



City of Garden Ridge

9400 Municipal Parkway
Garden Ridge, Texas 78266-2600
(210) 651-6632
Fax (210) 651-9638

AGENDA

REGULAR CITY COUNCIL MEETING, MAY 4, 2016 AT 6:00 P.M.

The Garden Ridge City Council will meet in a regular session on Wednesday, May 4, 2016 at 6:00 p.m. in the City Council Chambers, 9400 Municipal Parkway, Garden Ridge, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted on April 29, 2016 before 5:00 p.m., providing time, place, date and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Special Presentation
 - a. Public Service Week Proclamation
 - b. Police Officer's Appreciation Week Proclamation
 - c. Public Works Appreciation Week Proclamation
5. Citizen's Participation - Limit remarks to three (3) minutes per citizen

Rules for Citizen's Participation:

The City Council welcomes citizen participation and comments at all of their Council Meetings. As a courtesy to your fellow citizens and out of respect to our elected officials, we request that if you speak, that you please follow these guidelines.

- a) Direct your comments to the entire Council, not to an individual member, nor to the audience.
- b) Show the City Council the same respect and courtesy that you would like to be shown.
- c) Limit remarks to three (3) minutes per citizen during Item 5 and to three (3) minutes per citizen during Item 8.
- d) Citizens' comments will be limited to one (1) hour in Item 5 and thirty (30) minutes in Item 8.
- e) Citizen comments may be deferred to a specific Business Item set forth in Section 7, below, if such comments pertain to such Business Item.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the

meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the Council is limited to either a statement of specific factual information or a recitation of existing policy. TEX. GOV'T CODE § 551.042.

6. Consent Agenda

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A MEMBER OF CITY COUNCIL. PUBLIC COMMENT ON CONSENT AGENDA ITEMS MAY BE HEARD DURING CITIZEN'S PARTICIPATION, BUT COMMENTS HEARD DURING CITIZEN'S PARTICIPATION DOES NOT MEAN THAT THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) Approval of Minutes
 - i. April 6, 2016 Regular City Council Meeting
 - ii. April 12, 2016 City Council and Planning and Zoning Joint Meeting

- b) Ordinance 22-052016 regulating traffic on streets, roads and highways within the City of Garden Ridge by establishing stop sign locations and placement of traffic control devices; establishing prima facie speed limits and placement of traffic control devices; establishing through truck traffic regulations and placement of traffic control devices; establishing no parking zones; and regulating and requiring permits for certain assemblages and processions; providing for a fine not to exceed five hundred dollars (\$500.00) for each violation concerning assemblages and processions; and amending ordinance 22-102015 passed and approved October 5, 2012 (This amends Annex A adding additional locations for Thru Truck Traffic Signs)

- c) Recognition of Employees completing probationary period and receipt of 5% salary increase for:
 - i. Jesus Sanchez, Police Office effective April 6, 2016

- d) Financial Statement and Investment Report –February 28, 2016

- e) State of the City
 - i. City Administrator Monthly Activity Report
 - Sign approvals since prior Council meeting
 - Community Center usage and financial report
 - Building Permits issued to date for residential, commercial and minor Construction projects
 - Recognition of employees and/or city events

 - ii. Library Monthly Activity Report
 - New Patrons
 - Old Patrons

- Library activities and classes
- iii. Water Manager Monthly Activity Report
 - Water pumping/usage from city wells
 - Water system infrastructure maintenance, repairs and/or projects
 - Water and/or Drought Management
- iv. Public Works Monthly Activity Report
 - Street and Right-Of-Way Maintenance
 - Drainage Facility and Easement Maintenance
 - Animal Control (domestic and wild)
 - Public Works Projects
- v. Police Department Monthly Activity Report
 - Traffic Enforcement
 - Criminal activity within city
 - Code Compliance Enforcement

ACTION ON THE CONSENT AGENDA

7. Business Items

The City Council may discuss, consider and/or take possible action on the following items:

- a) City Engineer Projects Update:
 - i. CIP Project for 2013
 - a. Status report
 - ii. CIP Project for 2015
 - a. Status report
 - b. Trinity Wells pumpage and infrastructure
 - iii. CIP Project for 2016
 - a. Status report
- b) Discussion on extending delinquency date for water billing from 15 days to 30 days
- c) Implementation of Water Customer Fee of \$.60 per month per customer in accordance with Section 25.06 of Ordinance 54 with said fee being for the Comal Trinity Ground Water Conservation District pumpage.
- d) Ordinance 191-052016 adopting Stormwater Pollution Control; regulating the discharge of pollutants into the Municipal Separate Storm Water System (MS4); providing for a penalty; providing for repealing, savings and severability clauses; and providing for an effective date.
- e) Ordinance 192-052016 approving the recommendation of Texas Department of Transportation reduction of speed limit to 45 mph for sections of FM 2252

- f) Resolution 386-052016 adopting the official motto of the City

- g) Resolution 387-052016 approving suspending the Centerpoint Energy 2015 Annual Grip Adjustment for the South Texas Division in the City of Garden Ridge for 45 (forty-five) days from May 30, 2016

- h) Discussion on 2016 Budget Amendment #1 for the General Fund, Water Company Operation and Maintenance Fund and the Capital Improvement Fund
 - i. Resolution 388-052016 approving 2016 Budget Amendment #1 for the City of Garden Ridge General Fund for the period of October 1, 2015 through September 30, 2016
 - ii. Resolution 389-052016 approving 2016 Budget Amendment #1 for the City of Garden Ridge Water Company Operation and Maintenance Fund for the period of October 1, 2015 through September 30, 2016
 - iii. Resolution 390-052015 approving 2016 Budget Amendment #1 for the City of Garden Ridge Capital Improvement Fund for the period of October 1, 2015 through September 30, 2016

- i) Planning and Zoning Commission Recommendations
No Report

- j) Quarry Commission Recommendations and Possible Action:
No Report

- k) Water Commission recommendations and Possible Action:
No report.

- l) Discussion on regulating of firearms carries in City buildings in accordance with recent legislation

- m) City Council Communication Projects
 - i. City Council concerns and direction matrix.
 - ii. City Council Idea/Suggestions
 - iii. Citizen Concern/Issue Process

- n) Status Reports:
 - i. Animal Control Ordinance amendments.
 - ii. Sign Ordinance amendments.
 - iii. Personnel Policy.

- o) Update from the Garden Ridge Parks Committee
 - i. Status report on development of City Parks plan

- ii. Status report on July 4th Celebration
 - p) Future Agenda Items requested by City Council
 - i. Rolling Agenda.
 - q) Any item removed from the consent agenda will be recalled for discussion and possible action at this time.
8. Citizen's Participation – Limit remarks to three (3) minutes per citizen
See “Rules for Citizen’s Participation” under Item 5.

9. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

- Northeast Partnership
- Schertz-Seguin Local Government Corporation (“SSLGC”)
- Cibolo Valley Local Government Corporation (“CVLGC”)
- City Water Commission
- City Quarry Commission
- City Planning & Zoning Commission
- Garden Ridge Police Academy Alumni Association
- Citizen on Patrol
- Garden Ridge Lion’s Club
- Comal County
- Comal ISD/Garden Ridge Elementary
- Guadalupe County
- Bexar County
- Alamo Area Metropolitan Planning Organization (“MPO”)
- TXDOT
- Joint Base Land Use Study-Randolph
- Greater Bexar County Council of Cities
- Lonestar Light Rail
- Northeast Lakeview Friends of Nighthawk
- Boy Scouts and/or Girl Scouts

10. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

- a) Pursuant to Texas Government Code Chapter 551.071 (legal advice) discussion with legal counsel regarding the installation and operation of a sewer system and drainage in the City of Garden Ridge.

11. Business Items (continued)

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

12. Adjournment

AGENDA NOTICES:

Decorum Required:

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized:

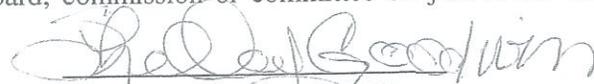
The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

Executive Sessions Authorized:

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.


Shelley Goodwin, TRMC
City Secretary

This is to certify that I, Shelley Goodwin, posted this Agenda at 4:50 p.m. on April 28, 2016 on the bulletin board located at the entrance to the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas.

A handwritten signature in cursive script that reads "Shelley Goodwin". The signature is written in black ink and is positioned above the printed name.

Shelley Goodwin, TRMC
City Secretary

Proclamation

Whereas: Americans are served every single day by public servants at the federal, state, county and city levels. These unsung heroes do the work that keeps our nation working;

Whereas: Public employees take not only jobs, but oaths;

Whereas: Many public servants, including military personnel, police officers, firefighters, border patrol officers, embassy employees, health care professionals and others, risk their lives each day in service to the people of the United States and around the world;

Whereas: Public servants include teachers, doctors and scientists . . . train conductors and astronauts . . . nurses and safety inspectors . . . laborers, computer technicians and social workers . . . and countless other occupations. Day in and day out they provide the diverse services demanded by the American people of their government with efficiency and integrity; and

Whereas: Without these public servants at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials;

Therefore: I, the Mayor of City of Garden Ridge do hereby announce and proclaim to all citizens and set seal hereto, that May 2-8, 2016, is

Public Service Recognition Week

All citizens are encouraged to recognize the accomplishments and contributions of government employees at all levels — federal, state, county and city.

In Witness Whereof, I hereunto set my hand and official seal of the City of Garden Ridge this 4th day of May, 2016.



Nadine L. Knaus, Mayor

PROCLAMATION

A PROCLAMATION by the Mayor of the City of Garden Ridge, Texas, proclaiming the week of May 9th – 15th, 2016, as National Police Week and May 15th as Peace Officer's Memorial Day.

WHEREAS, the Congress and President of the United States have designated May 15, as Peace Officer's Memorial Day, and the week in which May 15th falls as National Police Week; and

WHEREAS, the members of the law enforcement agency of the City of Garden Ridge play an essential role in safeguarding the rights and freedoms of the residents of the City of Garden Ridge; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder and by protecting the innocent against deception and the weak against oppression; and

WHEREAS, the men and women of the Garden Ridge Police Department, unceasingly provide a vital public service;

Now, therefore, I, Nadine L. Knaus, Mayor of the City of Garden Ridge, call upon all citizens of the City of Garden Ridge and upon all patriotic, civic and educational organizations to observe the week of May 9th through 15th, 2016, as Police Week commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities, preserving the rights and security of all citizens.

I further call upon all citizens of the City of Garden Ridge to observe May 15, 2016, as Peace Officer's Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their communities or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

In Witness Whereof, I hereunto set my hand and official seal of the City of Garden Ridge this 4th day of May, 2016.



NADINE L. KNAUS, Mayor

PROCLAMATION

WHEREAS, public works services provided by City of Garden Ridge, Texas, are an integral part of residents' everyday lives; and

WHEREAS, the support of an understanding community is vital to the efficient operation of public works programs such as storm drainage, streetlights, roads, walkways, public buildings, recycling, animal control, park services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their construction and maintenance are vitally dependent on the efforts and skill of Public Works employees; and

WHEREAS, residents' understanding of the tasks performed by the Department of Public Works is important to the efficiency of the qualified and dedicated employees;

NOW THEREFORE BE IT RESOLVED, that, I, Nadine L. Knaus, Mayor of the City of Garden Ridge, Texas, on behalf of all residents of the City of Garden Ridge, does hereby proclaim May 16 - 22, 2016, as

Public Works Week

in City of Garden Ridge, Texas, and urges all residents to recognize the commitment to our community that Public Works employees make to preserve our environment and to protect the health, safety and welfare of Garden Ridge residents.

IN WITNESS WHEREOF, I, Nadine L. Knaus, have hereunto set my hand and caused the great seal of the City of Garden Ridge, Texas, to be affixed on this 4th day of May, 2016.



Nadine L. Knaus, Mayor



City of Garden Ridge

9400 Municipal Parkway
Garden Ridge, Texas 78266-2600
(210) 651-6632
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MINUTES OF CITY COUNCIL REGULAR MEETING, APRIL 6, 2016

Members Present:

Mayor Nadine Knaus
Councilmember Todd Arvidson
Councilmember Bryan Lantzy
Mayor Pro-Tem John McCaw
Councilmember Larry Thompson
Councilmember Shelby Trial

Member Absent:

None

City Staff Present:

Nancy Cain, City Administrator
Cynthia Trevino, City Attorney
Ron Eberhardt, Police Chief
Royce Goddard, Water Department Manager
Steven Steinmetz, Public Works Director
Shelley Goodwin, City Secretary

Commission Chairs Present:

Sam Stocks, Planning and Zoning Commission

1. Call to Order

With a quorum of the City Council Members present, Mayor Knaus called the regular meeting of the Garden Ridge City Council to order at 6:00 p.m. on Wednesday, April 6, 2016, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Pledge of Allegiance

Cub Scout Pack 828 & Boy Scout Troop 828 led the Pledge of Allegiance.

3. Special Presentation

a. National Library Week/National Volunteer Week Proclamation

Mayor Knaus presented a proclamation to Linda Crosland, Garden Ridge Librarian, declaring April 10th to the 16th National Library Week.

b. Sexual Assault Awareness Month Proclamation

Mayor Knaus presented a proclamation to Stacy Hill, Comal County Crisis Center, declaring April as Sexual Assault Awareness Month.

c. Child Abuse Prevention Month in Comal County

Mayor Knaus presented a proclamation to Trendy Sharp, CASA, declaring April as Child Abuse Prevention Month.

d. Cub Scout Pack 828 & Boy Scout Troop 828 Week Proclamation

Mayor Knaus presented a proclamation to Cub Scout Pack 828 and Boy Scout Troop 828, declaring April 10th to the 16th as Cub Scout Pack 828 & Boy Scout Troop 828 Week.

Mayor Knaus then took out of order Business Items 6.

a) Planning and Zoning Commission recommendation and Possible Action:

- i. Petition by David Pencsak for rezoning from Office and Professional (B2) District to Light Industrial (L-1) District that portion of Lot 1, Clay Subdivision that begins 300' in from F.M. 2252 and extends to the rear property line of said property located at 19780 F.M. 2252, Garden Ridge, Texas.**

a. Public Hearing

b. Action

Mayor Knaus read an email she had received earlier from David Pencsak regarding his petition for rezoning. She stated since the petition has been pulled there is no need for a public hearing or any action to be taken. She also stated that those who signed up to speak on this item still could if they wished to.

Jeffrey Thompson, 10003 Audrey Ridge, stated he did not wish to speak.

Dr. Jim Miller, 9910 Marie Meadow, thanked the City Council and the Planning and Zoning Commission for their work on this petition. He stated he felt this was not an appropriate project for Garden Ridge. He stated the intersection of FM 3009 and FM 2252 is the gateway of Garden Ridge and should have a different look than what the petitioner's project was going to bring.

Amy Friedman, 9908 Katharine Glen, stated she did not wish to speak.

Bob Doerr, 10009 Carley Circle, stated he did not wish to speak.

Darren Bates, 20103 Regency Run, thanked the Planning and Zoning Commission for looking past the potential tax revenue and recommend the petitioner's project be denied.

4. Citizen's Participation- 3 minute limit per citizen

Paul Sullivan, 8750 Bindseil Lane, thanked the City Council for developing a Deer Management Program. He also encouraged the City Council to keep the program on the books. He also thanked the Police Department for enforcing the "No Through Trucks Traffic" on Bindseil.

Mark Friesenhahn, 21229 Forest Waters, thanked the City Council for putting the property tax freeze for persons over 65 and disabled on the agenda for a discussion. He encouraged the City Council to consider the freeze of taxes for persons over 65 and disabled since those residents are on a fixed income.

5. Consent Agenda

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS REQUESTED BY A MEMBER OF CITY COUNCIL. PUBLIC COMMENT ON CONSENT AGENDA ITEMS MAY BE HEARD DURING CITIZEN'S PARTICIPATION, BUT COMMENTS HEARD DURING CITIZEN'S PARTICIPATION DOES NOT MEAN THAT THE ITEM WILL BE CONSIDERED OUTSIDE THE CONSENT AGENDA.

- a) **Approval of Minutes**
 - i. **March 2, 2016 Special City Council Meeting**
 - ii. **March 2, 2016 Regular City Council Meeting**
 - iii. **March 17, 2016 Special City Council Meeting**

- b) **Request for Authority to Destroy and Certification of Destruction of city documents and records in compliance with Ordinance 67-122013 providing for the Records Management Program for the City of Garden Ridge**

- c) **Resignation of Police Officer Gabe Galan from the Garden Ridge Police Department effective March 15, 2016**

- d) **Department changes and pay adjustments to reflect the changes:**
 - i. **Stanley Georg from Water Department Service Rep 1 to Public Works Service Rep 2 and 5% reduction of pay**
 - ii. **Duane Scognio from Public Works Service Rep 2 to Water Department as a Service Rep 1 and 5% increase of pay**

- e) **Hiring of James Shipley as a Building Inspector on an as needed basis.**

- f) **Financial Statement and Investment Report –February 28, 2016**

- g) **State of the City**
 - i. **City Administrator Monthly Activity Report**
 - **Sign approvals since prior Council meeting**
 - **Community Center usage and financial report**
 - **Building Permits issued to date for residential, commercial and minor Construction projects**
 - **Recognition of employees and/or city events**

ii. Library Monthly Activity Report

- New Patrons
- Old Patrons
- Library activities and classes

iii. Water Manager Monthly Activity Report

- Water pumping/usage from city wells
- Water system infrastructure maintenance, repairs and/or projects
- Water and/or Drought Management

iv. Public Works Monthly Activity Report

- Street and Right-Of-Way Maintenance
- Drainage Facility and Easement Maintenance
- Animal Control (domestic and wild)
- Public Works Projects

v. Police Department Monthly Activity Report

- Traffic Enforcement
- Criminal activity within city
- Code Compliance Enforcement

Councilmember Thompson asked that Item 6.e) be pulled and Councilmember Lantzy asked that Item 6g) iii. be pulled to be discussed separately.

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember McCaw, to approve the Consent Agenda items 6. a)-d) , 6 f), 6 g)i., 6g)ii., 6 g) iv., and 6 g) v, remaining items to be considered separately. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

6. Business Items

The City Council may discuss, consider and/or take possible action on the following items:

- a) Planning and Zoning Commission recommendation and Possible Action:**
- i. Preliminary Plat for Woodlands of Garden Ridge, Unit 3**

Sam Stocks, Planning and Zoning Commission Chair, reported the Planning and Zoning Commission received a Preliminary Plat for The Woodlands of Garden Ridge, Unit 3. He stated the Commission reviewed the plat and discussed drainage, lot size and setbacks. He stated the City Engineer asked for certain issues to be corrected and they were taken care of before the meeting. He stated the Planning and Zoning Commission recommended the City Council approve the Preliminary Plat by a vote of six (6) for and zero (0) opposed.

The City Council discussed the name change from The Woodlands of Garden Ridge to The Woods of Garden Ridge.

Motion: A motion was made by Councilmember Thompson, seconded by Councilmember McCaw, to approve the Preliminary Plat for Woodlands of Garden Ridge, Unit 3. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

b) Eagle Scout Service Project by Matthew Friedel, Troop 343, for installation of benches and clearing walking trail at Paul Davis Park and requesting \$517 from the City for materials for the project.

Matthew Friedel, Eagle Scout Troop 343, reported on his proposed Eagle Scout Service Project. He stated his purpose of his project is to create a ½ mile walking trail system throughout the wooded park area and to install eight benches along the trails. He explained that the cost of the project and who was going to assist him with labor for the project.

The City Council discussed the possibilities of donations for the materials, location of the benches and the additional expenses that may occur.

Motion: A motion was made by Councilmember Trial, seconded by Councilmember Thompson, to approve the Eagle Scout Service Project by Matthew Friedel, Troop 343, for installation of benches and clearing walking trail at Paul Davis Park and the City expend \$568 for the project. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

c) Discussion on property tax freeze for persons over 65 and disabled.

Councilmember Lantzy stated he that he had made a motion to put the property tax freeze for persons over 65 or disabled on the agenda so it can be discussed. He stated with the small amount the City receives from the taxes that are paid in comparison to the school and county taxes paid, it would be very hard for the City to provide services to the residents. He also stated with the City growing the burden of paying for growth would be placed on the remainder of the other residents.

The City Council discussed the portion of the taxes the City receives and the effect of freezing taxes would have on the City.

Cynthia Trevino, City Attorney, stated that once you freeze taxes then they cannot be unfrozen.

Mark Friesenhahn, 21229 Forest Waters, encouraged the City to annex Bracken and find other alternatives for bringing in tax dollars so that those on fixed incomes can have their taxes frozen once they are 65 years old or disabled.

d) City Engineer Projects Update:

- i. CIP Project for 2013**
 - a. Status report**
- ii. CIP Project for 2015**
 - a. Status report**
 - b. Trinity Wells pumpage and infrastructure**

iii. CIP Project for 2016
a. Status report

Garry Montgomery, River City Engineering, provided a PowerPoint regarding the CIP Projects for 2013 (see attached PowerPoint). He stated the warranty for the CIP Project for 2013 is ending on May 10, 2016 and a few issues are still being corrected before release of the contractor.

Mr. Montgomery reported four bids were received and he is recommending QroMex Construction to be awarded the bid for the 2016 CIP Projects. He also stated this project will have a link on the City website so residents can see the progress and they will continue to communicate with the Comal ISD and the Fire Department.

Mr. Montgomery reported well drilling has been completed and the piping and pumps have been delivered. He stated the contract with the driller has come in on time and under budget by an estimated \$19,000.00. The first part of the design plan has been completed and will be presented to staff for review.

The City Council discussed the communications regarding all for the well site projects and the second part of the Trinity Wells project.

- e) Award of bid for 2015 City of Garden Ridge CIP Project; if necessary, authorizing the City Administrator to execute contract documents for said project, and authorizing the Mayor, City Administrator and City Engineer to jointly manage said project**

This item was moved to be considered until after Executive Session.

- f) Quarry Commission Recommendations and Possible Action:**
No Report

- g) Water Commission recommendations and Possible Action:**
No report.

- h) City Council Communication Projects**
 - i. City Council concerns and direction matrix.**
 - ii. City Council Idea/Suggestions**
 - iii. Citizen/Issue Process**

Shelley Goodwin, City Secretary, reviewed the City Council concerns and the matrix and the intent for using the matrix. She also reported on the Citizen/Issue Process.

Mayor Knaus reviewed the City Council Idea/Suggestions and the intent for the usage.

The City Council discussed not closing out an issue on the matrix until the requestor says it is closed. They also discussed Staff work with City Administrator to prioritize the City Council Idea/Suggestions list. The City Council discussed the process for receiving Citizen Issues/Concerns.

i) Status Reports:

- iv. Animal Control Ordinance amendments.**
- v. Sign Ordinance amendments.**
- vi. Personnel Policy.**

Nancy Cain, City Administrator, reported the City Attorney had provided staff with San Antonio's Animal Control Ordinance and staff is currently reviewing the ordinance.

Cynthia Trevino, City Attorney, reported the recommendations for the amendments to the Sign Ordinance should be ready for review in May. Mayor Knaus stated the Planning and Zoning Commission should review the recommendations for amendments to the sign ordinance and then bring their recommendations to the City Council.

Nancy Cain, City Administrator, reported the Personnel Policy was provided to the City Council in March. She suggested City Council review the policy and forward their comments to her, so staff will know the areas that they need to review.

j) Status update regarding Deer Management

Councilmember Arvidson stated trapping has been completed. He stated he observed the process and complimented the handlers on their gentleness. He stated several residents came to watch and he received no complaints regarding the process.

Chief Eberhardt stated there were 8 sites used for trapping and most of those sites were on City properties. He stated there were 131 deer trapped, but feels the low numbers were due to the weather. He stated the results from the testing are not in yet and even though the proposed limit was not trapped, the City is still required to test 30 deer for chronic wasting disease.

Mayor Knaus stated she watched the trappings and was amazed at the large number of ticks that the deer were covered with.

k) Update from the Garden Ridge Parks Committee

- i. Status report on development of City Parks plan**
- ii. Status report on July 4th Celebration**

Councilmember Trial reported the development of the Parks Plan is coming together and the plans for the July 4th Celebration are also coming together.

The City Council discussed the removal of the Bar-B-Que pit in the Barbeque Hut, overnight camping by the Scout troops and the July 4th Celebration at Paul Davis Park.

l) Future Agenda Items requested by City Council

- i. Rolling Agenda.**

Shelley Goodwin, City Secretary, reviewed the Rolling Agenda, the process and the deadlines.

The City Council discussed a location that these types of items can be kept so they can be reviewed. They also discussed the deadlines and asked that staff review the dates. They also asked that this item remain as an Agenda Item.

- m) **Any item removed from the consent agenda will be recalled for discussion and possible action at this time.**

5. e) Hiring of James Shipley as a Building Inspector on an as needed basis.

Councilmember Thompson stated he pulled this Item because the contract was not complete.

Nancy Cain, City Administrator, stated once Mr. Shipley agrees to those items, then the agreement will be completed and everyone will sign it.

5. g) iii. Water Manager Monthly Activity Report

- **Water pumping/usage from city wells**
- **Water system infrastructure maintenance, repairs and/or projects**
- **Water and/or Drought Management**

Councilmember Lantzy stated he pulled this Item off the Consent Agenda because he wanted to know the status of the installation of the iPerl meters.

Royce Goddard, Water Manager, reported there are an estimated 105 brass meters that need to be changed out to iPerl Meters.

Motion: A motion was made by Councilmember Thompson, seconded by Councilmember Trial, to approve items 5 e) and 5 g) iii. pulled from the Consent Agenda to be considered separately. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

**7. Citizen's Participation – Limit remarks to three (3) minutes per citizen
See "Rules for Citizen's Participation" under Item 4.**

Ken Knuepper, Schoenthal Road, stated he feels it is troubling that the City would have to send out Police Officers to make sure the trappers were safe. He also reminded the City Council that the Police Department will be holding the Bike Rodeo on May 19th at 8:00 a.m. at the Garden Ridge Elementary. He also stated he attended the Comal ISD Board Meeting which stated that they will need to place portable buildings at all their schools until additional schools can be built.

8. Reports and Comments from Mayor and City Councilmembers

The Mayor and/or City Councilmembers may comment, make general announcements and/or provide progress reports on events, activities and/or committees/board meetings concerning the following:

- Northeast Partnership**
- Schertz-Seguín Local Government Corporation ("SSLGC")**
- Cibolo Valley Local Government Corporation ("CVLGC")**
- City Water Commission**
- City Quarry Commission**
- City Planning & Zoning Commission**

Garden Ridge Citizen Police Academy Alumni Association
Citizen on Patrol
Garden Ridge Lion's Club
Comal County
Comal ISD
Guadalupe County
Bexar County
Alamo Area Metropolitan Planning Organization ("MPO")
TXDOT
Joint Base Land Use Study-Randolph
Greater Bexar County Council of Cities
Lonestar Light Rail
Northeast Lakeview Friends of Nighthawk
Forest Waters Club
Club at Garden Ridge
Boy Scouts

Councilmember Thompson stated GRCPAAA will be holding their 2nd Annual Car Show on June 11th and the admission is free.

Councilmember Thompson thanked Chief Eberhardt for working with Chief Zipp on the GRCPAAA training.

Councilmember Arvidson stated he met with the CISD Superintendent and was informed that CISD is looking to put 3 portable units at the Elementary next year. He stated there will be another Bond in the near future because all campuses are full.

Councilmember Arvidson thanked Chief Eberhardt for taking the lead on the trapping of the deer.

Councilmember Arvidson thanked Mayor Knaus for getting the Boy Scouts involved in the City.

Councilmember Lantzy stated he would like to see the water billing/late fees on the May 4th City Council Agenda for a discussion.

Councilmember Lantzy stated he feels over hanging of trees has become an issue and feels that violators need to be notified.

Councilmember Trial stated he feels that the Garden Ridge Elementary announcement notices need to be added to the City Council Report list.

Councilmember Trial stated he would like to see the Bike Rodeo added to the website.

Councilmember Trial stated he has been working with TxDOT and Bracken United Methodist Church regarding traffic issues. He stated TxDOT is lowering the speed limit on FM 2252.

Councilmember McCaw thanked everyone who served on the Deer Management Committee.

9. Executive Session

The City Council will recess its open meeting and reconvene in Executive Session:

- a) **Pursuant to Texas Government Code Chapter 551.071 (legal advice) discussion with legal counsel regarding the installation and operation of a sewer system and drainage in the City of Garden Ridge.**
- b) **Pursuant to Texas Government Code Chapter 551.074, to deliberate the appointment, employment, evaluation, duties and discipline of the Police Chief.**
- c) **Pursuant to Texas Government Code Chapter 551.071 (legal advice) discussion with legal counsel regarding award of construction bids.**

Mayor Knaus announced the City Council will recess into Executive Session at 8:10 pm, in accordance with Section Codes 552.071, to consult with legal counsel on two items, and 551.074, to deliberate the appointment, employment, evaluation, duties and discipline of the Police Chief.

Mayor Knaus adjourned the Executive Session at 9:20 p.m. and the City Council reconvened back into regular session.

10. Business Items (continued)

The City Council will reconvene into Regular Session upon conclusion of the Executive Session and may recall any item posted for Executive Session for action, as necessary.

- 6 e) **Award of bid for 2015 City of Garden Ridge CIP Project; if necessary, authorizing the City Administrator to execute contract documents for said project, and authorizing the Mayor, City Administrator and City Engineer to jointly manage said project.**

Motion: A motion was made by Councilmember Lantzy, seconded by Councilmember Thompson, to approve award of bid for 2015 City of Garden Ridge CIP Project to Qromex Construction in the amount of \$4,098,082.32; if necessary, authorizing the City Administrator to execute contract documents for said project, and authorizing the Mayor, City Administrator and City Engineer to jointly manage said project. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

11. Adjournment

There being no further business, the Wednesday, April 6, 2016 Garden Ridge City Council regular meeting was adjourned at 9:52 p.m. by Mayor Knaus.

Nadine L. Knaus
Mayor

ATTEST

Shelley Goodwin, TRMC
City Secretary



City of Garden Ridge

9400 Municipal Parkway
Garden Ridge, Texas 78266-2600
(210) 651-6632
Fax (210) 651-9638

**MINUTES OF JOINT CITY COUNCIL AND
PLANNING AND ZONING COMMISSION MEETING,
APRIL 12, 2016**

Councilmembers Present:

Mayor Nadine Knaus
Councilmember Todd Arvidson
Councilmember Bryan Lantzy
Mayor Pro-Tem John McCaw
Councilmember Larry Thompson
Councilmember Shelby Trial

Member Absent:

None

Commissioners Present:

Chairman Sam Stocks
Vice Chairman Frank Dansby
Commissioner Kay Bower
Commissioner Greg Czerniak
Commissioner David Heier
Commissioner Kitty Owen
Commissioner Shawn Willis

Commissioners Absent:

None

City Staff Present:

Nancy Cain, City Administrator
Shelley Goodwin, City Secretary

1. Call to Order

With a quorum of the City Councilmembers present and a quorum of Planning and Zoning Commission Members present, Mayor Knaus called the joint meeting of the Garden Ridge City Council and Planning and Zoning Commission to order at 6:00 p.m. on Tuesday, April 12, 2016, in the City Council Chambers of the Garden Ridge City Hall, 9400 Municipal Parkway, Garden Ridge, Texas 78266.

2. Citizen Comments – limited to 3 minutes each

No one wished to speak.

3. Business Items

a) Presentation by UTSA of the Comprehensive Master Land Use Plan update for the City of Garden Ridge

Dr. Richard Tanger introduced himself and Dr. Durlock whom have both worked on the Comprehensive Master Land Use Plan. Dr. Tanger presented a PowerPoint of the progress of the Plan (see attached).

The City Council and Planning and Zoning Commission discussed the Schertz Industrial Park changing, Lone Star Rail timeline, sewer, and the need for the widening of FM 2252.

The residents of Garden Ridge that were in attendance asked questions regarding the location of the Lone Star Rail, growth rate for Garden Ridge, alternative housing, and other types of businesses that would fit in Garden Ridge.

Dr. Tanger stated growth is coming, but the City can control their destiny. He stated the Comprehensive Master Land Use Plan would include the entire City of Garden Ridge. He stated he is proposing Garden Ridge would want to have connectivity to the Lone Star Rail Station, which would be an asset to the residents of Garden Ridge. He also stated he feels alternative housing would allow for a walkable and bike-able city.

Mayor Knaus stated the closer the completion of the Plan, there would be more opportunities to ask questions and review the proposed Plan.

b) Planning and Zoning Commission Recommendations and Possible Action to City Council:

- i. Request regarding a petition by The Club at Garden Ridge, 21320 Water Wood Dr., for variance to Ordinance 55, Section 7 for the placement of small directional and parking signs at various locations in Garden Ridge for the purpose of directing wedding and special event guests to the venue and parking. Placing the signs 48 hours prior to the event and removing signs 12 hours after the event.**

a. Approval or Disapproval

Kristi DeBaun, The Club at Garden Ridge, stated The Club at Garden Ridge is requesting a variance for the placement of small directional and parking signs at different locations. She stated the signs would be set up 48 hours before an event and be removed 12 hours after an event. She reviewed 7 proposed locations and discussed the difficulty people have in finding The Club at Garden Ridge. These proposed locations would eliminate people from driving around the neighborhoods lost.

The Planning and Zoning Commission discussed alternative sign options, requested timeframe, permission from property owners, and directional maps.

Motion: Upon a motion made by Commissioner Czerniak and a second by Commissioner Heier, to postpone this items until the proposed locations of the signs that property owners have given permission for the placement, the design of the signs are more in alignment with the United States Department of Labor Occupational Safety & Health Administration Uniform Traffic Control Devices (MUTCD) for visibility after dark, and the requested timeframe has been scaled down. The Planning and Zoning Commission voted five (5) for, one (1) opposed (Dansby). The motion carried.

c) City Council discussion and take Possible Action:

- i. Request regarding a petition by The Club at Garden Ridge, 21320 Water Wood Dr., for variance to Ordinance 55, Section 7 for the placement of small directional and parking signs at various locations in Garden Ridge for the purpose of directing wedding and special event guests to the venue and parking. Placing the signs 48 hours prior to the event and removing signs 12 hours after the event.**
 - a. Approval or Disapproval**

Since the previous Agenda Item was postponed, this Agenda Item was not necessary.

4. Administrative Items

The Commission may discuss, consider and/or take possible action on the following items:

a) Minutes of the March 8, 2016 Regular meeting of the Planning and Zoning Commission

Motion: Upon a motion made by Commissioner Dansby, and seconded by Commissioner Owen, to approve the minutes of the March 8, 2016 Regular Meeting of the Planning and Zoning Commission with corrections. The Planning and Zoning Commission voted six (6) for, none (0) opposed. The motion carried unanimously.

b) Items discussed at the April 6, 2016 City Council Regular Meeting

Sam Stocks, Chairman, stated David Penscik pulled his petition request for rezoning from B2 to L1. He also stated that the City Council approved the Planning and Zoning Commission recommendation for approval of the Preliminary Plat for Woodlands of Garden Ridge, Unit 3.

c) Set date, time and location for next Planning and Zoning Commission meeting

Tuesday, May 10, 2016 at 6:00pm.

5. Citizen's Participation - 3 minute limit per citizen.

See "Rules for Citizen's Participation" under Item 3.

Ken Knuepper, Schoenthal Road, stated he feels placement of signs for The Club of Garden Ridge would be helpful to eliminate lost people driving around the City. He also stated he attended a Comal ISD meeting where an announcement was made regarding Garden Ridge Elementary reaching its limits of students and they will be requesting portable buildings be

placed at the school. He also encouraged residents to be careful who they vote for on the School Board, because decisions are being made have a large impact on Garden Ridge.

6. Adjournment

Motion: Upon a motion made by Commissioner Dansby and a second by Councilmember Arvidson, the meeting was adjourned at 7:30 p.m.

Nadine L. Knaus, Mayor

Sam Stocks, Chair

ATTEST:

Shelley Goodwin, TRMC
City Secretary

City Administrator

From: Ron Eberhardt
Sent: Monday, April 18, 2016 3:46 PM
To: City Administrator; City Secretary
Subject: ORDINANCE AMENDMENT
Attachments: ORD 22.pdf

I would like to place a proposed change to Ordinance 22-112013 on the May Agenda.

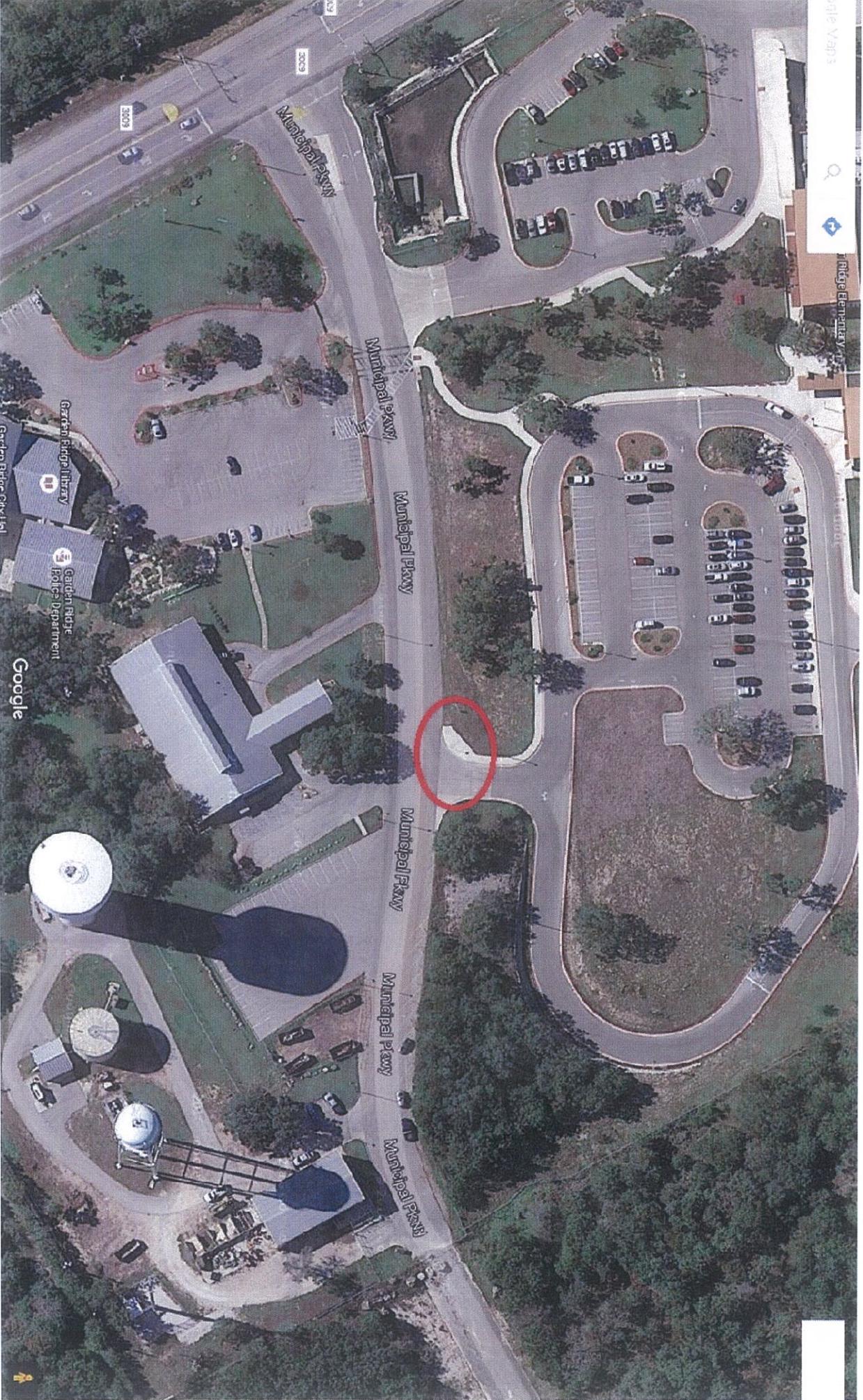
Annex "A" item #1 contains list of Stop Signs. I request we remove Stop Sign titled "John T Phillips Municipal Parkway" described as "North, 9401 Parent Lot" from the stop list.

Change this location to fit under item #2 Yield Signs with same description.

I believe this change will allow for a smoother exit of vehicles from the parent parking lot onto Municipal Parkway in order to develop a better que while leaving Municipal Parkway and entering FM 3009. The traffic light senses the gaps in traffic therefore changing the light cycle sometimes prematurely. This sign creates those gaps in traffic and changing the traffic control device to a Yield Sign may help eliminate this situation.

There is very little cross traffic coming from the left of the intersection as the road stops approximately 50 yards away at the Public Works Building. These employees as a general rule are not working in the morning hours and the afternoon cross traffic would be limited to mainly city vehicles.

Ron Eberhardt
Chief of Police
City of Garden Ridge
9400 Municipal Parkway
Garden Ridge, Texas 78266
Ph; (210) 651-6441
Fax; (210) 651-1639



Apple Maps



Garden Ridge Police Department

Garden Ridge Library

Municipal Pkwy

Google

AN ORDINANCE REGULATING TRAFFIC ON STREETS, ROADS, AND HIGHWAYS WITHIN THE CITY OF GARDEN RIDGE BY ESTABLISHING STOP SIGN LOCATIONS AND PLACEMENT OF TRAFFIC CONTROL DEVICES; ESTABLISHING PRIMA FACIE SPEED LIMITS AND PLACEMENT OF TRAFFIC CONTROL DEVICES; ESTABLISHING THROUGH TRUCK TRAFFIC REGULATIONS AND PLACEMENT OF TRAFFIC CONTROL DEVICES; ESTABLISHING NO PARKING ZONES; AND REGULATING AND REQUIRING PERMITS FOR CERTAIN ASSEMBLAGES AND PROCESSIONS, PROVIDING FOR A FINE NOT TO EXCEED FIVE HUNDRED DOLLARS (\$500.00) FOR EACH VIOLATION CONCERNING ASSEMBLAGES AND PROCESSIONS; AND AMENDING ORDINANCE 22-102015 022016 PASSED AND APPROVED
~~OCTOBER 10, 2015~~ FEBRUARY 3, 2016

BE IT ORDAINED BY THE CITY COUNCIL OF GARDEN RIDGE, TEXAS:

1. City of Garden Ridge, Comal County, Texas, Ordinance Number 22-102015 022016 is hereby amended. Annex A, Annex B and Annex C are a part of this ordinance.
2. **DEFINITIONS.** The following words and phrases, when used in this ordinance, shall have the meanings respectively ascribed to them hereunder. Additional definitions will include, but may not be limited to, those contained in Article I, Uniform Act Regulating Traffic On Highways (V.C.S. 6701d, Texas) and shall be used to define words and phrases not herein defined.
 - a. AUTHORIZED EMERGENCY TRUCKS means fire department trucks, police trucks, public or private ambulances for which permits have been issued by the State Board of Health, emergency trucks of municipal departments or public service corporations as are designated or authorized by the governing body of an incorporated city, private trucks operated by volunteer firemen or certified Emergency Medical Services volunteers while answering a fire alarm or responding to a medical emergency, and trucks owned by the state or by a political subdivision engaged in emergency utility repair or electric, water, or wastewater services.
 - b. BUSINESS DISTRICT – the territory contiguous to and including a roadway when within six hundred (600) feet along such roadway there are buildings used for business or commercial purposes which may occupy three hundred (300) feet of frontage on one side or three hundred (300) feet collectively on both sides of the roadway.
 - c. COMMERCIAL MOTOR VEHICLE - any motor vehicle designed or used for the transportation of property, not including a passenger bus, passenger automobile, motorcycle, panel delivery truck or pick-up truck, but including any other type truck, trailer, semi-trailer, pole trailer or any combination thereof which has a gross registered carrying capacity of more than 28,000 pounds.
 - d. DRIVER - means every person who drives or is in actual physical control of a vehicle.
 - e. INTERSECTION(S) – means:
 - (1) The area embraced within the prolongation or connection of the lateral curb lines, or if none, then the lateral boundary lines of the roadways of two highways which join one another at, or approximately at, right angles, or the area within which vehicles traveling upon different highways joining at any other angle which may come in conflict; and
 - (2) The area where a highway includes two roadways thirty feet or more apart, then every crossing of each roadway of such divided highway by an intersecting highway shall be regarded as a separate intersection. In the event such intersecting highway also includes two roadways thirty feet or more apart, then every crossing of two roadways of such highways shall be regarded as a separate intersection.

- f. LIGHT TRUCK means a truck with a manufacturer's rated carrying capacity of two thousand (2,000) pounds or less, including trucks commonly known as pick-up trucks, panel deliver trucks and carryall trucks, as defined in the Texas Transportation Code.
- g. MOTOR VEHICLE - means every vehicle which is self-propelled by any form of motive power.
- h. OWNER - means a person who owns the legal title of a vehicle or in the event a vehicle is the subject of an agreement for the conditional sale or lease thereof with the right of purchase upon performance of the conditions stated in the agreement and with an immediate right of possession in the conditional vendee or lessee, or in the event a mortgagor of a vehicle is entitled to possession, then such conditional vendee or lessee or mortgagor shall be deemed owner for the purpose of this ordinance.
- i. PEDESTRIAN - means any person afoot.
- j. PERSON - means every natural person, firm, co-partnership, association or corporation.
- k. POLICE OFFICER – means every officer authorized to direct or regulate traffic and to cite or make arrests for violations of traffic regulations and other laws affecting such regulations.
- l. PROOF OF ROUTE means written verification of pick-ups, deliveries, or destinations, which may include a log book, delivery slip, shipping order, bill, or other document which identifies and specifies the date, address, and name of the person requesting of directing the pick-up or delivery and the destination of the pick up or delivery being within the corporate limits of the City of Garden Ridge, or another location which only means of access is by roadways that through truck traffic is prohibited.
- m. RESIDENCE DISTRICT - the territory contiguous to and including a highway not comprising a business district when the property on such highway for a distance of three hundred feet, or more, is improved with residences or residences and previously existing buildings in use for business.
- n. RIGHT OF WAY - means the privilege of immediate use of the roadway.
- o. ROADWAY- means that portion of a highway improved, designed or ordinarily used for vehicular travel. In the event a highway includes two or more separate roadways, the term "ROADWAY" as used herein shall refer to any such separately but not to all such roadways collectively.
- p. STREET, ROAD OR HIGHWAY- means the entire width between the boundary lines of every way publicly maintained when any part thereof is open to use of the public for purposes of vehicular traffic.
- q. THROUGH TRUCK OR THROUGH TRUCK TRAFFIC is the operation of a truck, as the term "truck" defined by Texas Transportation Code Chapter 541.201 (including, but not limited to truck tractors, road tractors, semitrailers, pole trailers and special mobile equipment) through the corporate limits of the city having no destination, pick –up, or delivery point within the corporate limits of the city.
- r. TRAFFIC - means pedestrians, ridden or herded animals, vehicles, and other conveyances either singly or together while using a street, road or highway for purposes of traffic.
- s. TRAFFIC CONTROL DEVICE - means all signs, signals, markings and devices erected by and in the City of Garden Ridge for the purpose of regulating, warning or guiding traffic.
- t. TRAFFIC CONTROL SIGNAL - means any device, whether manually, electrically or mechanically operated by which traffic is alternately directed to stop and to proceed.
- u. VEHICLE - means every device, in upon or by which any person or property is or may be transported or drawn

upon a street, road or highway.

3. **Required Obedience To Traffic Laws.** It shall be unlawful and it is a misdemeanor for any person to do any act forbidden, or fail to perform any act required in this ordinance and the Texas Motor Vehicle Laws within the City of Garden Ridge, Comal County, State of Texas.
4. **Traffic Control Devices.** Traffic regulating devices such as signs, lights, signals and roadway surface markers may be installed on the streets, roads and highways within the corporate limits of the City, and at such places as designated by the State of Texas and the City of Garden Ridge.
5. **Operating An Unregistered Vehicle.** A motor vehicle which has not been registered, as required by law, shall not be operated upon any roadway, street, highway or right of way for such roadway, street or highway within the City of Garden Ridge. Any person operating, or as owner permitting operation of, an unregistered or unlicensed vehicle which requires registration and licensing by state statute shall be charged with a misdemeanor for violation of such laws and this ordinance.
6. **Negligent and/or Reckless Damage to Roadways. Streets. Rights of Ways and City Parks in Garden Ridge.** Any person driving, operating or in charge of any vehicle or animal that does repairable damage to any roadway, street, right of way, or any public place (City, park, etc.) in Garden Ridge, such person shall be determined liable for repair, or cost for repair.
7. **Stop Signs.** All Stop Signs and their physical locations within the City of Garden Ridge are approved and erected at the designated intersections by the State of Texas, Comal County and the City of Garden Ridge. These stop signs are enumerated in "Attachment 1 Annex A". Except when directed to proceed by a police officer or other traffic control signal, every driver of a vehicle approaching a stop intersection, as indicated by a "Stop Sign", shall stop before entering said intersection.
8. **Speed Regulation.** Within the City of Garden Ridge, the maximum, reasonable and prudent speed limit shall be thirty miles per hour (30 MPH) on all streets in residential areas unless otherwise posted and ordained herein. No person shall drive a vehicle on a street, road or highway at a speed greater than is reasonable and prudent under the circumstances then existing. Speed limits specified herein are attached in "Attachment 2 Annex B" and shall be lawful; but, any speed in excess of these limits shall be prima facie evidence that the speed in excess of the specified limits is not reasonable or prudent and that it is unlawful. No person shall drive a vehicle upon the roadways in Garden Ridge at such a slow speed as to impede traffic except when reduced speed is necessary, or properly directed, for safe operation or compliance with law.
9. **Exceptions To Speed Limit Restrictions.** The provisions of this Ordinance regulating speeds shall not apply to vehicles operated by a Fire Department, Police Officers acting in their official capacity, nor to physicians and ambulances that are responding to emergency calls.
10. **Though Truck Traffic Regulation**

All public street, except Texas F.M. 3009 and Texas F.M. 2252, within the corporate limits of the city are closed to through truck traffic. This prohibition does not apply to Authorized Emergency Trucks, Light Trucks, or Trucks with drivers that are able to produce proof of route within the corporate limits of the city.

A "Through Truck Traffic Route" is established in the City of Garden Ridge, Texas, as follows:

- 1) On FM 2252, within the City Limits as traffic enters the City until traffic exits the City Limits.
- 2) On FM 3009, within the City Limits as traffic enters the City until traffic exits the City Limits.

The Chief of Police is hereby authorized and directed to cause appropriate "THROUGH TRUCK TRAFFIC ON FM 2252 AND FM 3009 ONLY" signs to be installed in the appropriate locations to properly delineate the through truck traffic route. The Chief of Police is hereby directed to consult with the Texas Department of Transportation in the installation of said signs. The Chief of Police is further directed to cause appropriate signs to be installed informing the public that through trucks are permitted to travel through the City of Garden Ridge, Texas only on the designated through truck traffic routes. The location of such signs shall be shown in the list

of traffic control devices attached to this ordinance.

Any person, firm or corporation who operates a Truck or causes a Truck to be operated on any roadway in the City in violation of this ordinance, shall, upon being found guilty of such violation by a Court of competent jurisdiction, be fine up to \$500 per violation, in accordance with the Traffic Control Ordinance of the City of Garden Ridge, Texas. Each roadway a truck is operated on in violation of this ordinance by a violator constitutes a separate and independent offense when enforcing this ordinance.

11. **No Parking Zones.** No Parking Zones are established within the City to aid in giving access for emergency vehicles and personnel to places of public gathering. The areas designated as "No Parking Zones" are defined in "Annex C" of this Ordinance.

12. **Assemblages and Processions**

- a. Except as otherwise provided herein, it shall be unlawful for any person or entity to conduct, engage in, participate in, organize, promote, form, start, cause or allow an assemblage or procession of eleven (11) or more vehicles or beasts of burden, or twenty five (25) or more pedestrians on the streets and highways of the City, unless:
 - (1) a written permit for the event has previously been obtained from the Chief of Police of the City of Garden Ridge at least thirty (30) days prior to the date of the event; and
 - (2) an official police escort or traffic control detail approved by the Chief of Police as being sufficient to meet traffic safety requirements has been arranged for in advance of the event;
- b. For the purpose of this Section 12, "assemblage or procession" shall mean any group of eleven (11) or more vehicles or beasts of burden, or any group of twenty five (25) or more pedestrians being operated on or occupying public streets within the City limits of the City of Garden Ridge within such proximity to each other that they pass the same point along any roadway of the City within ten (10) minutes of each other;
- c. The Chief of Police may deny approval of any event requiring approval under Subsection A of this section which in his determination will pose an unreasonable traffic safety risk or unreasonable disruption of traffic on the City's streets, and any appeal of the decision of the Chief of Police shall be made in writing to the City Administrator within ten (10) days of the receipt by the applicant of notice of denial of permit;
- d. A processing fee of \$25.00 shall be submitted with each application for permit to cover the City's administrative costs in processing the application. After receipt of the application, the City will calculate the remainder of the permit fee to be owed by the applicant based upon the City's projected costs for the event. Initially, the permit fee will include approximately \$30.00 per hour per traffic control officer provided by the City at the event. Within five business days of the City's receipt of the application and the processing fee, the City will either notify the applicant the permit has been denied or will notify the applicant of the additional permit fee amount to be paid by the applicant prior to the issuance of the permit. The additional permit fee amount will be due from the applicant within ten (10) business days from the date upon which the applicant receives notification of the additional permit fee amount. Within three (3) business days from the date upon which the City receives payment of the additional permit fee amount, the City will issue the permit to the applicant at the address stated on the application. If an event lasts longer than anticipated, the permit holder shall pay any additional fee for City services within ten (10) business days of receipt of a bill for same from the City at the address provided on the application for permit.
- e. Permit fees for events approved by City Council shall be set by the City Council at the time of their approval or as otherwise provided by law.
- f. Repetitive Events. Any event which will be occurring on a regular or repetitive basis during any calendar year may be permitted by an application for a "repetitive event permit" which lists the date and time of each

scheduled recurrence of the event for the year. The permit for each recurrence date listed on the "repetitive event permit" will be conditioned upon payment by the permit holder of the additional permit fee due for that recurrence date at least ten (10) days prior to the recurrence date.

- g. Variance Procedure.** Any person or organization wishing to apply for a variance from the procedures in this ordinance may do so by submitting a request for a hardship variance to the City Administrator or designee. A request for hardship variance shall state the special circumstances under which compliance with Section 12 will impose undue hardship on the person or entity.

The City Administrator may reject any such request for variance and such rejection may be appealed to the City Council at the next regularly scheduled meeting of the Council for which time permits by submitting a request in accordance with Council procedures. The City Administrator or designee may waive the permit fee for a non-profit organization under a hardship variance only if he determines that this will not result in the illegal donation of City funds.

- h.** The City of Garden Ridge is not required to provide security or insurance for any event it permits and by granting a permit for the event does not make any representation as to the safety of the event or the safety or suitability of any road of the City for the passage of vehicles, beasts of burden or pedestrians. Each person or entity requesting a permit from the City shall be required to sign an agreement by which they hold the City harmless and indemnify the City for any claims, liability, loss, or damages arising out of the event or as a result of the City's allowing the event to be held upon the streets of the City.

- i. Exceptions.** The provisions of this Section 12 DO NOT apply to the following:

- (1) Pedestrians participating in Traditional Seasonal events including, but not limited to Halloween Trick or Treat, Caroling, or any other such events which may be deemed appropriate by the City Council;
- (2) Parades or events approved by or sponsored by the City Council; and
- (3) Funeral processions conducted by houses of worship or professional Funeral Director.

- j.** Any person, entity or corporation violating any provision of this ordinance, within the corporate limits of Garden Ridge, shall be guilty of a misdemeanor and shall be subject to a fine not to exceed five hundred dollars (\$500.00), with each day such offense continues constituting a new and separate offense. Each and every person or entity participating in any event which violates this ordinance may be fined separately.

13. Penalty. This ordinance shall be effective from and after the date of approval and adoption as provided by law and publication of the caption in the official newspaper of the City.

14. Severability. If any section, paragraph, sub-paragraph, clause or phrase of this amendment shall be adjudged to be invalid or held to be unconstitutional, the same shall not affect the validity of this ordinance as a whole or any part of any provision thereof other than the part so decided to be invalid or unconstitutional.

15. This Ordinance shall take effect immediately upon its passage and approval by City Council

PASSED AND APPROVED THIS 4TH day of May, 2016.

Nadine L. Knaus, Mayor

ATTEST:

Shelley Goodwin, City Secretary

ANNEX A
TRAFFIC CONTROL DEVICE LOCATIONS

1. Stop Signs

+ *Enforcement through Traffic Code Chapter 545.256*

• Three or Four Way Stop

* State or County Maintained

| STREET | DIRECTION | STOP SIGN LOCATION |
|----------------------|------------------|---------------------------|
| Aster Circle | West | Hoya Lane |
| Arrowood Drive | South | FM 2252 |
| Audrey Ridge | East | Regency Run |
| Azalea Circle | West | Hoya Lane |
| Azalea Gate | East | Hoya Lane |
| *Bat Cave Road | South | FM 2252 |
| Beltorm | North | Tuscan Hills Drive |
| Bent Brook Drive | East | Deer Canyon Drive |
| Berean Way | West | Paradise Pass |
| Blazing Star Trail | East | Timber Rose Drive |
| •Blazing Star Trail | West | Grass Creek Road |
| •Blazing Star Trail | East | Grass Creek Road |
| *Blazing Star Trail | West | Bat Cave Road |
| Blue Bell Drive | East | Timber Rose Drive |
| *Bindseil Lane | East | Bat Cave Road |
| *Bindseil Lane | West | Bat Cave Road |
| Bindseil Lane | East | Forest Waters Circle |
| Calley Circle | West | Regency Run |
| •Cedar Branch | East | Hickory Bend Drive |
| Cedar Branch | North | Gardenia Bend Drive |
| Cedar Cavern | North | Bindseil Lane |
| Cinchona Trail | East | Timber Rose Drive |
| Cinchona Trail | West | Grass Creek Road |
| Creekview | West | Bat Cave Road |
| Cristobal | South | Verano Drive |
| Cristobal | North | Tuscan Hills Drive |
| Deer Canyon Drive | North | Tuscan Hills Drive |
| Deer Canyon Drive | South | Schoenthal Road |
| Deer Garden | North | Bindseil Lane |
| Doerr Lane | North | Nacogdoches Loop |
| Doerr Lane | South | Rail Crossing |
| Fairview Drive | North | Schoenthal Road |
| •*FM 2252 | North | FM 2252/Old Nacogdoches |
| •*FM 2252 | East | FM 2252/Old Nacogdoches |
| Forest Waters Circle | East | Water Wood Drive |
| Forest Waters Circle | West | Water Wood Drive |
| Forest Waters Circle | South | Forest Waters Circle |
| *Garden Ridge Drive | West | Bat Cave Road |
| *Garden Ridge Drive | East | Bat Cave Road |
| Gardenia Bend Drive | West | Paradise Pass |

| | | |
|--|---|--|
| Gardenia Bend Drive | South | Azalea Gate |
| Glen Cove | North | Forest Waters Circle |
| *Gloxinia Drive | East | FM 3009 |
| Gloxinia Drive | East | Hoya Lane |
| Gloxinia Drive | West | Hoya Lane |
| Goldenrod Lane | East | Timber Rose Drive |
| •Goldenrod Lane | East | Sorrel Lane |
| •Goldenrod Lane | West | Sorrel Lane |
| •Grass Creek Road | South | Blazing Star Trail |
| •Grass Creek Road | North | Blazing Star Trail |
| Grass Creek Road | South | Garden Ridge Drive |
| Hampton Park | North | Schoenthal Road |
| •Hickory Bend Drive | South | Cedar Branch |
| •Hickory Bend Drive | North | Cedar Branch |
| *Hickory Bend Drive | South | FM 2252 |
| Hoya Lane | North | Gloxinia Drive |
| +John T. Phillips Municipal Parkway | North 9400 Block Bus Lot | John T. Phillips Municipal Parkway |
| John T. Phillips Municipal Parkway | North 9401 Parent Lot | John T. Phillips Municipal Parkway DELETE LOCATION |
| John T. Phillips Municipal Parkway | South 9400Block City Hall Parking Lot | John T. Phillips Municipal Parkway |
| John T. Phillips Municipal Parkway | South 9500Block Community Center Driveway | John T. Phillips Municipal Parkway |
| John T. Phillips Municipal Parkway | South 9500 Block Parking Lot | John T. Phillips Municipal Parkway |
| John T. Phillips Municipal Parkway | South 9570 Public Works Parking Lot | John T. Phillips Municipal Parkway |
| Katherine Glen | East | Regency Run |
| Larmona Cove | South | Tuscan Hills Drive |
| • Las Cimas Drive | North | Tuscan Hills Drive |
| • Las Cimas Drive | South | Tuscan Hills Drive |
| Lloyds Park | North | Garden Ridge Drive |
| Magic Falls | West | Hickory Bend |
| Marie Meadow | East | Regency Run |
| *Meadow Rue | East | FM 3009 |
| Meadow Rue | West | Hoya Lane |
| Michelle Hill | East | Regency Run |
| Mountain Laurel Lane | North | Garden Ridge Drive |
| Mountain Laurel Lane | North | Gloxinia Drive |
| Mountain Laurel Lane | South | Gloxinia Drive |
| Mountain Laurel Lane | South | Gardenia Bend Drive |
| Municipal Parkway | | |

| | | |
|------------------------|-------|----------------------|
| *Nacogdoches Loop | East | FM 2252 |
| *Nacogdoches Loop | North | FM 2252 |
| *Old Nacogdoches Road | East | Quarry Rail Spur |
| *Old Nacogdoches Road | West | Quarry Rail Spur |
| •*Old Nacogdoches Road | West | FM 2252 |
| Oro Viejo Court | North | Cinnabar Court |
| Oro Viejo Court | South | Tuscan Hills Drive |
| Osage Circle | East | Osage Trail |
| Osage Trail | North | Fairview Drive |
| Osage Trail | South | Goldenrod Lane |
| Park Lane Court | North | Park Lane Drive |
| Park Lane Drive | East | Bat Cave Road |
| Parkview Drive | East | Bat Cave Road |
| Paseo Corto Drive | South | Verano Drive |
| Paseo Corto Drive | North | Tuscan Hills Drive |
| Paseo Corto Drive | South | Tuscan Hills Drive |
| Plum Ranch | South | Azalea Gate |
| Primrose Circle | West | Hoya Lane |
| Quiet Moon Drive | North | Tuscan Hills Drive |
| *Regency Run | South | FM 2252 |
| *Schneider Lane | South | FM 2252 |
| Schoenthal Road | West | Bat Cave Road |
| *Schoenthal Road | East | FM 3009 |
| *Schoenthal Road | West | FM 3009 |
| Senna Hills Drive | North | Tuscan Hills Drive |
| Senna Hills Drive | South | Tuscan Hills Drive |
| Sonata Court | East | Deer Canyon Drive |
| •Sorrel Lane | North | Goldenrod Lane |
| Sorrel Lane | South | Blue Bell Drive |
| Sumac Circle | West | Timber Rose Drive |
| Sumac Cove | East | Sorrel Lane |
| Sumac Lane | North | Timber Rose Drive |
| Sumac Lane | South | Sorrel Lane |
| Sundew Lane | North | Blazing Star Trail |
| *Teakwood Drive | East | FM 3009 |
| Teakwood Drive | West | Timber Rose Drive |
| Teakwood Lane | East | Timber Rose Drive |
| Teakwood Lane | West | Sorrel Lane |
| Timber Rose Drive | South | Goldenrod Lane |
| Tree Top Cove | South | Forest Waters Circle |
| *Trophy Oaks Drive | West | FM 3009 |
| •Tuscan Hills Drive | East | FM 3009 |
| • Tuscan Hills Drive | West | Las Cimas Drive |
| • Tuscan Hills Drive | East | Las Cimas Drive |
| Twisted Oaks | East | Bat Cave Road |
| Valley Park Drive | South | Park Lane Drive |
| Via Posada Drive | North | Tuscan Hills Drive |
| Waterwood Drive | North | Schoenthal Road |
| Waterwood Drive | South | Forest Waters Circle |
| Wild Wind Park | East | Bat Cave Road |
| • Wild Wind Park | East | Tonkawa Pass |
| • Wild Wind Park | West | Tonkawa Pass |

| | | |
|---------------|-------|----------------------|
| Woodland Cove | North | Forest Waters Circle |
|---------------|-------|----------------------|

+ Enforcement through Traffic Code Chapter 545.256

• Three or Four Way Stop

* State or County Maintained

2. Yield Signs

**State or County Maintained*

| | | |
|-------------------------------------|-------|--------------------------|
| *FM 2252 | North | FM 3009 |
| *FM 2252 | South | FM 3009 |
| *FM 3009 | West | FM 2252 |
| *FM 3009 | East | FM 2252 |
| *Nacogdoches Loop | West | FM 2252 |
| *Nacogdoches Loop | East | FM 2252 |
| *Old Nacogdoches Road | East | FM 2252 |
| *John T. Phillips Municipal Parkway | North | North Parent Parking Lot |

3. Stop Lights

**State or County Maintained*

| | | |
|----------|-----------|------------------------------------|
| *FM 2252 | All | FM 3009 |
| *FM 3009 | Three-way | John T. Phillips Municipal Parkway |

4. Through Truck Traffic Only on FM 2252 and FM 3009

- *Bat Cave Road southbound at intersection with Park View
- *Bat Cave Road northbound at intersection with Schoenthal Road
- *Bindseil Lane eastbound at City Limits (8300 Block)
- *Doerr Lane northbound at City Limits
- *FM 2252 eastbound at City Limits
- *FM 2252 westbound at intersection with Schneider Lane
- *FM 3009 northbound at City Limits
- *FM 3009 southbound at City Limits
- *Western end of Nacogdoches Loop at FM 2252
- *Eastern end of Nacogdoches Loop at FM 2252
- *Old Nacogdoches Road westbound at City Limits
- *Old Nacogdoches Road eastbound at FM 2252

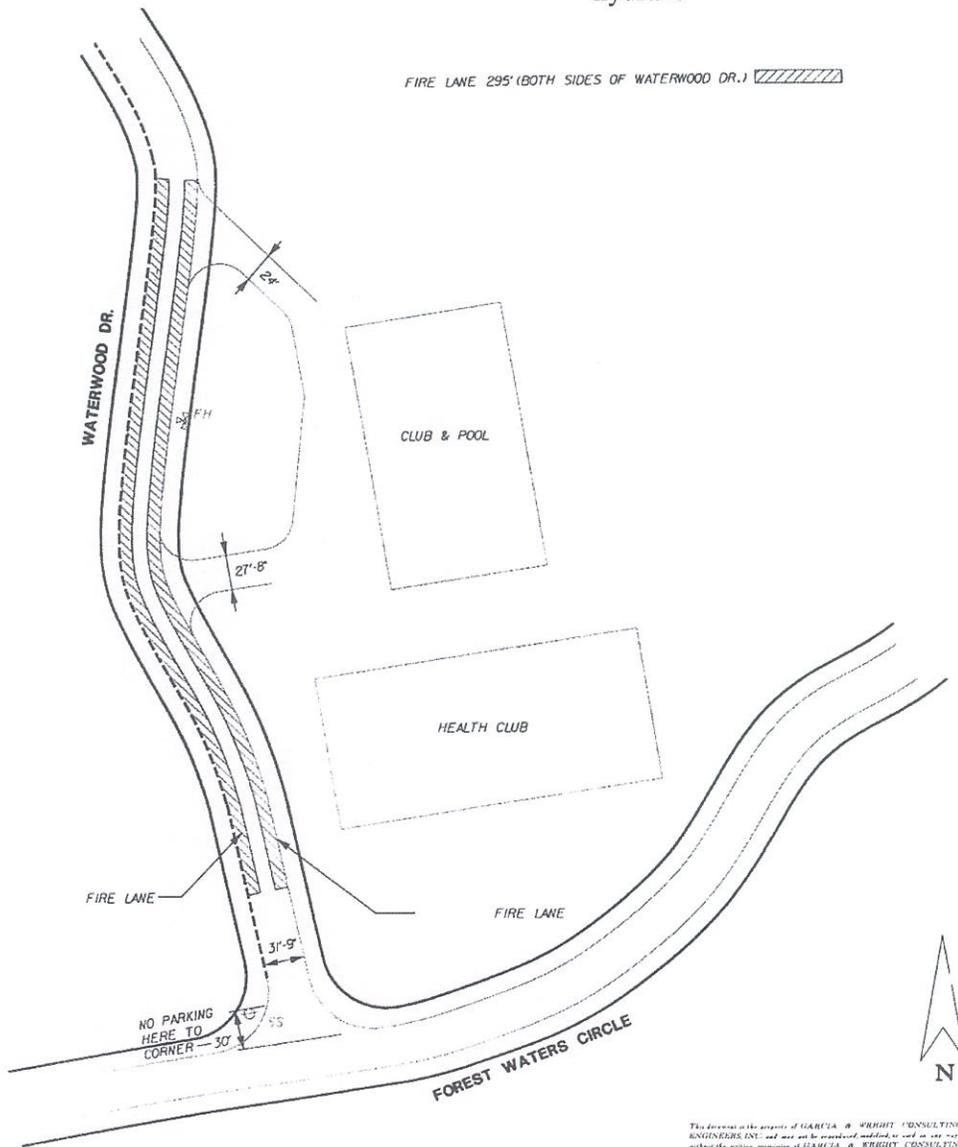
ANNEX B
MAXIMUM FACIE SPEED LIMITS

1. The Speed Limit on all streets within the City of Garden Ridge is Thirty Miles Per Hour (30MPH) unless otherwise posted.
2. Posted Exceptions to 30 Mile Per Hour speed limits:

| <u>STREET</u> | <u>SPEED AND EXTENT</u> |
|----------------------|--|
| Bindseil Lane | 35 Miles per hour (35MPH) From Bat Cave Road to City Limits, both directions |
| Bat Cave Road | 35 Miles per hour (35MPH) From FM 2252 to City Limits, Both Directions; |
| FM 3009 | Speed Limits as currently posted by the State of Texas; |
| FM 2252 | Speed Limits as currently posted by the State of Texas; |
| Nacogdoches Loop | 35 Miles per hour (35 MPH) From FM-2252 to FM -2252, both ways; |
| Municipal Parkway | 25 Miles per hour (25 MPH), both ways from F.M. 3009 to termination of roadway |

**ANNEX C
NO PARKING ZONES**

| | | |
|-----------------|-------------|---|
| Waterwood Drive | Safety Zone | From the intersection of Waterwood Drive with Forest Waters Circle, 30 feet north along the west curb line |
| Waterwood Drive | Fire Lane | Both sides of street extending 120 feet north of the fire hydrant located at the main entrance to the Club at Forest Waters and 175 feet on both sides of the street south of said fire hydrant |



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John T. Phillips
Municipal Parkway

Fire Zone

On the South side starting from the most westerly driveway of the community center to the most easterly driveway of the community center.

John T. Phillips
Municipal Parkway

School Zone

Both ways from F.M. 3009 to termination of roadway

GARDEN RIDGE POLICE DEPARTMENT



MEMORANDUM

To: Nancy Cain
City Administrator

From: Ron Eberhardt
Chief of Police

Date: 25 April 2016

Copies:

Reference: Officer Sanchez's Probation

Mrs. Cain,

Officer Sanchez completed his 6 month probation period on 6 April 2016. I would like to remove him from the probation status and place him on normal officer status. His pay should be adjusted for the 5% increase at this point. There are no indications at this time that the probation period should be increased.

As I missed the deadline of posting it on the agenda for the 6 April meeting he will be entitled to back pay for the time period the adjustment was delayed.

Sincerely,

A handwritten signature in blue ink that reads "Ron Eberhardt". The signature is written in a cursive, flowing style.

Chief of Police

QUARTERLY REPORT
CITY OF GARDEN RIDGE
BALANCE OF ALL FUNDS AS OF 3/31/16

| ACCOUNT | BALANCE | CURRENT RATE | AVERAGE RATE FOR QUARTER |
|------------------------------------|------------------------|-----------------|--------------------------------|
| CITY FUNDS | | | |
| OPERATING ACCOUNT | \$ 375,009.20 | 0% | 0 % |
| MONEY MARKET | \$ 1,700,023.50 | .15% | .15% |
| ASSET FORFEITURE/SEIZURE (STATE) | \$ 97.60 | .10% | .10% |
| ASSET FORFEITURE/SEIZURE (FED) | \$ 58,083.61 | .10% | .10% |
| 2009 REFINANCE 98 I&S | \$ 68,458.92 | .10% | .1166% |
| 2009 I&S | \$ 112,750.02 | .15% | .1166% |
| 2012 REFINANCE I&S | \$ 152,379.38 | .15% | .15% |
| 2012 INTEREST & SINKING | \$ 108,545.68 | .15% | .15% |
| 2012 CIP PROJECT | \$ 602,827.10 | .15% | .1166% |
| 2015 I&S | \$ 101,456.79 | .15% | .15% |
| 2015 CIP PROJECT | \$ 6,565,834.36 | .15% | .15% |
| STREET IMPACT FEE | \$ 20,840.81 | .05% | .05% |
| TEXPOOL STREET IMPACT FEE | \$ 408.94 | 0% | 0% |
| TEXPOOL INVESTMENT | \$ 399.67 | 0% | 0% |
| PEG CAPITAL FEES | \$ 76,034.76 | 0% | 0% |
| SUBTOTAL OF CITY FUNDS | \$ 9,943,150.34 | | |
| AVERAGE CITY INTEREST RATE | | .12727% | .1227% |
| WATER FUNDS | | | |
| IMPACT FEES | \$ 181,926.10 | .15% | .15% |
| TEXPOOL WATER INVESTMENT | \$ 605.35 | .3273% | .31415% |
| TEXPOOL IMPACT FEE | \$ 411.31 | 0% | 0% |
| WATER RIGHTS/INFRASTRUCTURE | \$ 4,912.37 | .3273% | .29856% |
| WATER SURCHARGE REVENUE | \$ 144,526.46 | .15% | .15% |
| WATER COMPANY OPERATING | \$ 2,051,433.79 | .15% | .15% |
| SUBTOTAL WATER FUNDS | \$2,383,815.38 | | |
| AVERAGE WATER INTEREST RATE | | .22092% | .212542% |
| TOTAL ALL FUNDS | \$12,326,965.72 | | |
| TOTAL AVERAGE INTEREST RATE | | .174095% | .167621% |

CITY OF GARDEN RIDGE

GENERAL FUND

CASH & INVESTMENTS AS OF 3/31/16

| | |
|--------------------|------------------------|
| OPERATING CHECKING | \$ 375,009.20 |
| MONEY MARKET | <u>\$ 1,700,023.50</u> |
| TOTAL GENERAL FUND | \$ 2,075,032.70 |

| | |
|--------------------|------------------|
| TEXPOOL INVESTMENT | <u>\$ 399.67</u> |
| TOTAL INVESTMENT | \$ 399.67 |

| | |
|-------------------------|-----------------|
| TOTAL RESERVES FOR CITY | \$ 2,075,432.37 |
|-------------------------|-----------------|

WATER FUND

INVESTMENTS AS OF 3/31/16

| | |
|-------------------------------|------------------|
| WATER COMPANY OPERATING | \$ 2,051,433.79 |
| TEXPOOL WATER INVESTMENT FUND | <u>\$ 605.35</u> |
| TOTAL WATER COMPANY RESERVES | \$2,052,039.14 |

EXPENDITURE & REVENUES

PERIOD OF 3/31/16

50% OF FISCAL YEAR

REVENUE YEAR TO DATE

| | | |
|--------------|-------------|------------------|
| GENERAL FUND | \$1,858,424 | 72.47% of Budget |
| WATER FUND | \$ 510,140 | 34.41% of Budget |

EXPENDITURES YEAR TO DATE

| | | |
|--------------|-------------|------------------|
| GENERAL FUND | \$1,078,721 | 42.70% of Budget |
| WATER FUND | \$ 551,439 | 38.11% of Budget |

EXCESS REVENUE OVER/(UNDER) EXPENDITURES YEAR TO DATE

| | |
|--------------|--------------|
| GENERAL FUND | \$ 779,702 |
| WATER FUND | \$ (41,299) |

REVENUE FOR MONTH ENDING 3/31/16

| | |
|--------------|------------|
| GENERAL FUND | \$ 229,742 |
| WATER FUND | \$ 79,712 |

EXPENDITURES FOR MONTH ENDING 3/31/16

| | |
|--------------|------------|
| GENERAL FUND | \$ 205,132 |
| WATER FUND | \$ 98,934 |

EXCESS REVENUE OVER/(UNDER) EXPENDITURES FOR MONTH ENDING 3/31/16

| | |
|--------------|-------------|
| GENERAL FUND | \$ 24,611 |
| WATER FUND | \$ (19,222) |

GARDEN RIDGE COMMUNITY CENTER MONTHLY REPORT

2016

March 21st thru April 20th, 2016

| | | |
|------------------------------------|-----------|---|
| New Events Booked in Current Month | Charged | 2 |
| | No Charge | 1 |

2015-2016

| | | |
|---|---|--|
| Total Number of Events for the Month | 5 | |
| Events cancelled in for the Month | 0 | |
| Total Number of Days in Use for the Month | 8 | |
| Wildflower Room Only | | |

2013-2014

| | | |
|--|--|-----|
| Total Number of Events for the Year | | 81 |
| Total Number of days Used for the Year | | 261 |
| Total Number cancelled for the Year | | 4 |
| Wildflower and Bluebonnet Room | | |

| Past years | # of Events | # of Days |
|------------|-------------|-----------|
| 2011-2012 | 76 | 257 |
| 2010-2011 | 72 | 241 |
| 2009-2010 | 65 | 208 |
| 2008-2009 | 67 | 199 |
| 2008 | 53 | 190 |
| 2007 | 58 | 183 |
| 2006 | | 139 |
| 2005 | | 116 |
| 2004 | | 81 |

Garden Ridge Community Center

3/31/16

Revenues

| | |
|-----------|-----------|
| Rentals | \$ 19,075 |
| Deposits | \$ 5,175* |
| Donations | \$ 0 |

| | |
|-----------------------------------|-----------------|
| Total Deposits Received: | \$ 12,300 |
| Deposits refunded to date: | <u>\$ 7,125</u> |
| Revenue from deposits to date: | \$ 5,175* |

Total Revenue: \$ 24,250

Expenditures

| | |
|-----------------------|---------------|
| Telephone | \$ 282 |
| Supplies | \$ 702 |
| Utilities | \$ 3,633 |
| Maintenance | \$ 4,008 |
| Cleaning | \$ 2,395 |
| Equipment | \$ 0 |
| Facility Enhancements | \$10,596 |
| Manager | \$ 8,790 |
| Marketing | \$ 0 |
| Donation Expenditures | <u>\$ 150</u> |
| Total Expenditures: | \$30,556 |

Revenue Over/ (Under) Expenditures: \$ (6,306)

CITY OF GARDEN RIDGE BUILDING REPORT

3/21/2015 THRU 4/20/2016

MAJOR PERMITS

| Permit # | Address | Builder | Sq Ft. | Value \$ | Permit Fees |
|-----------------|-------------------|----------------|---------------|----------------------|--------------------|
| 0984 -16 | 8322 Garden Arbor | Chesmar Homes | 3844 | \$ 499,720.00 | \$ 3,256.40 |
| TOTAL | | | 3,844 | \$ 499,720.00 | \$ 3,256.40 |

MINOR PERMITS

| Permit # | Address | Builder | Project | Permit Fees |
|-----------------|-----------------------|--------------------------|---------------------|--------------------|
| 0982 -16 | 21409 Fairview Circle | Robert Moreno | Driveway | \$ 125.00 |
| 0983 -16 | 21910 Cristobal Dr. | Will Vasquez | Pergola | \$ 309.32 |
| 0985 -16 | 8750 Bindseil Lane | Paul Sullivan | Fence | \$ 125.00 |
| 0986 -16 | 9603 Primrose | Plumb Smart Plumbing | Minor Plumbing | \$ 100.00 |
| 0987 -16 | 19810 Wild Hollow | River City Deck & Patio | Outbuilding | \$ 125.00 |
| 0988 -16 | 22011 Cristobal Dr. | Anthony & Sylvan Pools | Pool, Deck | \$ 567.00 |
| 0989 -16 | 8716 Verano | Fencecrete | Fence | \$ 125.00 |
| 0990 -16 | 19080 Naco Loop | BoDen LLC | Slab for containers | \$ 406.60 |
| 0991 -16 | 9603 Primrose | Bison Masonry | Fence | \$ 125.00 |
| 0992 -16 | 21016 Cedar Branch | City Fence of SA | Fence | \$ 125.00 |
| 0993 -16 | 20058 Buckhead Lane | Troy Lott | Garage | \$ 680.08 |
| 0994 -16 | 9121 Sundew Circle | Thomas Sinclair | Fence | \$ 125.00 |
| 0995 -16 | 21017 Hickory Bend | Apex Home Engery Savings | Minor Electric | \$ 125.00 |
| 0996 -16 | 8407 Orchard Glen | Tri-County Fence Co. | Fence | \$ 125.00 |
| 0997 -16 | 19522 Creekview Oaks | Paradise Decks | Deck | \$ 100.00 |
| 0998 -16 | 21910 Pesa Cove | Cribley Enterprise INC. | Landscape Wall | \$ 125.00 |
| 0999 -16 | 19693 Bat Cave Rd. | Rafael Marfil | Garage, Carport | \$ 698.93 |
| 1000 -16 | 19519 Creekview Oaks | Champion Window | Sun Room | \$ 200.00 |
| 1001 -16 | 20506 Cedar Cavern | Daniel Stewart | Outbuilding | \$ 100.00 |
| TOTAL | | | | \$ 4,411.93 |

| | |
|--|--------------------|
| TOTAL MAJOR FEES FOR THE MONTH | \$ 3,256.40 |
| TOTAL MINOR FEES FOR THE MONTH | \$ 4,411.93 |
| TOTAL ALL PERMIT FEES FOR THE MONTH | \$ 7,668.33 |

| | |
|---|------------------------|
| TOTAL MAJOR PROJECTS VALUE FOR THE YEAR | \$ 5,416,967.40 |
| TOTAL MAJOR PROJECTS SQ FT. FOR THE YEAR | 41,669 |

| | |
|---|---------------------|
| TOTAL MAJOR PERMIT FEES FOR THE YEAR | \$ 34,499.39 |
| TOTAL MINOR PERMIT FEES FOR THE YEAR | \$ 11,706.97 |
| TOTAL ALL PERMIT FEES FOR THE YEAR | \$ 46,206.36 |

Library Report, May 2016

Activities between March 15 and April 14, 2016:

~There were 848 visits to the library.

~There were 780 items checked out.

~25 eBooks were checked out.

~We added 23 new patrons.

~93 new items were added to the Library Collection.

Classes and Activities

| | |
|--|------------|
| <i>1. Adult Coloring Group 3/16/16</i> | <i>6</i> |
| <i>2. Adult Coloring Group 3/23/16</i> | <i>6</i> |
| <i>3. Easter Story Hour & egg hunt</i> | <i>15</i> |
| <i>4. Adult Coloring Group 4/6/16</i> | <i>8</i> |
| <i>5. Adult Coloring Group 4/13/16</i> | <i>7</i> |
| <i>6. Garden Ridge Elementary Tour 4/13/16</i> | <i>123</i> |
| <i>7. Garden Ridge Elementary Tour 4/14/16</i> | <i>74</i> |
| <i>8. Computer Class 4/14/16</i> | <i>9</i> |

| May 2016 | | | | | | |
|-----------------|---------------|--|---|-------------------------------------|---------------|-----------------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 12 noon, Lunch-n- Learn: Alicia Carpenter | 12 2:00 Computer Class | 13 | 14 |
| 15 | 16 | 17 12 noon, Lunch-n- Learn: Shelby Trial, Ollas | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 12 noon, Lunch-n- Learn: Gardening for Butterflies* | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | 1 June 2016 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |

**Lunch-n-Learn was rescheduled from April 20*

Public Works

March 20, 2016—April 20, 2016

Street and Right of Way Maintenance

Shred right of ways: 5
Tree trimming: Forest Waters/Regency Oaks.

Storm water Drainage Facility and Easement Maintenance

Outfalls inspected: 19
Detention/Retention ponds inspected: 18

Park and City Facility/Property Maintenance

Paul Davis Park BBQ hut: Removed BBQ pit
Parks mowed: 2
Community center mowed: 2
City hall: Treat for termites

Animal Control

| | | | | |
|--|-----------------------------|---------|-------------|--------|
| Domestic Animal Apprehensions: | Dogs 5 | Cats 3 | YTD Dogs 20 | Cats 9 |
| Nuisance Complaint Calls : | 0 | | YTD 0 | |
| Animal Bite Calls : | 0 | | YTD 0 | |
| Deer Carcass Disposals: | 14 | | YTD 71 | |
| Raccoon : | 2 | | YTD 13 | |
| Opossum : | 7 | | YTD 19 | |
| Skunks : | 1 | | YTD 3 | |
| Other: | 3 Armadillo, 1 hog , 1 hawk | | YTD 10 | |
| Hunters for the hungry animal donations : | Deer /Wild Hogs | | YTD 4 | |
| Total animal control apprehensions/pickups for 2016: | | | YTD 145 | |
| Animal transferred to adoption agency: | 2 | | YTD 4 | |
| Animals returned to owners: | 4 | | YTD 15 | |
| Animals' adopted: | Dogs. 1 | Cats 1 | YTD 3 | |
| Current animals in city's care: | Dogs. 1 | Cats. 0 | | |
| Animals ready for adoption: | Dogs. 0 | Cats. 0 | | |

Special Note

Oak Wilt Update: None Found



GARDEN RIDGE POLICE DEPARTMENT

MAY MARCH 21ST – APRIL 20TH CALLS FOR SERVICE

| Location | Calls | Code | Water | Total |
|----------------------------|-----------|-----------|----------|-----------|
| ARROWOOD | 0 | 0 | 0 | 0 |
| BAT CAVE ROAD | 1 | 0 | 0 | 1 |
| BINDSEIL | 4 | 0 | 0 | 4 |
| COUNTRY OAK ESTATES | 0 | 0 | 0 | 0 |
| ENCLAVE AT GARDEN RIDGE | 1 | 0 | 0 | 1 |
| FM 2252 | 12 | 0 | 0 | 12 |
| FM 3009 | 12 | 0 | 0 | 12 |
| FOREST WATERS | 8 | 2 | 0 | 10 |
| GARDEN RIDGE ESTATES | 14 | 6 | 0 | 20 |
| GEORG RANCH | 12 | 5 | 0 | 17 |
| MUNICIPAL COMPLEX | 3 | 0 | 0 | 3 |
| NACOGDOCHES LOOP | 1 | 0 | 0 | 1 |
| OAK MEADOW ESTATES | 0 | 0 | 0 | 0 |
| PARK LANE ESTATES | 1 | 0 | 0 | 1 |
| REGENCY OAKS | 2 | 0 | 0 | 2 |
| SCHOENTHAL ROAD | 1 | 0 | 0 | 1 |
| THE FOREST OF GARDEN RIDGE | 0 | 0 | 0 | 0 |
| THE PARK AT GARDEN RIDGE | 0 | 1 | 0 | 1 |
| TROPHY OAKS | 3 | 0 | 0 | 3 |
| TWISTED OAKS | 0 | 0 | 0 | 0 |
| WILD WIND | 2 | 0 | 0 | 2 |
| WOODLANDS OF GARDEN RIDGE | 1 | 0 | 0 | 1 |
| COUNTY | 6 | 0 | 0 | 6 |
| OTHER | 0 | 0 | 0 | 0 |
| TOTALS | 84 | 14 | 0 | 98 |

ARRESTS – 5
ALARM PERMITS – 3
CRASHES – 11

ALARMS – 11
SOLICITOR PERMITS – 0

| Location | Units | Injury | Fatal | Type |
|-----------------------------|-------------------|--------|-------|------|
| 21000 BLK FM 3009 | vehicle vs. deer | 0 | 0 | CR3 |
| 21700 BLK FM 3009 | 2 vehicles | 2 | 0 | CR3 |
| 19200 BLK FM 2252 | vehicle vs. tree | 0 | 0 | CR3 |
| 20000 BLK FM 3009 | motorcycle | 1 | 0 | CR3 |
| 19500 BLK FM 3009 | 2 vehicles | 0 | 0 | CR3 |
| 19500 BLK FM 3009 | 2 vehicles | 0 | 0 | CR3 |
| 21800 BLK FM 3009 | 2 vehicles | 0 | 0 | CR3 |
| 8600 BLK Tuscan Hills Drive | vehicle vs. tree | 1 | 0 | CR3 |
| 20600 BLK FM 3009 | vehicle vs. fence | 0 | 0 | CR3 |
| 8700 BLK Bindseil Lane | 2 vehicles | 0 | 0 | CR3 |
| 19600 BLK FM 3009 | 2 vehicles | 0 | 0 | CR2 |

ENFORCEMENT (220)

***Citations – 95**

***Warnings – 125**

INCIDENTS and ARRESTS

- 3/24/2016- After being stopped for a defective brake light, Ofc. Pelata arrested Junior Garcia for No Operator/Drivers License.
- 4/6/2016- After being stopped for disregarding a stop sign, Ofc. Pelata arrested Crystal Diaz for Driving While License Invalid.
- 4/8/2016- After responding to a road rage call, Ofc. McKay arrested Neil Byington for Reckless Driving.
- 4/14/2016- After being stopped for speeding 52/40, Ofc. McKay arrested Wayne Elliott for Driving While License Invalid.
- 4/18/2016- After being stopped for speeding 50/40, Ofc. McKay arrested Billy Willeford for Driving While License Invalid.

INFORMATION | SAFETY TIP

While chatting with one of our local US Postal Inspectors, he reaffirmed that mail theft is still a big issue in the Tri-County area. He also mentioned that most mail thefts occur in the middle of the night and recommended collecting your mail daily rather than only a couple times a week.

TRAINING

- ♦ **“Taser End User”**
 - Lt. Bellinger
 - Ofc. De La Rosa
 - Cpl. Dennis
 - Ofc. Hackenberg
 - Ofc. McKay
 - Ofc. McMahan
 - Ofc. Oehler
 - Ofc. Pelata
 - Ofc. Sanchez
- ♦ **“Patrol Rifle Certification”**
 - Ofc. De La Rosa
 - Ofc. Hackenberg
 - Ofc. McKay
 - Ofc. Sanchez
- ♦ **“Sex Offender Registration”**
 - Inv. Spiller
- ♦ **“Less-Lethal Beanbag Shotgun”**
 - Lt. Bellinger
 - Ofc. De La Rosa
 - Cpl. Dennis
 - Ofc. Hackenberg
 - Ofc. McKay
 - Ofc. McMahan
 - Ofc. Oehler
 - Ofc. Pelata
 - Ofc. Sanchez
 - Inv. Spiller
- ♦ **“Patrol Tactics Refresher”**
 - Ofc. Oehler
 - Ofc. De La Rosa
- ♦ **“Intermediate Arrest, Search, and Seizure”**
 - Ofc. Pelata

City of Garden Ridge

Engineers Update

RIVER CITY ENGINEERING, PLLC

MAY 4, 2016

GARRY MONTGOMERY, P.E.

2013 CIP Project Update

- RCE and Public Works met with the contractor on April 25 to go through the remaining warranty items and mark the areas of pavement that need to be removed and replaced. Once the pavement is replaced the contractor is required to seal coat the area to prevent moisture infiltration.
- The contractor's goal is to have all paving done by the first week in May, weather permitting.
- The driveway at 9111 Garden Ridge Drive will be paved at the same time as the street locations.

2015 CIP Project Update

- We have received the contract, bond and insurance documents from the contractor and have reviewed them.
- Prior to signing the contract the City will need to accept the Contractors Conflict of Interest Form required by the Texas Ethics Commission. No conflicts were identified.
- We are scheduling the Pre-Construction conference and reviewing material submittals at this time. We anticipate holding the Pre-Construction Conference the second week in May.
- We are also in the process of reviewing the proposal for materials testing and construction observation during paving from a Construction Materials testing firm.
- RCE and City Staff will be meeting soon to discuss the project inspection form and procedures to move into construction.
- We expect construction to begin by the end of May.

2015 Well 9 & 10 Site Development

- RCE continues to work on the construction plans for the tank, pump station, flow meters, chemical feed and offsite waterlines.
- We will be meeting with the Water Manager within the next two weeks to go over the final locations of the infrastructure and receive comments.
- Once staff approves the location of the tank, pump building and waterlines we will schedule with the electrical sub-consultant to begin their part of the design.
- We anticipate completing the 90% design plans by the second week in July.
- We have updated the cost estimate for the project based on the 50% design plans and the project remains within the anticipated budget.

2016 CIP Projects and Remaining Funds

➤ Prior to issuing the 2015 CIP Bonds a project list was compiled with corresponding cost estimates. The following list summarizes the remaining funds and projects:

| Project Title | Original Estimate | Awarded Project Cost | Contingency | Remaining Project Cost | Balance Available |
|---|-----------------------|-----------------------|---------------------|------------------------|-----------------------|
| 2015 CIP Project | \$5,208,069.83 | \$4,762,497.32 | \$350,000 | - | \$95,572.51 |
| Well 9 & 10 | \$2,308,000.00 | \$704,549.07 | - | \$1,603,450.93 | - |
| Park Lane, Valley Park, Park Lane Ct & Doerr Lane | \$318,994.50 | - | - | - | \$318,994.50 |
| Naco Loop 12" Waterline – Easements and Prelim Design | \$165,000.00 | - | - | - | \$165,000.00 |
| Park Improvements and Community Center | \$100,000.00 | - | - | - | \$100,000.00 |
| FM 2252 12" Waterline – Easements and Prelim Design | \$42,000.00 | - | - | - | \$42,000.00 |
| Bat Cave 12" Waterline – Easements and Prelim Design | \$280,000.00 | - | - | - | \$280,000.00 |
| Totals | \$8,422,064.33 | \$5,467,046.39 | \$350,000.00 | \$1,603,450.93 | \$1,001,567.01 |

n. Resulting from a delinquency or non-payment of water service bills-----\$ 40.00
Turn-On/Reconnection Charges.

Resulting or following a turn-off or disconnection due to delinquency
or non-payment of water service bills-----\$ 40.00

(NOTE: An additional charge of \$50.00 will be imposed for a turn-on or
reconnection required to be performed during non-regular working hours.)

o. Turn-Off & Turn-On Transfer of existing meter service to a new customer-----\$ 40.00

p. Customer Service Charges. As a general rule, the following service charges will not be assessed the first time Water Department personnel are called to service a problem which is determined, by the Water Department, to be the responsibility of the customer. However, if Water Department personnel are called and respond to a service call which has previously been pointed out (to the customer) as his or her area of responsibility, the following charges apply:

(1) On-Duty Service Calls
Minimum charge for the first half-hour ----- \$ 30.00
Each hour (or fraction thereof) thereafter ----- \$ 40.00

(2) Off-Duty Service Calls
Minimum charge for the first half-hour ----- \$ 35.00
Each hour (or fraction thereof) thereafter ----- \$ 45.00

q. Check returned for insufficient or non-sufficient funds----- \$ 25.00

r. Deposits

(1) Residential Water Deposit
(a) Owner ----- \$ 150.00
(b) Renter ----- \$ 150.00

(2) Commercial Water Deposit----- \$200.00

(3) Fire Hydrant or Temporary Service Deposit-----\$400.00

(Deposits refundable at termination of service minus any balance on account)

25.06 CUSTOMER FEES

The City of Garden Ridge Water Department may be assessed management fees, program fees and pumping fees for water that is allocated from, pumped from and/or supplied from the Edwards Aquifer and/or the Trinity Aquifer. The assessment of such fees as a pass-through fee to all water customers is authorized. Such fees will be collected from all water customers of the Garden Ridge Water Department. The charges will be billed monthly as a separate charge on customer water bills. No pass-through fees shall be charged if there is not metered use by the customer during the billing period. These charges shall be reviewed annually and adjusted as necessary for the full recovery of such fees assessed to the City of Garden Ridge Water Department.

SECTION 26 -- REQUESTS FOR SERVICE - GENERAL POLICY

26.01 -- REQUESTS FOR SERVICE -- GENERAL POLICY

The City of Garden Ridge Water Department has adopted the following Policies relative to requests for services:

Each request for services involving more than one meter, or where there is some question of adequacy of service, may be referred to the Water Department's Engineer for study. The cost of the Engineering Study and report will be paid for in advance by the petitioner.

The Engineer will evaluate the request to determine, under the existing circumstances, what would be the conditions of service and report this to the City Water Commission and to the petitioner.

ORDINANCE NO. 191-052016

AN ORDINANCE OF THE CITY OF GARDEN RIDGE, TEXAS, ADOPTING STORMWATER POLLUTION CONTROL; REGULATING THE DISCHARGE OF POLLUTANTS INTO THE MUNICIPAL SEPARATE STORM WATER SYSTEM (MS4); PROVIDING FOR A PENALTY; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 26 of the Texas Water Code and Chapter 402 of the Clean Water Act provides for Regulation of Stormwater Pollution Control; and

WHEREAS, it is the intent of this Ordinance to maintain and improve the quality of surface water and groundwater within the City of Garden Ridge and the State of Texas; and

WHEREAS, it is the intent of this Ordinance to facilitate compliance with state and federal water quality standards, limitations, and permits by owners and operators of industrial activities and construction sites within the City; and

WHEREAS, it is the intent of this Ordinance to prohibit the discharge of contaminated storm water runoff from industrial, commercial, residential and construction sites into the municipal separate storm sewer system (MS4) and natural waters within the City; and

WHEREAS, it is the intent of this Ordinance to prohibit and focus on eliminating illicit discharges to the MS4, require construction site best management practices for erosion and sediment controls within the MS4, require development requirements to regulate discharges from new development and redevelopment projects within the MS4; and

WHEREAS, it is the intent of this Ordinance to allow for the establishment of programs and procedures to address maintenance and inspection of properties discharging into the MS4 and sampling of such discharges; and

WHEREAS, the City Council finds that stormwater discharge regulations are necessary to protect the public health, safety and general welfare of citizens of the City of Garden Ridge:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS:

SECTION 1. Findings.

The findings set out herein are found to be true and correct and are hereby adopted by the City Council and made a part of this Ordinance for all purposes.

SECTION 2. Regulations.

The stormwater regulations more particularly described in **Exhibit "A"**, attached hereto

and incorporated herein by reference are adopted as the City’s storm water regulations.

SECTION 3: Penalty Provision.

Any person, firm, corporation or business entity violating this Ordinance shall be deemed guilty of a misdemeanor, and upon conviction thereof shall be fined a sum not exceeding Two Thousand Dollars (\$2,000.00) if the violation relates to the public health, sanitation or dumping of refuse, otherwise the fine shall be a sum not exceeding Five Hundred Dollars (\$500.00). The City retains all legal rights and remedies available to it pursuant to local, state and federal law.

SECTION 4. Cumulative and Savings.

This Ordinance shall be cumulative of all provisions of ordinances of the City of Garden Ridge, Texas, except where the provisions of the ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed. Any and all previous versions of this Ordinance to the extent that they are in conflict herewith are repealed.

SECTION 5: Severability.

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional or invalid.

SECTION 6: Effective Date.

This Ordinance shall be in full force and effect from and after its final passage and any publication required by law.

PASSED AND APPROVED ON this _____ day of _____, 2016.

Nadine L. Knaus, Mayor

ATTEST:

Shelley Goodwin, City Secretary

EXHIBIT A

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SECTION 1. Intent and Purpose

This Ordinance establishes methods for controlling the introduction of pollutants into the municipal separate storm sewer system (MS4) of the City of Garden Ridge, Texas in order to comply with requirements of the Texas Pollutant Discharge Elimination System (TPDES) permit process. The objectives of this ordinance are:

- To regulate pollutants from stormwater discharges into and from the MS4;
- To prohibit illicit connections and discharges to the MS4;
- To control the discharge of spills and prohibit dumping or disposal of materials other than stormwater into the small MS4;
- To enforce compliance with the permittee's ordinances, permits, contracts, or orders;
- To require installation, implementation, and maintenance of control measures;
- To receive and collect information, such as stormwater plans, inspection reports, and other information deemed necessary to assess compliance with this permit, from operators of construction sites, new or redeveloped land, and industrial and commercial facilities;
- To establish legal authority to implement inspection and enforcement procedures to ensure compliance with this Ordinance;
- To respond to non-compliance with Best Management Practices (BMPs) required by the small MS4 consistent with its ordinances or other regulatory mechanism(s);
- To assess penalties, including monetary, civil, or criminal penalties; and

- To enter into interagency or interlocal agreements or other maintenance agreements, as necessary.

SECTION 2. Definitions

Applicant - Property owner or agent of a property owner who filed an application for a stormwater authorization under a TPDES general permit or an individual TPDES permit.

Authorized Enforcement Agency - Employees or designees of the City of Garden Ridge, Texas or the Texas Commission on Environmental Quality (TCEQ) having authority to enforce this Ordinance and/or the TPDES regulations.

Best Management Practices (BMPs) - Schedule of activities, prohibitions of practices, maintenance procedures, structural controls, local ordinances, and other management practices to prevent or reduce the discharge of pollutants. BMPs also include treatment practices, operating procedures, and practices to control runoff, spills or leaks, waste disposal, or drainage from raw materials storage areas.

Building - Any structure, either temporary or permanent, with walls and a roof, designed to shelter a person, animal, or property, and occupying more than 100 square feet of area.

City – the City of Garden Ridge, Texas or the City Council of the City of Garden Ridge, Texas.

Construction Activity – Includes soil disturbance, including clearing, grading, and excavating; and does not include routine maintenance that is performed to maintain the original line and grade, hydraulic capacity, or original purpose of the site (e.g., the routine grading of existing dirt roads, asphalt overlays of existing roads, the routine clearing of existing right-of-ways, and similar maintenance activities).

Director - the City Administrator or the administrator's authorized designee with authority to enforce this Ordinance and/or the TPDES regulations.

Small Construction Activity is construction activity that results in land disturbances equal to or greater than one (1) acre and less than five (5) acres of land. Small construction activity also includes the disturbance of less than one (1) acre of total land area that is part of a larger common plan of development or sale if the larger common plan will ultimately disturb equal to or greater than one (1) and less than five (5) acres of land.

Large Construction Activity is construction activity that results in land disturbance of equal to or greater than five (5) acres of land. Large construction activity also includes the disturbance of less than five (5) acres of total land area that is part of a larger common plan of development or sale if the larger common plan will ultimately disturb equal to or greater than five acres of land.

Conveyance - Curbs, gutters, man-made channels and ditches, drains, pipes, and other constructed features designed or used for flood control or to otherwise transport stormwater runoff.

Hazardous Materials - Any item or agent (biological, chemical, physical) that has the potential to cause harm to humans, animals, or the environment, either by itself or through interaction with other factors.

Illicit Connection - Any man-made conveyance connecting an illicit discharge directly to a municipal separate storm sewer.

Illicit Discharge - Any discharge to a municipal separate storm sewer that is not entirely composed of stormwater, except discharges pursuant to a TPDES stormwater general permit or a separate authorization and discharges resulting from emergency firefighting activities.

Land Disturbance Activity - Any activity which changes the volume or discharge rate of stormwater runoff from the land surface. This includes grading, digging, cutting, scraping, or excavating of soil, placement of fill materials, paving, construction, substantial removal of vegetation, or any activity which bares soil or rock or involves the diversion or piping of any natural or man-made watercourse.

Maintenance Agreement - A formal contract between a local government and a property owner to guarantee long-term maintenance of stormwater management practices.

Non-Stormwater Discharge - Any discharge to the storm drain system that is not composed entirely of stormwater.

Person - Any individual, association, organization, partnership, firm, corporation, or other entity recognized by law and acting as either the owner or as the owner's agent.

Pollutant - In accordance with the Texas Water Code, §26.001(13) a pollutant includes the following: dredged spoil, solid waste, incinerator residue, sewage, garbage, sewage sludge, filter backwash, munitions, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand, cellar dirt, and industrial, municipal, and agricultural waste discharged into any water in the state.

Premises - Any building, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

Stormwater and Stormwater Runoff - Rainfall runoff, snow-melt runoff, and surface runoff and drainage.

Stormwater Management - The use of structural or non-structural control practices/BMPs designed to reduce stormwater pollutant runoff, discharge volumes, peak flow discharge rates, and detrimental changes in stream temperature that affect water quality.

Stormwater Pollution Prevention Plan (SWP3) - A document that describes the Best Management Practices and activities to be implemented by the permit holder to identify sources of pollution or contamination at a site and actions to eliminate or reduce pollutant discharges.

Stormwater Control Practices - Structural or nonstructural measures to minimize stormwater runoff to surface water in the state.

Surface Water in the State - Lakes, bays, ponds, impounding reservoirs, springs, rivers, streams, creeks, estuaries, wetlands, marshes, inlets, canals, the Gulf of Mexico inside the territorial limits of the state (from the mean high water mark (MHW) out 10.36 miles into the Gulf), and all other bodies of surface water, natural or artificial, inland or coastal, fresh or salt, navigable or non-navigable, and including the beds and banks of all water-courses and bodies of surface water, that are wholly or partially inside or bordering the state or subject to the jurisdiction of the state; except that waters in treatment systems which are authorized by state or federal law, regulation, or permit, and which are created for the purpose of waste treatment are not considered to be water in the state.

Texas Pollutant Discharge Elimination System Stormwater (TPDES) Discharge Permit - A permit issued by the TCEQ, under the authority of Texas Water Code SECTIONS 26.027 or 26.040 that authorizes the discharge of pollutants into or adjacent water in the state. The TPDES program is administered under the authority delegated pursuant to 33 U.S.C. SECTION 1342(b).

Unauthorized Discharge - Any direct or indirect non-stormwater discharge to the storm drain system except as exempted in SECTION V Prohibition of Illicit Connections of this Ordinance.

SECTION 3. Applicability

Unless exempted, this Ordinance applies to discharges entering the storm drain system within the jurisdictional limits of the City of Garden Ridge.

SECTION 4. Responsibility for Administration

The City of Garden Ridge, Texas (“City”) shall administer, implement, and enforce the provisions of this Ordinance. Any powers granted or duties imposed upon the City may be delegated in writing by the City Administrator to persons or entities acting in the beneficial interest of the City.

Authorized individual(s) shall have the authority to enforce this Ordinance in its entirety and shall be designated as a TPDES Stormwater Manager and/or Inspector. Any person subject to an industrial or construction TPDES stormwater discharge permit or authorization shall comply with all provisions of the permit and may be required by the City of Garden Ridge to have authorization to discharge stormwater into the MS4.

SECTION 5. Prohibition of Illicit Connections and Discharges

Section 5.1 – Prohibition of Illegal Discharges.

- A. The City of Garden Ridge has the authority to prohibit illicit discharges and illicit connections in accordance with TPDES Phase II MS4 Permit TXR040000 Part III SECTION A.3.(a)(2)a.

- B. This Ordinance prohibits unauthorized discharges into the storm drain system. No person shall release discharges into the municipal storm drain containing any pollutants that cause or contribute to a violation of water quality standards, other than stormwater or authorized non-stormwater discharges.
- C. Persons wishing to discharge water other than that listed under this section and not specifically prohibited under this ordinance must file a written request to the Director five (5) days prior to the date of discharge that details the source of the discharge and the volume of the discharge. Written authorization must be obtained from the Director prior to discharge.
- D. No user of the MS4 shall introduce or cause to be introduced into the MS4 any discharge that would result in or contribute to a violation of a water quality standard, the TPDES permit issued to the city, or any state issued discharge permit for discharges from its MS4.
- E. No person shall discharge any substance to the MS4 that is prohibited by the Clean Water Act, the Texas Water Code or the Texas Administrative Code.
- F. No person shall connect to the MS4 a line conveying domestic, commercial or industrial sanitary sewage or wastewater.
- G. No person shall introduce or cause to be introduced in the MS4 any sediment, silt, earth, soil or other material associated with clearing, grading, excavation, filling, hauling, soil boring, core drilling or other construction activities.
- H. No person shall introduce or cause to be introduced to the MS4 any sediment, unused ready mix concrete, mortar, asphalt or other unused construction material or washwater associated with these materials.
- I. No person shall introduce or cause to be introduced to the MS4 any sediment, dust or other solid material from any activity not intended for outside disposal or accumulation.
- J. No person shall use or store any solid waste, regulated waste or hazardous waste or regulated waste in a manner that the material could enter the MS4.
- K. No person shall cause or allow leaves, grass clippings, or other yard debris to enter into the MS4.
- L. No person may discharge or cause to be discharged water containing fertilizers, pesticides or herbicides to the MS4.
- M. No person shall connect to the MS4 a line conveying domestic, commercial or industrial sanitary sewage or wastewater.

- N. No person shall introduce or cause to be introduced in the MS4 any sediment, silt, earth, soil or other material associated with clearing, grading, excavation, filling, hauling, soil boring, core drilling or other construction activities.
- O. No person shall introduce or cause to be introduced to the MS4 any sediment, unused ready mix concrete, mortar, asphalt or other unused construction material or washwater associated with these materials.
- P. No person shall introduce or cause to be introduced to the MS4 any sediment, dust or other solid material from any activity not intended for outside disposal or accumulation.
- Q. No person shall use or store any solid waste, regulated waste or hazardous waste or regulated waste in a manner that the material could enter the MS4.
- R. No person shall cause or allow leaves, grass clippings, or other yard debris to enter into the MS4.
- S. No person may discharge or cause to be discharged water containing fertilizers, pesticides or herbicides to the MS4.
- T. No person shall introduce or allow to be introduced into or upon any public or private property that drains or may drain to the MS4 any solid or semi-solid material, such as floatables, or discarded or abandoned objects, articles, and accumulation, on property whether or not it was generated, placed, stored, or located by the user of such materials in such a manner that causes the material to be transported by the wind, rain or other atmospheric conditions into the MS4.

Section 5.2 – Exemptions. The commencement, conduct or continuance of any illegal discharge to the MS4 is prohibited except as described as follows:

- A. The following discharges are exempt from discharge prohibitions established by this ordinance:
 - 1. Discharge authorized by, and in full compliance with, an NPDES/TPDES construction or multi-sector industrial permit;
 - 2. Discharge or flow resulting from fire-fighting activities by the fire department;
 - 3. A discharge or flow of fire protection water that does not contain oil or hazardous substances;
 - 4. Unpolluted agricultural stormwater runoff;
 - 5. Discharges from unpolluted pumped groundwater, rising groundwater or infiltration;
 - 6. Water line flushing (excluding discharges of hyperchlorinated water, unless the water is first dechlorinated and discharges are not expected to adversely affect aquatic life);
 - 7. Runoff from landscape irrigation, lawn irrigation, and other irrigation utilizing potable water, groundwater, or surface water sources;
 - 8. Discharges from potable water sources that do not violate Texas Surface Water Quality Standards in accordance with 30 TAC 307;

9. Discharges of air conditioning condensation free of oils;
10. Stormwater runoff from a roof that is not contaminated by any runoff or any other source of pollutant
11. Diverted stream flows; and
12. Individual residential vehicle washing.
13. Discharges specified in writing by the city as being necessary to protect public health and safety are exempt from discharge prohibitions.

Section 5.3 – Specific Prohibitions.

- A. The specific prohibitions and requirements in this section are not inclusive of all the discharges prohibited by the general prohibition.
- B. No person shall dump, spill, leak, pump, pour, emit, empty, discharge, leach, dispose, or otherwise introduce or cause, allow, or permit to be introduced any of the following substances into the MS4 or conveyances:
 1. Any used motor oil, antifreeze or any other motor vehicle fluid;
 2. Any regulated or industrial waste;
 3. Any hazardous waste, including household hazardous waste;
 4. Any domestic sewage or septic tank waste (from holding tanks such as vessels, chemical toilets, campers or trailers), grease trap waste or grit trap waste;
 5. Any wastewater from a commercial carwash facility;
 6. Any vehicle or equipment washwater from a commercial or industrial facility;
 7. Any use of power washing at a commercial facility that generates wastewater containing any soap, detergent, degreaser, solvent, emulsifier, dispersant or any other cleaning substance, or any oils, grime, grit, dirt or substances resulting from the cleaning;
 8. Wastewater from the wash-down or other cleaning of any pavement where a release of regulated material has occurred;
 9. Any runoff or wash-down water from any animal pen, kennel or fowl or livestock containment area that exceeds the water quality standard or causes the MS4 to exceed the water quality standards as defined in 30 TAC 307.7;
 10. Any discharge from a waterline disinfection by superchlorination;
 11. Any substance or material that will damage, block or clog the MS4;
 12. Any release from a petroleum storage tank (PST), or any leachate or runoff from soil contaminated by a leaking PST, or any discharge of pumped, confined or treated wastewater from the remediation of any such PST release;
 13. Any wastewater from a commercial floor, rug or carpet treatment;
 14. Any discharge of solids or waste from soil boring, core drilling, or any other site investigative technique;
 15. Any paint or paint related materials.

Section 5.4 – Prohibition of Illicit Connections.

- A. The construction, use, maintenance or continued existence of illicit connections to the MS4 is prohibited.

- B. This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.
- C. A person is considered to be in violation of this ordinance if the person connects a line conveying sewage to the MS4, or allows such a connection to continue.

Section 5.5 – Construction activity prohibitions and requirements.

- A. No person shall discharge stormwater associated with a construction activity without first having obtained a TPDES permit to do so, when applicable.
- B. No person shall discharge stormwater associated with a construction activity without first having submitted a copy of the notice of intent (NOI) and/or a construction site notice (CSN) to the city, when applicable.
- C. All persons must submit a copy of the notice of termination (NOT) to the city at the same time the person submits the NOT to the state regulatory agency (TCEQ).
- D. Any person or operator of construction sites shall use best management practices (BMPs) to control and reduce discharge to the city of sediment, silt, earth, soil and other material associated with clearing, grading, excavation, filling, hauling and other construction activities to the maximum extent practicable. Any person or operator shall install BMPs in compliance with the SWP3 and the approved erosion control plan. Any person or operator must maintain BMPs in effective working order in compliance with city construction detail standards and BMP standards supported by the regional council of governments.
- E. Any BMPs capable of installation and/or implementation shall be installed and/or implemented prior to the commencement of construction at the site or in compliance with a schedule for installation and/or implementation in an applicable stormwater pollution prevention plan (SWP3) and approved erosion control plan. Such BMPs must include, but are not limited to, the measures listed in subsections (1) through (7), below:
 - 1. Ensure that existing vegetation is preserved where feasible and disturbed areas of the site are stabilized as soon as practicable where construction activities have temporary or permanently ceased. Stabilization measures may include: Temporary seeding, permanent seeding, mulching, geotextiles, sod stabilization, vegetative buffer strips, protection of trees and other appropriate measures.
 - 2. Prevention of the discharge of building materials, including cement, lime, concrete and mortar, to the MS4 or waters of the United States.
 - 3. Minimization of the tracking of sediments off-site by vehicles, the generation of dust and the escape of other wind-blown waste from the site.
 - 4. Providing housekeeping measures to prevent and contain releases of paints, solvents, fuels, septic waste and other hazardous chemicals and pollutants associated with construction activities, and to assure proper cleanup and disposal of any such releases in compliance with state, federal and local requirements.

5. Implementation of proper waste disposal and waste management techniques, minimizing ground contact with hazardous chemicals and trash.
 6. Proper placement and maintenance of vegetation, erosion and Sediment control measures and other best management practices to ensure good and effective working condition.
 7. Installation of structural BMPs must be completed prior to completion of the construction process to control pollutants in stormwater discharges that will occur after construction operations have been finalized. Structural measures should be placed on upland soils to the degree attainable. Such installed structural measures may include, but are not limited to, the following: Stormwater detention structures (including wet ponds), stormwater retention structures, flow attenuation by use of open vegetative swales and natural depressions, other velocity dissipation devices, and infiltration of runoff on-site, and sequential systems which combine several practices.
- F. Qualified personnel (provided by the operator of the construction site) shall inspect all disturbed areas of the construction site that have not been finally stabilized, areas used for storage of materials and staging of construction that are exposed to precipitation, discharge locations, locations where vehicles enter or exit the construction site, and structural controls for evidence of, or potential for, pollutants entering the MS4. All erosion and sediment control measures and other identified BMPs shall be inspected regularly for proper installation according to the SWP3 and erosion control plan.
- G. Inspections must be conducted by qualified personnel within twenty-four (24) hours of the end of a storm event of 0.5 inches or greater or once every seven (7) days regardless of storm events. These inspections are to be conducted as outlined in the SWP3. Inspection reports must be kept with the SWP3.
- H. Any owner of a site of construction activity, whether or not he/she is an operator, is jointly and severally responsible for compliance with the requirements in this article.
- I. Any contractor or subcontractor on a site of construction activity, who is not an owner or operator, but who is responsible under his/her contract or subcontract for implementing BMP control measures, is jointly and severally responsible for any willful or negligent failure on his/her part to adequately implement that control measure.
- J. All persons must comply with the requirements of the TPDES permit or approved erosion control plan issued to such person.
- K. Any person or operator engaging in any land disturbing activity or any construction activities shall prepare an erosion control plan in accordance with the city drainage design manual as currently amended and submit that plan to the city for approval. This shall apply regardless of whether a person or operator is required to obtain a permit from the city or state regulatory agency in order to conduct such land disturbing or construction activity. The person or operator shall also be held liable for violations of this article committed by third parties engaging in activities related to the site.

- L. Any person or operator of sites of construction activity, including clearing, grading, excavation, filling and hauling activities, that result in the disturbance of one (1) or more acres of total land area, or that are a part of a larger common plan of development or sale, where one (1) or more acres of total land area are disturbed, or those who are required to obtain a TPDES permit for stormwater discharges associated with construction activities, shall comply with the measures listed in subsections (1) through (8), below:
1. Any person or operator who intends to obtain coverage for stormwater charges for a large construction project under the TPDES general permit for stormwater discharges shall submit a signed copy of the NOI and CSN to the city at least two (2) days prior to the commencement of construction activities.
 2. A site-specific SWP3, prepared by the person or operator with appropriated notices issued as required by the state TPDES general permit, shall be kept on the construction site at all times during the construction and updated as needed to address changing conditions. The SWP3 shall include the city-approved erosion control plan as part thereof.
 3. The city may require submission of the SWP3 as currently amended at any time during the course of the construction and the person or operator shall submit the SWP3 to the city within twenty-four (24) hours of the request. The city may notify the person or operator at any time the SWP3 does not meet the requirements of the construction general permit for stormwater discharge from the construction site, or any additional requirements imposed by or under this article, which are not being met by the SWP3. The person or operator shall make the required changes to the SWP3 within seven (7) calendar days of notification and submit to the city that the changes have been made and implemented.
 4. Operators of a small construction site must submit a copy of the CSN to the city prior to beginning earth disturbing activities.
 5. The CSNs and NOI shall be posted and readily available for viewing by the general public, local, state and federal authorities.
 6. Stabilization measures must be initiated as soon as practicable in portions of the construction site where land disturbing activities have "temporarily" ceased. Stabilization measures that provide protective cover must be initiated as soon as practicable where land disturbing activities have "permanently" ceased. These measures must be initiated no more than fourteen (14) days after construction activities have temporarily or permanently ceased (as described in the TPDES permit).
 7. Final stabilization must be achieved and all temporary BMPs Removed prior to filing the NOT with the state regulatory agency. The city may withhold occupancy or use permit for any premises constructed on site until such time the city has determined the site has met the final stabilization criteria described in this article.
 8. Upon final stabilization of a large construction project, the person or operator (or duly authorized representative thereof) shall submit a NOT to the state regulatory agency and submit a copy of the NOT to the city.

Section 5.6 – Post-construction requirements.

- A. The person or operator must ensure all temporary control measures for erosion control or other BMPs are removed once final stabilization has been achieved.
- B. The person or operator must ensure all long-term operation and maintenance of post construction stormwater runoff control mechanisms, such as detention and retention basins, dry wells and other measures as described in federal regulations.

SECTION 6. Compliance Monitoring

- A. Right of entry; inspection and sampling. Director shall have the right to enter the premises of any person reasonably suspected by the city of discharging pollutants into the municipal separate storm sewer system (MS4) or to waters of the United States to determine if the discharger is complying with all requirements of this article, and with any state or federal discharge permit, limitation or requirement. Dischargers shall allow the city inspectors ready access to all parts of the premises for the purposes of inspection, sampling, records examination and copying, and for the performance of any additional duties. Dischargers shall make available to the city inspector, upon request, any SWPPPs, modifications thereto, self-inspection reports, monitoring records, compliance evaluations, notices of intent, and any other records, reports, and other documents related to compliance with this article and with any state or federal discharge permit.
 - 1. Where a discharger has security measures in force which require proper identification and clearance before entry into its premises, the discharger shall make necessary arrangements with its security guards so that, upon presentation of suitable identification, the city inspector will be permitted to enter without unreasonable delay for the purposes of performing his/her responsibilities.
 - 2. The Director shall have the right to set up on the discharger's property, or require installation of, such devices as are necessary to conduct sampling and/or metering of the discharger's operations.
 - 3. When pollutants have been discharged the Director may require any discharger to the MS4 or waters of the United States to conduct specified sampling, testing, analysis, and other monitoring of its stormwater discharges, and may specify the frequency and parameters of any such required monitoring.

4. The Director may require that discharger to install monitoring equipment as necessary at the discharger's expense. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the discharger at its own expense. All devices used to measure stormwater flow and quality shall be calibrated to ensure their accuracy.
 5. Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the discharger at the written or verbal request of the city inspector and shall not be replaced. The costs of clearing such access shall be borne by the discharger.
 6. Unreasonable delays in allowing the Director access to the discharger's premises shall be a violation of this article.
- B. Search warrants. If the Director has been refused access to any part of the premises from which stormwater is discharged, and he/she is able to demonstrate probable cause to believe that there may be a violation of this article or any state or federal discharge permit, limitation or requirement, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program of the city designed to verify compliance with this article or any order issued hereunder, or to protect the overall public health, safety and welfare of the community, then the city inspector may seek issuance of a search warrant from any court of competent jurisdiction.

SECTION 7. Response to Releases

The City of Garden Ridge has the authority to respond to and contain other releases. The local jurisdiction shall control the discharge of a spill and prohibit dumping or disposal of material other than stormwater and authorized non-stormwater discharges into the small MS4 in accordance with TPDES Phase II MS4 Permit TXR040000 Part III SECTION A.3.(a)(2)b. Any person in violation of this Ordinance may risk having their discharge authorization to the MS4 suspended. The authorized enforcement agency will notify the violator of the proposed suspension of its authorization. The violator may petition the City of Garden Ridge to reconsider and schedule a hearing.

Section 7.1 – Suspensions for violations.

Any person in violation of this Ordinance risks having their discharge authorization to the MS4 suspended. The authorized enforcement agency will notify the violator of the proposed suspension of its authorization. The violator may petition the City of Garden Ridge to reconsider and schedule a hearing.

Section 7.2 Notice of Violation.

- A. In the event any owner, tenant, agent or person responsible for or claiming or having supervision or control over real property governed by this article fails to comply with the provisions of this article, the city, by and through its code enforcement division or designee shall give notice of the violation to such owner, in compliance with administrative enforcement remedies detailed in Section 12. Such notice shall be given in any one of the following ways:

1. Personally to the owner in writing;
 2. By letter addressed to the owner at the owner's address as recorded in the appraisal district records of the appraisal district in which the property is located; or
 3. If personal service cannot be obtained:
 - a. By publication in the city's official newspaper at least once;
 - b. By posting notice on or near the front door of each building on the property to which the violation relates; or
 - c. By posting a notice to a placard attached to a stake driven into the ground on the property to which the violation relates, if the property contains no buildings.
- B. If the city mails a notice to the owner in accordance with this subsection, and the United States Postal Service returns the notice as "refused," "unclaimed," or if the address required by this subsection was used and the notice is returned as "not deliverable as addressed" (or an equivalent marking), the validity of the notice is not affected, and the notice is considered as delivered.
- C. In a notice provided under this section, the city may inform the owner by regular mail and a posting on the property that if the owner commits another violation of the same kind or nature on or before the anniversary of the date of the notice, the city, without further notice, may correct the violation at the owner's expense and assess the expense against the property or issue citations. If a violation covered by a notice under this subsection occurs within one (1) year, and the city has not been informed in writing by the owner of an ownership change, then the city, without notice, may take any action permitted by this ordinance and assess its expenses as provide for in this ordinance.

SECTION 8. Permit Procedures and Requirements

The City of Garden Ridge may enforce compliance with the permittee's ordinances, permits, contracts, or orders in accordance with TPDES Phase II MS4 Permit TXR040000 Part III SECTION A.3.(a)(2)c.

Section 8.1 – Application Review Fees

The land development application fee shall be based on a \$250 application fee plus \$25 per acre of total tract whether platted or unplatted.

Section 8.2 – Application Procedure

- A. Applications for land disturbance activity permits must be filed with the Texas Commission on Environmental Quality (TCEQ) any regular business day.
- B. A copy of TCEQ permit application shall be forwarded to the City of Garden Ridge Public Works Department for review.
- C. Permit applications shall include the following: two (2) copies of the stormwater management plan, two (2) copies of the maintenance agreement, and any required review fees.

- D. Within 14 business days of receipt of a complete permit application, the City of Garden Ridge shall inform the applicant whether the application, stormwater management plan, and maintenance agreement are approved or disapproved.
- E. If the permit application, final stormwater management plan, and maintenance agreement are approved by the City of Garden Ridge, all appropriate land disturbance activity permits may be issued.

SECTION 9. Maintenance and Repair of Stormwater Facilities

The City of Garden Ridge has the authority to require installation, implementation, and maintenance of control measures in accordance with TPDES Phase II MS4 Permit TXR040000 Part III SECTION A.3.(a)(2)d.

Section 9.1 – Maintenance Easement

Prior to the issuance of any permit that has a stormwater management facility the applicant of the site must implement a maintenance easement agreement that binds all subsequent owners of land served by the stormwater management facility. The agreement allows the City of Garden Ridge or their contractor/agent access to the facility to periodically inspect if the facility is maintained in proper working condition and meets design standards and other provisions established by this Ordinance. The easement agreement shall be recorded by the Comal County Clerk in the public records for Comal County.

Section 9.2 – Maintenance Covenants

The applicant of the site must develop a maintenance covenant articulating a schedule of maintenance activities and plans for periodic inspections to assess the proper functioning of the stormwater management facility. The maintenance covenant shall be approved by the City of Garden Ridge and recorded into the land record prior to final plan approval.

Section 9.3 – Requirements for Annual Self-Inspections

All stormwater management facilities must undergo, at minimum, an annual self-inspection to document maintenance and repair needs and to verify compliance with the requirements of this Ordinance. Inspections shall be in writing and either submitted to the local jurisdiction or maintained in a manner that allows local inspectors the ability to review the results of inspections in conjunction with a site compliance review. Maintenance and repair may include: removal of silt, litter, and other debris from all catch basins, inlets and drainage pipes; cutting grass and vegetation removal; and replacement of landscape vegetation. Maintenance needs must be addressed in a timely manner as determined by the City of Garden Ridge.

Section 9.4 – Failure to Maintain Practices

- A. If the stormwater management facility becomes a danger to public safety or public health, the City of Garden Ridge shall notify the party responsible for maintenance of the stormwater management facility in writing. Upon receipt of that notice, the responsible person shall have 7 days to meet maintenance and repair requirements. If the owner of the facility fails to comply with the requirements of the maintenance covenant, the City of Garden Ridge, after reasonable notice, may perform all necessary work to bring the facility into compliance at the expense of the responsible party. Expenses will include, but are not limited to the following:
 - 1. Fees for service work to abate violation(s);
 - 2. Fees to file lien;
 - 3. Fees to release lien;
 - 4. Postage fees;
 - 5. Courier fees;
 - 6. Legal fees; and
 - 7. Any other fees charged to the city.

- B. To obtain a lien, the City must file a statement of the expenses incurred to correct the condition of the real property with the county clerk of the county in which the property is located. The statement must also state the name of the owner, if known, and the legal description of the property. The lien attaches upon filing of the statement with the county clerk.

- C. The city's lien shall be a prior lien on such property, second only to tax liens and liens for street improvements. The lien amount shall include simple interest, which shall accrue at the rate of ten percent (10%) per annum on the date of the expenses were incurred by the city. The city may bring suit for foreclosure to recover the expenditures and the interest due.

SECTION 10. Requirements for Stormwater Management Plan Approval

The City of Garden Ridge has the authority to receive and collect information (i.e. stormwater pollution prevention plans, inspection reports, etc.) from any person (i.e. operators of regulated construction sites, new or redeveloped land, and industrial and commercial facilities) in accordance with TPDES Phase II MS4 Permit TXR040000 Part III SECTION A.3.(a)(2).e to assess compliance with this permit.

The following are details to be included in the plan:

- A. Contact Information: The name, address, and telephone number of all persons with a legal interest in the property and the tax reference number and parcel number of the property or properties affected.

- B. Map(s) identifying the location of existing and proposed buildings, roads, parking areas, utilities, and structural stormwater management and sediment control facilities. The map(s) must show proposed land use and percentage of surface area to be adapted to various uses. The maps must identify drainage patterns, locations of utilities, roads and easements, the limits of clearing and grading, and a written description of the site plan.

- C. Sufficient engineering analysis to demonstrate the proposed stormwater management measures will control runoff from the site.
- D. An inventory of the natural resources at the site and surrounding area prior to proposed activities and a description of the watershed and its relation to the project site. The description should include the soil conditions, forest cover, topography, wetlands, and other native vegetative areas on the site. Particular attention should be paid to environmentally sensitive features that provide particular opportunities or constraints for development.
- E. A written description of the maintenance requirements for any proposed stormwater management facility.
- F. An erosion and sediment control plan may be included for all construction activities involving on-site stormwater management practices. An erosion and sediment control plan is a set of plans that indicate the specific measures for the erosion and sediment control on a development site during and after construction.

For any activity on a previously developed site, the applicant must indicate within the stormwater management plan the best management practices it will utilize to control stormwater runoff from the site in accordance with the standards of this Ordinance. If modifications to the stormwater management plan are necessary by the City of Garden Ridge, a final stormwater management plan must be submitted for review and approval by the TCEQ.

SECTION 11. Authority to Enter and Inspect

The City of Garden Ridge has the authority to enter and inspect private property including facilities, equipment, practices, or operations related to stormwater discharges to the small MS4 in accordance with TPDES Phase II MS4 Permit TXR040000 Part III SECTION A.3.(a)(2)f.

Access to facilities with industrial and/or construction stormwater discharges:

- A. The Director may enter and inspect facilities, equipment, practices and operations subject to regulation under this Ordinance as often as necessary to determine compliance with this Ordinance. If a discharger's security measures require proper identification and clearance before entry into the premises, the discharger shall make necessary arrangements to allow access to representatives of the authorized enforcement agency.
- B. Facility operators shall allow the Director access to all parts of the premises for the purposes of inspection, sampling, examination and copying of records.
- C. The Director shall have the right to monitor and/or sample the facility's stormwater discharge.
- D. The Director may require the discharger to install and maintain necessary sampling and monitoring equipment.

- E. The operator must remove temporary or permanent obstruction(s) at the written or oral request of the Director to allow safe and easy access to the facility for inspection and/or sampling purposes. The costs of clearing access will be borne by the operator and the obstructions may not be replaced.
- F. Unreasonable delays in allowing the Director access to a permitted facility is a violation of a TPDES stormwater discharge permit and of this Ordinance. A person commits an offense if the authorized enforcement agency is denied reasonable access to the permitted facility for the purpose of conducting any activity authorized or required by this Ordinance.

The applicant shall be required to notify the local jurisdiction prior to commencing construction activity. The local jurisdiction shall regularly inspect the construction of stormwater management system and document in a written report:

- The date and location of the inspection
- Final Assessment- if construction activity complies with the stormwater management plan
- Approved construction specifications
- Identified violations - property owner must be notified in writing of the nature of the violation and the required corrective actions.
- Name and signature of the inspector

SECTION 12. Best Management Practices (BMPs) to Reduce Stormwater Pollutants

The City of Garden Ridge has the authority to respond to non-compliance with BMPs required by the small MS4 in accordance with TPDES Phase II MS4 Permit TXR040000 Part III SECTION A.3.(a)(2)g. The City shall adopt measures to identify BMPs for any activity, operation, or facility which may facilitate pollution of stormwater, the storm drain system, or surface water in the state. The owner or operator of a commercial or industrial establishment shall implement, at their own expense, appropriate pollution control measures through the use of structural and non-structural BMPs to prevent and reduce discharge of pollutants into the municipal storm drain system or watercourses. The BMPs must be identified in the Stormwater Pollution Prevention Plan (SWP3) to satisfy requirements of the TPDES permit.

SECTION 13. Enforcement

The City has the authority to assess penalties, including monetary, civil, or criminal penalties in accordance with TPDES Phase II MS4 Permit TXR040000 Part III SECTION A.3.(a)(2)h.

If the Director finds a person in violation with this Ordinance, the authorized enforcement agency may order compliance by written notice of violation to the responsible person. Such notice may require:

- Monitoring, analysis, and reporting
- Elimination of illicit connections or discharges

- Termination of existing discharges or practices and/or operations in violation of this Ordinance
- Abatement and/or remediation of stormwater pollution or contamination hazards
- Payment of fines to cover administrative and remediation costs
- Implementation of pollution control measures or treatment BMPs

If the property must be remediated, the notice must establish a deadline to restore the site. The notice must further advise that, if the violator fails to remediate the site by the deadline, a designated governmental agency or contractor will restore the site at the expense of the violator.

A violation of any provision of this article, or any order issued hereunder, is hereby declared a public nuisance and shall be corrected or abated as directed by the Director. Any person(s) creating a public nuisance shall be subject to the provisions of the City governing such nuisances, including reimbursing the city for any costs incurred in removing, abating, or remedying said nuisance.

Section 13.1 – Administrative enforcement remedies

- A. Warning notice. When the Director finds that any person has violated, or continues to violate, any provision of this article, or any order issued hereunder, the Director may serve upon that person a written warning notice, specifying the particular violation believed to have occurred and requesting the discharger to immediately investigate the matter and to seek a resolution whereby any offending discharge will cease. Investigation and/or resolution of the matter in response to the warning notice in no way relieves the alleged violator of liability for any violations occurring before or after receipt of the warning notice. Nothing in this subsection shall limit the authority of the Director to take any action, including emergency action or any other enforcement action, without first issuing a warning notice.
- B. Notification of violation. When the Director finds that any person has violated, or continues to violate, any provision of this article, or any order issued hereunder, the Director may serve upon that person a written notice of violation. Within ten days of the receipt of this notice, an explanation of the violation and a plan for the satisfactory correction and prevention of reoccurrence thereof, to include specific required actions, shall be submitted by the alleged violator to the Director. If the alleged violator denies that any violation occurred and/or contends that no corrective action is necessary, an explanation of the basis of any such denial or contention shall be submitted to the Director within ten days of receipt of the notice. Submission of an explanation and/or plan in no way relieves the alleged violator of liability for any violations occurring before or after receipt of the notice of violation. Nothing in this section shall limit the authority of the Director to take any action, including emergency action or any other enforcement action, without first issuing a notice of violation.

- C. Consent orders. The Director may enter into consent orders, assurances of voluntary compliance, or other similar documents establishing an agreement with any person responsible for noncompliance with any provision in this article or any order issued hereunder. Such documents may include specific action to be taken by the person to correct the noncompliance within a time period specified by the document. Such documents shall have the same force and effect as the administrative orders issued pursuant to subsections (e), (f) and (g) this section and shall be judicially enforceable.
- D. Show cause hearing. The Director may order any person who has violated, or continues to violate, any provision of this article, or any order issued hereunder, to appear before the Director and show cause why a proposed enforcement action should not be taken. Notice shall be served on the alleged violator specifying the time and place for the hearing, the proposed enforcement action, the reasons for such action, and a request that the alleged violator show cause why the proposed enforcement action should not be taken. The notice of the hearing shall be served personally or by registered or certified mail (return receipt requested) at least ten days prior to the hearing. Such notice may be served on any authorized representative of the alleged violator. The hearing shall be conducted pursuant to the rights and procedures specified in this ordinance. A show cause hearing shall not be a bar against, or prerequisite for, taking any other action against the alleged violator.
- E. Compliance orders. When the Director finds that any person has violated, or continues to violate, any provision of this article, or any order issued hereunder, the Director may issue an order to the violator directing that the violator come into compliance within a specified time limit. Compliance orders also may contain other requirements to address the noncompliance, including additional self-monitoring, and management practices designed to minimize the amount of pollutants discharged to the MS4 and waters of the United States. A compliance order may not extend the deadline for compliance established by a state or federal standard or requirement, nor does a compliance order relieve the person of liability for any violation, including any continuing violation. Issuance of a compliance order shall not be a bar against, or a prerequisite for, taking any other action against the violator.

- F. Remediation, abatement and restoration orders. When the Director finds that a person has violated, or continues to violate, any provision of this article, or any order issued hereunder, and that such violation has adversely affected the MS4, the waters of the United States or any other aspect of the environment, the Director may issue an order to the violator directing him/her to undertake and implement any appropriate action to remediate and/or abate any adverse effects of the violation upon the MS4, the waters of the United States, or any other aspect of the environment, and/or to restore any part of the MS4, the waters of the United States, or any other aspect of the environment that has been harmed. Such remedial, abatement, and restoration action may include, but not be limited to: Monitoring, assessment, and evaluation of the adverse effects and determination of the appropriate remedial, abatement, and/or restoration action; confinement, removal, cleanup, treatment and disposal of any discharged or released pollution or contamination; prevention, minimization, and/or mitigation of any damage to the public health, welfare, or the environment that may result from the violation; restoration or replacement of city property or natural resources damaged by the violation. The order may direct that the remediation, abatement, and/or restoration be accomplished on a specified compliance schedule and/or be completed within a specified period of time. An order issued under this subsection does not relieve the violator of liability for any violation, including any continuing violation. Issuance of an order under this subsection shall not be a bar against, or a prerequisite for, taking any other action against any responsible party.
- G. Emergency cease and desist orders. When the Director finds that any person has violated, or continues to violate, any provision of this article, or any order issued hereunder, or that the person's past violations are likely to recur, and that the person's violation(s) have caused or contributed to an actual or threatened discharge to the MS4 or waters of the United States which reasonably appears to present an imminent or substantial endangerment to the health or welfare of persons or to the environment, the Director may issue an order to the violator directing it immediately to cease and desist all such violations and directing the violator to:
1. Immediately comply with all ordinance requirements; and
 2. Take such appropriate preventive action as may be needed to properly address a continuing or threatened violation, including immediately halting operations and/or terminating the discharge.

- H. Any person notified of an emergency order directed to it under this subsection shall immediately comply and stop or eliminate its endangering discharge. In the event of a discharger's failure to immediately comply voluntarily with the emergency order, the Director may take such steps as deemed necessary to prevent or minimize harm to the MS4 or waters of the United States, and/or endangerment to persons or to the environment, including immediate termination of a facility's water supply, sewer connection, or other municipal utility services. The Director may allow the person to recommence its discharge when it has demonstrated to the satisfaction of the Director that the period of endangerment has passed, unless further termination proceedings are initiated against the discharger under this article. A person that is responsible, in whole or in part, for any discharge presenting imminent endangerment shall submit a detailed written statement, describing the causes of the harmful discharge and the measures taken to prevent any future occurrence, to the Director within two days of receipt of the emergency order. Issuance of an emergency cease and desist order shall not be a bar against, or a prerequisite for, taking any other action against the violator.
- I. "Red tags". Whenever the Director finds that any operator of a construction site has violated, or continues to violate, any provision of this article, or any order issued thereunder, the Director may order that a "red tag" be issued to the operator, posted at the construction site, and distributed to all city departments and divisions whose decisions affect any activity at the site. Unless express written exception is made by the Director, the "red tag" shall prohibit any further construction activity at the site and shall bar any further inspection or approval by the city associated with a building permit, grading permit, subdivision plat approval, site development plan approval, or any other city approval necessary to commence or continue construction or to assume occupancy at the site. Issuance of a "red tag" order shall not be a bar against, or a prerequisite for, taking any other action against the violator

Section 13.2 – Right to reconsideration, hearing and appeal

- A. Reconsideration and hearing.
1. Any person subject to a compliance order under, a remediation, abatement, or restoration order, an emergency cease and desist order, or a red tag order under this ordinance may petition the Director to reconsider the basis for his/her order within 30 days of the affected person's notice of issuance of such an order.
 2. Failure to submit a timely written petition for reconsideration shall be deemed to be a waiver of any further right to administrative reconsideration or review of the order.
 3. In its petition, the petitioning party must indicate the provisions of the order objected to, the reasons for the objection(s), any facts that are contested, the evidence that supports the petitioner's view of the facts, any alternative terms of an order that the petitioner would accept, and whether the petitioning party requests a hearing on its petition.

4. The effect of any compliance order, remediation, abatement, or restoration order, and any red tag order shall be stayed pending the Director's reconsideration of the petition, and any hearing thereon, unless the Director expressly makes a written determination to the contrary. The effectiveness of any emergency cease and desist order shall not be stayed pending the Director's reconsideration, or any hearing thereon, unless the Director expressly and in writing stays his/her emergency order.
5. Within ten days of the submittal of a petition for reconsideration, the Director shall either: (1) grant the petition and withdraw or modify the order accordingly; (2) deny the petition, without hearing if no material issue of fact is raised; or (3) if a hearing has been requested and a material issue of fact has been raised, set a hearing on the petition.
6. Written notice of any hearing set by the Director shall be served on the petitioning party personally or by registered or certified mail (return receipt requested) at least ten days prior to the hearing. Such notice may be served on any authorized representative of the petitioning party.
7. The Director may himself/herself conduct the hearing and take evidence, or he/she may designate any employee of the city or any specially-designated attorney or engineer to:
 - a. Issue in the name of the city notices of hearing requesting the attendance and testimony of witnesses and the production of evidence relevant to any matter involved in the hearing;
 - b. Take evidence;
 - c. Transmit a report of the evidence and hearing, including transcripts and other evidence, together with recommendations to the Director for action thereon.
8. At any hearing held pursuant to this subsection, testimony taken shall be under oath and recorded. Any party is entitled to present his/her case or defense by oral or documentary evidence and to conduct such cross-examination as may be required for a full and true disclosure of the facts. A transcript will be made available to any party to the hearing upon payment of the usual charges thereof.
9. After the Director has reviewed the evidence, he/she shall either: (1) grant the petition; (2) deny the petition; or (3) grant the petition in part and deny it in part. The Director may modify his/her order as is appropriate based upon the evidence and arguments presented at the hearing and his/her action on the petition. Further orders and directives as are necessary and appropriate may be issued.

Section 13.3 – Appeal.

- A. Any person whose petition for reconsideration by the Director has not been granted in its entirety and who remains adversely affected by the Director's order, or who is subject to an order of the Director issued following a show cause hearing, may appeal the action of the Director to the city council by filing a written appeal with the city council within ten days of the person's notice of the Director's adverse action on the petition for reconsideration, or within ten days of the person's notice of the issuance of the order following the show cause hearing, as the case may be.
- B. Failure to submit a timely written appeal to the city council shall be deemed to be a waiver of further administrative review.

- C. In its written appeal to the city council, the appealing party shall indicate the particular provisions of the order objected to, the particular determinations of the Director that are contested, the reasons that the Director's order and/or determinations are contested, and any alternative order that the appealing party would accept.
- D. The effect of the Director's order, as issued or modified, shall not be stayed pending the appeal to the city council, unless the city council expressly so states.
- E. Within 30 days of the submittal of a written appeal to the city council, the city council shall hear and consider the appeal in open meeting. The appellant shall be notified at least three days in advance of the date and time of the city council meeting at which the appeal will be heard and considered.
- F. The appellant shall have the right to public appearance before the city council to present oral and written statements in support of his/her appeal. If the city council wishes to consider testimony of witnesses or other evidence beyond that in the record of any hearing before the Director, the city council may remand the matter to the Director for the taking of additional testimony or other evidence.
- G. Upon consideration of any written and oral statements made to the city council, as well as the record made before the Director, the city council shall act on the appeal by affirming, vacating, or modifying the order of the Director, and/or by remanding the matter to the Director for further action.
- H. Following final action by the city council on the appeal, any adversely affected party may challenge such action by the city council in an appropriate court of competent jurisdiction.

Section 13.4 – Civil Remedies

- A. Whenever it appears that a person has violated, or continues to violate, any provision of this Ordinance that relates to:
 - 1. the preservation of public safety, relating to the materials or methods used in construction of any structure or improvement of real property;
 - 2. the preservation of public health or to the fire safety of a building or other structure or improvement;
 - 3. the establishment of criteria for land subdivision or construction of buildings, including street design;
 - 4. dangerously damaged or deteriorated structures or improvements;
 - 5. conditions caused by accumulations of refuse, vegetation, or other matter that creates breeding and living places for insects and rodents; or
 - 6. point source effluent limitations or the discharge of a pollutant, other than from a non-point source, into the MS4.

- B. The City may invoke Sections 54.011 - 54.017 of the Texas Local Government Code, as amended, and petition the State district court or the county court at law of Comal County, through the City Attorney, for either the injunctive relief specified within this section or the civil penalties specified in this section as shown below, or both the specified injunctive relief and civil penalties.
1. Pursuant to Section 54.016 of the Texas Local Government Code, as amended, the City may obtain against the owner or the operator of a facility a temporary or permanent injunction, as appropriate, that:
 - a. prohibits any conduct that violates any provision of this Ordinance that relates to any matter specified in this section; or
 - b. compels the specific performance of any action that is necessary for compliance with any provision of this Ordinance that relates to any matter specified in this section.
 2. Pursuant to Section 54.017 of the Texas Local Government Code, as amended, the City may recover a civil penalty of not more than one thousand dollars (\$1,000) per day for each violation of any provision of this Ordinance that relates to any matter specified in this sections, and a civil penalty of not more than five thousand (\$5,000) per day for each violation of any provision of this Ordinance that relates to any matter specified in this ordinance above, if the City proves that:
 - a. the defendant was actually notified of the provisions of the Ordinance; and
 - b. after the defendant received notice of the Ordinance provisions, the defendant committed acts in violation of the Ordinance or failed to take action necessary for compliance with the Ordinance.

Section 13.5 – Criminal Penalties

- A. Any person, who has violated any provision of this Ordinance, or any order issued hereunder, shall be strictly liable for such violation regardless of the presence or absence of a culpable mental state, except as expressly provided herein, and shall, upon conviction, be subject to a fine of not more than two thousand dollars (\$2000.00) per violation, per day, or any greater fine authorized by State statute.
- B. Any person who has knowingly made any false statement, representation, or certification in any application, record, report, plan, or other documentation filed, or required to be maintained, pursuant to this Ordinance, or any order issued hereunder, or who has falsified, tampered with, or knowingly rendered inaccurate any monitoring device or method required under this Ordinance shall, upon conviction, be subject to a fine of not more than two thousand dollars (\$2000.00) per violation, per day, or any greater fine authorized by State statute.

- C. In determining the amount of any fine imposed hereunder, the court shall take into account all relevant circumstances, including, but not limited to, the extent of harm caused by the violation, the magnitude and duration of the violation, any economic benefit gained through the violation, corrective actions by the violator, the compliance history of the violator, the knowledge, intent, negligence, or other state of mind of the violator, and any other factor as justice requires.
- D. Civil Suit Under the Texas Water Code. Whenever it appears that a violation or threat of violation of any provision of Section 26.121 of the Texas Water Code, as amended, or any rule, permit, or order of the Texas Water Commission, has occurred or is occurring within the jurisdiction of the City of Frisco, exclusive of its extraterritorial jurisdiction, the City, in the same manner as the Texas Water Commission, may have a suit instituted in a state district court through its City Attorney for the injunctive relief or civil penalties or both authorized in Subsection (a) of Section 26.123 of the Texas Water Code, as amended, against the person who committed or is committing or threatening to commit the violation. This power is exercised pursuant to Section 26.124 of the Texas Water Code, as amended. In any suit brought by the City under this section, the Texas Water Commission is a necessary and indispensable party.
- E. Remedies Nonexclusive. The remedies provided for in this Ordinance are not exclusive of any other remedies that the City may have under state or federal law or other City ordinances. The City may take any, all, or any combination of these actions against a violator. The City is empowered to take more than one enforcement action against any violator. These actions may be taken concurrently.

SECTION 14. Maintenance Agreements

The City of Garden Ridge has the authority to enter into interagency or interlocal agreements or other maintenance agreements, as necessary in accordance with TPDES Phase II MS4 Permit TXR040000 Part III SECTION A.3.(a)(2)i. This agreement will include maintenance easements to access and inspect stormwater control practices, and perform routine maintenance to ensure proper stormwater control. A legally binding covenant will identify the responsible parties to maintain stormwater control practices.

SECTION 15. Ultimate Responsibility

The standards set forth herein and promulgated pursuant to this Ordinance are minimum standards; therefore, this Ordinance does not intend nor imply that compliance by any person will ensure prevention of contamination, pollution, and unauthorized discharge of pollutants.

ORDINANCE NO. 192-052016

WHEREAS, In Garden Ridge, Texas, an engineering and traffic investigation has been made to determine the maximum, reasonable and prudent speeds on the section of:

FM 2252 from MP 1.663, at Union Pacific Railroad DOT 415590X, northwesterly to MP 1.868, 74' south of Union Pacific Railroad DOT 447947Y, for a total distance of 0.205 miles approximately.

AND

FM 2252 from MP 2.257, at 697' west of Old Nacogdoches Road/Ivey Blvd, westerly to MP 2.599, at 2,503' west of Old Nacogdoches Road/Ivey Blvd, for a total distance of 0.342 miles approximately.

WHEREAS, it has been determined by the engineering and traffic investigation that the maximum, reasonable and prudent speeds for the section of highway described above are as shown on the attached plans.

NOW, THEREFORE, THE CITY OF GARDEN RIDGE, TEXAS, hereby declares and fixes the maximum, reasonable and prudent speed limits to be shown on the above plans.

All ordinances and parts of ordinances in conflict are hereby repealed.

PASSED AND APPROVED this 4th day of May, 2016.

Nadine L. Knaus, Mayor

ATTEST:

Shelley Goodwin, City Secretary



Texas Department of Transportation

4102 I-35 SOUTH | NEW BRAUNFELS, TEXAS 78132 | (830) 609-0707 | WWW.TXDOT.GOV

April 13, 2016

Honorable Nadine L. Knaus
City of Garden Ridge
9400 Municipal Parkway
Garden Ridge, Texas 78154

FM 2252 – 1433-02
Comal County

Mayor Knaus:

An engineering and traffic investigation has been conducted as required by the Transportation Code Sec. 545.353, Authority of Texas Transportation Commission to alter speed limits for the above-mentioned section of highway. The related strip map is attached.

The strip maps reflect changes to the existing 50 mph zone on FM 2252 at the following location:

- reduction to 45 mph from the first rail road track to Schneider Lane

It is requested that the appropriate traffic control regulation be prepared. For your convenience, I have included a sample city ordinance. Please furnish a copy of the executed traffic control regulation to this office as soon as possible.

If you have any questions feel free to contact Jeanne Tarrants, who is handling this matter, at (210) 615-6061.

Respectfully,

William Lockett, P.E.
New Braunfels Area Engineer

OUR GOALS
MAINTAIN A SAFE SYSTEM ▪ ADDRESS CONGESTION ▪ CONNECT TEXAS COMMUNITIES ▪ BEST IN CLASS STATE AGENCY

An Equal Opportunity Employer

ORDINANCE NO.

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PASSED AND APPROVED

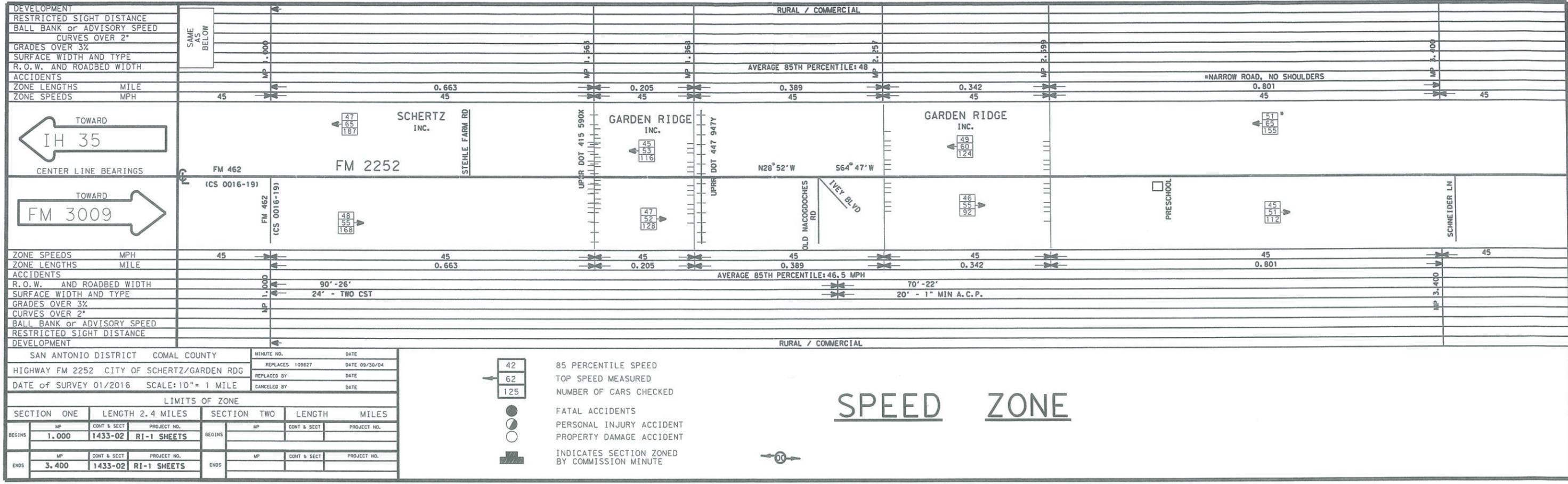
Date

CITY OF GARDEN RIDGE

By:
Mayor

ATTEST:

City Secretary



| |
|-----------------------------|
| DEVELOPMENT |
| RESTRICTED SIGHT DISTANCE |
| BALL BANK or ADVISORY SPEED |
| CURVES OVER 2° |
| GRADES OVER 3% |
| SURFACE WIDTH AND TYPE |
| R.O.W. AND ROADBED WIDTH |
| ACCIDENTS |
| ZONE LENGTHS MILE |
| ZONE SPEEDS MPH |

| | | | | | | |
|----------|-------|-------|-------|-------|-------|----|
| MP 1.000 | 0.663 | 0.205 | 0.389 | 0.342 | 0.801 | 45 |
| 45 | 45 | 45 | 45 | 45 | 45 | 45 |

TOWARD
IH 35
CENTER LINE BEARINGS

SCHERTZ INC.
GARDEN RIDGE INC.
GARDEN RIDGE INC.
N28° 52' W
S64° 47' W

TOWARD
FM 3009

FM 462 (CS 0016-19)
FM 2252
STEHLER FARM RD
UPRR DOT 415 590X
UPRR DOT 447 947Y
OLD NACOGDOCHES RD
IVEY BLVD
PRESCHOOL
SCHNEIDER LN

| |
|-----------------------------|
| ZONE SPEEDS MPH |
| ZONE LENGTHS MILE |
| ACCIDENTS |
| R.O.W. AND ROADBED WIDTH |
| SURFACE WIDTH AND TYPE |
| GRADES OVER 3% |
| CURVES OVER 2° |
| BALL BANK or ADVISORY SPEED |
| RESTRICTED SIGHT DISTANCE |
| DEVELOPMENT |

| | | | | | | |
|----------|-----------|---------------|-----------------------------------|-----------|---------------------|----------|
| 45 | 0.663 | 0.205 | 0.389 | 0.342 | 0.801 | 45 |
| 45 | 45 | 45 | 45 | 45 | 45 | 45 |
| MP 1.000 | 90' - 26' | 24' - TWO CST | AVERAGE 85TH PERCENTILE: 46.5 MPH | 70' - 22' | 20' - 1" MIN A.C.P. | MP 3.400 |

| | | | |
|--|---------------------------------|-------------|---------------------------------|
| SAN ANTONIO DISTRICT COMAL COUNTY | | | |
| HIGHWAY FM 2252 CITY OF SCHERTZ/GARDEN RDG | | | |
| DATE of SURVEY 01/2016 SCALE: 10" = 1 MILE | | | |
| LIMITS OF ZONE | | | |
| SECTION ONE | LENGTH 2.4 MILES | SECTION TWO | LENGTH MILES |
| MP 1.000 | CONT & SECT 1433-02 RI-1 SHEETS | MP 3.400 | CONT & SECT 1433-02 RI-1 SHEETS |

| | |
|-----------------|---------------|
| MINUTE NO. | DATE |
| REPLACES 109827 | DATE 09/30/04 |
| REPLACED BY | DATE |
| CANCELED BY | DATE |

42 85 PERCENTILE SPEED
62 TOP SPEED MEASURED
125 NUMBER OF CARS CHECKED

● FATAL ACCIDENTS
○ PERSONAL INJURY ACCIDENT
○ PROPERTY DAMAGE ACCIDENT

■ INDICATES SECTION ZONED BY COMMISSION MINUTE

SPEED ZONE

STRIPMAP NAME:

RESOLUTION NO.386-052016

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDEN
RIDGE, TEXAS, ADOPTING THE OFFICIAL MOTTO OF THE CITY

WHEREAS, the City of Garden Ridge was incorporated on July 6, 1972;

WHEREAS, the City of Garden Ridge created a city motto several years ago, which has been displayed from time to time on the various publications and documents;

WHEREAS, the City Council has determined that the informal adoption of a City motto has resulted in multiple versions of the motto;

WHEREAS, the City Council desires to formally adopt the motto “Not Just A Place To Live But A Way Of Life” as the official motto of the City of Garden Ridge; and

WHEREAS, the City Council believes that this motto reflects the traditions and beliefs of the citizens; and

WHEREAS, the City Council desires that the chosen motto described herein be memorialized in a resolution as evidence of its formal adoption;

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, COMAL COUNTY, TEXAS, THAT:

1. That the expression “Not Just A Place To Live But A Way Of Life” is hereby designated and adopted as the official motto of the City of Garden Ridge, Texas.
2. The motto shall be displayed on the city website and such other literature or publications of the City as created or authored from time to time.
3. This Resolution takes effect immediately upon passage.

PASSED AND APPROVED this _____ day of _____ 2016.

Nadine L. Knaus, Mayor

ATTEST:

Shelley Goodwin, City Secretary

Resolution 387 -052016

RESOLUTION OF THE CITY OF GARDEN RIDGE, TEXAS, SUSPENDING THE CENTERPOINT ENERGY 2015 ANNUAL GRIP ADJUSTMENT FOR THE SOUTH TEXAS DIVISION IN THE CITY OF GARDEN RIDGE FOR A PERIOD OF 45 (FORTY-FIVE) DAYS FROM MAY 30, 2016

WHEREAS, CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas has filed for a Gas Reliability Infrastructure Program (GRIP) interim rate adjustment for their South Texas Division which includes the City of Garden Ridge, and,

WHEREAS, the GRIP interim rate adjustment will increase the rates for natural gas service customers located in Garden Ridge, Texas, and,

WHEREAS, the GRIP interim rate adjustment will become effective on May 30, 2016 unless the City of Garden Ridge suspends the date for a period of no longer than forty-five (45) days and such rate will remain in effect until superseded by the effective date of Company's next annual GRIP adjustment or the issuance of a final order in a rate setting proceeding for the South Texas Division of CenterPoint Energy.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS:

That with the passage of this Resolution the City Council of the City of Garden Ridge, Texas suspends the CenterPoint Energy 2016 Annual Gas Reliability Infrastructure Program (GRIP) interim rate adjustment for a period of forty-five (45) days for natural gas customers located in the City of Garden Ridge.

PASSED AND APPROVED THIS 4th day of May, 2016.

Nadine L. Knaus, Mayor

ATTEST:

Shelley Goodwin, City Secretary



CenterPoint Energy
1111 Louisiana Street
Houston, TX 77002-5231
P.O. Box 2628
Houston, TX 77252-2628

March 31, 2016

Mayor and City Council
City of Garden Ridge
Garden Ridge, Texas

Re: CenterPoint Energy 2016 Annual GRIP Adjustment for the South Texas Division

Dear Madam or Sir:

CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas ("CenterPoint" or the "Company"), files the enclosed tariffs and supporting documents, including a CD of the electronic files, with the City of Garden Ridge ("City") consistent with Section 7.7101 of the Railroad Commission of Texas ("Commission") Gas Services Division Rules and Section 104.301 of the Texas Utilities Code to establish the annual gas reliability infrastructure program ("GRIP") interim rate adjustment ("IRA") for the Company's South Texas Division, which includes the City. The proposed IRA will affect rates for natural gas service customers located in the City. Simultaneously with this filing, CenterPoint makes the same GRIP filing with the Commission for customers located in the environs and cities of the South Texas Division that have ceded original jurisdiction to the Commission.

CenterPoint consistently supplies its customers in the South Texas Division with safe and dependable natural gas service by prudently investing in additions and upgrades to its delivery system. The Company will continue to prudently invest in its infrastructure in order to improve its natural gas service to its customers and to anticipate and meet their needs under all operating conditions. The GRIP program enables a gas utility such as CenterPoint to begin recovery of its incremental capital investment in the system, subject to a prudence review in its next rate case. Consistent with Section 104.301 and Commission precedent, the City's review of this GRIP filing is limited to a ministerial review to ensure compliance with the GRIP statute.

Pursuant to applicable law, the proposed IRA will become effective on May 30, 2016, unless the City suspends that date for a period of no longer than forty-five (45) days. The approved IRA will be applied to the monthly customer charge and will remain in effect until superseded by the earlier of (1) the effective date of the Company's next annual GRIP adjustment for the South Texas Division; or (2) the issuance of a final order in a rate setting proceeding for the South Texas Division.

As detailed in the attached schedules and supporting material, the Company invested \$19,894,741 in its South Texas Division in calendar year 2015 and the applicable IRA is:

| Rate Schedules | Current Base Charge | 2016 Interim Adjustment | Adjusted Charge |
|---|---------------------------------------|--------------------------------------|---------------------------------------|
| R-2085-GRIP 2016 Residential | \$ 20.07 per customer per month | \$1.14 per customer per month | \$21.21 per customer per month |
| GSS-2085-GRIP 2016 General Service Small | \$32.44 per customer per month | \$2.31 per customer per month | \$34.75 per customer per month |
| GSLV-616-GRIP 2016 General Service Large Volume | \$174.75 per customer per month | \$13.50 per customer per month | \$188.25 per customer per month |

Along with and in support of the IRA, CenterPoint also includes the following:

- (a) An earnings monitoring report showing the Company's earnings for the South Texas Division during the 2015 calendar year (under the "Earnings Report" section of the enclosed filing).
- (b) An Interim Cost Recovery and Rate Adjustment Report containing accounting schedules and project reports for the GRIP Adjustment Period including a description of (i) the projects undertaken during the GRIP Adjustment Period (ii) the investment to provide utility service in the South Texas Division, which were both completed and placed in service during the GRIP Adjustment Period, (iii) the Company's prior utility investments in the South Texas Division that were either retired or abandoned during the GRIP Adjustment Period, and (iv) the cost, need and customers benefited by those investments and retirements (under the "Investment and Retirement Project Report" section of the enclosed filing).
- (c) The Company's calculation of the GRIP Adjustment amount to go into effect on the later of the Planned Effective Date or the end of any suspension period imposed (under the "Initial Adjustment Report" section of the enclosed filing).
- (d) Affidavits by Kristie Colvin, Tony A. Gardner and Randal M. Pryor (under the "Affidavits" section of the enclosed filing).

- Ms. Colvin's affidavit verifies (i) that the South Texas Division's books and records are kept in accordance with the rules of the Commission and (ii) that the reports enclosed accurately reflect the South Texas Division's books and records related to the information in those reports.
- Mr. Gardner's affidavit verifies the notice of the GRIP filing through customer bill inserts.
- Mr. Pryor's affidavit concerns the reimbursement of relocation expenses.

In addition, the source documentation and workpapers supporting the data and calculations contained in the foregoing reports is maintained in CenterPoint's electronic databases which are available for review. To schedule an opportunity to review the electronic databases or any hard copy project files related to the new investment or retirements, please contact me at (713) 207-3583.

Notice of this proceeding will be provided to affected customers in the South Texas Division by bill insert or by separate mailing within 45 days after the date of this filing in accordance with the applicable law.

Please accept for filing the above mentioned tariffs, filing package and enclosures and return the enclosed copy of this letter with your file mark thereon to acknowledge such filings for our records.

Please do not hesitate to contact us with any questions you may have regarding this filing.

Sincerely,



Thomas D. Stevens
Director of Regulatory Affairs

Attachments

cc: Mr. Randal M. Pryor
Mr. George Hepburn
Ms. Stephanie Juvane
Ms. Gracy Rodriguez

RESOLUTION 388-052016

A RESOLUTION APPROVING FISCAL YEAR 2016 BUDGET
AMENDMENT #1 FOR THE CITY OF GARDEN RIDGE
GENERAL FUND FOR THE PERIOD OF
OCTOBER 1, 2015 THROUGH SEPTEMBER 30, 2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS:

THAT; the City Council of the City of Garden Ridge, Texas does hereby approve Fiscal Year 2016 Budget Amendment #1 for the City of Garden Ridge General Fund for the period ending September 30, 2016.

The attached Exhibit A is the detail of the Fiscal Year 2016 Budget Amendment #1 for the period beginning October 1, 2015 through September 30, 2016.

PASSED AND APPROVED this 4th day of May, 2016.

Nadine L. Knaus
Mayor

ATTEST:

Shelley Goodwin, TRMC
City Secretary

**CITY OF GARDEN RIDGE
GENERAL FUND FISCAL YEAR 2016
GENERAL FUND - SUMMARY**

MAJOR ADJUSTMENTS FOR FY 2016 AMENDMENT #1

REVENUE

| | |
|--------------------------|----------------------|
| FRANCHISE REVENUES | 25,831 |
| COURT REVENUES | (10,100) |
| BLASTING FEES | 15,000 |
| MISC ADJUSTMENTS | (1,050) |
| TOTAL REVENUE ADJ | <u>29,681</u> |

EXPENDITURES

ADMINISTRATION

| | |
|-----------------------------|-----------------|
| COMPREHENSIVE LAND USE MP | (20,000) |
| ELECTIONS | (5,940) |
| CONTRACTS | (2,680) |
| MISC ADMINISTRATION | (2,124) |
| TOTAL ADMINISTRATION | (30,744) |

COURT

| | |
|---------------------------------|--------------|
| ONLINE CC PMT SYSTEM | 1,200 |
| PANIC ALARM & MONITORING SYSTEM | 2,500 |
| METAL DETECTOR | 3,050 |
| MISC COURT | 2,012 |
| TOTAL COURT | 8,762 |

POLICE DEPT

| | |
|--------------------------|----------------|
| PAYROLL & BENEFITS | (4,841) |
| DEPT AUDIT | 8,500 |
| INVESTIGATION EXP | 2,000 |
| GASOLINE | (12,000) |
| MISC POLICE DEPT | 237 |
| TOTAL POLICE DEPT | (6,104) |

PUBLIC WORKS

| | |
|------------------------------|---------------|
| DEER MANAGEMENT | (25,500) |
| TERMITES & NEW DOOR | 7,400 |
| NEW TRUCK ENGINE | 7,000 |
| CHRISTMAS EXP OVER DONATIONS | 2,930 |
| SIGNS | 1,000 |
| TRUCK (FY2015 BUDGET) | 24,790 |
| MISC PUBLIC FACILITIES | (2,526) |
| TOTAL PUBLIC WORKS | 15,094 |

LIBRARY

(99)

COMMUNITY CENTER

| | |
|-----------------------|-------|
| NEW PROJECTOR | 2,196 |
| MAINTENANCE | 3,200 |
| MISC COMMUNITY CENTER | 550 |

TOTAL COMMUNITY CENTER

5,946

TOTAL EXP ADJ

(7,145)

VARIANCE TO FY 2016 BUDGET

36,826

CITY OF GARDEN RIDGE
 GENERAL FUND FISCAL YEAR 2016
 GENERAL FUND - SUMMARY

| DESCRIPTION | Actual FY 2015 | DESCRIPTION | Approved FY 2016 | Amend #1 FY 2016 | FY 2016 VARIANCE |
|-------------------------------------|-------------------------|-------------------------------------|-------------------------|-------------------------|----------------------|
| Projected Beg GF Bal 10/01/14 | 1,346,934 | Projected Beg GF Bal 10/01/15 | 1,561,121 | 1,561,121 | |
| Revenue | 2,374,730 | Revenue | 2,564,363 | 2,594,044 | 29,681 |
| Expenses: | | Expenses: | | | |
| Admin | 609,877 | Admin | 725,030 | 694,286 | (30,744) |
| Court | 69,046 | Court | 70,446 | 79,208 | 8,762 |
| Police Dept | 1,084,988 | Police Dept | 1,212,865 | 1,206,761 | (6,104) |
| Public Works | 311,211 | Public Works | 422,507 | 437,601 | 15,094 |
| Library | 33,622 | Library | 37,480 | 37,381 | (99) |
| Community Ctr | 51,800 | Community Ctr | 58,615 | 64,561 | 5,946 |
| Total Expenses | <u>2,160,543</u> | Total Expenses | <u>2,526,943</u> | <u>2,519,798</u> | <u>(7,145)</u> |
| Projected End GF Bal 9/30/15 | <u>1,561,121</u> | Projected End GF Bal 9/30/16 | <u>1,598,541</u> | <u>1,635,367</u> | <u>36,826</u> |

Increase/(Decrease)of Reserves \$ 37,420 \$ 74,246

TARGET RESERVE LEVEL \$1.5MM

CITY OF GARDEN RIDGE
GENERAL FUND
REVENUE

| CATEGORY | DESCRIPTION | ACCT# | ACTUAL FY 2015 | BUDGET FY 2016 | AMEND #1 FY 2016 | BUDGET NOTES |
|------------------------------------|--------------------------------|-------|-------------------|-------------------|---------------------|------------------------------------|
| TAXES | AD VALOREM - TAXES | 40012 | 1,148,900 | 1,269,684 | 1,269,684 | |
| | AD VALOREM TAXES - DELINQUENT | 40014 | 1,488 | 12,000 | 12,000 | |
| | AD VALOREM TAXES - P & I | 40016 | 2,725 | 10,000 | 10,000 | |
| | MIXED BEVERAGE TAX | 40101 | 147 | 200 | 200 | |
| | STATE SALES TAX | 40100 | 240,090 | 186,000 | 186,000 | |
| TAXES Total | | | 1,393,350 | 1,477,884 | 1,477,884 | |
| FRANCHISE TAXES | CABLE TELEVISION FRANCHISE FEE | 40102 | 62,308 | 68,000 | 68,000 | |
| | ELECTRICITY FRANCHISE FEE | 40104 | 300,520 | 280,000 | 300,000 | ESTIMATE BASE ON FY 2015 |
| | GAS FRANCHISE FEE | 40106 | 16,698 | 16,698 | 16,379 | EST BASED ON CURRENT REVENUE |
| | TELEPHONE FRANCHISE FEE | 40108 | 34,428 | 25,850 | 30,000 | EST BASED ON CURRENT REVENUE |
| | WATER COMPANY FRANCHISE FEES | 40110 | 60,858 | 60,396 | 60,396 | |
| | BEXAR WASTE ROLLOFF FEES | 40221 | 0 | 2,400 | 2,400 | DECREASED DUE TO LESS CONSTRUCTION |
| | 15% COLLECTION FEE - TRASH | 40230 | 69,946 | 64,000 | 66,000 | EST BASED ON CURRENT REVENUE |
| FRANCHISE TAXES Total | | | 544,759 | 517,344 | 543,175 | |
| PERMITS | ALARM SYSTEMS | 40202 | 1,650 | 1,500 | 1,500 | |
| | BUILDING PERMITS | 40206 | 138,049 | 175,000 | 175,000 | |
| | BUSINESS PERMITS | 40208 | 2,005 | 2,000 | 2,000 | |
| | VENDOR (SOLICITOR) PERMITS | 40216 | 80 | 450 | 100 | ESTIMATE BASE ON FY 2015 |
| PERMITS Total | | | 141,784 | 178,950 | 178,600 | |
| FEES/RENTALS/DEPOSITS | P&Z VARIANCE FILING FEES | 40228 | 2,250 | 10,000 | 10,000 | ANTICIPATED PLATTING IN CITY |
| | PET TAG REVENUE | 40232 | 2,475 | 3,700 | 2,500 | ADJ CLOSER TO FY15 REVENUE |
| | TOWER RENTAL | 40235 | 44,736 | 44,736 | 44,736 | ADJ FOR FULL YEAR OF RECEIPTS |
| | COMMUNITY CENTER RENTAL FEES | 40236 | 31,750 | 38,400 | 38,400 | INCREASE RENTAL FEES 20% |
| | COMMUNITY CENTER DEPOSITS | 40237 | 25,525 | 27,500 | 27,500 | INCREASE RENTAL FEES 10% |
| | RENTAL FEES PARK | 40240 | 1,760 | 4,000 | 4,000 | ADJ FOR ANTICIPATED INCREASE USAGE |
| | PARK DEPOSITS | 40609 | 270 | 1,000 | 1,000 | ADJ FOR ANTICIPATED INCREASE USAGE |
| | RENTAL FORMER CITY COMPLEX | 40630 | 15,780 | 15,180 | 15,180 | |
| FEES/RENTALS/DEPOSITS Total | | | 124,546 | 144,516 | 143,316 | |
| DONATIONS | COMMUNITY CNTR DONATIONS | 40601 | 500 | 500 | 500 | |
| | DONATION - POLICE DEPARTMENT | 40602 | 200 | 300 | 300 | |
| | PET DONATIONS | 40603 | 100 | 100 | 100 | |
| | LIBRARY DONATIONS | 40604 | 4,796 | 4,000 | 4,500 | ESTIMATE BASE ON FY 2015 |
| | TOCKER GRANT-REV | 40633 | 560 | 0 | 0 | NO GRANT EXPECTED |
| DONATIONS Total | | | 6,156 | 4,900 | 5,400 | |
| COURT | MUNICIPAL COURT FINES | 40302 | 87,103 | 120,000 | 120,000 | |
| | WARRANT FEES & FINES | 40304 | 9,790 | 15,000 | 10,000 | ADJ CLOSER TO FY15 RECEIPTS |
| | STATE FINE REVENUE | 40306 | 6,859 | 12,500 | 8,000 | ADJ CLOSER TO FY15 RECEIPTS |
| | NSF-COURT | 40307 | 30 | 100 | 100 | |
| | TIME PMT RESTITUTION FEE | 40308 | 171 | 150 | 150 | |
| | JUDICIAL EFFICIENCY FEE | 40309 | 41 | 35 | 35 | |
| | CHILD SAFETY FUND | 40310 | 5,954 | 5,953 | 5,953 | |
| | STATE JURY FEES | 40312 | 2,965 | 4,000 | 3,200 | ADJ CLOSER TO FY15 RECEIPTS |
| | RESTITUTION FEES-STATE | 40315 | 7 | 0 | 0 | |
| | JUDICIAL FEES-STATE | 40316 | 3,991 | 5,000 | 5,000 | |
| | JUDICIAL FEES-CITY | 40317 | 445 | 600 | 600 | |
| | MUNI CT BLDG SECURITY FUND | 40319 | 2,224 | 3,000 | 2,500 | ADJ CLOSER TO FY15 RECEIPTS |
| | MUNI CT TECHNOLOGY FUND | 40320 | 2,965 | 4,000 | 3,200 | ADJ CLOSER TO FY15 RECEIPTS |
| | OMNIBASE FTA PROGRAM | 40321 | 4,335 | 1,000 | 2,500 | ADJ CLOSER TO FY15 RECEIPTS |
| COURT Total | | | 126,881 | 171,338 | 161,238 | |
| MISCELLANEOUS | GARBAGE PENALTIES | 40010 | 3,880 | 3,600 | 3,600 | |
| | TASK FORCE REIMBURSEMENT | 40311 | 22,301 | 17,202 | 17,202 | |
| | BANK (MM) INTEREST | 40402 | 1,352 | 1,700 | 1,700 | |
| | MISC. INCOME | 40418 | 19,796 | 25,000 | 40,000 | BLASTING FEES |
| | ABANDONED PROPERTY | 40420 | 1,906 | 0 | 0 | |
| | SALE OF ASSETS | 40600 | 4,000 | 2,000 | 2,000 | SALE OF PATROL CAR |
| | STREET IMPACT FEE | 40610 | 0 | 16,929 | 16,929 | WOODLAND'S UNIT 3 |
| | CREDIT CARD USER FEE | 40637 | 0 | 2,000 | 2,000 | |
| | VENDING MACHINE | 40638 | 93 | 0 | 0 | |
| | VEHICLE INV. FEE | 40640 | 620 | 1,000 | 1,000 | |
| MISCELLANEOUS Total | | | 53,948 | 69,431 | 84,431 | |
| Grand Total | | | 2,391,424 | 2,564,363 | 2,594,044 | |

VARIANCE 29,681

CITY OF GARDEN RIDGE
GENERAL FUND
ADMINISTRATIVE - EXPENDITURES

| CATEGORY | DESCRIPTION | ACCT# | ACTUAL FY 2015 | BUDGET FY 2016 | AMEND #1 FY 2016 | BUDGET NOTES |
|-------------------------------------|--------------------------------|--------|-------------------|-------------------|----------------------|----------------------------|
| PAYROLL & BENEFITS | GROSS PAYROLL | 52012 | 155,468 | 156,879 | 156,879 | |
| | FICA | 52014 | 9,512 | 9,880 | 10,848 | ADJ FOR LEAVE PAYOUT |
| | WORKERS COMP INSURANCE | 52015 | 4,091 | 4,296 | 2,387 | ACTUAL EXP |
| | MEDICARE | 52016 | 2,225 | 2,311 | 2,311 | |
| | SUI TAXES | 52017 | 31 | 810 | 359 | RATE CHG 1.9% - WATER SHAR |
| | CERTIFICATION | 52018 | 1,159 | 867 | 1,000 | RECALCULATED - WATER SHAR |
| | LONGEVITY | 52019 | 1,571 | 1,611 | 1,611 | |
| | HEALTH/DENTAL/VISION INS | 52020 | 10,567 | 11,250 | 11,250 | |
| | LIFE INS | 52023 | 153 | 1,087 | 1,087 | |
| RETIREMENT-ER SHARE | 52025 | 13,254 | 12,159 | 13,120 | ADJ FOR LEAVE PAYOUT | |
| PAYROLL & BENEFITS Total | | | 198,030 | 201,150 | 200,852 | |
| CONTRACT SERVICES | ATTORNEY | 52104 | 118,912 | 100,000 | 100,000 | |
| | ENGINEER | 52106 | 33,080 | 20,000 | 20,000 | |
| | INSPECTORS | 52108 | 57,373 | 75,000 | 75,000 | |
| | CR CARD PROC FEES | 52110 | 3,403 | 4,500 | 2,000 | GF PAYS 25% CC FEES |
| | PAYROLL PROC FEES | 52111 | 5,898 | 2,750 | 4,350 | GF PAYS 75% OF PR FEES |
| | AACOG-ART TRANSPORTATION | 52113 | 3,912 | 259 | - | CONTRACT CANCELLED |
| | CUSTODIAL/JANITORIAL | 52116 | 3,339 | 5,500 | 4,125 | GF PAYS 75% OF CUSTODIAL |
| | AUDITING FEES | 52120 | 9,850 | 11,000 | 11,000 | |
| | TAX APPRAISAL FEES | 52122 | 15,888 | 17,085 | 18,438 | UPDATED FEES |
| | TAX COLLECTION FEES | 52124 | 358 | 383 | 388 | UPDATED FEES |
| | CONNECT CITY SERVICE | 52677 | 1,504 | 3,008 | 1,504 | MOVE 50% TO WF |
| | CONTRACT SERVICES Total | | | 253,516 | 239,485 | 236,805 |
| INSURANCE | GENERAL LIABILITY INS | 52302 | 1,052 | 1,319 | 626 | ACTUAL EXPENDITURES |
| | AUTOMOBILE INS | 52304 | 338 | 282 | 150 | ACTUAL EXPENDITURES |
| | E&O LIAB INS | 52308 | 2,823 | 1,720 | 1,540 | ACTUAL EXPENDITURES |
| | PROPERTY INS | 52310 | 5,978 | 6,374 | 6,247 | ACTUAL EXPENDITURES |
| INSURANCE Total | | | 10,190 | 9,695 | 8,563 | |
| OPERATIONAL EXPENSES | TRAINING/TRAVEL/SEMINARS | 52200 | 6,211 | 6,000 | 6,000 | |
| | COMPUTER MAINTENANCE/TRNG | 52201 | 28,588 | 30,000 | 31,000 | ADD FOR NEW FIREWALL |
| | TELEPHONE | 52202 | 5,847 | 5,280 | 5,280 | |
| | WEBPAGE-AUDIO/VISUAL MTGS | 52203 | 3,575 | 4,000 | 4,000 | |
| | COPIER LEASE | 52204 | 11,702 | 13,500 | 16,386 | LEASE INCREASE |
| | POSTAGE | 52206 | 2,048 | 3,800 | 3,800 | |
| | PRINTING | 52208 | 698 | 1,200 | 1,200 | |
| | LEGAL NOTICES | 52210 | 3,233 | 3,200 | 3,200 | |
| | UTILITIES | 52211 | 60,411 | 49,350 | 49,350 | |
| | EQUIPMENT MAINTENANCE | 52212 | 263 | 100 | 100 | |
| | MEMBERSHIPS/DUES | 52213 | 2,287 | 2,332 | 2,332 | |
| | SUPPLIES | 52214 | 5,855 | 6,800 | 6,800 | |
| | JULY 4TH DONATION EXPENDITUR | 52216 | 169 | - | 500 | EVENT EXPENSE |
| | GASOLINE | 52217 | 191 | 200 | 200 | |
| | ELECTIONS | 52218 | - | 6,000 | 60 | NO ELECTION THIS YEAR |
| | VEHICLE MAINTENANCE | 52220 | 15 | 100 | 100 | |
| | MISCELLANEOUS | 52225 | 10,933 | 7,500 | 8,068 | ADD \$568 FOR SCOUT PROGRA |
| | BUILDING MAINTENANCE | 52227 | 930 | 1,200 | 1,200 | |
| | HOUSEHOLD HAZARDOUS WASTE | 52409 | 400 | 6,800 | 6,800 | |
| | BAD DEBT EXPENSE | 52615 | - | 400 | 400 | |
| OPERATIONAL EXPENSES Total | | | 143,356 | 147,762 | 146,776 | |
| CAPITAL/POLICY EXP | TMRS SHORT FALL | 52026 | - | 28,000 | 28,000 | |
| | LEAVE ACCRUAL PAYOUT | 52027 | - | 15,398 | 9,750 | RE-ALLOCATED GF & WF |
| | COMPREHENSIVE LAND USE MP | 52313 | - | 50,000 | 30,000 | REDUCED CONTRACT COST |
| | STREET/DRAINAGE MSTRPLN UPD | 52676 | - | 13,540 | 13,540 | |
| | QUARRY COMMISSION CONSULTA | 52682 | 4,785 | 20,000 | 20,000 | |
| CAPITAL/POLICY EXP Total | | | 4,785 | 126,938 | 101,290 | |
| Grand Total | | | 609,877 | 725,030 | 694,286 | |

VARIANCE (30,744)

CITY OF GARDEN RIDGE
GENERAL FUND
COURT - EXPENDITURES

| CATEGORY | DESCRIPTION | ACCT# | ACTUAL FY 2015 | BUDGET FY 2016 | AMEND #1 FY 2016 | BUDGET NOTES |
|-------------------------------------|-------------------------------|-------|-------------------|-------------------|---------------------|--|
| PAYROLL & BENEFITS | GROSS PAYROLL | 53012 | 37,220 | 37,509 | 37,509 | |
| | OVERTIME | 53013 | 1,439 | 1,424 | 2,100 | ADJ FOR CURRENT EXP |
| | FICA | 53014 | 2,479 | 2,443 | 2,485 | ADJ FOR CURRENT EXP |
| | WORKERS COMP INS | 53015 | 114 | 120 | 120 | |
| | MEDICARE | 53016 | 579 | 571 | 581 | ADJ FOR CURRENT EXP |
| | SUI | 53017 | 27 | 270 | 172 | RATE CHG 1.9% |
| | CERTIFICATION | 53018 | 301 | 300 | 300 | |
| | LONGEVITY | 53019 | 54 | 171 | 171 | |
| | HEALTH/DENTAL/VISION INS | 53020 | 4,807 | 5,357 | 5,357 | |
| | LIFE INSURANCE | 53023 | 84 | 76 | 76 | |
| | RETIREMENT-ER SHARE | 53025 | 2,899 | 3,007 | 3,058 | ADJ FOR CURRENT EXP |
| PAYROLL & BENEFITS Total | | | 50,004 | 51,248 | 51,929 | |
| CONTRACT SERVICES | PROSECUTOR FEES | 53135 | 4,800 | 4,800 | 4,800 | |
| | JUDGE FEES | 53136 | 4,800 | 4,800 | 4,800 | |
| CONTRACT SERVICES Total | | | 9,600 | 9,600 | 9,600 | |
| OPERATIONAL EXPENSES | TRAINING/TRAVEL/SEMINARS | 53200 | 400 | 550 | 550 | |
| | POSTAGE | 53206 | 467 | 350 | 470 | |
| | PRINTING | 53208 | 769 | 450 | 450 | |
| | MEMBERSHIP/DUES/LICENSES | 53213 | 96 | 50 | 50 | |
| | SUPPLIES | 53214 | 255 | 500 | 500 | |
| | COURT TECHNOLOGY EXPENDITURES | 53602 | 6,112 | 6,198 | 7,909 | ADD ONLINE PAYMENTS SYS |
| | REFUND COURT OVERPMTS | 53603 | 1 | 0 | 0 | |
| | REFUND BONDS | 53604 | 11 | 0 | 0 | |
| | COURT SECURITY EXP | 53605 | 672 | 1500 | 7050 | PANIC ALARM + MONITOR FEES/METAL DETECTOR |
| COLLECTION AGENCY FEES | 53606 | 681 | 0 | 700 | | |
| OPERATIONAL EXPENSES Total | | | 9,465 | 9,598 | 17,679 | |
| Grand Total | | | 69,069 | 70,446 | 79,208 | |

VARIANCE 8,762

CITY OF GARDEN RIDGE
GENERAL FUND
POLICE DEPARTMENT - EXPENDITURES

| CATEGORY | DESCRIPTION | ACCT# | ACTUAL FY 2015 | BUDGET FY 2016 | AMEND #1 FY 2016 | BUDGET NOTES |
|-------------------------------------|-----------------------------|-------|-------------------|-------------------|---------------------|---------------------------------|
| PAYROLL & BENEFITS | GROSS PAYROLL | 54012 | 693,954 | 733,946 | 737,160 | INCREASED BASED ON ACTUALS |
| | OVERTIME | 54013 | 13,241 | 13,138 | 13,138 | |
| | FICA | 54014 | 43,856 | 49,630 | 49,630 | |
| | WORKERS COMP INS | 54015 | 21,498 | 22,573 | 22,573 | EST ACTUAL EXP |
| | MEDICARE | 54016 | 10,257 | 11,607 | 11,607 | |
| | SUI | 54017 | 752 | 4,050 | 3,825 | RATE CHG 1.9% |
| | CERTIFICATION | 54018 | 11,290 | 12,913 | 11,115 | REDUCTION DUE TO DEPT TURNOVER |
| | LONGEVITY | 54019 | 7,122 | 8,542 | 6,260 | REDUCTION DUE TO DEPT TURNOVER |
| | HEALTH/DENTAL/VISION INS | 54020 | 58,118 | 70,984 | 67,291 | REDUCTION DUE TO DEPT TURNOVER |
| | DEA O/T EXPENSE | 54021 | 16,187 | 31,941 | 31,941 | |
| | LIFE INSURANCE | 54023 | 838 | 1,007 | 950 | REDUCTION DUE TO DEPT TURNOVER |
| | RETIREMENT ER SHARE | 54025 | 52,610 | 61,077 | 61,077 | |
| PAYROLL & BENEFITS Total | | | 929,724 | 1,021,408 | 1,016,567 | |
| LEASE CONTRACTS | EQUIPMENT LEASES | 54140 | 5,512 | 6,400 | 6,400 | |
| | VEHICLE LEASE | 54141 | 0 | 29,256 | 29,256 | |
| | IN CAR VIDEO LEASE | 54142 | 15,400 | 0 | 0 | |
| LEASE CONTRACTS Total | | | 20,912 | 35,656 | 35,656 | |
| INSURANCE | LAW ENFORC LIABILITY | 54302 | 8,648 | 7,519 | 7,519 | Estimated |
| | AUTOMOBILE INSURANCE | 54304 | 3,491 | 5,864 | 5,864 | Estimated |
| INSURANCE Total | | | 12,138 | 13,383 | 13,383 | |
| OPERATIONAL EXPENSES | UNIFORMS | 54118 | 10,650 | 11,400 | 11,400 | |
| | PD ASSESSMENTS | 54143 | 0 | 0 | 8,500 | NEW EXP - DEPT AUDIT |
| | TRAINING/TRAVEL/SEMINARS | 54200 | 3,381 | 7,000 | 7,000 | |
| | COMPUTER MAINTENANCE/TRNG | 54201 | 10,652 | 11,027 | 11,027 | |
| | TELEPHONE | 54202 | 12,180 | 12,200 | 12,200 | |
| | RADIO REPAIR | 54203 | 4,038 | 5,000 | 5,000 | |
| | RANGE SUPPLIES | 54205 | 4,980 | 4,500 | 4,500 | |
| | POSTAGE | 54206 | 467 | 450 | 450 | |
| | PRINTING | 54208 | 548 | 600 | 600 | |
| | EMERGENCY EVENT CONTINGENCY | 54210 | 2,029 | 4,508 | 4,508 | |
| | EQUIPMENT/MAINTENANCE | 54212 | 4,070 | 5,000 | 5,000 | |
| | MEMBERSHIP/DUES/LICENSES | 54213 | 737 | 500 | 737 | INCREASED BASED ON ACTUALS |
| | SUPPLIES | 54214 | 5,407 | 5,000 | 5,000 | |
| | INVESTIGATION EXPENSES | 54215 | 0 | 0 | 2,000 | NEW EXP |
| | GASOLINE | 54217 | 23,972 | 42,000 | 30,000 | REDUCTION OF ANTICIPATED NEED |
| | VEHICLE MAINT./REPAIRS | 54220 | 14,410 | 12,000 | 12,000 | |
| | COMMUNITY POLICING | 54221 | 2,435 | 2,500 | 2,500 | |
| | PHYSICAL EXAMS | 54223 | 773 | 720 | 720 | |
| | INTEREST EXPENSE | 54225 | 520 | 0 | 0 | |
| | LEASE PRINCIPAL | 54227 | 19,255 | 0 | 0 | |
| | DONATION EXPENDITURES | 54601 | 240 | 300 | 300 | |
| | LEOS/TRNG | 54605 | 1,470 | 0 | 0 | |
| OPERATIONAL EXPENSES Total | | | 122,213 | 124,705 | 123,442 | |
| CAPITAL EXPENDITURES | CAPITAL EXPENDITURES | 54400 | 0 | 17,713 | 17,713 | SERVER UPGRADE- NEW PD SOFTWARE |
| CAPITAL EXPENDITURES Total | | | 0 | 17,713 | 17,713 | |
| Grand Total | | | 1,084,988 | 1,212,865 | 1,206,761 | |

VARIANCE (6,104)

CITY OF GARDEN RIDGE
GENERAL FUND
PUBLIC WORKS - EXPENDITURES

| CATEGORY | DESCRIPTION | ACCT# | ACTUAL FY 2015 | BUDGET FY 2016 | AMEND #1 FY 2016 | BUDGET NOTES |
|-------------------------------------|--------------------------------|-------|-------------------|-------------------|---------------------|---|
| PAYROLL & BENEFITS | GROSS PAYROLL | 55012 | 162,625 | 164,480 | 164,480 | |
| | OVERTIME | 55013 | 3,554 | 4,106 | 4,106 | |
| | FICA | 55014 | 9,128 | 11,044 | 11,044 | |
| | WORKERS COMP INS | 55015 | 4,237 | 4,449 | 3,119 | ACTUAL |
| | MEDICARE | 55016 | 2,135 | 2,583 | 2,583 | |
| | SUI | 55017 | 119 | 1,080 | 771 | RATE CHG 1.9% |
| | CERTIFICATION | 55018 | 729 | 600 | 600 | |
| | LONGEVITY | 55019 | 3,503 | 3,890 | 3,890 | |
| | HEALTH/VISION/DENTAL INS | 55020 | 19,220 | 21,429 | 21,429 | |
| | TEMP/SEASONAL EMPLOYEE | 55021 | 2,410 | 5,000 | 5,000 | |
| | LIFE INS | 55023 | 265 | 304 | 304 | |
| | RETIREMENT-ER SHARE | 55025 | 12,656 | 13,487 | 13,487 | |
| PAYROLL & BENEFITS Total | | | 220,580 | 232,452 | 230,813 | |
| LEASE CONTRACTS | DEER MANAGEMENT | 55222 | 0 | 50,000 | 24,500 | REDUCTION OF ANTICIPATED NEED |
| | BUILDING MAINTENANCE | 55227 | 9,852 | 18,348 | 25,748 | \$4.3k AUTO DOOR CITY HALL/\$6k TERMITES/\$1.4k ENTRY SYSTEM |
| | GROUNDS MAINTENANCE | 55228 | 3,059 | 5,500 | 5,500 | |
| | ANIMAL CONTROL | 55229 | 11,914 | 12,000 | 12,000 | |
| | PARK/RECREATIONS | 55230 | 5,408 | 11,000 | 11,000 | TREE TRIMMING PAUL DAVIS PARK (+5k next 2 yrs) |
| | FORMER CITY COMPLEX | 55234 | 169 | 3,000 | 3,000 | |
| LEASE CONTRACTS Total | | | 30,403 | 99,848 | 81,748 | |
| INSURANCE | AUTOMOBILE INS | 55304 | 1,475 | 2,737 | 1,850 | ACTUAL |
| INSURANCE Total | | | 1,475 | 2,737 | 1,850 | |
| OPERATIONAL EXPENSES | UNIFORMS | 55118 | 3,492 | 3,000 | 3,000 | |
| | TRAINING/TRAVEL | 55200 | 904 | 1,200 | 1,200 | |
| | TELEPHONE | 55202 | 1,944 | 2,520 | 2,520 | |
| | UTILITIES | 55211 | 11,153 | 7,000 | 7,000 | |
| | EQUIPMENT & MAINTENANCE | 55212 | 2,565 | 7,000 | 7,000 | |
| | CITY FACILITY-HEATING/AC MAINT | 55213 | 5,305 | 5,500 | 5,500 | |
| | SUPPLIES | 55214 | 1,318 | 1,800 | 1,800 | |
| | EQUIPMENT RENTAL | 55216 | 1,000 | 1,000 | 1,000 | |
| | GASOLINE | 55217 | 10,373 | 11,000 | 11,000 | |
| | CITY FACILITY-PAPER PRODUCTS | 55218 | 661 | 1,500 | 1,500 | |
| | VEHICLE MAINT/REPAIRS | 55220 | 3,348 | 8,000 | 15,000 | \$7k NEW ENGINE PWD TRUCK |
| | PARK/ISLAND ELECTRIC | 55231 | 1,184 | 1,200 | 1,200 | |
| | LANDSCAPE WATERING | 55232 | 1,029 | 1,250 | 1,250 | |
| | CONTINGENCY | 55236 | 758 | 1,000 | 1,000 | |
| | OPERATIONAL MATERIALS | 55238 | 5,288 | 5,500 | 5,500 | |
| SMALL HAND TOOLS | 55240 | 367 | 1,000 | 1,000 | | |
| CHRISTMAS TREE DONATION EXP | 55242 | 684 | 0 | 2,930 | ACTUAL | |
| OPERATIONAL EXPENSES Total | | | 51,372 | 59,470 | 69,400 | |
| STREET/DRAINAGE | SIGN MAINTENANCE | 55233 | 4,018 | 4,000 | 5,000 | INCREASED SIGN NEEDED |
| | STREET IMPROVEMENT | 55702 | 2,825 | 2,000 | 2,000 | |
| | CULVERT MAINTENANCE | 55704 | 539 | 2,000 | 2,000 | |
| STREET/DRAINAGE Total | | | 7,382 | 8,000 | 9,000 | |
| CAPITAL EXPENDITURES | CAPITAL EXPENDITURES | 55400 | 0 | 20,000 | 44,790 | \$14k 3yr LEASE FLATBED/\$6k MOWER - \$6k IN WF DUMP TRUCK BUDGETED FY 2015 |
| CAPITAL EXPENDITURES Total | | | 0 | 20,000 | 44,790 | |
| Grand Total | | | 311,211 | 422,507 | 437,601 | |

VARIANCE 15,094

CITY OF GARDEN RIDGE
GENERAL FUND
LIBRARY - EXPENDITURES

| CATEGORY | DESCRIPTION | ACCT# | ACTUAL FY 2015 | BUDGET FY 2016 | AMEND #1 FY 2016 | BUDGET NOTES |
|-------------------------------------|-----------------------------|-------|-------------------|-------------------|----------------------------------|---------------------------|
| PAYROLL & BENEFITS | GROSS PAYROLL | 57012 | 22,009 | 25,903 | 25,903 | BASED ON 58 HRS BI-WEEKLY |
| | FICA | 57014 | 1,398 | 1,606 | 1,606 | |
| | MEDICARE | 57016 | 327 | 376 | 376 | |
| | SUI | 57017 | 27 | 270 | 171 | RATE CHG 1.9% |
| | CONTRACT LABOR | 57145 | 528 | 425 | 425 | |
| PAYROLL & BENEFITS Total | | | 24,289 | 28,580 | 28,481 | |
| OPERATIONAL EXPENSES | TELEPHONE LIBRARY | 57202 | 4 | 0 | 0 | |
| | SUPPLIES LIBRARY | 57214 | 817 | 800 | 800 | |
| | SPECIAL EVENTS | 57215 | 189 | 500 | 500 | |
| | COMPUTER SOFTWARE/TRNG | 57216 | 0 | 150 | 150 | |
| | LIBRARY MATERIALS-BOOKS | 57218 | 1,775 | 1,600 | 1,600 | |
| | POSTAGE | 57219 | 58 | 150 | 150 | |
| | PRINTING | 57220 | 0 | 200 | 200 | |
| | DONATION EXPENDITURES LIBRY | 57601 | 3,300 | 4,000 | 4,000 | |
| | TOCKER GRANT FUND | 57602 | 1,690 | 0 | 0 | NONE ANTICIPATED |
| EBOOK DONATIONS | 57603 | 1,500 | 1,500 | 1,500 | ANTICIPATE INCREASE IN DONATIONS | |
| OPERATIONAL EXPENSES Total | | | 9,332 | 8,900 | 8,900 | |
| Grand Total | | | 33,622 | 37,480 | 37,381 | |

VARIANCE (99)

CITY OF GARDEN RIDGE
GENERAL FUND
COMMUNITY CENTER - EXPENDITURES

| CATEGORY | DESCRIPTION | ACCT# | ACTUAL FY 2015 | BUDGET FY 2016 | AMEND #1 FY 2016 | BUDGET NOTES |
|-----------------------------------|---------------------------|-------|-------------------|-------------------|---------------------|--------------------------------------|
| OPERATIONAL EXPENSES | MANAGER FEES C.C. | 56050 | 17,017 | 14,000 | 14,000 | |
| | MANAGER BACKUP EXPENSE | 56051 | 42 | 0 | 0 | |
| | TELEPHONE CC | 56202 | 564 | 565 | 565 | |
| | UTILITIES CC | 56211 | 10,900 | 7,500 | 7,500 | |
| | MAINTENANCE CC | 56212 | 4,680 | 5,000 | 8,200 | \$1,034 REPAIR AUTO DOOR/3.2k INCRE. |
| | SUPPLIES CC | 56214 | 1,046 | 650 | 1,000 | INCREASE BASED ON ACTUALS |
| | COMMUNITY CENTER CLEANING | 56216 | 4,375 | 5,200 | 5,200 | |
| | EQUIPMENT CC | 56410 | 127 | 500 | 500 | |
| | DEPOSIT REFUNDS CC | 56600 | 13,050 | 16,500 | 16,500 | INCREASE REFUNDS BY 10% |
| | DONATION EXPENDITURES CC | 56601 | 0 | 300 | 500 | ACTUAL |
| | FACILITY ENHANCEMENT PROJ | 56602 | 0 | 8,400 | 10,596 | PAINT STEEL BEAMS/NEW PROJECTOR |
| OPERATIONAL EXPENSES Total | | | 51,800 | 58,615 | 64,561 | |
| Grand Total | | | 51,800 | 58,615 | 64,561 | |

VARIANCE 5,946

RESOLUTION 389-052016

A RESOLUTION APPROVING FISCAL YEAR 2016 BUDGET
AMENDMENT #1 FOR THE CITY OF GARDEN RIDGE
WATER COMPANY OPERATION AND MAINTENANCE FUND
FOR THE PERIOD OF OCTOBER 1, 2015 THROUGH SEPTEMBER 30, 2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS:

THAT; the City Council of the City of Garden Ridge, Texas does hereby approve Fiscal Year 2016 Budget Amendment #1 for the City of Garden Ridge Water Company Operation and Maintenance Fund for the period ending September 30, 2016.

The attached Exhibit A is the detail of the Fiscal Year 2016 Budget Amendment #1 for the period of October 1, 2015 through September 30, 2016.

PASSED and APPROVED this 4th day of May, 2016.

Nadine L. Knaus
Mayor

ATTEST:

Shelley Goodwin, TRMC
City Secretary

**CITY OF GARDEN RIDGE
WATER FUND FISCAL YEAR 2016
FUND 200 - WATER SUMMARY**

MAJOR ADJUSTMENTS FOR FY 2016 AMENDMENT #1

REVENUE

| | |
|--------------------------|----------------------|
| TRINITY GWC REVENUE | 4,710 |
| SALE OF BRASS METERS | 8,000 |
| MISC ADJUSTMENTS | 1,200 |
| TOTAL REVENUE ADJ | <u>13,910</u> |

EXPENDITURES

| | |
|-----------------------|-----------------------|
| UTILITIES | 31,250 |
| WELL #1 REHAB | 34,525 |
| TRUCK (FY2015 BUDGET) | 24,790 |
| GWCD FEES | 9,420 |
| ATTORNEY | 3,000 |
| MISC ADJUSTMENTS | 1,010 |
| TOTAL EXP ADJ | <u>103,995</u> |

VARIANCE TO FY 2016 BUDGET **(90,085)**

CITY OF GARDEN RIDGE
 WATER FUND FISCAL YEAR 2016
 FUND 200 - WATER SUMMARY

| DESCRIPTION | Actual FY 2015 | DESCRIPTION | Budget FY 2016 | Amend #1 FY 2016 | FY 2016 VARIANCE |
|--------------------------------------|-------------------|--------------------------------------|-------------------|---------------------|---------------------|
| Projected Beg Water Fund Bal 10/1/14 | 4,759,088 | Projected Beg Water Fund Bal 10/1/15 | 4,581,136 | 4,581,136 | |
| Revenue | 1,185,374 | Revenue | 1,482,657 | 1,496,567 | 13,910 |
| Expenses | 599,408 | Expenses | 900,298 | 1,004,293 | 103,995 |
| Transfer to CIP | 763,919 | Transfer to for Bond Pmts | 546,559 | 546,559 | 0 |
| Depreciation | 397,251 | Depreciation(Est) | 398,000 | 398,000 | 0 |
| Projected End Water Fund Bal 9/30/15 | <u>4,183,885</u> | Projected End Water Fund Bal 9/30/16 | <u>4,218,936</u> | <u>4,128,851</u> | <u>(90,085)</u> |

Increase/(Decrease)of Reserves 35,051 (55,034)

| | |
|--------------------------------------|-----------|
| FUND BALANCE 9/30/15 | 4,183,885 |
| LESS: DEPRECIATION | (397,251) |
| ADJUSTED ENDING FUND BALANCE 9/30/15 | 3,786,634 |

NOTES AND BOARD REQUESTED CHANGES INCLUDED IN BASE BUDGET

TARGET RESERVE LEVEL \$3MM

CITY OF GARDEN RIDGE
WATER FUND
REVENUE

| CATEGORY | DESCRIPTION | ACCT# | ACTUAL FY 2015 | BUDGET FY 2016 | AMEND #1 FY 2016 | BUDGET NOTES |
|----------------------------|--------------------------|-------|-------------------|-------------------|---------------------|---|
| SALES | METER INSTALLATION FEES | 40002 | 17,225 | 30,000 | 30,000 | |
| | WATER SALES | 40003 | 1,097,171 | 1,239,319 | 1,239,319 | |
| | WATER PENALTIES | 40004 | 10,200 | 9,000 | 10,200 | EST TO FY2015 |
| | WATER IMPACT FEES | 40007 | 0 | 141,207 | 141,207 | WOODLAND'S UNIT 2 |
| | WATER SURCHG SALES | 40012 | 5,342 | 0 | 0 | DECREASED DUE TO STAGES UNKNOWN AT BUDGET |
| | WATER SURCHG PENALTY FEE | 40013 | 417 | 0 | 0 | DECREASED DUE TO STAGES UNKNOWN AT BUDGET |
| | EAA REVENUE ACCOUNT | 40014 | 49,355 | 55,631 | 55,631 | |
| | TRINITY GWCD REVENUE | 40015 | 0 | 0 | 4,710 | NEW FEE - MAY - SEP |
| SALES Totals | | | 1,179,711 | 1,475,157 | 1,481,067 | |
| MISCELLANEOUS | MISC INCOME | 40000 | 308 | 0 | 8,000 | SALE OF BRASS METERS |
| | NSF CHECK INCOME | 40005 | 485 | 500 | 500 | |
| | INTEREST | 40008 | 4,870 | 7,000 | 7,000 | |
| MISCELLANEOUS Total | | | 5,663 | 7,500 | 15,500 | |
| REVENUE Total | | | 1,185,374 | 1,482,657 | 1,496,567 | |
| | | | | | VARIANCE | 13,910 |

CITY OF GARDEN RIDGE
WATER FUND
EXPENDITURES

| CATEGORY | DESCRIPTION | ACCT# | ACTUAL FY 2015 | BUDGET FY 2016 | AMEND #1 FY 2016 | BUDGET NOTES |
|-----------------------------------|-------------------------------------|--------|-------------------|-------------------|-------------------------------|--|
| PAYROLL & BENEFITS | GROSS PAYROLL | 70012 | 271,969 | 278,703 | 278,703 | |
| | OVERTIME | 70013 | 5,691 | 5,634 | 5,634 | |
| | FICA | 70014 | 16,314 | 17,969 | 18,292 | ADJ FOR LEAVE PAYOUT |
| | WORKERS COMP INS | 70015 | 6,633 | 6,965 | 5,503 | ACTUAL |
| | MEDICARE | 70016 | 3,815 | 4,202 | 4,202 | |
| | SUI | 70017 | 182 | 1,350 | 1,016 | RATE CHANGE 1.9% |
| | CERTIFICATION | 70018 | 1,166 | 4,189 | 4,189 | |
| | LONGEVITY | 70019 | 3,572 | 4,293 | 4,293 | |
| | HEALTH/DENTAL/VISION INS | 70020 | 24,277 | 31,608 | 31,608 | |
| | LIFE INS | 70023 | 372 | 758 | 758 | |
| | RETIREMENT-ER SHARE | 70025 | 20,922 | 22,133 | 22,453 | ADJ FOR LEAVE PAYOUT |
| | PAYROLL & BENEFITS Total | | | 354,913 | 377,804 | 376,651 |
| CONTRACT SERVICES | ATTORNEY | 70104 | 3,540 | 2,500 | 5,500 | ADDITIONAL LEGAL NEEDS |
| | ENGINEER | 70106 | 0 | 8,000 | 5,000 | REDUCTION OF NEEDS |
| | CR CARD PROC FEES | 70209 | 3,817 | 3,000 | 5,500 | SHARED EXP WITH GF (75% WF) |
| | CUSTODIAL/JANITORIAL | 70116 | 1,617 | 0 | 1,375 | SHARED EXP WITH GF (25% WF) |
| | AUDITING FEES | 70120 | 5,850 | 5,850 | 5,850 | |
| | FRANCHISE FEE TO CITY | 70160 | 60,858 | 60,396 | 60,396 | |
| | PAYROLL PROCESSING FEES | 70210 | 825 | 3,060 | 1,450 | SHARED EXP WITH GF (25% WF) |
| | CONNECT CITY SERVICE | 70677 | 1,504 | 0 | 1,504 | SHARED EXP WITH GF (50% WF) |
| CONTRACT SERVICES Total | | | 78,011 | 82,806 | 86,575 | |
| INSURANCE | GENERAL LIABILITY INS | 70302 | 884 | 725 | 626 | ACTUAL EXPENSE |
| | AUTOMOBILE INS | 70304 | 2,806 | 4,568 | 3,216 | ACTUAL EXPENSE |
| | E&O LIABILITY INS | 70308 | 1,568 | 1,568 | 1,388 | ACTUAL EXPENSE |
| | PROPERTY INS | 70310 | 6,065 | 6,374 | 6,247 | ACTUAL EXPENSE |
| INSURANCE Total | | | 11,322 | 13,235 | 11,477 | |
| DEBT/DEPRECIATION | BAD DEBT EXPENSE | 70801 | 0 | 1,500 | 1,500 | |
| | TRANSFER TO DEBT SVC | 70803 | 0 | 170,975 | 170,975 | 53% WATER PORTION SERIES 2015 W/O WATER LEASE DEDUCTION - UPDATED FOR NEW DEBT |
| | TRANSFER TO DEBT SVC | 70803 | 0 | 375,584 | 375,584 | 09=\$300,571/09R=\$20,638/12R=\$54,375 |
| DEBT/DEPRECIATION Total | | | 0 | 548,059 | 548,059 | |
| OPERATIONAL EXPENSES | UNIFORMS | 70118 | 3,431 | 3,000 | 3,600 | INCREASED BASED ON ACTUALS |
| | TRAINING/TRAVEL/SEMINARS | 70200 | 3,049 | 3,500 | 3,500 | |
| | COMPUTER MAINT TRNG | 70201 | 29,223 | 26,154 | 28,283 | ADD \$1,529 ONLINE PMT SYS/\$600 FIREWALL |
| | TELEPHONE | 70202 | 6,066 | 6,800 | 6,100 | REDUCED TO FY2015 |
| | RADIO REPAIR | 70203 | 0 | 2,500 | 1,500 | REDUCED ANTICIPATED REPAIR NEEDS |
| | CIVIC PLUS-AUDIO VISUAL MTGS | 70204 | 2,795 | 2,795 | 2,795 | |
| | POSTAGE | 70206 | 9,020 | 8,000 | 9,200 | INCREASED BASED ON ACTUALS |
| | PRINTING | 70208 | 3,778 | 3,800 | 3,800 | |
| | UTILITIES | 70211 | 107,801 | 78,750 | 110,000 | BASED ON FY2015 ACTUALS |
| | EQUIPMENT/MAINTENANCE | 70212 | 4,481 | 11,000 | 10,000 | REDUCTION OF ANTICIPATED NEED |
| | MEMBERSHIP/DUES/LICENSES | 70213 | 1,043 | 1,200 | 1,200 | |
| | SUPPLIES | 70214 | 4,497 | 3,000 | 3,000 | |
| | EQUIPMENT RENTAL | 70216 | 0 | 1,500 | 1,500 | |
| | GASOLINE | 70217 | 9,289 | 14,000 | 11,000 | REDUCTION OF ANTICIPATED NEED |
| | SMALL HAND TOOLS | 70219 | 420 | 1,650 | 1,200 | REDUCTION OF ANTICIPATED NEED |
| | VEHICLE MAINT/REPAIRS | 70220 | 9,807 | 12,000 | 12,000 | |
| | BUILDING MAINTENANCE | 70221 | 0 | 0 | 1,400 | 1/2 CITY HALL DOOR ENTRY SYSTEM |
| | MISCELLANEOUS | 70225 | 3,157 | 2,500 | 2,500 | |
| | WATER COPIER LEASE | 70226 | 11,702 | 13,500 | 16,386 | LEASE INCREASE |
| | INTEREST EXPENSE | 70227 | 137,192 | 0 | 0 | |
| | CONTINGENCY | 70236 | 1,531 | 2,000 | 2,000 | |
| | CHEMICALS | 70237 | 3,448 | 5,000 | 4,000 | REDUCTION OF ANTICIPATED NEED |
| | OPERATIONAL MATERIALS | 70238 | 10,340 | 30,000 | 30,000 | |
| | PLANT MAINT/REPAIRS | 70239 | 5,873 | 30,000 | 30,000 | |
| TCEQ | 70240 | 5,353 | 6,500 | 7,500 | INCREASED FEES | |
| EAA MANAGEMENT FEES | 70241 | 56,439 | 55,011 | 55,011 | | |
| PUBLIC EDUCATION | 70242 | 0 | 500 | 300 | REDUCTION OF ANTICIPATED NEED | |
| COMAL TRINITY GWCD FEES | 70244 | 0 | 0 | 9,420 | NEW FEES | |
| OPERATIONAL EXPENSES Total | | | 429,735 | 324,660 | 367,195 | |

CITY OF GARDEN RIDGE
WATER FUND
EXPENDITURES

| | | | | | | |
|----------------------------------|-------------------------------|-------|----------------|------------------|------------------|---|
| CAPITAL EXP/STUDIES | TMRS SHORT FALL | 70026 | 0 | 7,000 | 7,000 | PAYOUT OF LEAVE ACCRUAL WATER DEPART. EMPLOYEES ONLY- 2 YR PAYOUT |
| | LEAVE ACCRUAL PAYOUT | 70027 | 0 | 1,963 | 3,250 | RE-ALLOCATE BETWEEN WATER & GF |
| | CAPITAL EXPENDITURES | 70400 | 710 | 7,000 | 31,790 | \$6K MOWER SPLIT/fy15 dump truck |
| | WATER ACQUISITION | 70401 | 106,576 | 57,480 | 57,480 | SCHERTZ LEASE REDUCED BY 1/2 |
| | WATER MASTER PLAN UPDATE | 70406 | 2,750 | 26,850 | 26,850 | |
| | TRANSFER TO CAPITAL PROJECT | 70806 | 0 | 0 | 0 | |
| | FM 2252 WELL #1 - REHAB | 70809 | 0 | 0 | 34,525 | UNANTICIPATED REPAIRS |
| | OFS - BOND PREMIUMS | 73021 | 10,943 | 0 | 0 | |
| | 2015 BONDS - COST OF ISSUANCE | 73234 | 1,698 | 0 | 0 | |
| CAPITAL EXP/STUDIES Total | | | 122,677 | 100,293 | 160,895 | |
| Grand Total | | | 996,659 | 1,446,857 | 1,550,852 | |
| | | | | VARIANCE | 103,995 | |

RESOLUTION 390-052016

A RESOLUTION APPROVING FISCAL YEAR 2016 BUDGET
AMENDMENT #1 FOR THE CITY OF GARDEN RIDGE
CAPITAL IMPROVEMENT FUND FOR THE PERIOD OF
OCTOBER 1, 2015 THROUGH SEPTEMBER 30, 2016

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GARDEN RIDGE, TEXAS:

THAT; the City Council of the City of Garden Ridge, Texas does hereby approve Fiscal Year 2016 Budget Amendment #1 for the City of Garden Ridge Capital Improvement Fund for the period ending September 30, 2016.

The attached Exhibit A is the detail of the Capital Improvement Fund Fiscal Year 2016 Budget Amendment #1 for the period of October 1, 2015 through September 30, 2016.

PASSED and APPROVED this 4th day of May, 2016.

Nadine L. Knaus
Mayor

ATTEST:

Shelley Goodwin, TRMC
City Secretary

**CITY OF GARDEN RIDGE
CAPITAL IMPROVEMENTS FUND FISCAL YEAR 2016
FUND 400 - CAPITAL IMPROVEMENTS SUMMARY**

MAJOR ADJUSTMENTS FOR FY 2016 AMENDMENT #1

REVENUE

| | |
|--------------------------------|---------------------------|
| WATER IMPACT FEES NOT NEEDED | (181,000) |
| WATER FUND RESERVES NOT NEEDED | <u>(1,000,000)</u> |
| TOTAL REVENUE ADJ | <u>(1,181,000)</u> |

EXPENDITURES

| | |
|--------------------------------|---------------------------|
| TRINITY WELL | (1,658,000) |
| CIP STREETS | (2,476,040) |
| CIP DRAINAGE | (571,634) |
| CIP WATERLINE REPLACEMENT | (879,391) |
| CIP PARKS/COMMUNITY CTR | (70,000) |
| CIP RIGHT OF WAY/EASEMT ACQUIS | <u>(1,328,896)</u> |
| TOTAL EXP ADJ | <u>(6,983,961)</u> |

| | |
|-----------------------------------|--------------------------------|
| VARIANCE TO FY 2016 BUDGET | <u><u>5,802,961</u></u> |
|-----------------------------------|--------------------------------|

CITY OF GARDEN RIDGE
 CAPITAL IMPROVEMENTS FUND FISCAL YEAR 2016
 FUND 400 - CAPITAL IMPROVEMENTS SUMMARY

| DESCRIPTION | FY 2015 | DESCRIPTION | APPROVED FY 2016 | ADMEND #1 FY 2016 | VARIANCE FY 2016 |
|--|------------------|--|---------------------|----------------------|---------------------|
| Projected Beg Capital Fund Bal 10/1/14 | 1,806,774 | Projected Beg Capital Fund Bal 10/1/15 | 3,838,371 | 3,838,371 | |
| Revenue | 4,347 | Revenue | 9,329,000 | 8,148,000 | (1,181,000) |
| Other Financing Sources | 3,934,191 | Other Financing Sources | 0.00 | 0.00 | |
| Expenses | 1,906,941 | Expenses | 9,313,961 | 2,330,000 | (6,983,961) |
| Projected End Capital Fund Bal 9/30/15 | <u>3,838,371</u> | Projected End Capital Fund Bal 9/30/16 | <u>3,853,410</u> | <u>9,656,371</u> | <u>5,802,961</u> |
| Increase/(Decrease)of Reserves | | | \$ 15,039 | \$ 5,818,000 | |

NOTES AND BOARD REQUESTED CHANGES INCLUDED IN BASE BUDGET

CITY OF GARDEN RIDGE
 CAPITAL IMPROVEMENTS FUND
 EXPENDITURES

| CATEGORY | DESCRIPTION | ACCT# | ACTUAL FY 2015 | BUDGET FY 2016 | AMEND #1 FY 2016 | BUDGET NOTES |
|---------------------------|--------------------------------|-------------|-------------------|-------------------|---------------------|------------------|
| EXPENDITURES | TRINITY WELL | 400-50202.0 | 0 | 2,308,000 | 650,000 | EST EXPENDITURES |
| | CIP STREETS | 400-50224.0 | 1,450,014 | 2,976,040 | 500,000 | EST EXPENDITURES |
| | CIP DRAINAGE | 400-50226.0 | 330,145 | 921,634 | 350,000 | EST EXPENDITURES |
| | CIP WATERLINE REPLACEMENT | 400-50228.0 | 0 | 1,629,391 | 750,000 | EST EXPENDITURES |
| | 2015CIP-STREET/DRAINAGE/W-LINE | 400-50233.0 | 2,465 | 0 | 0 | |
| | 2015 BONDS - COST OF ISSUANCE | 400-50234.0 | 124,317 | 0 | 0 | |
| | CIP PARKS/COMMUNITY CTR | 400-50235.0 | 0 | 100,000 | 30,000 | EST EXPENDITURES |
| | CIP RIGHT OF WAY/EASEMT ACQUIS | 400-50236.0 | 0 | 1,378,896 | 50,000 | EST EXPENDITURES |
| | OFS - BOND PROCEEDS | 400-70011.0 | 3,639,500 | 0 | 0 | |
| | OFS - BOND PREMIUMS | 400-70021.0 | 294,691 | 0 | 0 | |
| EXPENDITURES Total | | | 5,841,131 | 9,313,961 | 2,330,000 | |

CITY OF GARDEN RIDGE
 CAPITAL IMPROVEMENTS FUND
 REVENUE

| CATEGORY | DESCRIPTION | ACCT# | ACTUAL FY 2015 | BUDGET FY 2016 | AMEND #1 FY 2016 | BUDGET NOTES |
|----------------------|--------------------------------|-------|-------------------|-------------------|---------------------|--------------------------------|
| REVENUE | INTEREST EARNED | 40402 | 4,347 | 13,000 | 13,000 | INTEREST DUE TO NEW DEBT |
| | WATER IMPACT FEES | 40500 | 0 | 181,000 | 0 | NOT NEED FOR FY 2016 |
| | TRANSFER IN- WATER INVESTMENT | 40997 | 431,084 | 0 | 0 | |
| | TRANSFER IN WATER FUND RESERVE | 41000 | 0 | 1,000,000 | 0 | NOT NEED FOR FY 2016 |
| | 2012 SERIES FUNDING | 41001 | 0 | 1,475,000 | 1,475,000 | FUNDS REMAINING FROM 2012 BOND |
| | 2015 SERIES FUNDING | 41005 | 0 | 6,660,000 | 6,660,000 | 2015 SERIES FUNDING |
| REVENUE Total | | | 435,431 | 9,329,000 | 8,148,000 | |

GARDEN RIDGE POLICE DEPARTMENT



To: Garden Ridge City Council

From: John Hrnair
Municipal Court Judge
City of Garden Ridge

Date: 18 February 2016

Reference: Court Room Rules and Regulations

In order to maintain a safe and secure environment for the general public conducting official business in the City of Garden Ridge related to Class "C" offenses, I wish to request the following regulations be implemented and maintained. These regulations are not implemented to place any burden or sacrifice on any individual wishing to address this court, but merely assist in providing an environment conducive to a professional demeanor. These regulations are only in effect on days that Municipal Court is being held and only during court hours. Standard Court hours are the fourth Thursday of each month after 1700 hours. In addition, these regulations pertain only to those areas utilized by the Court to include the Court Chambers, Court Clerk's Office and City Hall Lobby during the listed times. There may be occasion for the times to be altered should the need for a trial or other Court related function to be scheduled during normal business hours. Those special occasions will be addressed on a case by case basis.

All persons entering the Municipal Court building, with the exception of those listed below are subject to security screening. This will be done to create a safe and weapon-free environment.

1. If necessary, the Bailiff, any other city officer, or any officer instructed to do so by the presiding Judge will accomplish security screening by using either a hand held metal detector and walk through magnetometer along with conducting manual examination of all receptacles and items that warrant examination.
2. Any person refusing to undergo security screening shall be denied access to areas of the Municipal Court building and told to leave the property.
3. While performing screening operations, security personnel are not authorized to consider a person's race, gender, age, or disability, as defined by Federal and State laws.
4. The following persons shall not be required to undergo security screening:
 - a. City of Garden Ridge Municipal court personnel.
 - b. Texas Peace Officers who present proper identification or who are uniformed. (unless arriving as a defendant)
 - c. Federal Law Enforcement Officers who present proper identification or who are uniformed. (unless arriving as a defendant)

- d. City of Garden Ridge employees performing official duties, who present proper identification, are uniformed, or are known to court personnel.
 - e. Fire or Emergency Services (EMS) personnel responding to an emergency call at the Municipal Court facility.
5. The Judge, Bailiff, or Court Administrator and their respective designees, reserve the right to require any person, including those excluded, to be screened as required by operational necessities.

The following prohibited items and all illegal/prohibited weapons **shall not be allowed** in the Municipal Court building. Any person carrying a prohibited item shall be instructed to immediately depart the facility; if they refuse to comply they will be subject to arrest under Texas Penal Code Sec. 30.05, 30.06 or 30.07. Any person carrying an illegal/prohibited weapon, as defined under Ch. 46 of the Texas Penal Code, will be subject to arrest.

1. The only persons authorized to carry handguns, any other firearms, and defensive/non-lethal weapons into the Municipal Court building are Texas or Federal Officers that are uniformed or provide proper identification and have official business with the court.
2. Persons who possess a valid license to carry a concealed handgun **are prohibited** from bringing a handgun into the Municipal Court facility.
3. All illegal and legal chemical agents, such as mace, tear gas, C/N or C/S gas, O.C. Pepper spray, et cetera, are not authorized to be carried into the Municipal Court facility.
4. Other prohibited items; Security personnel shall, at all times, use sound judgment in evaluating devices, materials or substances that, while not in violation of the Texas Penal Code or specifically mentioned above, may pose a threat to the security or safety of Municipal Court personnel or the public. Such items will be deemed prohibited on a case-by-case basis.
5. Security personnel shall carefully evaluate electronic devices such as cellular telephones, pagers, et cetera. If the exact nature and function of the device cannot be determined, the possessor of the device shall be instructed to secure the item in their vehicle.
6. Personnel restraints (hand cuffs) will be used when a physical arrest is made in the courtroom or an arrested subject is brought before the court for arraignment. No other restraints are believed to be needed for this lower level court at this time.

Best regards,

A handwritten signature in black ink, appearing to read "John Hrncir". The signature is stylized with a large, sweeping initial letter.

John Hrncir
Presiding Garden Ridge Municipal Court Judge

City Administrator

From: Cynthia Trevino <cynthia.trevino@rampage-aus.com>
Sent: Tuesday, April 12, 2016 8:24 PM
To: City Administrator
Cc: Mayor
Subject: Re: COURT ROOM WEAPONS

Nancy,

I agree that this information needs to be provided to council. We can use the same or similar agenda language from the previous agendas.

The Judge's request is consistent with the new requirements and in line with what we are seeing in other courts.

Please let us know if you have any questions or need additional information.

Best regards,

Cynthis

Sent from my iPhone

On Apr 12, 2016, at 12:29 PM, City Administrator <administrator@ci.garden-ridge.tx.us> wrote:

Received the attached letter from our Municipal Court Judge. I think the Council needs to be updated on what he desires concerning court and we are checking on pricing for detection equipment.

Thanks,
Nancy Cain
City Administrator
City of Garden Ridge
administrator@ci.garden-ridge.tx.us
210-651-6632

From: Ron Eberhardt
Sent: Tuesday, April 12, 2016 9:26 AM
To: City Administrator; City Secretary; Mayor
Subject: COURT ROOM WEAPONS

Ladies,

Here is the signed letter from the Judge pertaining to his request restricting weapons in the Court Room during Municipal Court.

Shelley, can you make note on your list that this is now complete?

Thank you

Ron Eberhardt

Chief of Police
City of Garden Ridge
9400 Municipal Parkway
Garden Ridge, Texas 78266
Ph; (210) 651-6441
Fax; (210) 651-1639

This email has been scanned for email related threats and delivered safely by Mimecast.
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<JUDGES LETTER.PDF>

GARDEN RIDGE POLICE DEPARTMENT



To: Garden Ridge City Council

From: John Hrcir
Municipal Court Judge
City of Garden Ridge

Date: 18 February 2016

Reference: Court Room Rules and Regulations

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5. Security personnel shall carefully evaluate electronic devices such as cellular telephones, pagers, et cetera. If the exact nature and function of the device cannot be determined, the possessor of the device shall be instructed to secure the item in their vehicle.
6. Personnel restraints (hand cuffs) will be used when a physical arrest is made in the courtroom or an arrested subject is brought before the court for arraignment. No other restraints are believed to be needed for this lower level court at this time.

Best regards,



John Hrncir

Presiding Garden Ridge Municipal Court Judge

City Administrator

From: Ron Eberhardt
Sent: Wednesday, April 13, 2016 9:12 AM
To: City Administrator
Subject: FW: Pricing and Product Information for CEIA Metal Detectors -- Garden Ridge
Attachments: Quote.pdf; HI-PE Plus.pdf; WheelKitPanel.pdf

So I asked him if the test was mandatory to which he stated "No". So the upgraded unit with the wheel kit will come in at \$3050.10. The base unit does not accommodate wheels.

From: Don Verity [<mailto:Don.Verity@ceia-usa.com>]
Sent: Wednesday, April 13, 2016 8:46 AM
To: Ron Eberhardt
Subject: RE: Pricing and Product Information for CEIA Metal Detectors -- Garden Ridge

Since the Classic does not offer a wheel kit option, attached is pricing for the unit I would recommend. Pricing is almost the same with much higher performance.

Best regards,

Don Verity, Regional Sales Manager, CEIA USA
141 Chastain Manor Dr., Norcross, GA 30071
Office 770-840-8400 Fax 770-840-0480 Cell 330-283-3424



From: Ron Eberhardt [<mailto:reberhardt@ci.garden-ridge.tx.us>]
Sent: Tuesday, April 12, 2016 2:38 PM
To: Don Verity
Subject: RE: Pricing and Product Information for CEIA Metal Detectors -- Garden Ridge

Don,

Good afternoon. Actually I finally got caught up on things. We are a small city. We are interested in possibly purchasing the 'Classic walk Through' unit. I would need it on wheels so we could move it to the side as it will be in a multi use City Hall building and only utilized part of the time.

How much is the Classic unit with wheel kit?

Thank you

From: Don Verity [<mailto:Don.Verity@ceia-usa.com>]
Sent: Wednesday, March 30, 2016 5:38 PM
To: Ron Eberhardt
Subject: FW: Pricing and Product Information for CEIA Metal Detectors -- Garden Ridge

Hello, Chief Eberhardt.

Do you need any additional info on CEIA's hand held and walk through metal detectors?

Best regards,

Don Verity, Regional Sales Manager, CEIA USA
141 Chastain Manor Dr., Norcross, GA 30071
Office 770-840-8400 Fax 770-840-0480 Cell 330-283-3424



From: Ron Eberhardt [<mailto:reberhardt@ci.garden-ridge.tx.us>]
Sent: Sunday, February 14, 2016 2:36 PM
To: Don Verity
Subject: Read: Pricing and Product Information for CEIA Metal Detectors -- Garden Ridge

Your message

To:
Subject: Pricing and Product Information for CEIA Metal Detectors -- Garden Ridge
Sent: Sunday, February 14, 2016 3:11:50 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Sunday, February 14, 2016 2:35:43 PM (UTC-05:00) Eastern Time (US & Canada).

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CEIA USA

Regional Sales Office-Product Info & Pricing:
Tel 770-840-8400 Fax 770-840-0480
Email: don.verity@ceia-usa.com

U.S. Headquarters for Orders:
9155 Dutton Dr.
Twinsburg, OH 44087
330-405-3190

www.ceia-usa.com

QUOTATION

Customer:
Garden Ridge Police Department
9400 Municipal Parkway
Garden Ridge, TX 78266
Tel (210) 651-6441

Date: April 13, 2016

Requested By: Ron Eberhardt

Quotation #: SE041316GardenRidge

Table with 5 columns: QTY, Item Number, Description: Pricing based on TXMAS-4-840110 (Include Contract Number in P.O.), Unit Price, Extended Price. Includes items like HI-PE Multi Zone Walk-Through Metal Detector and Transport and Stabilizing Kit.

Terms of Payment: Net 30 Days with Approved Credit

CEIA USA

Shipping Date: 14 Days ARO

By: Don Verity, Regional Sales Mgr

HI-PE Plus

ENHANCED WALK-THROUGH MULTI-ZONE METAL DETECTOR

45+
years of
experience

Certified
according to EU
Regulation on Civil
Aviation Security

- Accurate Detection of magnetic, non-magnetic and mixed-alloy metal weapons
- 60 localization zones: • 20 vertical • 3 lateral
- High Discrimination and Throughput
- Compliant with and Certified to the Strictest Security Standards for weapons detection
- Exceptional Immunity to external interferences
- Unmatched Reliability
- Rapid Installation

Applications

- ✓ Government Buildings
- ✓ Industries [Security]
- ✓ Nuclear Facilities [Security]
- ✓ Prisons [visitors]
- ✓ Public Events
- ✓ Amusement Parks
- ✓ Courts
- ✓ Cruise ships
- ✓ Data Processing Centers [EDP]
- ✓ Hotels
- ✓ Schools Security



www.ceia.net

Threat Detection through Electromagnetics

CEIA reserves the right to make changes, at any moment and without notice, to the models (including programming), their accessories and options, to the prices and conditions of sale

EYD+

CEIA An ISO 9001 Company

HI-PE Plus

WALK-THROUGH MULTI-ZONE METAL DETECTOR

CEIA presents the new **HI-PE Plus Multi-Zone Metal Detector**, a development of the well-established HI-PE model. Accurate detection of all metals, high level of discrimination, full compliance with the latest Security Standards and exceptional immunity to external interferences are among the main peculiarities of this new device.

Features



- Capability to detect the full range of metal weapon threats even within body cavities

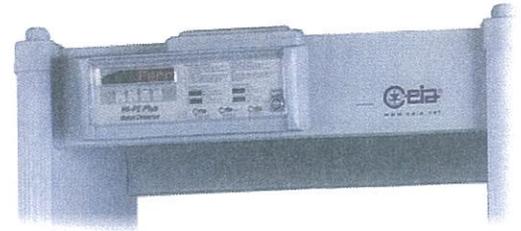


- Met-Identity technology for Identification of Threat Composition

The most advanced Security Standards require detection of all ferrous and non-ferrous metal weapons and of those constructed in special non-magnetic alloys. The HI-PE Plus detects firearms and knives of this type, even when they are hidden within body cavities, and accurately indicate the position of the threat, its intensity and its prevalent composition. Inspection personnel thereby acquire thorough knowledge of the metal item and can act, according to procedures, with maximum effectiveness and security.

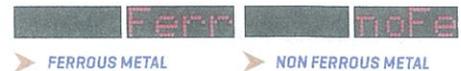


- 60 pinpointing zones with high resolution & precision:
 - 20 Vertical
 - 3 Lateral



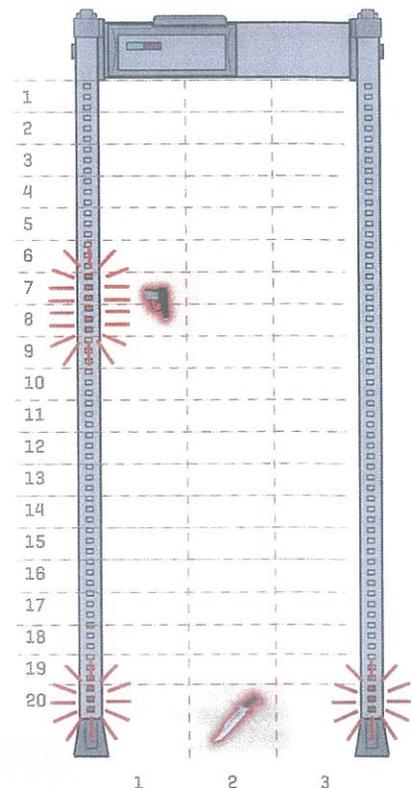
MET-IDENTITY TECHNOLOGY

With Met-Identity technology, the HI-PE Plus allows you to know where, how much and what type of metal is being brought into the secure area.



60 LOCALIZATION ZONES

with left, center and right indication





Benefits



- Cutting-edge discrimination technology allows personal effects to be ignored, creating rapid transit flow

The transit volume magnetic scanning system, invented by CEIA and applied since production of the first zonal Metal Detectors in 1986, allows state-of-the-art detection and discrimination results. The HI-PE Plus has a very low nuisance alarm rate even at the strictest Security Levels requested today, and therefore allows high transit flow rates and the minimum need for intervention by inspection personnel.



Unique Alarm Signalling



- 4 Multi-Zone Display Bars, each programmable as entry Stop/Go and/or local alarm indication

- High visibility of the control unit and the zone indication independent from the operator position and the installation environment

Accurate signaling is essential for best operation and flow management. The HI-PE Plus provides the user with fully-programmable signaling. Both entry-points can indicate with a high level of accuracy, even simultaneously, the vertical and lateral areas of transit of the threats detected, and can also be configured as 'traffic lights' to control transits through the detector.



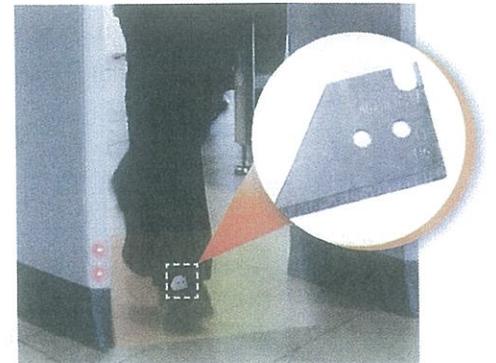
- Flexible Acoustic Alarm Signaling System:
 - ☑ 10 Continuous and Pulsed Tones
 - ☑ 34 Special Sounds
- 10 Acoustic Intensity Levels

A complete acoustic alarm system allows personalization of the alarm tones and intensities, with a wide choice of continuous, pulsed and special tones at different levels of intensity. The wide volume control dynamic allows operation even in very noisy environments.



- High Precision Transit Counter:
 - ☑ In-Bound Transits
 - ☑ Out-Bound Transits
 - ☑ Alarm Rate
 - ☑ Automatic Compensation for repeated transits of the same person

The Metal Detector provides an automatic count of the people passing through the access point in both directions and the related nuisance alarm percentage.



- 4 MULTI-ZONE DISPLAY BARS
Light bars indicate metal position vertically and laterally and can also show pacing lights.

- HIGH PRECISION TRANSIT COUNTER
Two photocells fitted into the archway allow counting of transits, alarms and percentage of alarms.

HI-PE Plus

WALK-THROUGH MULTI-ZONE METAL DETECTOR

Most Powerful and Versatile Security Features



- Up to 50 built-in Security Programs

- Up to 30 International Standards
- Up to 20 Customizable Levels

Setting the Security Levels could not be easier and more versatile than in the HI-PE Plus. Users can choose directly from the known International Standards or request implementation of a Standard personalized to their own requirements. Users can also create their own work program and save it in internal memory provided for the purpose.



- Chip Card system for fast, simple and secure parameter changes [i.e. alarm volume and tone, counter reading, etc...] and security level selection

One unique characteristic of the CEIA Metal Detectors is the chip-card system, which allows the Head of Security to set the Security Level quickly, reliably and without having to program the device in any way.



- Any security standard can be enhanced with selectable random alarm probability



CHIP CARD SYSTEM

Chip Card for automatic selection of Security Levels and parameter changes.

Rapid Installation



- One touch guided automatic installation (OTS)

Innovative function assisting the installation through an automatic step-by-step procedure



- Continuous self diagnostics assures monitored performance reliability

- Exceptional immunity to environmental interferences makes the Metal Detector easy to use even when electrical noise is encountered.

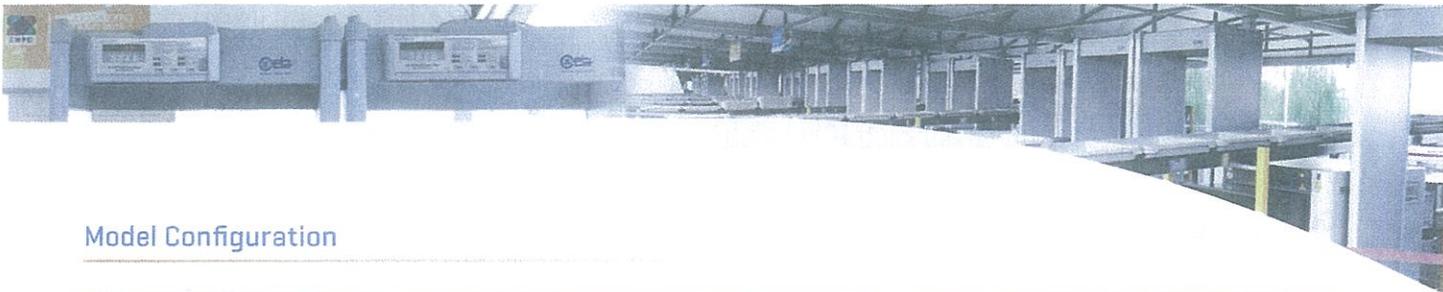


Communication Capabilities



| TYPE OF OPERATION | Ethernet | USB | Infrared | Bluetooth | RS-232 |
|------------------------|-----------------------|-----------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Maintenance | <input type="radio"/> | <input type="radio"/> | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Remote Control | <input type="radio"/> | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| Remote Data collection | <input type="radio"/> | | | | |

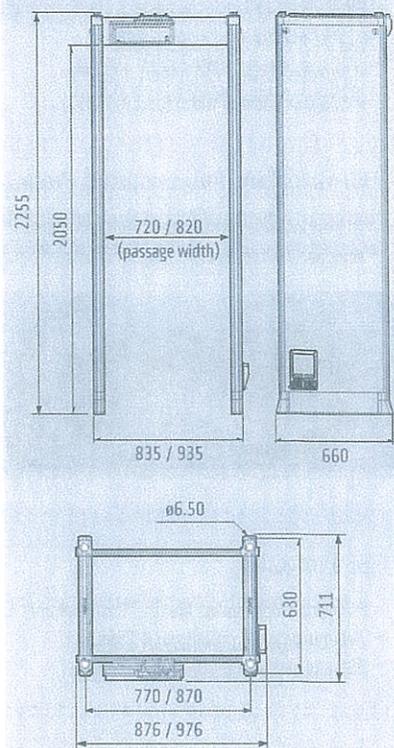
STANDARD OPTION



Model Configuration

| Features | HI-PE Plus/PZ |
|--|---------------|
| Compliant with the strictest detection and discrimination standards for EMDs (Enhanced Metal Detectors) | ■ |
| 4 display bars each programmable as zone indicators and/or pacing lights | ■ |
| 60 localization zones (20 vertical x 3 lateral) with left, center and right indication | ■ |
| Chip Card Reader | ■ |
| Bluetooth, infrared and RS-232 communication | ■ |
| High precision transit counter | ■ |
| Programmable Random Alarm capability | ■ |
| 3-Level Password and hardware key access protection | ■ |
| Met-Identity technology (separate Ferrous and Non-Ferrous alarm signaling) | ■ |
| One Touch Automatic Self Installation (OTS) | ■ |
| Automatic Operational Functional Verification (OFV) | ■ |
| Automatic Vibration Compensation (AVS, EVA) | ■ |
| Automatic Channel Search (CS) | ■ |
| Automatic Floor Gain Adjustment (FGA) | ■ |
| Automatic Technical Functional Verification (TFV) | ■ |
| Automatic Environmental Noise Compensation (ENA) | ■ |
| Powered by safe low voltage DC | ■ |
| Anti-tamper on/off switch | ■ |
| Integrated web-server & logger (includes Ethernet and USB interface) | ○ |
| Weather resistant protection | ○ |
| Anti-vandalism, anti-tampering protection (with IP65 control unit) | ○ |
| IP65 protection (IP65 control unit, IP67 power supply adapter, anti-vandalism protections, weatherproof gate structure, compliant with IEC 60950-22) | ○ |
| Embedded battery charger and under-voltage protection | ○ |
| Long life crossbar battery back-up | ○ |
| 820 mm useful passage width | ○ |
| ■ STANDARD ○ OPTION | |

Dimensions [mm]



UNDER THE ALARM THRESHOLD

-  Small metal mass
-  Medium metal mass

OVER THE ALARM THRESHOLD

-  Medium metal mass
-  Large metal mass

 Green and Red Metering Signals Proportional to the Metal Mass Detected

HI-PE Plus

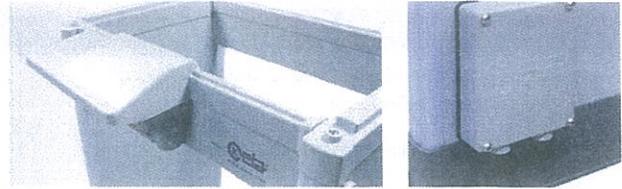
WALK-THROUGH MULTI-ZONE METAL DETECTOR

Options / Upgrade Kits

➤ Weather Resistant Protection

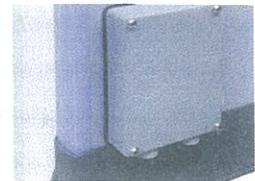
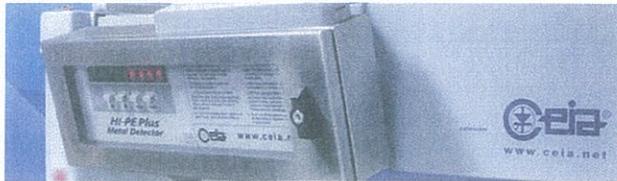
Kit for upgrading the standard version to outdoor applications according to IEC 60950-22; this kit includes shelters, crossbars, protection covers for power supply and IP67 mains power supply adapter.

- 720 mm passage width (part # 55630)
- 820 mm passage width (part # 55633)



➤ Anti-vandalism, Anti-tampering Protection

This option includes stainless steel control unit, IP67 mains power supply adapter, protection covers for power supply and antenna connection compartments, equipped with screws requiring tools for removal. Part # 55629



➤ IP65 Protection

This option includes the Weather Resistant and Anti-vandalism kits.

- 720 mm passage width (part # 55631);
- 820 mm passage width (part # 55632)

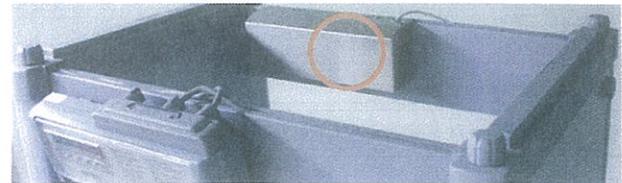
➤ 820 mm Useful Passage Width

Part # 55635

➤ Long life crossbar battery back-up

Crossbar battery back-up in stainless steel case. Provides up to 8 hours of autonomous working time.

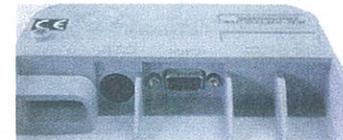
Part # 55681



➤ Embedded Battery Charger and Under-voltage Protection

Anti-tamper on/off switch, RS-232 interface, battery charger with 12 hours mains disconnection diagnostic alarm.

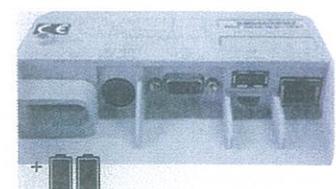
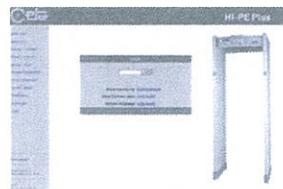
Part # APSM2Plus/P



➤ Integrated Web-server & Logger, Battery Back-up and Charger

Anti-tamper on/off switch, RS-232, USB, 10/100 baseT Ethernet interface, data logger, real-time clock, integrated web-server, transit statistical data analysis, 20' internal battery back-up with 12 hours mains disconnection diagnostic alarm.

Part # APSIM2Plus/P



Accessories

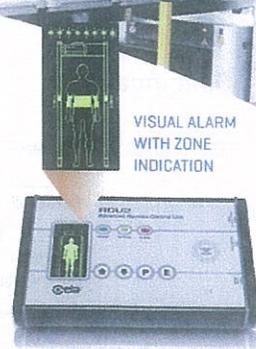
► Chip Cards

Chip cards for simple and secure selection of Security Levels and parameter setting. List of chip-cards available on request.



► RCU2

Control unit for full remote access, including alarm signaling and programming of CEIA Walk Through Metal Detectors (part # RCU2). The connection is performed via bluetooth (standard) or via cable connection (part # 3618).



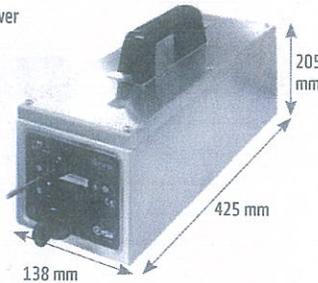
VISUAL ALARM WITH ZONE INDICATION

► MBSU-2

Independent, compact size, long life power supply in weatherproof stainless steel case, with embedded fast charger:

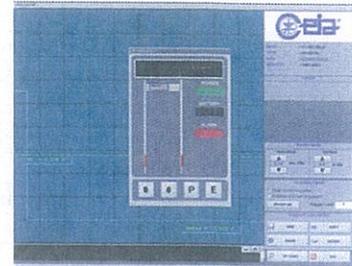
- 14 hours typical (10 hours minimum) continuous operation with HI-PE Plus
- 5 hours typical charging time.

Part # MBSU-2



► MD-Scope

Powerful, PC based installation and service software. Includes oscilloscope and terminal functionality (part # MD-SCOPE2). The connection is performed via bluetooth (standard) or via cable connection (part # 3805).



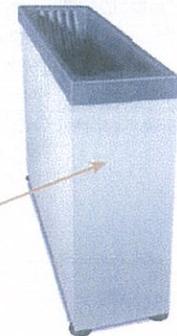
► IRC-1

Infrared Remote Controller for wireless remote programming of the control unit.
Part # 47180



► Metal Detector Divesting Table FOR MANAGEMENT OF PERSONAL METAL BELONGINGS

- Standard length: 610 mm (Part # 18074)
- Extended length: 1200 mm (Part # 39491)



► Upper Connection Module

This extension cable allows the connection of power supply and serial communication to personal computers or CEIA accessories, such as RCU-2. Part # 46650

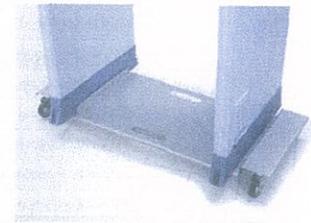
► RRU

Remote relay unit (RRU) to repeat the detection alarms of the gate through a relay contact. The RRU module can be used for integration of the Metal Detector in interlocked door systems. Part # RRU

► Stainless Steel Deck Dolly

FOR LOCAL MOVING OF THE PANEL METAL DETECTOR GATE

- Robust construction in AISI 316L stainless steel
- Rubber-covered castor-type wheels for easy movement
- Incorporated handles for transport (available only for 720 mm useful passage width: part # 50789)



► IP67 Mains Power Supply

100W IP67 power supply for heavy duty applications. Vandal resistant. It is provided with flanges for simple installation.
Part # 43564



► ID-Holder

This accessory is designed to be hung on a crossbar of the archway, either at the entrance or the exit side. It can hold, for instance, a notice or an ID number for waiting people or for the screener.

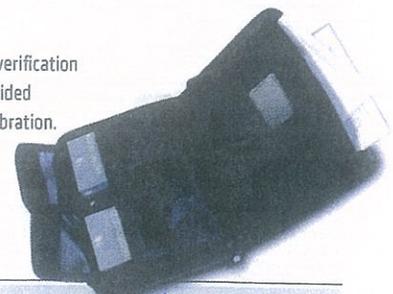
Part # 54095



► Test Samples Kit

Reference Samples for accurate verification of the Security Level. Includes guided procedures and certificate of calibration.

- Part # EMD-SK-GAL
- Part # EMD-SK-GDML



HI-PE Plus

WALK-THROUGH MULTI-ZONE METAL DETECTOR

Specifications

| | | |
|--|--|---|
| KEY FEATURES | Wide range of threat detection from guns to 1/2 cutter blade | Automatic Environmental Noise Compensation (ENA) |
| | Excellent discrimination of personal metal effects | Met-Identity technology identifies and signals the metal type in real time |
| | 60 localization zones (20 vertical x 3 lateral) with left, center and right indication | High precision bidirectional counter with automatic rescreening compensation |
| | One touch automatic self installation (OTS) | Chip Card capability for fast, simple, and secure programming |
| | Automatic Operational Functional Verification (OFV) | Random alarm capability programmable from 0% to 100% |
| | Automatic Vibration Compensation (AVS,EVA) | Exceptional Immunity to external interferences |
| | Automatic Channel Search (CS) | Powered by safe low voltage DC |
| | Automatic Floor Gain Adjustment (FGA) | Standard Interfaces: RS-232, Bluetooth, Infrared |
| | Automatic Technical Functional Verification (TFV) | Other available interfaces: Wi-Fi, Ethernet, USB |
| | QUALITY | Continuous self diagnostic system |
| Proven reliability | | |
| No periodic re-calibration and preventive maintenance required | | |
| No scheduled maintenance | | |
| WALK-THROUGH GATE STRUCTURE | State-of-the-art, robust and washable panels | |
| | Protected against aging, weather and wear | |
| CENTRAL CONTROL UNIT | Ergonomic and robust design | |
| | High visibility alphanumeric display and programming keyboard | |
| | Made of advanced plastics or stainless steel and anti-vandalism construction (option) | |
| | Access to the front panel protected by hardware key and 3 levels of passwords | |
| ALARM SIGNALING | VISUAL SIGNALS | Multi-zone display bar for "height on person" localization 4 light bars with selectable entry/exit and pacing indication Green and red metering signals proportional to the mass of the detected target |
| | AUDIO SIGNALS | 10 selectable continuous and pulsed tone plus 34 special tones 10 selectable sound intensities ranging from 0 to 90 dbA at 1m |
| TYPE OF SIGNALING | VISUAL | Fixed or proportional to the mass in transit - visible from 6m under lighting of 4000lux |
| | VISUAL ZONE INDICATION | 60 distinct zones (20 vertical x 3 lateral) entry and exit side |
| PROGRAMMING | Up to 50 built-in security programs (up to 30 International Standards, up to 20 Customizable Levels) | |
| | Remote via RS-232, Infrared Remote Control Unit, Bluetooth or Ethernet 10/100 base T (option) interface | |
| | SECURITY LEVEL | International Standard (IS) command Chip card |
| | | Local by Control Unit alphanumeric display and keyboard Programming and chip card access protected by user and super-user passwords |
| OPERATIONAL FEATURES | Very high discrimination and transit flow rates five or more times greater than other metal detection systems | |
| | Quick reset time as short as 0.2 seconds for high throughput rate | |
| | Very high detection speed (up to 15 m/sec.) | |
| | Built-in operational functional verification | |
| | One-touch key reading of inbound, outbound and Security Level Data | |
| INSTALLATION DATA | Automatic synchronisation between two or more metal detectors with distance of down to 5 cm without the use of external cables | |
| | Automatic Installation function (OTS) | |

Environmental Data

- POWER SUPPLY: 100...240V~ -10/+15%, 47...63Hz, 40 VA max
- OPERATING TEMPERATURE: -20°C to +70°C (-37°C to +70°C upon request)
- STORAGE TEMPERATURE: -37°C to +70°C
- RELATIVE HUMIDITY: 0 to 95% (without condensation)

Certification and Compliance

- Compliant with and certified to the applicable Standards for Enhanced Metal Detectors (EMD)
- Compliant with the applicable electromagnetic Standards on Human Exposure and Pacemaker Safety
- Compliant with all Airport Security Standards worldwide
- Compliant with applicable International Standards for electrical safety and EMC
- Harmless to magnetic media (CD, tapes, etc.)

Comprehensive support

CEIA PROVIDES FULL OPERATIONAL AND TECHNICAL TRAINING SUPPORT BY CERTIFIED PERSONNEL EITHER AT CEIA FACILITY OR AT CUSTOMER PREMISES

- phone technical support
- in-house and on-site repair/services
- standard and custom training



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www.ceia.net

CEIA reserves the right to make changes, at any moment and without notice, to the models (including programming), their accessories and options, to the prices and conditions of sale

DP060K0061V3000UK-64093





CEIA Wheel Kit for Panel Units
Part Number 75459
List price \$200



City Council Issue Tracking

Red = Budget impact

Blue=Agenda item

Green=Completed

| Person | Issue | Comments | Direction | Completion Date |
|--------|---|--|---|--|
| Trial | Including first 5 days of the next month on Grapevine | | <ul style="list-style-type: none"> Shelley start in March | Completed |
| Trial | Website unattached links | | <ul style="list-style-type: none"> Trial to bring these to Shelley's attention Trial is meeting with Shelley on 2-4-16 | Essentially completed - See list of website items corrected |
| Trial | Road condition of CIP Rippling and Cracks <ul style="list-style-type: none"> Grass Creek Bluebell Blazing Star | Cynthia – <ul style="list-style-type: none"> Could go after bond if not corrected | <ul style="list-style-type: none"> Trial get specific locations to Steven Cynthia possibly go after bond if not corrected Steven work with Engineers to get corrected Agenda item | Steven and Garry have walked project Letter to contractor is being developed and will be sent out in early March |
| Trial | Water Bills <ul style="list-style-type: none"> Electronic billing-cut down on mailing | Nancy – <ul style="list-style-type: none"> Currently looking into this issue | | Have not been able to work on this month |
| Trial | Expectations of Commissioners and training <ul style="list-style-type: none"> Commissions need to know Ordinances Training-conferences P&Z help with code violations Water help with billing issues | Mayor – <ul style="list-style-type: none"> P&Z has recently had in-house training Hog Wild offers training Code Compliance should be done by City Staff McCaw- <ul style="list-style-type: none"> Texas Town & City offers an article this month on variances | Budgetary impact <ul style="list-style-type: none"> For training of Commissioners-Conference/Seminar class Possibly hiring part-time Compliance Officer | Will put money in budget for training for commissioners Code Compliance officer discussion to be placed on future Council agenda |

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|--------|---|---|---|--|
| | | Nancy- <ul style="list-style-type: none"> In near future possibly look at Compliance Officer | | |
| Trial | Water Wells & TCEQ <ul style="list-style-type: none"> Who oversees Who reviewed the drain fills | Nancy- <ul style="list-style-type: none"> City Engineer, Hydrologist & Drillers of the wells All issues and documentations done before TCEQ would release a permit No drilling could occur until all permits were issued by TCEQ | | Completed – issues were addressed at the Feb 2 meeting |
| McCaw | Bat Cave Road traffic <ul style="list-style-type: none"> MPO funding cut in half Widen | Lantzy- <ul style="list-style-type: none"> Election year put pressure on County to fix Bat Cave Road Nancy- <ul style="list-style-type: none"> County wants City to take the portion of Bat Cave Road that belongs to them | Agenda item | Discussion of issues surrounding Bat Cave Road will be placed on the future Council agenda |
| McCaw | Sewer along FM 2252 | Mayor- Council discussion on 2-3-16 Agenda | Agenda City Council 2-3-16 Meeting, April 6, 2016 | Ongoing – Council briefed monthly on status |
| McCaw | Concealed Handguns <ul style="list-style-type: none"> Court Room Wand | Ron- <ul style="list-style-type: none"> Can wand, but portable scanner would be more time efficient Bryan- <ul style="list-style-type: none"> Get with Judge first | <ul style="list-style-type: none"> Ron provide a cost analysis on cost of equipment and man power Budgetary Impact Ron get with Judge Hrnrcir –May 4, 2016 Agenda | Chief is studying issue and will bring recommendation to Council in April or May 4-12-16 Ron rec'd Letter from Judge- |

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|--------|---|---|---|--|
| | | | | Agenda 5-4-16 |
| Lantzy | Code Compliance <ul style="list-style-type: none"> Fulltime employee | Ron- <ul style="list-style-type: none"> City isn't growing and feels no need for fulltime employee He is currently handling compliance issues Compliance issues run in cycles Cynthia- <ul style="list-style-type: none"> City needs to decide whether they are doing compliance for punitive or just to have residents stay in compliance If punitive then could create more revenue and the need for an additional personnel | Budgetary Impact | Code Compliance officer discussion to be placed on future Council agenda |
| Lantzy | Ordinances <ul style="list-style-type: none"> Rewrite and bring up to date | Mayor- <ul style="list-style-type: none"> Get a list of Ordinances that need to be rewritten and up to date City Attorney's Office will have Ordinances from other cities that they can pull from After rewrite consider codifying ordinances Nancy <ul style="list-style-type: none"> Ordinances 7 and 13 being | <ul style="list-style-type: none"> Get list of all Ordinances to be updated Eric-Start working on Ordinance 18 (then Nancy and Cynthia) <div style="color: red; margin-top: 10px;">Budgetary</div> <ul style="list-style-type: none"> Ordinance rewrites Codifying Ordinances <div style="margin-top: 10px;">Agenda items</div> | Ordinance 18 – staff is reviewing and will submit proposed revisions to Legal in March or April List and plan – discussed developing a plan for organizing and developing a schedule to |

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|--------|---|--|--|---|
| | | rewritten as part of Land Use Master Plan | | update ordinances with Legal Shelley getting codifying quotes |
| Lantzy | Annual Town Hall Meeting <ul style="list-style-type: none"> Each Councilmember talk about 1 or 2 issues | | Mayor- <ul style="list-style-type: none"> Shelley put together a calendar of all major City Events, so a date can be picked | Discussed issue further with Councilman – meeting ok to occur after the planning and budget process – explain budget and what is going on |
| Lantzy | iPERL Meters <ul style="list-style-type: none"> Get remainder of meters in | Mayor- <ul style="list-style-type: none"> Staff is working on installing the remaining meters Royce- <ul style="list-style-type: none"> Currently installing 100 to 120 a month | <ul style="list-style-type: none"> Royce complete installation of iPERL Meters | Done - Monthly water manager's report modified in March to show how many brass meters remain |
| Lantzy | Community Center <ul style="list-style-type: none"> Update rental agreement Change rental hours Close in garage doors on back of building Look at revenue vs profit | Nancy <ul style="list-style-type: none"> Originally Community Center was built for Community and not profit Council decide if this is still the same direction Impact on residents renting on behalf of non-residents and receiving cheaper rate Thompson <ul style="list-style-type: none"> See profit vs loss of the | <ul style="list-style-type: none"> Kim get rental cost of other facilities in the area Karen do a profit and lost analysis Steven is getting estimate for inclosing doors <p style="color: red;">Budgetary impact</p> | After further discussion with Councilman – City Adm. And Mayor will meet with Kim to get idea of what can be done to increase revenues from facility P&L statement – completed - is part |

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|----------|---|---|--|--|
| | | <p>Community Center</p> <ul style="list-style-type: none"> Review rental policy and stop rental abuse <p>Mayor</p> <ul style="list-style-type: none"> Look at other facilities in the area rental cost <p>Nancy</p> <ul style="list-style-type: none"> Steven is replacing projector and looking at sound system Steven is getting estimate for inclosing doors as part of the Bond | <p>Agenda items</p> | <p>of the monthly Community Center Report Enclosing doors – estimates being received</p> |
| Mayor | <p>Sound System</p> <ul style="list-style-type: none"> Council Chambers | <p>Nancy</p> <ul style="list-style-type: none"> Had 1 company come out and look at sound system, they do not want to touch it Getting other companies to come look at sound system | <ul style="list-style-type: none"> Nancy get quotes from companies regarding the sound system <p>Budgetary Impact</p> <ul style="list-style-type: none"> Possibly new system | <p>No work done this month</p> |
| Thompson | <p>Water Billing</p> <ul style="list-style-type: none"> Offer paperless Incentives for automatic draft No envelopes to those who automatic draft | <p>Nancy</p> <ul style="list-style-type: none"> Looking at upgrade to current software Looking at online bill pay <p>Karen</p> <ul style="list-style-type: none"> Currently the City is paying an estimated \$10,000 for credit card charges | <ul style="list-style-type: none"> Karen look at online bill pay where customer absorbs fees <p>Budgetary Impact</p> <ul style="list-style-type: none"> Software upgrade Contract for online bill pay | <p>Envelopes for automatic draft – Completed - issues corrected Offering paperless – long term project, no work this month Incentives for automatic draft – will be referring to</p> |

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| Person | Issue | Comments | Direction | Completion Date |
|----------|---|---|---|--|
| | | | | legal |
| Thompson | Strategic Plan <ul style="list-style-type: none"> Goals for the City | McCaw <ul style="list-style-type: none"> 2001 a Strategic Plan was created Mayor <ul style="list-style-type: none"> All Master Plans make up a Strategic Plan | | Initial Strategic Planning Session was held March 17 |
| Thompson | City income vs. bills | Mayor <ul style="list-style-type: none"> Have already began working on this Thompson <ul style="list-style-type: none"> Feels this will help the residents understand why prioritizing should be done McCaw <ul style="list-style-type: none"> Great topic for Town Hall Meeting | <ul style="list-style-type: none"> Karen complete the financial look of the City (income vs. bills) Agenda <ul style="list-style-type: none"> Shelley add income vs. bills to Town Hall Meeting | Income vs. expenses is part of the budget hearing process |
| Lantzy | Citizen Concern Forms article in Grapevine | | <ul style="list-style-type: none"> Shelley article in Grapevine | Completed - Article in March Grapevine, plans are to put an article in about every other month |
| Thompson | Commissions <ul style="list-style-type: none"> Mandated training Understanding roles and guidelines | | <ul style="list-style-type: none"> Look at in house training | Mandated training – ordinances would need to be modified |
| Thompson | Commission & City Council <ul style="list-style-type: none"> Members on Commissions | Mayor- <ul style="list-style-type: none"> Each Commission is different and are advisory to City | <ul style="list-style-type: none"> Continue Quarry Commission training City Attorney to be present | See previous item |

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| Person | Issue | Comments | Direction | Completion Date |
|----------|--|--|--|---|
| | <ul style="list-style-type: none"> Creation of Commissions | <p>Council</p> <ul style="list-style-type: none"> Water Commission and Quarry Commission have City Council members as ex-officio Mayor Dalton proposed an Ordinance for Commission which regulated several issues, but there was a lot of opposition to the Ordinance that it was dropped. The City Attorney has been asked to be at the P&Z meetings for guidance <p>Nancy-</p> <ul style="list-style-type: none"> City Council cannot be an ex-officio member on P&Z since City Council acts as the ZBOA-conflict of interest <p>Lantzy-</p> <ul style="list-style-type: none"> Quarry Commission is currently getting training | at P&Z | |
| Thompson | Citizen Concerns or Suggestions | <p>Nancy-</p> <ul style="list-style-type: none"> City has a system currently in place | <ul style="list-style-type: none"> Provide education to residents regarding the system | Request to citizens for reengineering experience in Grapevine |
| Thompson | <p>Citizen Issues not being addressed</p> <ul style="list-style-type: none"> Employees in the field documenting their | <p>Nancy-</p> <ul style="list-style-type: none"> Provide a list of the issues not being addressed | <ul style="list-style-type: none"> Nancy get with Thompson regarding unaddressed citizen issues | Met with Councilman – plan is to formally reengineer the |

City Council Issue Tracking

Red = Budget impact

Blue=Agenda item

Green=Completed

| Person | Issue | Comments | Direction | Completion Date |
|----------|---|---|--|--|
| | conversations with residents | | | process |
| Thompson | Incentive Programs and Performance Measures for Employees and Accountability | | <ul style="list-style-type: none"> Bring the ideas to Nancy <p>Budgetary impact</p> | Need ideas brought to Nancy |
| Trial | Water Billing <ul style="list-style-type: none"> No envelopes to those who automatic draft | | <ul style="list-style-type: none"> Shelley see why residents who have automatic draft get a return envelope | Completed - New person stuffing; will keep an eye the stuffing in future |
| Trial | Checklist for Council and Commission members | McCaw- <ul style="list-style-type: none"> Texas Town & City magazine talks about training, legal opinions and roles of Council | <ul style="list-style-type: none"> Shelley get with Mayor regarding checklist Shelley find out why all the City Council isn't getting TT&C | Formal checklist was created Thompson and Trial TT&C names have been added to list A comprehensive orientation book is being developed |
| Trial | Master Plan Map | Nancy- <ul style="list-style-type: none"> It is located in the Admin. Conference Room | | Completed |
| Trial | County Commission Agenda for County Park in Garden Ridge area | Mayor- <ul style="list-style-type: none"> Currently working with County on FM 2252 and feels that is more important at this time | <ul style="list-style-type: none"> Possibly a future item to address with County | Mayor and City Administrator has meeting scheduled with County in March |
| Mayor | Good City | Mayor-Her goals for City <ul style="list-style-type: none"> Financially Sound Adequate water Adequate bond allowance Land Use Master Plan | Continue with <ul style="list-style-type: none"> Financially Sound Adequate water Adequate bond allowance Land Use Master Plan | No action required |

City Council Issue Tracking

Red = Budget impact

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Green=Completed

| Person | Issue | Comments | Direction | Completion Date |
|--------|--|---|---|--|
| | | <ul style="list-style-type: none"> Reliable revenue along FM 2252 Employee policy Good communication | <ul style="list-style-type: none"> Reliable revenue along FM 2252 Employee policy Good communication | |
| Trial | City Council prioritize | Trial <ul style="list-style-type: none"> Allow the City Council to list what they feel is a priority | | Part of Strategic Planning and Budgeting process |
| Trial | Reach out to business to see: <ul style="list-style-type: none"> what their needs are how City can help them | McCaw- <ul style="list-style-type: none"> Sewer along FM 2252 McCaw - <ul style="list-style-type: none"> Allow businesses to advertise in Grapevine Nancy- <ul style="list-style-type: none"> Use to put names of new businesses in Grapevine, but offended some residents | Mayor- <ul style="list-style-type: none"> Think about how to handle this request | No action taken this month |

City Council Issue Tracking

Red = Budget impact

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Green=Completed

| | | | | |
|----------------|--|---|---|---|
| Kay Bower | | <ul style="list-style-type: none"> • Support Town Hall • Non-residents not get resident rental rate at Community Center • Code Compliance is more than P&Z issues • Medical Prescription Disposal Box • City Attorney did provide a clear training regarding variances and a chart | <ul style="list-style-type: none"> • Get City Council a copy of the City Attorney's Variance Chart | <p>Town Hall – under development</p> <p>Rental Rates – no action taken this moth</p> <p>Code Compliance – see prior issues</p> <p>Medical Prescription Box – to be presented to Council in March- Part of Garden Ridge Clean up Day</p> <p>Variance Chart - This variance chart was already provided to Council</p> |
| Jessie Valdez | | <ul style="list-style-type: none"> • Electronic version of the Grapevine • Christmas Lights still up | <ul style="list-style-type: none"> • Green lights are to honor a Vet. • Report other lights still up | No action required |
| Roger Brockman | | <ul style="list-style-type: none"> • Larger bulletin board in front of City Hall • Lights at Teakwood • ADA door still isn't working • Name plate for Councilmember Thompson | <ul style="list-style-type: none"> • Ron train Shelley on the ADA door • Shelley to get nameplate <p>Budgetary Impact</p> <ul style="list-style-type: none"> • Bulletin Board • Lighting at Teakwood | <p>Bulletin Board - need to discuss at Budget time</p> <p>Lights on Teakwood – P&Z to discuss</p> <p>ADA door - 2-2-16-trained on door Nameplate - completed</p> |

City Council Issue Tracking

Red = Budget impact

Blue=Agenda item

Green=Completed

Website

Every link, tab and page was reviewed with Councilmember Trial

Archive all items saved the same in:

- City Council Agenda Packets
- Grapevine
- Link fixed

City Council

- Budget was linked and Tax Rate was unhung in the system
- Election was linked and Ballot was unhung in the system

Administration

Work with CivicPlus to removed double drop down.

Police Department

- Racial Profiling was removed

Council Ideas/Suggestions List by Category

Updated: April 12, 2016

Ongoing items

| Items | Status | Completed Council Approval |
|--|--|----------------------------|
| 1. Issues with 2013 CIP project | | |
| a. Warranty issues – | | |
| i. Letter to contractor | sent | |
| ii. Meeting with contractor | March 24, 2016 | |
| iii. Status of repairs/corrections | Ongoing and to be completed by May 10 | |
| 2. Concealed handguns (Councilman Thompson) | | |
| a. Letter/contact with Judge | Presented at May 5, 2016 Council meeting | |
| b. Cost of wands or other monitoring devices | Presented at May 5, 2016 Council meeting Included in FY 2016 Budget Amendment #1 | |
| 3. Sewer Along 2252 (Councilman Lantzy) | City Council, City Engineer, staff, City Attorney, Financial Advisor continue gathering information, discussions and study. Continue as Executive Session item monthly until ready for Council action | |
| 4. iPerl Meter Installation and registration questions (Councilman Trial) | iPerl meter installation ongoing Audit of 80 random iPerl meters ongoing (in 2 nd month) Sensus software update complete Tablets utilized for meter reading in April Audit results will be presented to | |

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| | Council upon completion | |
| <p>5. Personnel Policy (Mayor Knaus)</p> <p>Incentive Pay (Councilman Thompson)</p> | <p>Meeting scheduled for May 18, 2016 with City Council, staff, City Attorney to begin review of draft document Incentive Pay will be discussed during Personnel Policy draft document discussions</p> | |
| <p>6. Hickory Bend erosion /Maintenance (Councilman Thompson)</p> | <p>Meeting with RCE, Staff & homeowners met March 30 City Engineer completing plans and acquiring cost estimate</p> | |
| <p>7. Council Chamber Sound System (Mayor Knaus)</p> | <p>Met with contractors and awaiting proposals/cost estimates FY 2017 Budget item</p> | |
| <p>8. Electronic Payments (Councilman Thompson)</p> <p>Electronic Water Billing (Councilman Thompson)</p> | <p>Researched & cost included in FY 2016 Budget Amendment #1 Software upgrade for Incode on May 19 Service Charge and Convenience fee Ordinance to Council June/July Contract with new credit card provider Design website link Goal for full implementation Oct. 1, 2017</p> <p>Software upgrade on May 19 Include in FY 2017 Budget Begin implementation FY 2017 Full implementation</p> | |

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|---|---|--|
| | TBD | |
| 9. Community Center (Councilman Lantzy) | <p>Comparing pricing of similar venues</p> <p>Developing fully loaded cost for facility</p> <p>Acquiring estimates for removal of overhead doors, sound system, commercial stove, AC system</p> <p>Developing list of aesthetical improvements to center that may affect lighting, energy and electrical improvements</p> <p>Staff working on maintenance items</p> <p>Comparing contracts from other venues for revisions to current contract</p> <p>Bring information at hand to Council in June for discussion and direction</p> | |
| 10. Training for Commissioners (Councilman Thompson) | <p>Continuous/Ongoing</p> <p>Staff will advise Commissioners of training/seminars as information available</p> <p>Budget</p> <p>Training/Travel annually</p> | |
| 11. Update Ordinances (Councilmen Thompson and Lantzy) | <p>Cost for Codifying to be included in FY 2017 Budget</p> <p>Work with legal to develop plan for updating</p> <p>Identify ordinances to be updated</p> | |
| 12. Assistant City Administrator (Mayor Knaus and Councilman Lantzy) | City Administrator to develop job | |

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| | description Include position in FY 2017 Budget | |
| 13. Code Compliance (Councilman Thompson) | City Council discussion on need for Code Compliance Officer Council objectives for Code Compliance Officer Obtain legal requirement for Code Compliance Officer Determine budgetary impact Place on Council agenda in June for discussion of above Possible inclusion in 2017 Budget | |
| 14. Quarterly Issues Town Hall Meeting (Councilman Lantzy) | Determine dates for Meetings | |
| 15. Interface with Businesses (Councilman Trial) | Review Grapevine Policy with comments from legal Review website link with comments from from legal Placement of above on June/July agenda | |
| 16. Freezing of Taxes for persons over 65 and/or disabled (Councilman Lantzy) | Placed on April agenda | |
| 17. Bat Cave Road widening (Councilman McCaw) | General briefing on future agenda | |
| | | |
| | | |
| Completed Items | Status | Completed Council Approval |
| 1.City Concerns/Ideas (Councilman Thompson) | Review of existing process Communication with Council | Done Done-Monthly list of complaints/issues submitted to Council Done-Call to citizens in April/May Grapevine to submit |

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|--|--|---|
| | Process Improvement | qualifications for reengineering experience |
| 2. Agenda Tracking (Mayor Knaus) | Short term – methodology developed and in use Long term – Determination to made if needed at later date | Done |
| 3. Citizen Input to Budget (Councilman Lantzy) | Placed in Grapevine – contact your Councilman | Done |
| 4. Training for Council members (Councilman Thompson) | List of recommended training developed and submitted to Council | Done |
| 5. Grapevine and inserts policy (Councilman Thompson) | Policy sent to Councilman – per Councilman, no action required at this time | Done |
| | | |
| | | |
| Pending | Status | Completed Council Approval |
| 1. Annual or semi-annual inspection of buildings and other City facilities (Councilman Trial) | To be implemented semi-annually | |
| 2. Disaster recovery plan for City (Councilman Trial) | Discuss at future Council meeting to determine the scope of recovery plan | |
| 3. Disaster recovery plan for Water Department (Councilman Trial) | Discuss at future Council meeting to determine the scope of recovery plan | |
| 4. Complaint system process reengineering (Councilman Thompson) | Pending citizen volunteer response to determine next step | |
| 5. Location of middle school (Councilman Arvidson and Councilman Trial) | Discussions have begun with CISD | |
| 6. Interpretive Services for meetings (Councilman Thompson) | Identified source for various interpretive services Devices for hearing impaired could be part of sound system upgrade in | |

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| | Council room | |
| 7. Video stream Council meetings (Councilman Trial) | Discuss with legal pros/cons Sound system in Council room can be planned for future streaming capabilities Requires additional technology upgrades and equipment Budget impact | |
| 8. Permit for feeding deer (Councilman Trial) | Discuss at future Council meeting | |
| 9. Videos for website (Councilman Trial) | Maybe prepared by GRES or students to increase civic involvement | |
| 10. Coffee with Mayor and Council (Councilman Trial) | Discuss at future Council meeting and determine dates | |
| 11. Improve attendance at National Night Out Food trucks (Councilman Trial) | Discuss with Chief Eberhardt ways to improve attendance at event and having food trucks at event | |
| 12. Business outreach by Council – walk businesses (Councilman Trial) | Discuss at future Council meeting | |
| 13. Finish seating areas for Community Center (Councilman Trial) | Painting of benches can be accomplished by Public Works Future discussion if necessary when Community Center is discussed | |
| 14. Solar screens for City Hall and Community Center (Councilman Trial) | Discuss during budgeting process | |
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2016 Rolling Agenda

| May | | | | | | |
|-----|-----|-----|-----|-----|-----|-----|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

May 18, 2016 - Special Meeting

| | |
|------------------------------|-----------------------------|
| Topics on Rolling Agenda: | 5/2/16 |
| Items Due to City Secretary: | 5/5/16 Agenda locked @ 10am |
| CAdm Final Approval: | 5/9/16 |
| To Mayor/City Attorney | 5/10/16 |
| Agenda posted on | 5/12/16 |

Ordinances and Resolutions and CIP presentation

1. Swearing In and Issuing Election Certificates (Pl.1, Pl.4 and Pl 5)
2. Election of Mayor Pro-Tem-May 18
3. Designate Authorized signatures on accounts Tx Pool
4. Designate Authorized signatures on accounts American Bank
5. Discussion-Personnel Policy Workshop....*K. Ford*
- 6.

June 1, 2016

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
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| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

- Topics on Rolling Agenda: (16 days before meeting)
- Items Due to City Secretary: (14 days before meeting)
- CAdm Final Approval: (12 days before meeting)
- Draft Agenda to Mayor/City Attorney (9 days before meeting)
- Agenda posted on (6 days before meeting)

- 5/16/16
- 5/18/16 Agenda locked @ 10am
- 5/20/16
- 5/23/16
- 5/26/16

Proclamations/Awards (Before Citizen Comment Period)

Consent Agenda

1. Minutes 5-4-16
2. Minutes Special meeting 5-18-16
3. Financial Report
4. Staff Reports (Admin, Library, Public Works, Water, PD)

Public Hearings

Non-Consent Agenda

Ordinances and Resolutions and CIP presentation

1. CIP
 - a. 2013 Water, Streets and Drainage
 - b. 2016 Water, Streets and Drainage
 - c. Trinity Well and Infrastructure
2. Wrecker and Storage contract
3. Water Commission recommendations-
 - i. Marjan DuBois water variance
 - ii. Water Customer Fee

Discussion

1. Future Agenda Items requested by City Council

Updates

1. Animal Ordinance
2. City Council concerns and direction matrix
3. Personnel Policy Update
4. Deer Management
5. Parks Committee (Trial)

6. Sign Ordinance
7. Council Idea/Suggestions
8. Citizen/ Issue Process

Executive Session

July 6, 2016

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
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| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 31 | 25 | 26 | 27 | 28 | 29 | 30 |

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|---|------------------------------|
| Topics on Rolling Agenda: (19 days before meeting) | 6/17/16 |
| Items Due to City Secretary: (15 days before meeting) | 6/21/16 Agenda locked @ 10am |
| CAadm Final Approval: (13 days before meeting) | 6/23/16 |
| Draft Agenda to Mayor/City Attorney (9 days before meeting) | 6/27/16 |
| Agenda posted on (6 days before meeting) | 6/30/16 |

Proclamations/Awards (Before Citizen Comment Period)

Consent Agenda

1. Minutes 6-1-16
2. Financial Report
3. Staff Reports (Admin, Library, Public Works, Water, PD)

Public Hearings

Non-Consent Agenda

Ordinances and Resolutions and CIP presentation

1. CIP
 - a. 2013 Water, Streets and Drainage
 - b. 2016 Water, Streets and Drainage
 - c. Trinity Well and Infrastructure

Discussion

1. Future Agenda Items requested by City Council

Updates

1. Animal Ordinance
2. City Council concerns and direction matrix
3. Personnel Policy Update
4. Deer Management
5. Parks Committee (Trial)
6. Sign Ordinance
7. Council Idea/Suggestions
8. Citizen/ Issue Process

Executive Session

PENDING FUTURE AGENDA ITEMS

- 1) Ball field repairs and timing.....*S. Steinmetz and S. Trial*
- 2) Budget hearings and adoption schedule...*N. Cain*
- 3) 2/2/16 Discussion of issues surrounding Bat Cave Road will be placed on future Council agenda...*J. McCaw*
- 4) Grapevine and Inserts policy.....*L. Thompson & Legal*
- 5) Website Link to businesses.....*Legal*
- 6) Ordinance update plan....*Legal & S. Goodwin*
- 7) Asst. City Administrator...*N. Cain*
- 8) 2017 Earth Day Proclamation...*N Knaus*

Items for further discussion before adding to list

State of City (January).....*N. Cain*