Nancy Cain reported actions taken from the past City Council meeting were the recognition of City Water Commissioner, Place 3, Tony Zugay for his service to the City of Garden Ridge on the Water Commission; recognition of City Water Commissioner, Place 4, Gary Stegman for his service to the City of Garden Ridge on the Water Commission; the approval of reappointment Patricia Ramirez as City Water Commissioner, Place 3, for a two (2) year term of office expiring September 30, 2014; the approval of Amendments to Ordinance 61 establishing the Drought Management Plan for the City of Garden Ridge; and the disapproval of the request by Stan Cobb, 22117 Senna Hills, for variance to water restrictions for watering of new replacement landscaping.

7. Water Manager Monthly Activity Report:

- a) Water pumping/usage from city wells.

Royce Goddard reviewed the monthly water pumping/usage from the city wells and discussed the water system operations. He also reported from a handout to the Commissioners of a new pump chart that he created to track monthly water levels.

Commissioner Heier asked Royce Goddard where the rainfall amounts were recorded from, which Mr. Goddard replied that they were from the official records of the San Antonio Airport. It was suggested that a local station is needed in Garden Ridge for accurate rainfall totals.

b) Water system infrastructure maintenance, repairs and/or projects.

There were no reports regarding Water system maintenance, repairs, or projects.

c) Static levels, drawdown levels and flow rates on the Trinity Well.

Royce Goddard stated that the drawdown level was 140.4 and that when the well turns off, the water level returns to the current static level of 190.8 within 5 minutes.

d) Water and/or Drought Management

No discussion was held.

8. Adjournment:

Motion to adjourn was made by Commissioner Holloway and seconded by Commissioner Heier. The motion passed unanimously and the meeting adjourned at 6:18 P.M.


Sandy Edwards, Administrative Assistant
Water Commission Secretary



City of Garden Ridge

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February 19, 2013

To: Water Commissioners
Subj.: Robert Smiley, 8128 Garden North Dr... Leak Adjustment

Mr. Smiley had a leak that started in the middle of December 2012 and was not found until after the 3rd of January 2013. This problem covered is noted in both the December and January water reads. Mr. Smiley corrected the problem as soon as it was discovered.

Mr. Smiley's average usage for the time frame of December 2011 thru November 2012 was 12,000 gals per month. The usage for December 2012 was 63,000 gals. and for January 2013 76,000 gals.

I have already given Mr. Smiley a 50% reduction on the water portion of his December 2012 water bill, of which he has paid \$ 217.97.

I feel that there was extenuating circumstances in this case as Mr. Smiley was out of town when this happened and that it covered two (2) billing cycles and that he found and repaired the problem as soon as he noted it. I feel that both water bills should be adjusted to the highest usage over the last 12 months which was 18,000 gals. or a fee of \$ 81.31 per month.

Thank you for your consideration on this matter

A handwritten signature in black ink, appearing to read "R. Goddard", is written over a horizontal line.

Royce E. Goddard
Water Manager



COPY

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CITY OF GARDEN RIDGE WATER DEPARTMENT

NAME Robert Smiley
SERVICE ADDRESS 8128 Garden North
ACCOUNT # 21-4505-00 PHONE # _____

I am requesting an adjustment on my Jan 2013 water bill due to a leak.

I understand I can only receive this adjustment ONCE every TWO years.

Amount of Total Bill 435.93
-Non-Water Items 2.67
-Base Water Rate 33.50
Amount to be Adjusted 399.76 x 50%

Adjustment Given \$ 199.88
+Non-Water Items 2.67
+ Base Water Rate \$ 33.50
New Total Amt. Due \$ 236.05

Customer Signature [Signature] Date 1/9/13

Water Mgr. Approval [Signature] Date 1/10/13

- = minus + = plus



City of Garden Ridge Water Department

9400 Municipal Parkway
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(210) 651-6831
Fax: (210) 651-9638



CRRT R020

ROBERT SMILEY
8128 GARDEN NORTH DR
SAN ANTONIO TX 78266-2715

Important Information on
Reverse Side

ACCOUNT NUMBER	DATE BILL MAILED	SERVICE FROM	SERVICE TO	DAYS USED	DUE DATE
21-4505-00	12/28/2012	11/20/12	12/19/12	29	01/15/2013
PREVIOUS READING	PRESENT READING	GALLONS USED	DESCRIPTION		AMOUNT DUE
734000	797000	63000	RO WATER EAA EAA FEE		433.26 2.67
CITY HALL & THE LIBRARY WILL BE CLOSED DEC 31-JAN 1 FOR NEW YEARS. CITY HALL WILL BE CLOSED JAN 21 FOR MARTIN LUTHER KING, JR DAY. NO TRASH SERVICE JAN 1. DUMPSTERS WILL BE AT MUNICIPAL COMPLEX JAN 5-6, 12-13, 19-20 26-27. REGISTER YOUR PET FOR 2013.					COPY
SERVICE ADDRESS ► 8128 GARDEN NORTH DRIVE					
					AMOUNT DUE
					\$479.53
					\$435.93

KEEP THIS PORTION FOR YOUR RECORDS

PLEASE RETURN THIS PORTION
WITH YOUR PAYMENT TO:



City of Garden Ridge Water Department

9400 Municipal Parkway
Garden Ridge, Texas 78266
(210) 651-6831
Fax: (210) 651-9638

DUE DATE	ACCOUNT NUMBER
01/15/13	21-4505-00
AFTER DUE DATE	BY DUE DATE
\$479.53	\$435.93

AMOUNT DUE



CRRT R020

ROBERT SMILEY
8128 GARDEN NORTH DR
SAN ANTONIO TX 78266-2715

SERVICE ADDRESS ► 8128 GARDEN NORTH DRIV



Account Number
 Zone

Address
 Name

General | Metered | Non-Metered | Financial | Information | Comments | History | Consumption History | Service Orders | Devices

Services Period Thru

Grid Graph

Year

Month	Date	Read		Total Consumption	Demand		Reading		Occupant
		Previous	Current		Read	Consumption	Flag	Source	
Year: 2012 Total 12									
Dec	12/19/2012	734	797	63			Regular	Hand Held	00
Nov	11/20/2012	716	734	18			Regular	Hand Held	00
Oct	10/23/2012	702	716	14			Regular	Hand Held	00
Sep	09/21/2012	693	702	9			Regular	Hand Held	00
Aug	08/23/2012	680	693	13			Regular	Hand Held	00
Jul	07/23/2012	667	680	13			Regular	Hand Held	00
Jun	06/22/2012	655	667	12			Regular	Hand Held	00
May	05/23/2012	645	655	10			Regular	Hand Held	00
Apr	04/23/2012	632	645	13			Regular	Hand Held	00
Mar	03/24/2012	620	632	12			Regular	Hand Held	00
				Avg 12					

Edit This Record

Robert R. & Mary L. Smiley

8128 Garden North Dr.

San Antonio, TX 78266

(210) 651-5232 (Home)

Robert@2udirect.com

COPY

January 8th, 2013

TO: Garden Ridge City Water Commission
Garden Ridge City Council

Dear Commission and Council Members

After arriving home at 8128 Garden North Dr on the evening of the 3rd of Jan from Seattle, WA, my wife Mary opened our water bill to discover that it was \$479.53. It has been running around \$80+. On Friday I called, Jan at the Water Dept and she suggested that she send someone over from the dept to check out the meter and the flow problem. After the check by the water dept, it was determined that there was a 'major leak' somewhere between the outside 'house' cutoff valve and the house. It had been raining most of the day and there seemed to be little or no evidence of 'excessive' water around the house and everything in the house was shut off. Our Home Warrantee Co did not cover the incident as it was 'not an inside the house plumbing problem'. It was late afternoon on Friday so my son Steven discovered what appeared to be a little excessive water at the front of the house, above and beyond the normal rainfall, and he discovered where the leak was coming from. As you can see by the pictures the break was where the PVC hooked onto the Brass water line leading to the house. We repaired the leak by about 8pm Friday evening.

Obviously there was no evidence of water in the house. It was outside and the leak was covered by cloth, decorative rock and plant life. In fact we could not hear the leak even when standing right near it. So unless we could see the water 'oozing' up next the foundation, there was no visible way to detect the leak.

Our lawn sprinkler system is NOT hooked up to our home water supply. All outside faucets have been covered and insulate against the cold weather. So all of the excessive water usage was due to the water leak.

We did not ignore the problem, we got on it as soon as we became aware of it. The problem was not due to lack of home owner diligence and was absolutely undetectable until we received our Dec water bill which was opened on Jan 4th after arriving home on Jan 3rd. I am aware of the Water Dept's policy about reducing the bill by 50%. I am enclosing pictures of the incident and repair work. I'm also leaving with Jan, a copy of this request and associated pictures along with a check for \$217.97. I talked to Royce about all of this and these were his recommendations. That both Dec 2012 and Jan 2013 waters bills would be adjusted. Royce advised that if you were to be 'favorable' to this request, that any amounts paid over our 'normal' bill for Dec 2012 and Jan 2013 could be credited toward future bills.

Please, I'm not challenging your Dept policy, judgment, decision or integrity, and I would hope this doesn't sound absurd, but, to require me to pay for water I did not use and the flow that was caused by 'parts failure, underground' just doesn't make any sense. If I had used it, or it had been caused by neglect by someone in the house, or dripping faucets, running toilets, etc... I would expect to be responsible and accountable for the usage.

We are asking for your kind consideration in the evaluation of this situation, that our water bill be reduced to the amount we normally pay for this service.

Most Respectfully,



Robert Smiley

Incl: 10 Pictures



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CITY OF GARDEN RIDGE WATER DEPARTMENT

NAME Robert Smiley

SERVICE ADDRESS 8128 Garden North

ACCOUNT # 21-4505-00 PHONE # _____

I am requesting an adjustment on my Feb. 2013 water bill due to a leak.

I understand I can only receive this adjustment ONCE every TWO years.

Amount of Total Bill \$613.82

-Non-Water Items - 2.67

-Base Water Rate - 33.50 + (-18.08 arrears)

Amount to be Adjusted 559.57 x 50%

Adjustment Given \$279.79

+Non-Water Items + 2.67

+ Base Water Rate + 33.50 + (+18.08)

New Total Amt. Due \$334.04

Customer Signature _____ Date _____

Water Mgr. Approval _____ Date _____

- = minus + = plus



CRRT R020

ROBERT SMILEY
8128 GARDEN NORTH DR
SAN ANTONIO TX 78266-2715

21-4505-00 01/31/2013 12/19/12 01/23/13 35 02/15/2013

797000	873000	76000	RO WATER	593.07
			EAA EAA FEE	2.67
			PAST DUE AMOUNT	18.08

CITY OFFICES WILL BE CLOSED FEB 18TH
FOR PRESIDENTS' DAY. DON'T FORGET TO
REGISTER YOUR PET FOR 2013.

NON EMERGENCY & AFTER HOURS 651-6831

8128 GARDEN NORTH DRIVE

\$675.21 \$613.82



02/15/13 21-4505-00

\$675.21 \$613.82



CRRT R020

ROBERT SMILEY
8128 GARDEN NORTH DR
SAN ANTONIO TX 78266-2715

8128 GARDEN NORTH DRIV

Account Number - 21-4505-00 SMILEY, ROBERT Service Address: 8128 GARDEN NORTH DRIVE

Service: 010 RO WATER - RES OUT Meter: 66904875

Month	Date	Read		Total	Demand		Reading		Occupant
		Previous	Current	Consumption	Read	Consumption	Flag	Source	
Year : 2013 Total 1									
Jan	01/23/2013	797	873	76			Regular	Hand Held	00
Year : 2012 Total 12									
Dec	12/19/2012	734	797	63			Regular	Hand Held	00
Nov	11/20/2012	716	734	18			Regular	Hand Held	00
Oct	10/23/2012	702	716	14			Regular	Hand Held	00
Sep	09/21/2012	693	702	9			Regular	Hand Held	00
Aug	08/23/2012	680	693	13			Regular	Hand Held	00
Jul	07/23/2012	667	680	13			Regular	Hand Held	00
Jun	06/22/2012	655	667	12			Regular	Hand Held	00
May	05/23/2012	645	655	10			Regular	Hand Held	00
Apr	04/23/2012	632	645	13			Regular	Hand Held	00
Mar	03/24/2012	620	632	12			Regular	Hand Held	00
Feb	02/22/2012	608	620	12			Regular	Hand Held	00
Jan	01/23/2012	595	608	13			Regular	Hand Held	00
Year : 2011 Total 11									
Dec	12/20/2011	582	595	13			Regular	Hand Held	00
Nov	11/21/2011	571	582	11			Regular	Hand Held	00
Oct	10/24/2011	553	571	18			Regular	Hand Held	00
Sep	09/23/2011	543	553	10			Regular	Hand Held	00
Aug	08/21/2011	532	543	11			Regular	Hand Held	00
Jul	07/22/2011	527	532	5			Regular	Hand Held	00
Jun	06/23/2011	525	527	2			Regular	Hand Held	00
May	05/23/2011	521	525	4			Regular	Hand Held	00
Apr	04/22/2011	516	521	5			Regular	Manual Read	00
Mar	03/23/2011	512	516	4			Regular	Hand Held	00
Feb	02/23/2011	485	512	27			Regular	Hand Held	00
				Avg 16					









