



City of Garden Ridge

9400 Municipal Parkway
Garden Ridge, Texas 78266-2600
(210) 651-6632
Fax (210) 651-9638

AGENDA

CITY COUNCIL SPECIAL SESSION, JUNE 15, 2016 AT 6:00 P.M.

The Garden Ridge City Council will meet in a special session on Wednesday, June 15, 2016 at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted on June 10, 2016 before 5:00 p.m., providing time, place, date and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Citizen's Participation - Limit remarks to three (3) minutes per citizen

Rules for Citizen's Participation:

The City Council welcomes citizen participation and comments at all of their Council Meetings. As a courtesy to your fellow citizens and out of respect to our elected officials, we request that if you speak, that you please follow these guidelines.

- a) Direct your comments to the entire Council, not to an individual member, nor to the audience.
- b) Show the City Council the same respect and courtesy that you would like to be shown.
- c) Limit remarks to three (3) minutes per citizen during Item 4 and to three (3) minutes per citizen during Item 7.
- d) Citizens' comments will be limited to one (1) hour in Item 4 and thirty (30) minutes in Item 7.
- e) Citizen comments may be deferred to a specific Business Item set forth in Section 5, below, if such comments pertain to such Business Item.

*NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject **must be limited** to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.*

5. Items postponed from City Council Regular Meeting on June 1, 2016

- a) City Council Regular Meeting Minutes May 4, 2016
- b) Update on Comal County Dispatch and emergency communication outage on May 9, 2016
- c) Approval/Disapproval of the Bexar Metro 9-1-1 Network District's Proposed Fiscal Year 2017 Budget in accordance with Texas Health & Safety Code, Chapter 772.309

6. Presentation, Possible Action and Discussion

- a) Presentation and discussion of MS4 Stormwater Ordinance
 - i. Presentation by TCEQ on MS4
 - ii. Ordinance 191-062016 adopting Stormwater Pollution Control; regulating the discharge of pollutants into the Municipal Separate Storm Water System (MS4); providing for a penalty; providing for repealing, savings and severability clauses; and providing for an effective date.
- b) Presentation on the creation of Library Science Club and possible action
- c) Garden Ridge Lions Club request for usage of space in the City Maintenance Building located at 9357 Schoenthal Road.
- d) Resolution No. 391-062016- A Resolution of the City Council of the City of Garden Ridge, Texas, regarding the Organizational Assessment Report on the Garden Ridge Police Department received in Executive Session June 1, 2016.
- e) Future Agenda Items requested by City Council
 - i. Rolling Agenda.
- f) Review of the amendments to the City of Garden Ridge Personnel Policy and direction to Staff (1 hour limit)

7. Citizen's Participation – Limit remarks to three (3) minutes per citizen
See "Rules for Citizen's Participation" under Item 3.

8. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:
Pursuant to Texas Government Code Chapter 551.071 (legal advice) discussion with legal counsel regarding the installation and operation of a sewer system and drainage in the City of Garden Ridge.

9. Reconvene

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may take action on any item posted for Executive Session, as necessary

10. Adjournment

AGENDA NOTICES:

Decorum Required:

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized:

The City Council may vote and/or act upon any item within this Agenda. The Council reserves

the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

Executive Sessions Authorized:

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.


Shelley Goodwin, TRMC
City Secretary

This is to certify that I, Shelley Goodwin, posted this Agenda at 2:00 p.m. on June 8, 2016 on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.


Shelley Goodwin, TRMC
City Secretary



City of Garden Ridge

9400 Municipal Parkway
Garden Ridge, Texas 78266-2600
(210) 651-6632
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MINUTES OF CITY COUNCIL REGULAR MEETING, MAY 4, 2016

Members Present:

Mayor Nadine Knaus
Councilmember Todd Arvidson
Councilmember Bryan Lantzy
Mayor Pro-Tem John McCaw
Councilmember Larry Thompson
Councilmember Shelby Trial

Member Absent:

None

City Staff Present:

Nancy Cain, City Administrator
Cynthia Trevino, City Attorney
Ron Eberhardt, Police Chief
Royce Goddard, Water Department Manager
Steven Steinmetz, Public Works Director
Karen Ford, Finance/HR
Shelley Goodwin, City Secretary

Commission Chairs Present:

David Heier, Water Commissioner

1. Call to Order

With a quorum of the City Council Members present, Mayor Knaus called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, May 4, 2016, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Pledge of Allegiance

Jake Houge, Boy Scout Troop 828 led the Pledge of Allegiance.

3. Special Presentation

a. Public Service Week Proclamation

Mayor Knaus presented a proclamation to Nancy Cain, City Administrator, declaring May 2-8, 2016 as Public Service Recognition Week.

b. Police Officer's Appreciation Week Proclamation

Mayor Knaus presented a proclamation to Ron Eberhardt, Police Chief, declaring May 9th -15th as National Police Week and May 15th as Peace Officer's Memorial Day.

c. Public Works Appreciation Week Proclamation

Mayor Knaus presented a proclamation to Steven Steinmetz, Public Works Director, declaring May 16th -22nd as Public Works Week.

4. Citizen's Participation- 3 minute limit per citizen

Cheryn Krivka stated she has been a Garden Ridge resident since 1971 and lives on F.M. 3009 across from Trophy Oaks. She read a letter to the City Council requesting a reduction of speed in Garden Ridge on FM 3009.

5. Consent Agenda

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A MEMBER OF CITY COUNCIL. PUBLIC COMMENT ON CONSENT AGENDA ITEMS MAY BE HEARD DURING CITIZEN'S PARTICIPATION, BUT COMMENTS HEARD DURING CITIZEN'S PARTICIPATION DOES NOT MEAN THAT THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

a) Approval of Minutes

- i. April 6, 2016 Regular City Council Meeting**
- ii. April 12, 2016 City Council and Planning and Zoning Joint Meeting**

b) Ordinance 22-052016 regulating traffic on streets, roads and highways within the City of Garden Ridge by establishing stop sign locations and placement of traffic control devices; establishing prima facie speed limits and placement of traffic control devices; establishing through truck traffic regulations and placement of traffic control devices; establishing no parking zones; and regulating and requiring permits for certain assemblages and processions; providing for a fine not to exceed five hundred dollars (\$500.00) for each violation concerning assemblages and processions; and amending ordinance 22-022016 passed and approved February 3, 2016 (changing Stop Sign to Yield Sign)

c) Recognition of Employees completing probationary period and receipt of 5% salary increase for:

- i. Jesus Sanchez, Police Office effective April 6, 2016**

d) Financial Statement and Investment Report –March 31, 2016

e) State of the City

- i. **City Administrator Monthly Activity Report**
 - Sign approvals since prior Council meeting
 - Community Center usage and financial report
 - Building Permits issued to date for residential, commercial and minor
 - Construction projects
 - Recognition of employees and/or city events

- ii. **Library Monthly Activity Report**
 - New Patrons
 - Old Patrons
 - Library activities and classes

- iii. **Water Manager Monthly Activity Report**
 - Water pumping/usage from city wells
 - Water system infrastructure maintenance, repairs and/or projects
 - Water and/or Drought Management

- iv. **Public Works Monthly Activity Report**
 - Street and Right-Of-Way Maintenance
 - Drainage Facility and Easement Maintenance
 - Animal Control (domestic and wild)
 - Public Works Projects

- v. **Police Department Monthly Activity Report**
 - Traffic Enforcement
 - Criminal activity within city
 - Code Compliance Enforcement

Councilmember Thompson asked that Item 5.e) i. iv, and v be pulled and Councilmember Lantzy asked that Item 5e) iii. be pulled to be discussed separately.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Thompson, to approve the Consent Agenda items 5. a)-d) , and 5 e)ii., remaining items to be considered separately. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

6. Business Items

The City Council may discuss, consider and/or take possible action on the following items:

- a) **City Engineer Projects Update:**
 - i. **CIP Project for 2013**
 - a. Status report
 - ii. **CIP Project for 2015**
 - a. Status report
 - b. Trinity Wells pumpage and infrastructure

iii. CIP Project for 2016
a. Status report

Garry Montgomery, River City Engineering, provided a PowerPoint regarding the CIP Projects for 2013 (see attached PowerPoint). He stated he and Public Works met with contractor regarding the remainder of the warranty issues with the CIP Project for 2013. He stated a Pre-Construction conference was held and he expect construction to begin by the end of May.

Mr. Montgomery reported he continues to work on the construction plans for the tank, pump station, flow meters, chemical feed and offsite waterlines. He stated once Staff approves the location of the tank and other items then a meeting will be scheduled with the electrical sub-consultant to begin their part of the design.

Mr. Montgomery reviewed the 2016 Projects and remaining funds.

The City Council discussed the warranty issues with the CIP Project for 2013, site design for the tanks and the remaining funds for 2016 Projects.

b) Discussion on extending delinquency date for water billing from 15 days to 30 days

Councilmember Lantzy stated he asked for this item to be placed on the Agenda so a reasonable billing date can be discussed.

The City Council discussed the water billing process, other agencies' billing process and whether the delinquent water billing covers the expense of the Water Clerk. The City Council also asked for more information regarding this issue.

c) Implementation of Water Customer Fee of \$.60 per month per customer in accordance with Section 25.06 of Ordinance 54 with said fee being for the Comal Trinity Ground Water Conservation District pumpage.

Nancy Cain, City Administrator, stated the proposed fee is in accordance with Section 25.06 of Ordinance 54. She stated the \$.60 per month per customer fee will be implemented to recoup the fee of Comal Trinity Ground Water Conservation District pumpage.

The City Council discussed the notification to residents regarding the fee and a future matrix regarding a monthly charge depending on water usage.

d) Ordinance 191-052016 adopting Stormwater Pollution Control; regulating the discharge of pollutants into the Municipal Separate Storm Water System (MS4); providing for a penalty; providing for repealing, savings and severability clauses; and providing for an effective date.

Nancy Cain, City Administrator, stated Texas Water Code and Chapter 7402 of the Clean Water Act provides for Regulation of Stormwater Pollution Control. She also stated the intent of this Ordinance is to maintain and improve the quality of surface water and groundwater within the City. The City Attorney and Engineers have been working on the required ordinance.

Mayor Knaus stated Steven Steinmetz, Public Works Director is required to keep stormwater from running into creeks and rivers. She also stated this Plan has to be updated every 5 years

Garry Montgomery, River City Engineering, stated he has argued with TCEQ about the need of this plan in the City, but TCEQ felt that it is necessary because of our location as an urban city. He stated he felt there are somethings in the Plan that are beneficial when it comes to building within the City.

The City Council discussed having a Workshop with TCEQ to get some questions answered.

e) Ordinance 192-052016 approving the recommendation of Texas Department of Transportation reduction of speed limit to 45 mph for sections of FM 2252

Ron Eberhardt, Chief of Police, stated TxDOT has proposed the speed limit around the Quarry and Bracken United Methodist Church on FM 2252 be reduced to 45mph.

The City Council discussed the need for the reduction of speed in this area of FM 2252.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember McCaw, to approve Ordinance 192-052016 approving the recommendation of Texas Department of Transportation reduction of speed limit to 45 mph for sections of FM 2252. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

f) Resolution 386-052016 adopting the official motto of the City

Mayor Knaus, stated she has seen several different City mottos and a formal motto has never been adopted.

Motion: A motion was made by Councilmember McCaw, seconded by Councilmember Thompson, to approve the Resolution 386-052016 adopting the official motto of the City to read "A way of life, not just a place to live". The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

g) Resolution 387-052016 approving suspending the Centerpoint Energy 2015 Annual Grip Adjustment for the South Texas Division in the City of Garden Ridge for 45 (forty-five) days from May 30, 2016

Nancy Cain, City Administrator, stated Centerpoint Energy is requesting an annual GRIP adjustment. She stated the City Council has an option to do nothing, approve or suspend the adjustment for 45 days.

Cynthia Trevino, City Attorney, stated the Legislature approved a bill which only allows the GRIP to be protected and the only thing we can do is suspend for 45 days.

The City Council discussed the fluctuation of the customer base rate and the GRIP adjustment.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Arvidson, to approve Resolution 387-052016 approving suspending the Centerpoint Energy 2015 Annual Grip Adjustment for the South Texas Division in the City of Garden Ridge for 45 (forty-five) days from May 30, 2016. The motion carried unanimously.

h) Discussion on 2016 Budget Amendment #1 for the General Fund, Water Company Operation and Maintenance Fund and the Capital Improvement Fund

Nancy Cain, City Administrator, reviewed the proposed amendment to the 2016 Budget Amendment #1 for all city funds. She stated when the Budget is adopted it is done it is based on estimates from the previous year, but later in the year the City has better knowledge of the expenditures and revenues for the remainder of the year.

General Fund

She discussed the revenue adjustments and expenditure for the General Fund. She further stated the total expenditure adjustment is (\$7145) and revenue adjustment is \$22,536.

Water Fund

She discussed the revenue adjustments and expenditures for the Water Fund. She further stated the total expenditure adjustment is \$103,995 and revenue \$13,910.

CIP Fund

She discussed the revenue adjustments and expenditures for the CIP Fund. She further stated the total adjustment is (\$6,983,961) and revenue (\$1,181,000).

i. Resolution 388-052016 approving 2016 Budget Amendment #1 for the City of Garden Ridge General Fund for the period of October 1, 2015 through September 30, 2016

The City Council discussed expenses of Public Works and the fund balance from the completed audit.

Motion: A motion was made by Councilmember McCaw, seconded by Councilmember Trial, to approve Resolution 388-052016 approving 2016 Budget Amendment #1 for the City of Garden Ridge General Fund for the period of October 1, 2015 through September 30, 2016. The motion carried unanimously.

ii. Resolution 389-052016 approving 2016 Budget Amendment #1 for the City of Garden Ridge Water Company Operation and Maintenance Fund for the period of October 1, 2015 through September 30, 2016

Motion: A motion was made by Councilmember McCaw, seconded by Councilmember Trial, to approve Resolution 388-052016 approving 2016 Budget Amendment #1 for the City of Garden Ridge Water Company Operation and Maintenance Fund for the period of October 1, 2015 through September 30, 2016. The motion carried unanimously.

iii. Resolution 390-052016 approving 2016 Budget Amendment #1 for the City of Garden Ridge Capital Improvement Fund for the period of October 1, 2015 through September 30, 2016

Motion: A motion was made by Councilmember McCaw, seconded by Councilmember Trial, to approve Resolution 388-052016 approving 2016 Budget Amendment #1 for the City of Garden Ridge Capital Improvement Fund for the period of October 1, 2015 through September 30, 2016. The motion carried unanimously.

i) Planning and Zoning Commission Recommendations and Possible Action:

No Report

j) Quarry Commission Recommendations and Possible Action:

No Report

k) Water Commission recommendations and Possible Action:

No report.

l) Discussion on regulating of firearms carries in City buildings in accordance with recent legislation

Ron Eberhardt, Police of Chief, reported the City Council asked that he obtain Judge Hrcncir's opinion regarding firearms in City buildings during Municipal Court, for which he provided a letter. He stated he was also asked to get information regarding handheld metal detectors and walk-through metal detectors.

The City Council discussed Judge Hrcncir's letter and the walk-through metal detectors.

m) City Council Communication Projects

i. City Council concerns and direction matrix.

ii. City Council Idea/Suggestions

iii. Citizen Concern/Issue Process

Nancy Cain, City Administrator, explained the revised City Council Idea/Suggestions format and how she prioritized them.

The City Council reviewed the Council Communication Projects and directed Staff to continue to agendize City Council Idea/Suggestions and Citizen Concern/Issue Process.

n) Status Reports:

i. Animal Control Ordinance amendments.

ii. Sign Ordinance amendments.

iii. Personnel Policy.

Nancy Cain, City Administrator, reported the Animal Control Officer and Public Works Director have both provided amendments to the recommended Animal Control Ordinance and she is in the process of reviewing it.

Cynthia Trevino reported she is currently reviewing the Animal Control Ordinance amendments and Sign Ordinance. She stated there are several issues the City Council will need to provide directions before the work on the Sign Ordinance can move forward.

The City Council provided direction to work with the Planning and Zoning Commission regarding the Sign Ordinance.

- o) Update from the Garden Ridge Parks Committee**
 - i. Status report on development of City Parks plan**
 - ii. Status report on July 4th Celebration**

Councilmember Trial reported the City Parks is currently working on a Parks plan and hopes to have it completed soon. He also stated the July 4th Celebrations are coming along fine and hopes to see a lot of residents at the celebration.

- p) Future Agenda Items requested by City Council**
 - i. Rolling Agenda.**

The City Council discussed upcoming meetings and agenda items.

- q) Any item removed from the consent agenda will be recalled for discussion and possible action at this time.**

Councilmember Thompson stated he pulled item e) State of the City i. City Administrator Monthly Activity Report for an assessment Community Center on financial issues.

- e) State of the City**
 - i. City Administrator Monthly Activity Report**
 - Sign approvals since prior Council meeting**
 - Community Center usage and financial report**
 - Building Permits issued to date for residential, commercial and minor Construction projects**
 - Recognition of employees and/or city events**

Nancy Cain stated Staff is currently researching other facilities, quotes are being gathered and other suggestions are being discussed. She stated once this information is gathered then we will present it to the City Council for guidance.

The City Council discussed rewriting the lease and the hours of operation.

Motion: A motion was made by Councilmember Thompson, seconded by Councilmember Arvidson, to approve e) State of the City i. City Administrator Monthly Activity Report. The motion carried unanimously.

Councilmember Lantzy stated he pulled item e) State of the City iii. Water Manager Monthly Activity Report for an update on iPERLS.

- iii. Water Manager Monthly Activity Report**

- **Water pumping/usage from city wells**
- **Water system infrastructure maintenance, repairs and/or projects**
- **Water and/or Drought Management**

Royce Goddard, Water Manager, stated all meters have been changed out except for Hoya Street area.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Trial, to approve e) State of the City iii. Water Manager Monthly Activity Report. The motion carried unanimously.

Councilmember Thompson stated he pulled item e) State of the City iv. Public Works Monthly Activity Report to thank Public Works.

- iv. Public Works Monthly Activity Report**
 - **Street and Right-Of-Way Maintenance**
 - **Drainage Facility and Easement Maintenance**
 - **Animal Control (domestic and wild)**
 - **Public Works Projects**

Councilmember Thompson thanked Public Works and Garry Montgomery, River City Engineer, for taking care of the driveway in the CIP Project and for removing the Bar-B-Que pit inside the Bar-B-Que Hut at the park.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Trial, to approve e) State of the City iv. Public Works Monthly Activity Report. The motion carried unanimously.

Councilmember Thompson stated he pulled item e) State of the City v. Police Department Monthly Activity Report to discuss his report.

- v. Police Department Monthly Activity Report**
 - **Traffic Enforcement**
 - **Criminal activity within city**
 - **Code Compliance Enforcement**

Councilmember Thompson inquired to enforcement and Code notifications on his report.

Ron Eberhardt, Police Chief, reported the enforcement portion of his report has to do with the total number of citations and warnings that were written for that month. He also reported the Code notification has to do with code compliance and for that period there were 14 code compliance issues out of 98 calls for service.

Motion: A motion was made by Councilmember Thompson, seconded by Councilmember Arvidson, to approve e) State of the City v. Police Department Monthly Activity Report. The motion carried unanimously.

7. Citizen's Participation – Limit remarks to three (3) minutes per citizen

No one wished to speak.

8. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

**Northeast Partnership
Schertz-Seguin Local Government Corporation (“SSLGC”)
Cibolo Valley Local Government Corporation (“CVLGC”)
City Water Commission
City Quarry Commission
City Planning & Zoning Commission
Garden Ridge Police Academy Alumni Association
Citizen on Patrol
Garden Ridge Lion’s Club
Comal County
Comal ISD/Garden Ridge Elementary
Guadalupe County
Bexar County
Alamo Area Metropolitan Planning Organization (“MPO”)
TXDOT
Joint Base Land Use Study-Randolph
Greater Bexar County Council of Cities
Lonestar Light Rail
Northeast Lakeview Friends of Nighthawk
Boy Scouts and/or Girl Scouts**

Councilmember Thompson thanked Nancy Cain, City Administrator, for organizing the Joint Meeting with Planning and Zoning Commission to review the draft of the Land Development Code. He stated he wished more residents would have been present.

Councilmember Thompson reminded residents about the 2nd Annual GRCPAAA Car Show.

Councilmember Arvidson thanked the Police Department for the traffic control they have been providing in the morning at Garden Ridge Elementary.

Councilmember Arvidson stated there will be a Deer Management Meeting in June, but watch the Grapevine for details.

Councilmember Lantzy thanked everyone for the hard work that is occurring concerning the Community Center.

Councilmember McCaw stated he attended the TML Small Cities’ Problem-Solving Clinic (see attached report).

Mayor Knaus stated she attended the Joint Base Land Use Study-Randolph where they discussed the dangers of drones.

Mayor Knaus stated she attended a meeting with Canyon ISD Superintendent Kim regarding the growth of Garden Ridge Elementary, the district's future plans for this area, and funding challenges. She also stated the elementary is still in need of some mentors.

Ron Eberhardt, Police Chief, reminded everyone of the Bike Rodeo on Wednesday, May 18, 2016.

9. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

- a) **Pursuant to Texas Government Code Chapter 551.071 (legal advice) discussion with legal counsel regarding the installation and operation of a sewer system and drainage in the City of Garden Ridge.**

Mayor Knaus announced the City Council will recess into Executive Session at 8:50 pm, in accordance with Section Codes 552.071, to consult with legal counsel.

Mayor Knaus adjourned the Executive Session at 9:55 p.m. and the City Council reconvened back into regular session.

10. Business Items (continued)

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

11. Adjournment

There being no further business, the Wednesday, May 4, 2016 Garden Ridge City Council regular meeting was adjourned at 9:55 p.m. by Mayor Knaus.

Nadine L. Knaus
Mayor

ATTEST

Shelley Goodwin, TRMC
City Secretary

BEXAR METRO

9-1-1 Network District

MEMORANDUM

TO: County Judges and City Mayors
FROM: W. H. Buchholtz, Chief Executive Officer
SUBJECT: Fiscal Year 2017 *Proposed* Budget
DATE: May 18, 2017

Enclosed for your review and comment is the Bexar Metro 9-1-1 Network District's *Proposed* Fiscal Year 2017 Budget. The Bexar Metro Board approved this *proposed* budget at their regularly scheduled and properly noticed meeting held on May 17, 2016.

Please address your written comments to the Chairman of the Board at the address on the bottom of this memorandum. The Bexar Metro Board will review your comments, make changes as necessary, and adopt the Fiscal Year 2017 Budget at the board meeting scheduled on July 25, 2016. Please forward your comments to ensure arrival at the Bexar Metro office not later than 4:00 p.m. on July 22, 2016.

Enclosed is a post card to facilitate your response. The contents of this post card are consistent with the provisions of the Texas Health & Safety Code, Chapter 772.309, which enables each participating jurisdiction to either approve or disapprove the Bexar Metro Fiscal Year 2017 Budget. Should a jurisdiction choose to take no action, budget approval is by operation of law on the sixty-first day following the jurisdiction's receipt of the proposed budget.

Please call me if you have questions or require further information or clarification.

Sincerely,


W. H. Buchholtz
Chief Executive Officer



Bexar Metro 9-1-1 Network

Fiscal Year 2017 Budget

PURPOSE: The purpose of this document is to obtain consensus approval of Bexar Metro 9-1-1 Network's (Bexar Metro or District) Fiscal Year 2017 operational and financial plans by the District's board of directors and the governing bodies of its thirty-nine participating jurisdictions; and provide the continuing operational and fiscal authority necessary for the staff to aggressively establish and maintain a highly survivable and resilient 9-1-1 system.

AUTHORITY: The authority for Bexar Metro is the Texas Health and Safety Code, Chapter 772, Subchapter D, Section 772.301—formerly Vernon's Annotated Civil Statutes Article 1432e, as approved by the Texas 69th Regular Legislative Session in Senate Bill 750 on May 21, 1985; and subsequently approved by a local election on January 17, 1987. This legislation's purpose is to enable the provision of affordable, high quality, countywide Enhanced 9-1-1 service through implementation of emergency communication districts.

MANAGEMENT: A governing board of directors, appointed according to criteria in the enabling legislation, establishes policy and provides oversight of the district. The board members and their appointing authority include:

<u>Member</u>	<u>Authority</u>
James C. Hasslöcher (Chair)	Bexar County
Stephen R. Schneider	Bexar County
Sherman Krause	Comal County
Dudley Wait	Guadalupe County
Heberto Gutierrez	City of San Antonio
Bill McManus	City of San Antonio
Cathy C. Talcott	City of New Braunfels
Suzanne de Leon	Member at Large
Principal Service Provider (Non-Voting)	Vacant

To implement board policy and to manage the day-to-day operations, the board of directors appointed W. H. Buchholtz as Executive Director/Chief Executive Officer.

MISSION: The District's mission is to deploy and maintain a state-of-the-art 9-1-1 emergency communication system that enables citizens in distress to quickly communicate their request for police, fire, or emergency medical assistance; and to ensure member jurisdictions have the appropriate 9-1-1 tools necessary to efficiently and accurately receive and process those requests.

RESPONSIBILITY: To successfully accomplish the mission, Bexar Metro must deploy and manage a technology neutral network that routes all 9-1-1 requests to the appropriate answering and responding jurisdiction; create and maintain a time-sensitive, highly accurate database that displays the location, callback number, and owner's name of the specific instrument used to call 9-1-1; procure, install, and maintain the specialized 9-1-1 equipment

utilized by each authorized answering and responding jurisdiction; coordinate with municipal and jurisdictional addressing authorities to ensure the database contains accurate, standardized, and logical location information to ensure each citizen is easily and quickly locatable during time critical emergencies; and construct, deploy, and maintain a spatially accurate geographic digital map to support location determination technologies and enhance computer aided dispatch systems. Bexar Metro also is responsible for providing effective backup solutions for its PSAPs that may be required to evacuate their local facility in the event of a disaster.

FUNDING: The District's source of revenue is the 9-1-1 emergency service fee applied to specified telephone access lines located in Bexar, Comal, and Guadalupe Counties. The Texas Health and Safety Code, Chapter 772, Section 772.314, authorizes the board to impose a 9-1-1 emergency service fee not exceeding six percent of the monthly base rate charged by the principal service supplier. The fee applies to all residential lines and up to the first one hundred business lines at one location. The fee does not apply to state and federal lines. Each year the board calculates the amount of the fee in conjunction with development and approval of the annual budget. By law, the fee has uniform application in each participating jurisdiction and must generate revenue sufficient to match current and projected operational expenses directly related to the District's mission and responsibilities, as well as providing reasonable reserves for contingencies and equipment replacement.

The board of directors initially established the emergency service fee on March 6, 1987, and it remains unchanged. The Fiscal Year 2016 emergency service fee is:

Residential Lines	\$ 0.22
Business Lines	\$ 0.51
Business Trunks	\$ 0.77
Nomadic VoIP	\$ 0.50

In addition to fees assessed on wireline telephones, Bexar Metro also receives an emergency service fee from each wireless access line within its jurisdiction. This monthly fee, set by Texas law at \$0.50 per line, recognizes that the wireless telephone is a link to 9-1-1 services and a wireless telephone user should therefore share a portion of the financial burden for provisioning the network. It also is in recognition of the cost recovery mechanism required to defray a fair and reasonable portion of the network infrastructure expense the wireless providers incur in meeting the federal mandate for wireless Enhanced 9-1-1. The current fee structure is adequate to support programmed spending in Fiscal Year 2017.

OVERVIEW: The District's provision of 9-1-1 service to member entities began in January 1987 with the provision of Basic 9-1-1. Since that time Bexar Metro has made a number of significant upgrades that enabled keeping pace with the explosion in communication and computer technology that is the foundation of the next generation 9-1-1 network. The District has developed and deployed a sophisticated Geographic Information System that is the backbone of the 9-1-1 call delivery system; and has also installed and managed various iterations of Customer Premise Equipment culminating in the current state-of-the-art Internet Protocol (IP) equipment. Collectively these enhancements position us for Next Generation

9-1-1 (NG9-1-1) implementation. The District's call delivery network has grown in features and functionality concurrent with the technology changes and complexity of emergency communications. Now, as we stand on the threshold of full implementation of next generation 9-1-1 capability, nearly all the pieces are in place: a fully redundant high-speed fail-safe optical IP network ties the San Antonio Police and Fire Public Safety Answering Points (PSAP) and the Bexar County Sheriff's Office PSAP, and the Saddletree Court Regional Emergency Operation Center (REOC) together with two fully redundant and geographically separated control facilities, and a dedicated Multiprotocol Label Switching (MPLS) optical IP network with dual route copper backup and two fully redundant and geographically separated control facilities connects each of the remaining PSAPs serving all other jurisdictions.

In FY 2017, the District will move to the next step by deploying the first phase of its NG9-1-1 call handling equipment at its new Quarry Run Regional Operations Center (Quarry Run). Quarry Run, scheduled to be operational in the fourth quarter of 2016, is the new 81,000 square foot, fully redundant, and survivable facility that will house the PSAP operations for the Bexar County Sheriff's Office and serve as a backup facility for the City of San Antonio Police and Fire Communications operations and other PSAPs served by Bexar Metro. The facility will also provide the infrastructure for data center operations serving not only the District, but also the region and the state.

Bexar Metro has paid cash for all of this development and expansion using the service fee structure established in 1987 and pay-as-you-go financial planning.

The Fiscal Year 2017 budget is comprised of operations and maintenance (O&M) expense, capital projects, and capital reserve. In addition to funding current and future operations, the O&M budget continues to focus on the District's most critical resource—its professional staff. The Fiscal Year 2017 financial plan includes an increase in funding for personnel to enable modest salary adjustments and to defray a significant increase in health care premiums. In addition, Bexar Metro will be adding four staff members to support the Quarry Run facility and PSAP operations, and as we have for the past several years, we will set-aside \$250 thousand for a year-end lump sum TCDRS contribution to mitigate a decline in investment return. Last year this action enabled the District to retain a fully funded (121.6%) pension plan for 2017. The O&M expenses will increase substantially in 2017 because of the facility management and maintenance requirements at the newly operational Quarry Run center.

The capital budget funds the remaining outstanding items in our strategic survivability plan to include the completion of the Quarry Run facility, including the construction, the network and IT infrastructure required to operate at the facility, the deployment of 9-1-1 call taking equipment, and the purchase of furniture, fixtures and equipment required to operate at Quarry Run. Consequently, the previously authorized \$10 million for the completion of the NG9-1-1 project, and a remaining \$1 million grant money for PSAP special projects will roll forward to Fiscal Year 2017.

EXPENDITURES: The Fiscal Year 2017 budget total is \$16,199,000. The budget includes \$9,837,000 for operations and maintenance and \$6,362,000 for capital improvements. In order to maintain the District's pay-as-you-go policy and fund the purchase and implementation of the new 9-1-1 system, Bexar Metro will be required to utilize \$2,245,000 of its reserve funds.

The District has zero debt (it operates in a cash-and-carry, net 30 mode) and is not authorized to incur debt. Therefore, capital recovery is typically an expense item into reserves to ensure the timely availability of sufficient funds necessary for facilities, technology advancement, modernization, and general equipment replacement. Projected service fee revenue normally fully funds the O&M and new capital improvements, while continuing to invest in reserves. The FY 2017 proposed budget does not include an investment in reserves because of costs associated with the start-up of the Quarry Run Regional Operations Center.

This budget matches projected revenue and expense as required by Texas law. To ensure responsiveness and operational flexibility, the Executive Director/Chief Executive Officer may authorize the transfer of funds among budget line items as long as the overall annual budget amount remains unchanged. This budget does not necessitate an adjustment to the current emergency service fee; and based on known and projected requirements, a near-term adjustment to the emergency service fee, provided capital recovery remains fully funded, is not projected.

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Proposed Fiscal Year 2017 Budget

Revenue

Wireline Service Fees	\$ 2,690,000
Wireless Service Fees	\$ 11,239,000
Interest Earned	\$ 13,000
Transfer from Reserves	\$ 2,245,000
Miscellaneous Revenue	\$ 12,000
Total Available Funds	\$ 16,199,000

Proposed Fiscal Year 2017 Operations & Maintenance

Expense

Personnel	\$ 2,521,000
Operations	\$ 4,540,000
Facilities	\$ 2,135,000
Education & Training	\$ 141,000
Contingencies	\$ 500,000
Total O&M Expense	\$ 9,837,000

Proposed Fiscal Year 2017 Capital Budget

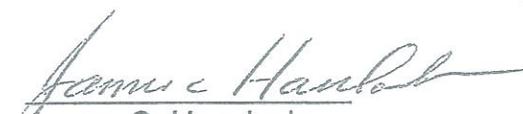
PSAP Upgrades	\$ 25,000
Administration Facilities	\$ 35,000
Vehicles	\$ 30,000
Saddletree REOC	\$ 795,306
Quarry Run Building	\$ 714,694
Quarry Run FF&E	\$ 4,762,000
Total Capital Expense	\$ 6,362,000

Total FY 2017 Budget \$ 16,199,000

BEXAR METRO 9-1-1 NETWORK

Approved by the Bexar Metro Board this Seventeenth Day of May, 2016.

By:
Name:
Title:


James C. Hasslocher
Chairman

Bexar Metro 9-1-1 Network
Fiscal Year 2017 Budget
October 1, 2016 through September 30, 2017

Current as of April 30, 2016

Category	FY 2016 Budget	FY 2016 Projected	FY 2017 Budget
Revenue			
Wireline Fees	\$ 2,696,960	\$ 2,716,000	\$ 2,690,000
Wireless Fees	\$ 10,672,000	\$ 10,911,000	\$ 11,239,000
Interest	\$ 11,040	\$ 18,000	\$ 13,000
Miscellaneous	\$ 12,000	\$ 12,000	\$ 12,000
Total Revenue	\$ 13,392,000	\$ 13,657,000	\$ 13,954,000
Reserve Transfer	\$ 28,632,000	\$ 28,632,000	\$ 2,245,000
Carryover for PSAP	\$ 0	\$ 2,663,000	\$ 0
Total Available Funds	\$ 42,024,000	\$ 44,952,000	\$ 16,199,000
Expense			
Personnel	\$ 2,049,000	\$ 1,900,000	\$ 2,521,000
Operations	\$ 3,173,000	\$ 2,712,000	\$ 4,540,000
Facilities	\$ 480,000	\$ 517,000	\$ 2,135,000
Education & Training	\$ 151,000	\$ 110,000	\$ 141,000
Contingencies	\$ 500,000	\$ 250,000	\$ 500,000
Total O&M	\$ 6,353,000	\$ 5,489,000	\$ 9,837,000
Capital			
Expense	\$ 35,671,000	\$ 39,463,000	\$ 6,362,000
Reserve	\$ 0	\$ 0	\$ 0
Total Capital	\$ 35,671,000	\$ 39,463,000	\$ 6,362,000
Total Expense	\$ 42,024,000	\$ 44,952,000	\$ 16,199,000

Note: FY 2017 Personnel Budget includes four additional FTEs to support Quarry Run operations.

ORDINANCE NO. 191-052016

AN ORDINANCE OF THE CITY OF GARDEN RIDGE, TEXAS, ADOPTING STORMWATER POLLUTION CONTROL; REGULATING THE DISCHARGE OF POLLUTANTS INTO THE MUNICIPAL SEPARATE STORM WATER SYSTEM (MS4); PROVIDING FOR A PENALTY; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 26 of the Texas Water Code and Chapter 402 of the Clean Water Act provides for Regulation of Stormwater Pollution Control; and

WHEREAS, it is the intent of this Ordinance to maintain and improve the quality of surface water and groundwater within the City of Garden Ridge and the State of Texas; and

WHEREAS, it is the intent of this Ordinance to facilitate compliance with state and federal water quality standards, limitations, and permits by owners and operators of industrial activities and construction sites within the City; and

WHEREAS, it is the intent of this Ordinance to prohibit the discharge of contaminated storm water runoff from industrial, commercial, residential and construction sites into the municipal separate storm sewer system (MS4) and natural waters within the City; and

WHEREAS, it is the intent of this Ordinance to prohibit and focus on eliminating illicit discharges to the MS4, require construction site best management practices for erosion and sediment controls within the MS4, require development requirements to regulate discharges from new development and redevelopment projects within the MS4; and

WHEREAS, it is the intent of this Ordinance to allow for the establishment of programs and procedures to address maintenance and inspection of properties discharging into the MS4 and sampling of such discharges; and

WHEREAS, the City Council finds that stormwater discharge regulations are necessary to protect the public health, safety and general welfare of citizens of the City of Garden Ridge:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS:

SECTION 1. Findings.

The findings set out herein are found to be true and correct and are hereby adopted by the City Council and made a part of this Ordinance for all purposes.

SECTION 2. Regulations.

The stormwater regulations more particularly described in **Exhibit "A"**, attached hereto

and incorporated herein by reference are adopted as the City’s storm water regulations.

SECTION 3: Penalty Provision.

Any person, firm, corporation or business entity violating this Ordinance shall be deemed guilty of a misdemeanor, and upon conviction thereof shall be fined a sum not exceeding Two Thousand Dollars (\$2,000.00) if the violation relates to the public health, sanitation or dumping of refuse, otherwise the fine shall be a sum not exceeding Five Hundred Dollars (\$500.00). The City retains all legal rights and remedies available to it pursuant to local, state and federal law.

SECTION 4. Cumulative and Savings.

This Ordinance shall be cumulative of all provisions of ordinances of the City of Garden Ridge, Texas, except where the provisions of the ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed. Any and all previous versions of this Ordinance to the extent that they are in conflict herewith are repealed.

SECTION 5: Severability.

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional or invalid.

SECTION 6: Effective Date.

This Ordinance shall be in full force and effect from and after its final passage and any publication required by law.

PASSED AND APPROVED ON this _____ day of _____, 2016.

Nadine L. Knaus, Mayor

ATTEST:

Shelley Goodwin, City Secretary

EXHIBIT A

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SECTION 1.	Intent and Purpose
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SECTION 5.	Provision of Illicit Connections and Discharges
SECTION 6.	Compliance Monitoring
SECTION 7.	Response to Releases
SECTION 8.	Permit Procedures and Requirements
SECTION 9.	Maintenance and Repair of Stormwater Facilities
SECTION 10.	Requirements for Stormwater Management Plan Approval
SECTION 11.	Authority to Enter and Inspect
SECTION 12.	Best Management Practices (BMPs) to Reduce Stormwater Pollutants
SECTION 13.	Enforcement
SECTION 14.	Maintenance Agreements
SECTION 15.	Ultimate Responsibility

SECTION 1. Intent and Purpose

This Ordinance establishes methods for controlling the introduction of pollutants into the municipal separate storm sewer system (MS4) of the City of Garden Ridge, Texas in order to comply with requirements of the Texas Pollutant Discharge Elimination System (TPDES) permit process. The objectives of this ordinance are:

- To regulate pollutants from stormwater discharges into and from the MS4;
- To prohibit illicit connections and discharges to the MS4;
- To control the discharge of spills and prohibit dumping or disposal of materials other than stormwater into the small MS4;
- To enforce compliance with the permittee's ordinances, permits, contracts, or orders;
- To require installation, implementation, and maintenance of control measures;
- To receive and collect information, such as stormwater plans, inspection reports, and other information deemed necessary to assess compliance with this permit, from operators of construction sites, new or redeveloped land, and industrial and commercial facilities;
- To establish legal authority to implement inspection and enforcement procedures to ensure compliance with this Ordinance;
- To respond to non-compliance with Best Management Practices (BMPs) required by the small MS4 consistent with its ordinances or other regulatory mechanism(s);
- To assess penalties, including monetary, civil, or criminal penalties; and

- To enter into interagency or interlocal agreements or other maintenance agreements, as necessary.

SECTION 2. Definitions

Applicant - Property owner or agent of a property owner who filed an application for a stormwater authorization under a TPDES general permit or an individual TPDES permit.

Authorized Enforcement Agency - Employees or designees of the City of Garden Ridge, Texas or the Texas Commission on Environmental Quality (TCEQ) having authority to enforce this Ordinance and/or the TPDES regulations.

Best Management Practices (BMPs) - Schedule of activities, prohibitions of practices, maintenance procedures, structural controls, local ordinances, and other management practices to prevent or reduce the discharge of pollutants. BMPs also include treatment practices, operating procedures, and practices to control runoff, spills or leaks, waste disposal, or drainage from raw materials storage areas.

Building - Any structure, either temporary or permanent, with walls and a roof, designed to shelter a person, animal, or property, and occupying more than 100 square feet of area.

City – the City of Garden Ridge, Texas or the City Council of the City of Garden Ridge, Texas.

Construction Activity – Includes soil disturbance, including clearing, grading, and excavating; and does not include routine maintenance that is performed to maintain the original line and grade, hydraulic capacity, or original purpose of the site (e.g., the routine grading of existing dirt roads, asphalt overlays of existing roads, the routine clearing of existing right-of-ways, and similar maintenance activities).

Director - the City Administrator or the administrator's authorized designee with authority to enforce this Ordinance and/or the TPDES regulations.

Small Construction Activity is construction activity that results in land disturbances equal to or greater than one (1) acre and less than five (5) acres of land. Small construction activity also includes the disturbance of less than one (1) acre of total land area that is part of a larger common plan of development or sale if the larger common plan will ultimately disturb equal to or greater than one (1) and less than five (5) acres of land.

Large Construction Activity is construction activity that results in land disturbance of equal to or greater than five (5) acres of land. Large construction activity also includes the disturbance of less than five (5) acres of total land area that is part of a larger common plan of development or sale if the larger common plan will ultimately disturb equal to or greater than five acres of land.

Conveyance - Curbs, gutters, man-made channels and ditches, drains, pipes, and other constructed features designed or used for flood control or to otherwise transport stormwater runoff.

Hazardous Materials - Any item or agent (biological, chemical, physical) that has the potential to cause harm to humans, animals, or the environment, either by itself or through interaction with other factors.

Illicit Connection - Any man-made conveyance connecting an illicit discharge directly to a municipal separate storm sewer.

Illicit Discharge - Any discharge to a municipal separate storm sewer that is not entirely composed of stormwater, except discharges pursuant to a TPDES stormwater general permit or a separate authorization and discharges resulting from emergency firefighting activities.

Land Disturbance Activity - Any activity which changes the volume or discharge rate of stormwater runoff from the land surface. This includes grading, digging, cutting, scraping, or excavating of soil, placement of fill materials, paving, construction, substantial removal of vegetation, or any activity which bares soil or rock or involves the diversion or piping of any natural or man-made watercourse.

Maintenance Agreement - A formal contract between a local government and a property owner to guarantee long-term maintenance of stormwater management practices.

Non-Stormwater Discharge - Any discharge to the storm drain system that is not composed entirely of stormwater.

Person - Any individual, association, organization, partnership, firm, corporation, or other entity recognized by law and acting as either the owner or as the owner's agent.

Pollutant - In accordance with the Texas Water Code, §26.001(13) a pollutant includes the following: dredged spoil, solid waste, incinerator residue, sewage, garbage, sewage sludge, filter backwash, munitions, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand, cellar dirt, and industrial, municipal, and agricultural waste discharged into any water in the state.

Premises - Any building, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

Stormwater and Stormwater Runoff - Rainfall runoff, snow-melt runoff, and surface runoff and drainage.

Stormwater Management - The use of structural or non-structural control practices/BMPs designed to reduce stormwater pollutant runoff, discharge volumes, peak flow discharge rates, and detrimental changes in stream temperature that affect water quality.

Stormwater Pollution Prevention Plan (SWP3) - A document that describes the Best Management Practices and activities to be implemented by the permit holder to identify sources of pollution or contamination at a site and actions to eliminate or reduce pollutant discharges.

Stormwater Control Practices - Structural or nonstructural measures to minimize stormwater runoff to surface water in the state.

Surface Water in the State - Lakes, bays, ponds, impounding reservoirs, springs, rivers, streams, creeks, estuaries, wetlands, marshes, inlets, canals, the Gulf of Mexico inside the territorial limits of the state (from the mean high water mark (MHW) out 10.36 miles into the Gulf), and all other bodies of surface water, natural or artificial, inland or coastal, fresh or salt, navigable or non-navigable, and including the beds and banks of all water-courses and bodies of surface water, that are wholly or partially inside or bordering the state or subject to the jurisdiction of the state; except that waters in treatment systems which are authorized by state or federal law, regulation, or permit, and which are created for the purpose of waste treatment are not considered to be water in the state.

Texas Pollutant Discharge Elimination System Stormwater (TPDES) Discharge Permit - A permit issued by the TCEQ, under the authority of Texas Water Code SECTIONS 26.027 or 26.040 that authorizes the discharge of pollutants into or adjacent water in the state. The TPDES program is administered under the authority delegated pursuant to 33 U.S.C. SECTION 1342(b).

Unauthorized Discharge - Any direct or indirect non-stormwater discharge to the storm drain system except as exempted in SECTION V Prohibition of Illicit Connections of this Ordinance.

SECTION 3. Applicability

Unless exempted, this Ordinance applies to discharges entering the storm drain system within the jurisdictional limits of the City of Garden Ridge.

SECTION 4. Responsibility for Administration

The City of Garden Ridge, Texas (“City”) shall administer, implement, and enforce the provisions of this Ordinance. Any powers granted or duties imposed upon the City may be delegated in writing by the City Administrator to persons or entities acting in the beneficial interest of the City.

Authorized individual(s) shall have the authority to enforce this Ordinance in its entirety and shall be designated as a TPDES Stormwater Manager and/or Inspector. Any person subject to an industrial or construction TPDES stormwater discharge permit or authorization shall comply with all provisions of the permit and may be required by the City of Garden Ridge to have authorization to discharge stormwater into the MS4.

SECTION 5. Prohibition of Illicit Connections and Discharges

Section 5.1 – Prohibition of Illegal Discharges.

- A. The City of Garden Ridge has the authority to prohibit illicit discharges and illicit connections in accordance with TPDES Phase II MS4 Permit TXR040000 Part III SECTION A.3.(a)(2)a.

- B. This Ordinance prohibits unauthorized discharges into the storm drain system. No person shall release discharges into the municipal storm drain containing any pollutants that cause or contribute to a violation of water quality standards, other than stormwater or authorized non-stormwater discharges.
- C. Persons wishing to discharge water other than that listed under this section and not specifically prohibited under this ordinance must file a written request to the Director five (5) days prior to the date of discharge that details the source of the discharge and the volume of the discharge. Written authorization must be obtained from the Director prior to discharge.
- D. No user of the MS4 shall introduce or cause to be introduced into the MS4 any discharge that would result in or contribute to a violation of a water quality standard, the TPDES permit issued to the city, or any state issued discharge permit for discharges from its MS4.
- E. No person shall discharge any substance to the MS4 that is prohibited by the Clean Water Act, the Texas Water Code or the Texas Administrative Code.
- F. No person shall connect to the MS4 a line conveying domestic, commercial or industrial sanitary sewage or wastewater.
- G. No person shall introduce or cause to be introduced in the MS4 any sediment, silt, earth, soil or other material associated with clearing, grading, excavation, filling, hauling, soil boring, core drilling or other construction activities.
- H. No person shall introduce or cause to be introduced to the MS4 any sediment, unused ready mix concrete, mortar, asphalt or other unused construction material or washwater associated with these materials.
- I. No person shall introduce or cause to be introduced to the MS4 any sediment, dust or other solid material from any activity not intended for outside disposal or accumulation.
- J. No person shall use or store any solid waste, regulated waste or hazardous waste or regulated waste in a manner that the material could enter the MS4.
- K. No person shall cause or allow leaves, grass clippings, or other yard debris to enter into the MS4.
- L. No person may discharge or cause to be discharged water containing fertilizers, pesticides or herbicides to the MS4.
- M. No person shall connect to the MS4 a line conveying domestic, commercial or industrial sanitary sewage or wastewater.

- N. No person shall introduce or cause to be introduced in the MS4 any sediment, silt, earth, soil or other material associated with clearing, grading, excavation, filling, hauling, soil boring, core drilling or other construction activities.
- O. No person shall introduce or cause to be introduced to the MS4 any sediment, unused ready mix concrete, mortar, asphalt or other unused construction material or washwater associated with these materials.
- P. No person shall introduce or cause to be introduced to the MS4 any sediment, dust or other solid material from any activity not intended for outside disposal or accumulation.
- Q. No person shall use or store any solid waste, regulated waste or hazardous waste or regulated waste in a manner that the material could enter the MS4.
- R. No person shall cause or allow leaves, grass clippings, or other yard debris to enter into the MS4.
- S. No person may discharge or cause to be discharged water containing fertilizers, pesticides or herbicides to the MS4.
- T. No person shall introduce or allow to be introduced into or upon any public or private property that drains or may drain to the MS4 any solid or semi-solid material, such as floatables, or discarded or abandoned objects, articles, and accumulation, on property whether or not it was generated, placed, stored, or located by the user of such materials in such a manner that causes the material to be transported by the wind, rain or other atmospheric conditions into the MS4.

Section 5.2 – Exemptions. The commencement, conduct or continuance of any illegal discharge to the MS4 is prohibited except as described as follows:

- A. The following discharges are exempt from discharge prohibitions established by this ordinance:
 - 1. Discharge authorized by, and in full compliance with, an NPDES/TPDES construction or multi-sector industrial permit;
 - 2. Discharge or flow resulting from fire-fighting activities by the fire department;
 - 3. A discharge or flow of fire protection water that does not contain oil or hazardous substances;
 - 4. Unpolluted agricultural stormwater runoff;
 - 5. Discharges from unpolluted pumped groundwater, rising groundwater or infiltration;
 - 6. Water line flushing (excluding discharges of hyperchlorinated water, unless the water is first dechlorinated and discharges are not expected to adversely affect aquatic life);
 - 7. Runoff from landscape irrigation, lawn irrigation, and other irrigation utilizing potable water, groundwater, or surface water sources;
 - 8. Discharges from potable water sources that do not violate Texas Surface Water Quality Standards in accordance with 30 TAC 307;

9. Discharges of air conditioning condensation free of oils;
10. Stormwater runoff from a roof that is not contaminated by any runoff or any other source of pollutant
11. Diverted stream flows; and
12. Individual residential vehicle washing.
13. Discharges specified in writing by the city as being necessary to protect public health and safety are exempt from discharge prohibitions.

Section 5.3 – Specific Prohibitions.

- A. The specific prohibitions and requirements in this section are not inclusive of all the discharges prohibited by the general prohibition.
- B. No person shall dump, spill, leak, pump, pour, emit, empty, discharge, leach, dispose, or otherwise introduce or cause, allow, or permit to be introduced any of the following substances into the MS4 or conveyances:
 1. Any used motor oil, antifreeze or any other motor vehicle fluid;
 2. Any regulated or industrial waste;
 3. Any hazardous waste, including household hazardous waste;
 4. Any domestic sewage or septic tank waste (from holding tanks such as vessels, chemical toilets, campers or trailers), grease trap waste or grit trap waste;
 5. Any wastewater from a commercial carwash facility;
 6. Any vehicle or equipment washwater from a commercial or industrial facility;
 7. Any use of power washing at a commercial facility that generates wastewater containing any soap, detergent, degreaser, solvent, emulsifier, dispersant or any other cleaning substance, or any oils, grime, grit, dirt or substances resulting from the cleaning;
 8. Wastewater from the wash-down or other cleaning of any pavement where a release of regulated material has occurred;
 9. Any runoff or wash-down water from any animal pen, kennel or fowl or livestock containment area that exceeds the water quality standard or causes the MS4 to exceed the water quality standards as defined in 30 TAC 307.7;
 10. Any discharge from a waterline disinfection by superchlorination;
 11. Any substance or material that will damage, block or clog the MS4;
 12. Any release from a petroleum storage tank (PST), or any leachate or runoff from soil contaminated by a leaking PST, or any discharge of pumped, confined or treated wastewater from the remediation of any such PST release;
 13. Any wastewater from a commercial floor, rug or carpet treatment;
 14. Any discharge of solids or waste from soil boring, core drilling, or any other site investigative technique;
 15. Any paint or paint related materials.

Section 5.4 – Prohibition of Illicit Connections.

- A. The construction, use, maintenance or continued existence of illicit connections to the MS4 is prohibited.

- B. This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.
- C. A person is considered to be in violation of this ordinance if the person connects a line conveying sewage to the MS4, or allows such a connection to continue.

Section 5.5 – Construction activity prohibitions and requirements.

- A. No person shall discharge stormwater associated with a construction activity without first having obtained a TPDES permit to do so, when applicable.
- B. No person shall discharge stormwater associated with a construction activity without first having submitted a copy of the notice of intent (NOI) and/or a construction site notice (CSN) to the city, when applicable.
- C. All persons must submit a copy of the notice of termination (NOT) to the city at the same time the person submits the NOT to the state regulatory agency (TCEQ).
- D. Any person or operator of construction sites shall use best management practices (BMPs) to control and reduce discharge to the city of sediment, silt, earth, soil and other material associated with clearing, grading, excavation, filling, hauling and other construction activities to the maximum extent practicable. Any person or operator shall install BMPs in compliance with the SWP3 and the approved erosion control plan. Any person or operator must maintain BMPs in effective working order in compliance with city construction detail standards and BMP standards supported by the regional council of governments.
- E. Any BMPs capable of installation and/or implementation shall be installed and/or implemented prior to the commencement of construction at the site or in compliance with a schedule for installation and/or implementation in an applicable stormwater pollution prevention plan (SWP3) and approved erosion control plan. Such BMPs must include, but are not limited to, the measures listed in subsections (1) through (7), below:
 - 1. Ensure that existing vegetation is preserved where feasible and disturbed areas of the site are stabilized as soon as practicable where construction activities have temporary or permanently ceased. Stabilization measures may include: Temporary seeding, permanent seeding, mulching, geotextiles, sod stabilization, vegetative buffer strips, protection of trees and other appropriate measures.
 - 2. Prevention of the discharge of building materials, including cement, lime, concrete and mortar, to the MS4 or waters of the United States.
 - 3. Minimization of the tracking of sediments off-site by vehicles, the generation of dust and the escape of other wind-blown waste from the site.
 - 4. Providing housekeeping measures to prevent and contain releases of paints, solvents, fuels, septic waste and other hazardous chemicals and pollutants associated with construction activities, and to assure proper cleanup and disposal of any such releases in compliance with state, federal and local requirements.

5. Implementation of proper waste disposal and waste management techniques, minimizing ground contact with hazardous chemicals and trash.
 6. Proper placement and maintenance of vegetation, erosion and Sediment control measures and other best management practices to ensure good and effective working condition.
 7. Installation of structural BMPs must be completed prior to completion of the construction process to control pollutants in stormwater discharges that will occur after construction operations have been finalized. Structural measures should be placed on upland soils to the degree attainable. Such installed structural measures may include, but are not limited to, the following: Stormwater detention structures (including wet ponds), stormwater retention structures, flow attenuation by use of open vegetative swales and natural depressions, other velocity dissipation devices, and infiltration of runoff on-site, and sequential systems which combine several practices.
- F. Qualified personnel (provided by the operator of the construction site) shall inspect all disturbed areas of the construction site that have not been finally stabilized, areas used for storage of materials and staging of construction that are exposed to precipitation, discharge locations, locations where vehicles enter or exit the construction site, and structural controls for evidence of, or potential for, pollutants entering the MS4. All erosion and sediment control measures and other identified BMPs shall be inspected regularly for proper installation according to the SWP3 and erosion control plan.
- G. Inspections must be conducted by qualified personnel within twenty-four (24) hours of the end of a storm event of 0.5 inches or greater or once every seven (7) days regardless of storm events. These inspections are to be conducted as outlined in the SWP3. Inspection reports must be kept with the SWP3.
- H. Any owner of a site of construction activity, whether or not he/she is an operator, is jointly and severally responsible for compliance with the requirements in this article.
- I. Any contractor or subcontractor on a site of construction activity, who is not an owner or operator, but who is responsible under his/her contract or subcontract for implementing BMP control measures, is jointly and severally responsible for any willful or negligent failure on his/her part to adequately implement that control measure.
- J. All persons must comply with the requirements of the TPDES permit or approved erosion control plan issued to such person.
- K. Any person or operator engaging in any land disturbing activity or any construction activities shall prepare an erosion control plan in accordance with the city drainage design manual as currently amended and submit that plan to the city for approval. This shall apply regardless of whether a person or operator is required to obtain a permit from the city or state regulatory agency in order to conduct such land disturbing or construction activity. The person or operator shall also be held liable for violations of this article committed by third parties engaging in activities related to the site.

- L. Any person or operator of sites of construction activity, including clearing, grading, excavation, filling and hauling activities, that result in the disturbance of one (1) or more acres of total land area, or that are a part of a larger common plan of development or sale, where one (1) or more acres of total land area are disturbed, or those who are required to obtain a TPDES permit for stormwater discharges associated with construction activities, shall comply with the measures listed in subsections (1) through (8), below:
1. Any person or operator who intends to obtain coverage for stormwater charges for a large construction project under the TPDES general permit for stormwater discharges shall submit a signed copy of the NOI and CSN to the city at least two (2) days prior to the commencement of construction activities.
 2. A site-specific SWP3, prepared by the person or operator with appropriated notices issued as required by the state TPDES general permit, shall be kept on the construction site at all times during the construction and updated as needed to address changing conditions. The SWP3 shall include the city-approved erosion control plan as part thereof.
 3. The city may require submission of the SWP3 as currently amended at any time during the course of the construction and the person or operator shall submit the SWP3 to the city within twenty-four (24) hours of the request. The city may notify the person or operator at any time the SWP3 does not meet the requirements of the construction general permit for stormwater discharge from the construction site, or any additional requirements imposed by or under this article, which are not being met by the SWP3. The person or operator shall make the required changes to the SWP3 within seven (7) calendar days of notification and submit to the city that the changes have been made and implemented.
 4. Operators of a small construction site must submit a copy of the CSN to the city prior to beginning earth disturbing activities.
 5. The CSNs and NOI shall be posted and readily available for viewing by the general public, local, state and federal authorities.
 6. Stabilization measures must be initiated as soon as practicable in portions of the construction site where land disturbing activities have "temporarily" ceased. Stabilization measures that provide protective cover must be initiated as soon as practicable where land disturbing activities have "permanently" ceased. These measures must be initiated no more than fourteen (14) days after construction activities have temporarily or permanently ceased (as described in the TPDES permit).
 7. Final stabilization must be achieved and all temporary BMPs Removed prior to filing the NOT with the state regulatory agency. The city may withhold occupancy or use permit for any premises constructed on site until such time the city has determined the site has met the final stabilization criteria described in this article.
 8. Upon final stabilization of a large construction project, the person or operator (or duly authorized representative thereof) shall submit a NOT to the state regulatory agency and submit a copy of the NOT to the city.

Section 5.6 – Post-construction requirements.

- A. The person or operator must ensure all temporary control measures for erosion control or other BMPs are removed once final stabilization has been achieved.
- B. The person or operator must ensure all long-term operation and maintenance of post construction stormwater runoff control mechanisms, such as detention and retention basins, dry wells and other measures as described in federal regulations.

SECTION 6. Compliance Monitoring

- A. Right of entry; inspection and sampling. Director shall have the right to enter the premises of any person reasonably suspected by the city of discharging pollutants into the municipal separate storm sewer system (MS4) or to waters of the United States to determine if the discharger is complying with all requirements of this article, and with any state or federal discharge permit, limitation or requirement. Dischargers shall allow the city inspectors ready access to all parts of the premises for the purposes of inspection, sampling, records examination and copying, and for the performance of any additional duties. Dischargers shall make available to the city inspector, upon request, any SWPPPs, modifications thereto, self-inspection reports, monitoring records, compliance evaluations, notices of intent, and any other records, reports, and other documents related to compliance with this article and with any state or federal discharge permit.
 - 1. Where a discharger has security measures in force which require proper identification and clearance before entry into its premises, the discharger shall make necessary arrangements with its security guards so that, upon presentation of suitable identification, the city inspector will be permitted to enter without unreasonable delay for the purposes of performing his/her responsibilities.
 - 2. The Director shall have the right to set up on the discharger's property, or require installation of, such devices as are necessary to conduct sampling and/or metering of the discharger's operations.
 - 3. When pollutants have been discharged the Director may require any discharger to the MS4 or waters of the United States to conduct specified sampling, testing, analysis, and other monitoring of its stormwater discharges, and may specify the frequency and parameters of any such required monitoring.

4. The Director may require that discharger to install monitoring equipment as necessary at the discharger's expense. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the discharger at its own expense. All devices used to measure stormwater flow and quality shall be calibrated to ensure their accuracy.
 5. Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the discharger at the written or verbal request of the city inspector and shall not be replaced. The costs of clearing such access shall be borne by the discharger.
 6. Unreasonable delays in allowing the Director access to the discharger's premises shall be a violation of this article.
- B. Search warrants. If the Director has been refused access to any part of the premises from which stormwater is discharged, and he/she is able to demonstrate probable cause to believe that there may be a violation of this article or any state or federal discharge permit, limitation or requirement, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program of the city designed to verify compliance with this article or any order issued hereunder, or to protect the overall public health, safety and welfare of the community, then the city inspector may seek issuance of a search warrant from any court of competent jurisdiction.

SECTION 7. Response to Releases

The City of Garden Ridge has the authority to respond to and contain other releases. The local jurisdiction shall control the discharge of a spill and prohibit dumping or disposal of material other than stormwater and authorized non-stormwater discharges into the small MS4 in accordance with TPDES Phase II MS4 Permit TXR040000 Part III SECTION A.3.(a)(2)b. Any person in violation of this Ordinance may risk having their discharge authorization to the MS4 suspended. The authorized enforcement agency will notify the violator of the proposed suspension of its authorization. The violator may petition the City of Garden Ridge to reconsider and schedule a hearing.

Section 7.1 – Suspensions for violations.

Any person in violation of this Ordinance risks having their discharge authorization to the MS4 suspended. The authorized enforcement agency will notify the violator of the proposed suspension of its authorization. The violator may petition the City of Garden Ridge to reconsider and schedule a hearing.

Section 7.2 Notice of Violation.

- A. In the event any owner, tenant, agent or person responsible for or claiming or having supervision or control over real property governed by this article fails to comply with the provisions of this article, the city, by and through its code enforcement division or designee shall give notice of the violation to such owner, in compliance with administrative enforcement remedies detailed in Section 12. Such notice shall be given in any one of the following ways:

1. Personally to the owner in writing;
 2. By letter addressed to the owner at the owner's address as recorded in the appraisal district records of the appraisal district in which the property is located; or
 3. If personal service cannot be obtained:
 - a. By publication in the city's official newspaper at least once;
 - b. By posting notice on or near the front door of each building on the property to which the violation relates; or
 - c. By posting a notice to a placard attached to a stake driven into the ground on the property to which the violation relates, if the property contains no buildings.
- B. If the city mails a notice to the owner in accordance with this subsection, and the United States Postal Service returns the notice as "refused," "unclaimed," or if the address required by this subsection was used and the notice is returned as "not deliverable as addressed" (or an equivalent marking), the validity of the notice is not affected, and the notice is considered as delivered.
- C. In a notice provided under this section, the city may inform the owner by regular mail and a posting on the property that if the owner commits another violation of the same kind or nature on or before the anniversary of the date of the notice, the city, without further notice, may correct the violation at the owner's expense and assess the expense against the property or issue citations. If a violation covered by a notice under this subsection occurs within one (1) year, and the city has not been informed in writing by the owner of an ownership change, then the city, without notice, may take any action permitted by this ordinance and assess its expenses as provide for in this ordinance.

SECTION 8. Permit Procedures and Requirements

The City of Garden Ridge may enforce compliance with the permittee's ordinances, permits, contracts, or orders in accordance with TPDES Phase II MS4 Permit TXR040000 Part III SECTION A.3.(a)(2)c.

Section 8.1 – Application Review Fees

The land development application fee shall be based on a \$250 application fee plus \$25 per acre of total tract whether platted or unplatted.

Section 8.2 – Application Procedure

- A. Applications for land disturbance activity permits must be filed with the Texas Commission on Environmental Quality (TCEQ) any regular business day.
- B. A copy of TCEQ permit application shall be forwarded to the City of Garden Ridge Public Works Department for review.
- C. Permit applications shall include the following: two (2) copies of the stormwater management plan, two (2) copies of the maintenance agreement, and any required review fees.

- D. Within 14 business days of receipt of a complete permit application, the City of Garden Ridge shall inform the applicant whether the application, stormwater management plan, and maintenance agreement are approved or disapproved.
- E. If the permit application, final stormwater management plan, and maintenance agreement are approved by the City of Garden Ridge, all appropriate land disturbance activity permits may be issued.

SECTION 9. Maintenance and Repair of Stormwater Facilities

The City of Garden Ridge has the authority to require installation, implementation, and maintenance of control measures in accordance with TPDES Phase II MS4 Permit TXR040000 Part III SECTION A.3.(a)(2)d.

Section 9.1 – Maintenance Easement

Prior to the issuance of any permit that has a stormwater management facility the applicant of the site must implement a maintenance easement agreement that binds all subsequent owners of land served by the stormwater management facility. The agreement allows the City of Garden Ridge or their contractor/agent access to the facility to periodically inspect if the facility is maintained in proper working condition and meets design standards and other provisions established by this Ordinance. The easement agreement shall be recorded by the Comal County Clerk in the public records for Comal County.

Section 9.2 – Maintenance Covenants

The applicant of the site must develop a maintenance covenant articulating a schedule of maintenance activities and plans for periodic inspections to assess the proper functioning of the stormwater management facility. The maintenance covenant shall be approved by the City of Garden Ridge and recorded into the land record prior to final plan approval.

Section 9.3 – Requirements for Annual Self-Inspections

All stormwater management facilities must undergo, at minimum, an annual self-inspection to document maintenance and repair needs and to verify compliance with the requirements of this Ordinance. Inspections shall be in writing and either submitted to the local jurisdiction or maintained in a manner that allows local inspectors the ability to review the results of inspections in conjunction with a site compliance review. Maintenance and repair may include: removal of silt, litter, and other debris from all catch basins, inlets and drainage pipes; cutting grass and vegetation removal; and replacement of landscape vegetation. Maintenance needs must be addressed in a timely manner as determined by the City of Garden Ridge.

Section 9.4 – Failure to Maintain Practices

- A. If the stormwater management facility becomes a danger to public safety or public health, the City of Garden Ridge shall notify the party responsible for maintenance of the stormwater management facility in writing. Upon receipt of that notice, the responsible person shall have 7 days to meet maintenance and repair requirements. If the owner of the facility fails to comply with the requirements of the maintenance covenant, the City of Garden Ridge, after reasonable notice, may perform all necessary work to bring the facility into compliance at the expense of the responsible party. Expenses will include, but are not limited to the following:
 - 1. Fees for service work to abate violation(s);
 - 2. Fees to file lien;
 - 3. Fees to release lien;
 - 4. Postage fees;
 - 5. Courier fees;
 - 6. Legal fees; and
 - 7. Any other fees charged to the city.

- B. To obtain a lien, the City must file a statement of the expenses incurred to correct the condition of the real property with the county clerk of the county in which the property is located. The statement must also state the name of the owner, if known, and the legal description of the property. The lien attaches upon filing of the statement with the county clerk.

- C. The city's lien shall be a prior lien on such property, second only to tax liens and liens for street improvements. The lien amount shall include simple interest, which shall accrue at the rate of ten percent (10%) per annum on the date of the expenses were incurred by the city. The city may bring suit for foreclosure to recover the expenditures and the interest due.

SECTION 10. Requirements for Stormwater Management Plan Approval

The City of Garden Ridge has the authority to receive and collect information (i.e. stormwater pollution prevention plans, inspection reports, etc.) from any person (i.e. operators of regulated construction sites, new or redeveloped land, and industrial and commercial facilities) in accordance with TPDES Phase II MS4 Permit TXR040000 Part III SECTION A.3.(a)(2).e to assess compliance with this permit.

The following are details to be included in the plan:

- A. Contact Information: The name, address, and telephone number of all persons with a legal interest in the property and the tax reference number and parcel number of the property or properties affected.

- B. Map(s) identifying the location of existing and proposed buildings, roads, parking areas, utilities, and structural stormwater management and sediment control facilities. The map(s) must show proposed land use and percentage of surface area to be adapted to various uses. The maps must identify drainage patterns, locations of utilities, roads and easements, the limits of clearing and grading, and a written description of the site plan.

- C. Sufficient engineering analysis to demonstrate the proposed stormwater management measures will control runoff from the site.
- D. An inventory of the natural resources at the site and surrounding area prior to proposed activities and a description of the watershed and its relation to the project site. The description should include the soil conditions, forest cover, topography, wetlands, and other native vegetative areas on the site. Particular attention should be paid to environmentally sensitive features that provide particular opportunities or constraints for development.
- E. A written description of the maintenance requirements for any proposed stormwater management facility.
- F. An erosion and sediment control plan may be included for all construction activities involving on-site stormwater management practices. An erosion and sediment control plan is a set of plans that indicate the specific measures for the erosion and sediment control on a development site during and after construction.

For any activity on a previously developed site, the applicant must indicate within the stormwater management plan the best management practices it will utilize to control stormwater runoff from the site in accordance with the standards of this Ordinance. If modifications to the stormwater management plan are necessary by the City of Garden Ridge, a final stormwater management plan must be submitted for review and approval by the TCEQ.

SECTION 11. Authority to Enter and Inspect

The City of Garden Ridge has the authority to enter and inspect private property including facilities, equipment, practices, or operations related to stormwater discharges to the small MS4 in accordance with TPDES Phase II MS4 Permit TXR040000 Part III SECTION A.3.(a)(2)f.

Access to facilities with industrial and/or construction stormwater discharges:

- A. The Director may enter and inspect facilities, equipment, practices and operations subject to regulation under this Ordinance as often as necessary to determine compliance with this Ordinance. If a discharger's security measures require proper identification and clearance before entry into the premises, the discharger shall make necessary arrangements to allow access to representatives of the authorized enforcement agency.
- B. Facility operators shall allow the Director access to all parts of the premises for the purposes of inspection, sampling, examination and copying of records.
- C. The Director shall have the right to monitor and/or sample the facility's stormwater discharge.
- D. The Director may require the discharger to install and maintain necessary sampling and monitoring equipment.

- E. The operator must remove temporary or permanent obstruction(s) at the written or oral request of the Director to allow safe and easy access to the facility for inspection and/or sampling purposes. The costs of clearing access will be borne by the operator and the obstructions may not be replaced.
- F. Unreasonable delays in allowing the Director access to a permitted facility is a violation of a TPDES stormwater discharge permit and of this Ordinance. A person commits an offense if the authorized enforcement agency is denied reasonable access to the permitted facility for the purpose of conducting any activity authorized or required by this Ordinance.

The applicant shall be required to notify the local jurisdiction prior to commencing construction activity. The local jurisdiction shall regularly inspect the construction of stormwater management system and document in a written report:

- The date and location of the inspection
- Final Assessment- if construction activity complies with the stormwater management plan
- Approved construction specifications
- Identified violations - property owner must be notified in writing of the nature of the violation and the required corrective actions.
- Name and signature of the inspector

SECTION 12. Best Management Practices (BMPs) to Reduce Stormwater Pollutants

The City of Garden Ridge has the authority to respond to non-compliance with BMPs required by the small MS4 in accordance with TPDES Phase II MS4 Permit TXR040000 Part III SECTION A.3.(a)(2)g. The City shall adopt measures to identify BMPs for any activity, operation, or facility which may facilitate pollution of stormwater, the storm drain system, or surface water in the state. The owner or operator of a commercial or industrial establishment shall implement, at their own expense, appropriate pollution control measures through the use of structural and non-structural BMPs to prevent and reduce discharge of pollutants into the municipal storm drain system or watercourses. The BMPs must be identified in the Stormwater Pollution Prevention Plan (SWP3) to satisfy requirements of the TPDES permit.

SECTION 13. Enforcement

The City has the authority to assess penalties, including monetary, civil, or criminal penalties in accordance with TPDES Phase II MS4 Permit TXR040000 Part III SECTION A.3.(a)(2)h.

If the Director finds a person in violation with this Ordinance, the authorized enforcement agency may order compliance by written notice of violation to the responsible person. Such notice may require:

- Monitoring, analysis, and reporting
- Elimination of illicit connections or discharges

- Termination of existing discharges or practices and/or operations in violation of this Ordinance
- Abatement and/or remediation of stormwater pollution or contamination hazards
- Payment of fines to cover administrative and remediation costs
- Implementation of pollution control measures or treatment BMPs

If the property must be remediated, the notice must establish a deadline to restore the site. The notice must further advise that, if the violator fails to remediate the site by the deadline, a designated governmental agency or contractor will restore the site at the expense of the violator.

A violation of any provision of this article, or any order issued hereunder, is hereby declared a public nuisance and shall be corrected or abated as directed by the Director. Any person(s) creating a public nuisance shall be subject to the provisions of the City governing such nuisances, including reimbursing the city for any costs incurred in removing, abating, or remedying said nuisance.

Section 13.1 – Administrative enforcement remedies

- A. Warning notice. When the Director finds that any person has violated, or continues to violate, any provision of this article, or any order issued hereunder, the Director may serve upon that person a written warning notice, specifying the particular violation believed to have occurred and requesting the discharger to immediately investigate the matter and to seek a resolution whereby any offending discharge will cease. Investigation and/or resolution of the matter in response to the warning notice in no way relieves the alleged violator of liability for any violations occurring before or after receipt of the warning notice. Nothing in this subsection shall limit the authority of the Director to take any action, including emergency action or any other enforcement action, without first issuing a warning notice.
- B. Notification of violation. When the Director finds that any person has violated, or continues to violate, any provision of this article, or any order issued hereunder, the Director may serve upon that person a written notice of violation. Within ten days of the receipt of this notice, an explanation of the violation and a plan for the satisfactory correction and prevention of reoccurrence thereof, to include specific required actions, shall be submitted by the alleged violator to the Director. If the alleged violator denies that any violation occurred and/or contends that no corrective action is necessary, an explanation of the basis of any such denial or contention shall be submitted to the Director within ten days of receipt of the notice. Submission of an explanation and/or plan in no way relieves the alleged violator of liability for any violations occurring before or after receipt of the notice of violation. Nothing in this section shall limit the authority of the Director to take any action, including emergency action or any other enforcement action, without first issuing a notice of violation.

- C. Consent orders. The Director may enter into consent orders, assurances of voluntary compliance, or other similar documents establishing an agreement with any person responsible for noncompliance with any provision in this article or any order issued hereunder. Such documents may include specific action to be taken by the person to correct the noncompliance within a time period specified by the document. Such documents shall have the same force and effect as the administrative orders issued pursuant to subsections (e), (f) and (g) this section and shall be judicially enforceable.
- D. Show cause hearing. The Director may order any person who has violated, or continues to violate, any provision of this article, or any order issued hereunder, to appear before the Director and show cause why a proposed enforcement action should not be taken. Notice shall be served on the alleged violator specifying the time and place for the hearing, the proposed enforcement action, the reasons for such action, and a request that the alleged violator show cause why the proposed enforcement action should not be taken. The notice of the hearing shall be served personally or by registered or certified mail (return receipt requested) at least ten days prior to the hearing. Such notice may be served on any authorized representative of the alleged violator. The hearing shall be conducted pursuant to the rights and procedures specified in this ordinance. A show cause hearing shall not be a bar against, or prerequisite for, taking any other action against the alleged violator.
- E. Compliance orders. When the Director finds that any person has violated, or continues to violate, any provision of this article, or any order issued hereunder, the Director may issue an order to the violator directing that the violator come into compliance within a specified time limit. Compliance orders also may contain other requirements to address the noncompliance, including additional self-monitoring, and management practices designed to minimize the amount of pollutants discharged to the MS4 and waters of the United States. A compliance order may not extend the deadline for compliance established by a state or federal standard or requirement, nor does a compliance order relieve the person of liability for any violation, including any continuing violation. Issuance of a compliance order shall not be a bar against, or a prerequisite for, taking any other action against the violator.

- F. Remediation, abatement and restoration orders. When the Director finds that a person has violated, or continues to violate, any provision of this article, or any order issued hereunder, and that such violation has adversely affected the MS4, the waters of the United States or any other aspect of the environment, the Director may issue an order to the violator directing him/her to undertake and implement any appropriate action to remediate and/or abate any adverse effects of the violation upon the MS4, the waters of the United States, or any other aspect of the environment, and/or to restore any part of the MS4, the waters of the United States, or any other aspect of the environment that has been harmed. Such remedial, abatement, and restoration action may include, but not be limited to: Monitoring, assessment, and evaluation of the adverse effects and determination of the appropriate remedial, abatement, and/or restoration action; confinement, removal, cleanup, treatment and disposal of any discharged or released pollution or contamination; prevention, minimization, and/or mitigation of any damage to the public health, welfare, or the environment that may result from the violation; restoration or replacement of city property or natural resources damaged by the violation. The order may direct that the remediation, abatement, and/or restoration be accomplished on a specified compliance schedule and/or be completed within a specified period of time. An order issued under this subsection does not relieve the violator of liability for any violation, including any continuing violation. Issuance of an order under this subsection shall not be a bar against, or a prerequisite for, taking any other action against any responsible party.
- G. Emergency cease and desist orders. When the Director finds that any person has violated, or continues to violate, any provision of this article, or any order issued hereunder, or that the person's past violations are likely to recur, and that the person's violation(s) have caused or contributed to an actual or threatened discharge to the MS4 or waters of the United States which reasonably appears to present an imminent or substantial endangerment to the health or welfare of persons or to the environment, the Director may issue an order to the violator directing it immediately to cease and desist all such violations and directing the violator to:
1. Immediately comply with all ordinance requirements; and
 2. Take such appropriate preventive action as may be needed to properly address a continuing or threatened violation, including immediately halting operations and/or terminating the discharge.

- H. Any person notified of an emergency order directed to it under this subsection shall immediately comply and stop or eliminate its endangering discharge. In the event of a discharger's failure to immediately comply voluntarily with the emergency order, the Director may take such steps as deemed necessary to prevent or minimize harm to the MS4 or waters of the United States, and/or endangerment to persons or to the environment, including immediate termination of a facility's water supply, sewer connection, or other municipal utility services. The Director may allow the person to recommence its discharge when it has demonstrated to the satisfaction of the Director that the period of endangerment has passed, unless further termination proceedings are initiated against the discharger under this article. A person that is responsible, in whole or in part, for any discharge presenting imminent endangerment shall submit a detailed written statement, describing the causes of the harmful discharge and the measures taken to prevent any future occurrence, to the Director within two days of receipt of the emergency order. Issuance of an emergency cease and desist order shall not be a bar against, or a prerequisite for, taking any other action against the violator.
- I. "Red tags". Whenever the Director finds that any operator of a construction site has violated, or continues to violate, any provision of this article, or any order issued thereunder, the Director may order that a "red tag" be issued to the operator, posted at the construction site, and distributed to all city departments and divisions whose decisions affect any activity at the site. Unless express written exception is made by the Director, the "red tag" shall prohibit any further construction activity at the site and shall bar any further inspection or approval by the city associated with a building permit, grading permit, subdivision plat approval, site development plan approval, or any other city approval necessary to commence or continue construction or to assume occupancy at the site. Issuance of a "red tag" order shall not be a bar against, or a prerequisite for, taking any other action against the violator

Section 13.2 – Right to reconsideration, hearing and appeal

- A. Reconsideration and hearing.
1. Any person subject to a compliance order under, a remediation, abatement, or restoration order, an emergency cease and desist order, or a red tag order under this ordinance may petition the Director to reconsider the basis for his/her order within 30 days of the affected person's notice of issuance of such an order.
 2. Failure to submit a timely written petition for reconsideration shall be deemed to be a waiver of any further right to administrative reconsideration or review of the order.
 3. In its petition, the petitioning party must indicate the provisions of the order objected to, the reasons for the objection(s), any facts that are contested, the evidence that supports the petitioner's view of the facts, any alternative terms of an order that the petitioner would accept, and whether the petitioning party requests a hearing on its petition.

4. The effect of any compliance order, remediation, abatement, or restoration order, and any red tag order shall be stayed pending the Director's reconsideration of the petition, and any hearing thereon, unless the Director expressly makes a written determination to the contrary. The effectiveness of any emergency cease and desist order shall not be stayed pending the Director's reconsideration, or any hearing thereon, unless the Director expressly and in writing stays his/her emergency order.
5. Within ten days of the submittal of a petition for reconsideration, the Director shall either: (1) grant the petition and withdraw or modify the order accordingly; (2) deny the petition, without hearing if no material issue of fact is raised; or (3) if a hearing has been requested and a material issue of fact has been raised, set a hearing on the petition.
6. Written notice of any hearing set by the Director shall be served on the petitioning party personally or by registered or certified mail (return receipt requested) at least ten days prior to the hearing. Such notice may be served on any authorized representative of the petitioning party.
7. The Director may himself/herself conduct the hearing and take evidence, or he/she may designate any employee of the city or any specially-designated attorney or engineer to:
 - a. Issue in the name of the city notices of hearing requesting the attendance and testimony of witnesses and the production of evidence relevant to any matter involved in the hearing;
 - b. Take evidence;
 - c. Transmit a report of the evidence and hearing, including transcripts and other evidence, together with recommendations to the Director for action thereon.
8. At any hearing held pursuant to this subsection, testimony taken shall be under oath and recorded. Any party is entitled to present his/her case or defense by oral or documentary evidence and to conduct such cross-examination as may be required for a full and true disclosure of the facts. A transcript will be made available to any party to the hearing upon payment of the usual charges thereof.
9. After the Director has reviewed the evidence, he/she shall either: (1) grant the petition; (2) deny the petition; or (3) grant the petition in part and deny it in part. The Director may modify his/her order as is appropriate based upon the evidence and arguments presented at the hearing and his/her action on the petition. Further orders and directives as are necessary and appropriate may be issued.

Section 13.3 – Appeal.

- A. Any person whose petition for reconsideration by the Director has not been granted in its entirety and who remains adversely affected by the Director's order, or who is subject to an order of the Director issued following a show cause hearing, may appeal the action of the Director to the city council by filing a written appeal with the city council within ten days of the person's notice of the Director's adverse action on the petition for reconsideration, or within ten days of the person's notice of the issuance of the order following the show cause hearing, as the case may be.
- B. Failure to submit a timely written appeal to the city council shall be deemed to be a waiver of further administrative review.

- C. In its written appeal to the city council, the appealing party shall indicate the particular provisions of the order objected to, the particular determinations of the Director that are contested, the reasons that the Director's order and/or determinations are contested, and any alternative order that the appealing party would accept.
- D. The effect of the Director's order, as issued or modified, shall not be stayed pending the appeal to the city council, unless the city council expressly so states.
- E. Within 30 days of the submittal of a written appeal to the city council, the city council shall hear and consider the appeal in open meeting. The appellant shall be notified at least three days in advance of the date and time of the city council meeting at which the appeal will be heard and considered.
- F. The appellant shall have the right to public appearance before the city council to present oral and written statements in support of his/her appeal. If the city council wishes to consider testimony of witnesses or other evidence beyond that in the record of any hearing before the Director, the city council may remand the matter to the Director for the taking of additional testimony or other evidence.
- G. Upon consideration of any written and oral statements made to the city council, as well as the record made before the Director, the city council shall act on the appeal by affirming, vacating, or modifying the order of the Director, and/or by remanding the matter to the Director for further action.
- H. Following final action by the city council on the appeal, any adversely affected party may challenge such action by the city council in an appropriate court of competent jurisdiction.

Section 13.4 – Civil Remedies

- A. Whenever it appears that a person has violated, or continues to violate, any provision of this Ordinance that relates to:
 - 1. the preservation of public safety, relating to the materials or methods used in construction of any structure or improvement of real property;
 - 2. the preservation of public health or to the fire safety of a building or other structure or improvement;
 - 3. the establishment of criteria for land subdivision or construction of buildings, including street design;
 - 4. dangerously damaged or deteriorated structures or improvements;
 - 5. conditions caused by accumulations of refuse, vegetation, or other matter that creates breeding and living places for insects and rodents; or
 - 6. point source effluent limitations or the discharge of a pollutant, other than from a non-point source, into the MS4.

- B. The City may invoke Sections 54.011 - 54.017 of the Texas Local Government Code, as amended, and petition the State district court or the county court at law of Comal County, through the City Attorney, for either the injunctive relief specified within this section or the civil penalties specified in this section as shown below, or both the specified injunctive relief and civil penalties.
1. Pursuant to Section 54.016 of the Texas Local Government Code, as amended, the City may obtain against the owner or the operator of a facility a temporary or permanent injunction, as appropriate, that:
 - a. prohibits any conduct that violates any provision of this Ordinance that relates to any matter specified in this section; or
 - b. compels the specific performance of any action that is necessary for compliance with any provision of this Ordinance that relates to any matter specified in this section.
 2. Pursuant to Section 54.017 of the Texas Local Government Code, as amended, the City may recover a civil penalty of not more than one thousand dollars (\$1,000) per day for each violation of any provision of this Ordinance that relates to any matter specified in this sections, and a civil penalty of not more than five thousand (\$5,000) per day for each violation of any provision of this Ordinance that relates to any matter specified in this ordinance above, if the City proves that:
 - a. the defendant was actually notified of the provisions of the Ordinance; and
 - b. after the defendant received notice of the Ordinance provisions, the defendant committed acts in violation of the Ordinance or failed to take action necessary for compliance with the Ordinance.

Section 13.5 – Criminal Penalties

- A. Any person, who has violated any provision of this Ordinance, or any order issued hereunder, shall be strictly liable for such violation regardless of the presence or absence of a culpable mental state, except as expressly provided herein, and shall, upon conviction, be subject to a fine of not more than two thousand dollars (\$2000.00) per violation, per day, or any greater fine authorized by State statute.
- B. Any person who has knowingly made any false statement, representation, or certification in any application, record, report, plan, or other documentation filed, or required to be maintained, pursuant to this Ordinance, or any order issued hereunder, or who has falsified, tampered with, or knowingly rendered inaccurate any monitoring device or method required under this Ordinance shall, upon conviction, be subject to a fine of not more than two thousand dollars (\$2000.00) per violation, per day, or any greater fine authorized by State statute.

- C. In determining the amount of any fine imposed hereunder, the court shall take into account all relevant circumstances, including, but not limited to, the extent of harm caused by the violation, the magnitude and duration of the violation, any economic benefit gained through the violation, corrective actions by the violator, the compliance history of the violator, the knowledge, intent, negligence, or other state of mind of the violator, and any other factor as justice requires.
- D. Civil Suit Under the Texas Water Code. Whenever it appears that a violation or threat of violation of any provision of Section 26.121 of the Texas Water Code, as amended, or any rule, permit, or order of the Texas Water Commission, has occurred or is occurring within the jurisdiction of the City of Frisco, exclusive of its extraterritorial jurisdiction, the City, in the same manner as the Texas Water Commission, may have a suit instituted in a state district court through its City Attorney for the injunctive relief or civil penalties or both authorized in Subsection (a) of Section 26.123 of the Texas Water Code, as amended, against the person who committed or is committing or threatening to commit the violation. This power is exercised pursuant to Section 26.124 of the Texas Water Code, as amended. In any suit brought by the City under this section, the Texas Water Commission is a necessary and indispensable party.
- E. Remedies Nonexclusive. The remedies provided for in this Ordinance are not exclusive of any other remedies that the City may have under state or federal law or other City ordinances. The City may take any, all, or any combination of these actions against a violator. The City is empowered to take more than one enforcement action against any violator. These actions may be taken concurrently.

SECTION 14. Maintenance Agreements

The City of Garden Ridge has the authority to enter into interagency or interlocal agreements or other maintenance agreements, as necessary in accordance with TPDES Phase II MS4 Permit TXR040000 Part III SECTION A.3.(a)(2)i. This agreement will include maintenance easements to access and inspect stormwater control practices, and perform routine maintenance to ensure proper stormwater control. A legally binding covenant will identify the responsible parties to maintain stormwater control practices.

SECTION 15. Ultimate Responsibility

The standards set forth herein and promulgated pursuant to this Ordinance are minimum standards; therefore, this Ordinance does not intend nor imply that compliance by any person will ensure prevention of contamination, pollution, and unauthorized discharge of pollutants.

RESOLUTION NO. 391-062016

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS, REGARDING THE ORGANIZATIONAL ASSESSMENT REPORT ON THE GARDEN RIDGE POLICE DEPARTMENT RECEIVED IN EXECUTIVE SESSION JUNE 1, 2016.

WHEREAS, the City Council determined that the development of a strategic plan for the City to ensure that all departments are operating at optimal levels, which includes the hiring and retaining the highest quality of personnel as well as review of the organizational operations for the various City departments was necessary for future planning needs; and

WHEREAS, the City Council determined that a comprehensive assessment of the Police Department was necessary to identify the multidimensional roles that officers perform and to accurately reflect the work that Garden Ridge officers perform; and

WHEREAS, the City Council determined that the services of a consulting expert was necessary in order to conduct an independent assessment of the organization, policies and practices of the Police Department was necessary in order to ensure that Garden Ridge policies and practices do not expose officers to undue risks while safeguarding the guarantees of the Constitution and laws of the city, the state and the United States; and

WHEREAS, the City Council operates in an environment of public accountability in which it seeks to inform the public of issues under consideration and the nature of decisions made by Council and that information should ordinarily be released to the public unless there are compelling reasons which indicate that information should remain confidential; and

WHEREAS, the City Council will, from time to time, receive confidential information in a closed session during the normal conduct of its duties and it is the Council's duty and responsibility to ensure that such information be treated confidentially so as not to harm, prejudice or compromise the City in any manner; and

WHEREAS, the City Council under the guidance of its City Attorney determined that the comprehensive assessment contained sensitive information that could allow for persons to gain a tactical advantage over Garden Ridge officers thereby exposing them to undue risk; and

WHEREAS, the City Council under the guidance of its City Attorney determined that the comprehensive assessment contained information that required analysis by its City Attorney in order to provide sound legal guidance in police matters;

WHEREAS, the City Council determined that it is necessary to balance the duty to inform the public about Council business while preventing disclosure of confidential information; and

WHEREAS, the City Council finds that it is in the best interest of the City to disclose those portions of the comprehensive report which may be released to the public while maintaining the confidentiality of those portions of the report which should not be released to the public, as determined by the City Attorney;

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, COMAL COUNTY, TEXAS, THAT:

1. To protect the interests of the City, the City Council directs its City Attorney to conduct a legal analysis of the comprehensive assessment to determine which portions may be released to the public.
2. Directs the City Attorney to produce as soon as practicable a legal memorandum providing legal advice regarding those portions of the report that must be maintained as confidential information.
3. Directs the City Attorney to ensure that an abridged version of the comprehensive assessment is made available for release to the public.
4. This Resolution takes effect immediately upon passage.

PASSED AND APPROVED this _____ day of _____ 2016.

Nadine Knaus, Mayor

ATTEST:

City Secretary

2016 Rolling Agenda

July 6, 2016

Topics on Rolling Agenda: (19 days before mtg) 6/17/16
 Items Due to City Secretary: (15 days before mtg) 6/21/16
 Agenda locked @ 10am
 CAadm Final Approval: (13 days before mtg) 6/23/16
 Draft Agenda to Mayor/City Atty (9 days before mtg) 6/27/16
 Agenda posted on (6 days before mtg) 6/30/16

Red=City Council Purple=Quarry Commission
 Planning & Zoning =Green Water Commission= Blue

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24 31	25	26	27	28	29	30

Proclamations/Awards (Before Citizen Comment Period)

Consent Agenda

1. Minutes 6-1-16
2. Minutes 6-6-16
3. Minutes 6-15-16
4. Financial Report
5. Staff Reports (Admin, Library, Public Works, Water, PD)

Public Hearings

Sahota Holdings (convenience store/car wash) rezoning R1 to B1 and recommendation for P&Z

Non-Consent Agenda

Ordinances and Resolutions and CIP presentation

1. CIP
 - a. 2013 Water, Streets and Drainage
 - b. 2016 Water, Streets and Drainage
 - c. Trinity Well and Infrastructure
 - d. Projects & Remaining Funds (River City priorities and add additional projects if needed)
2. Quarry Commission recommendation for meeting time change
3. Water Commission recommendation for Sahota water rights
4. Planning and Zoning recommendation Sahota Holdings Master Development

Discussion

1. Future Agenda Items requested by City Council

Updates

1. Animal Ordinance
2. City Council concerns and direction matrix
3. Personnel Policy Update
4. Deer Management
5. Parks Committee (Trial)
6. Sign Ordinance
7. Council Idea/Suggestions
8. Citizen/ Issue Process

Executive Session

6/8/2016 1:18:23 PM

August 3, 2016

Topics on Rolling Agenda: (20 days before mtg) 7/14/16
 Items Due to City Secretary: (15 days before mtg) 7/19/16
 Agenda locked @ 10am
 CAdm Final Approval: (13 days before meeting) 7/21/16
 Draft Agenda to Mayor/City Atty (9 days before mtg) 7/25/16
 Agenda posted on (6 days before meeting) 7/28/16

Red=City Council Purple=Quarry Commission
 Planning & Zoning =Green Water Commission= Blue

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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28	29	30	31			

Proclamations/Awards (Before Citizen Comment Period)

Consent Agenda

1. Minutes 7-6-16
2. Minutes 7-20-16
3. Financial Report
4. Staff Reports (Admin, Library, Public Works, Water, PD)

Public Hearings

Non-Consent Agenda

Ordinances and Resolutions and CIP presentation

1. CIP
 - a. 2013 Water, Streets and Drainage
 - b. 2016 Water, Streets and Drainage
 - c. Trinity Well and Infrastructure

Discussion

1. Future Agenda Items requested by City Council

Updates

1. Animal Ordinance
2. City Council concerns and direction matrix
3. Parks Committee (Trial)
4. Sign Ordinance
5. Council Idea/Suggestions
6. Citizen/ Issue Process

Executive Session

September 2, 2016

Topics on Rolling Agenda: (21 days before mtg) 8/14/16
Items Due to City Secretary: (15 days before mtg) 8/18/16
Agenda locked @ 10am
CAadm Final Approval: (13 days before meeting) 8/20/16
Draft Agenda to Mayor/City Atty (9 days before mtg) 8/24/16
Agenda posted on (6 days before meeting) 8/27/16

Red=City Council Purple=Quarry Commission
Planning & Zoning =Green Water Commission= Blue

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Proclamations/Awards (Before Citizen Comment Period)

Consent Agenda

1. Minutes 8-5-16
2. Minutes 8-19-16
3. Financial Report
4. Staff Reports (Admin, Library, Public Works, Water, PD)

Public Hearings

Non-Consent Agenda

Ordinances and Resolutions and CIP presentation

1. CIP
 - a. 2013 Water, Streets and Drainage
 - b. 2016 Water, Streets and Drainage
 - c. Trinity Well and Infrastructure

Discussion

1. Future Agenda Items requested by City Council

Updates

7. Animal Ordinance
8. City Council concerns and direction matrix
9. Parks Committee (Trial)
10. Sign Ordinance
11. Council Idea/Suggestions
12. Citizen/ Issue Process

Executive Session

PENDING FUTURE AGENDA ITEMS

- 1) Ball field repairs and timing.....*S. Steinmetz and S. Trial*
- 2) Budget hearings and adoption schedule...*N. Cain*
- 3) 2/2/16 Discussion of issues surrounding Bat Cave Road will be placed on future Council agenda...*J. McCaw*
- 4) Grapevine and Inserts policy.....*L. Thompson & Legal*
- 5) Website Link to businesses.....*Legal*
- 6) Ordinance update plan....*Legal & S. Goodwin*
- 7) Asst. City Administrator...*N. Cain*
- 8) 2017 Earth Day Proclamation...*N Knaus*
- 9) *Adoption of MS4(possible action on 6-15-16)*

Items for further discussion before adding to list

State of City (January).....*N. Cain*